

**Minutes of the Regular Meeting of the
Board of Fire Commissioners
Lido and Point Lookout Fire District
Held on November 4, 2025**

*****Minutes Approved*****

Meeting was called to order at 7:30 PM by Comm. Pogue- Steiner

Present: Comm. Pogue- Steiner, Comm. Richter (via TEAMS), Comm. Thompson, Comm. Guerin (via phone), Comm. Naham, Treasurer Dunham, A. Richter Asst. Secretary and Treasurer, District Clerk H. Thompson, Chief Guerin and Chief Neubert

Not Present: Chief Meyer and Chief Manning

Speakers without appointments: None
Speakers with appointments: Ed Haran (LOSAP)

Minutes of budget meeting held on October 21, 2025, were approved by Comm. Thompspon seconded by Comm. Naham. Approved 3-0.

Minutes of regular meeting held on October 21, 2025, were approved by Comm. Naham seconded by Comm. Thompson. Approved 3-0.

Speakers without appointments: None (Time allotted three (3) minutes)

Speakers with appointments:

Ed Haran (LOSAP)

1. Has Board made a decision about changing the rules for LOSAP? No, Board needs to meet and discuss.

District Employee Reports:

District Treasurer's Report:

1. Abstract #44 dated November 4, 2025, for 24 checks totaling \$18,637.81 were approved on motion by Comm. Pogue- Steiner second by Comm. Thompspon. Approved 3-0.
2. The Board members have received all claim vouchers listed on the Warrant of Claims together with their supporting documentation and is approving them for payment. Warrant of Claims has been notarized and will be attached to the minutes. A signed and notarized Warrant of Claims is also on file in the District Office.
3. Ben was here on October 31 for quarterly review, after reviewing invoices for gasoline, he suggested that we only use the gas station in town during emergencies and document to why. This may be a finding with the audit since we can purchase gas from Town of Hempstead at a cheaper price.
Today at 2:15 PM myself and Comm. Thompson opened the 4 sealed RFPs for outside auditors.

The cost results are as followed:

Cullen & Danowski, LLP, CPA

1650 Route 112, Port Jefferson, NY 11776

Cost Proposal- 5 years: \$18,000, \$18,500, \$19,000, \$19,500, \$20,000

Craig, Fitsimmons and Meyer, LLC

20 Manor Road, Smithtown, NY 11787

Cost Proposal- 5 years: \$19,750, \$20,000, \$20,500, \$21,000, \$22,750

PFK O'Connor Davies Accountants

878 Veterans Memorial Highway, Hauppauge, NY 11788

Cost Proposal- 5 years: \$20,000, \$20,800, \$21,650, \$22,500, \$23,400

Jones, Little & Co. CPAs LLP

86 West Main Street, St2, East Islip, NY 11730

Cost Proposal- 5 years: \$21,000, \$22,000, \$23,200, \$24,400, \$25,70

After reviewing the proposals, The Board will award the firm at the next Commission meeting on November 18th. Comm. Richter asked to have the proposals email to Board.

4. Comm. Richter asked what the status is with auditors? We are still in the discovery stage.
5. Bank Balances as of tonight's meeting:
 - a. General: \$1,208,137.18
 - b. Reserve: \$2,076,416.56
 - c. Payroll: \$52,924.52
 - d. M & T- EMS: \$137,440.71
6. Interest for the month of September was:
 - a. General: \$2,539.35
 - b. Reserve: \$4,039.72
 - c. Payroll: \$77.35

Asst. Secretary and Treasurer's Report:

1. Was at HQ today to work on election and by-laws. While working on notice I was having an issue with email and access drives, I called Island Tech and was told that my account was corrupt and needed to be changed. This may be why I have been having issues with emails. Island Tech may call Com. Richter to approve work.

District Clerk's Report:

1. Water Rescue pickup truck had lettering done today. Truck going to vendor on Thursday to have them review vehicle for lighting package.
2. New iPhone and Ipads from T-Mobile have been received and put into service. Some people are having issues with adding emails. Will forward email from Island Tech regarding how to add account to phone/tablet.
3. Received request for Cancer Bill will work with Comm. Naham.
4. Cameras are being worked on at Lido and HQ, should be done this week.
5. Received heavy duty locks that Chiefs office requested, gave them 8 set of locks.
6. Henricks was here today; tested battery on 258, auxiliary battery was no good and 252 added chains for winter.
7. YTD received for EMS billing is \$168,305.19.

Chief Report:

Chief Guerin:

1. Over the weekend the Department worked with Video crew for recruitment video. We have a few more shots we would like to do before weather gets bad.
2. Chief Meyer sent quote for hi-rise bags for \$870, Motion by Comm. Pouge-Steiner seconded by Comm. Thomson. Approved 4-0.
3. Have a few items that we received quotes for but do to lead time would like Board to approve before next year, what budget would it go towards? Per Comm. Richter depends on but most likely 2026.
4. A few members have attended NERIS training. Now that we have Ipads would like to setup a in house class. Per Comm. Pouge-Steiner, good idea we definitely need Captains of each company to take class and or start reviewing requirements.
5. Received request from Waterfront Warriors to use 2571 on December 4-8. Approved.
6. Would like to purchase 24 hose straps, the cost is \$15 per unit. Motion by Comm. Pouge-Steiner seconded by Comm. Thompson. Approved. 4-0.

Chief Neubert:

1. For the month of November, no open days just single shifts.
2. We have 7 interviews pending; 6- EMTP and 1 EMT. Will forward information to Chiefs and Comm. Thompson.
3. Have quote for EMS supplies to replace meds and supplies in the amount of \$1,579.52. we do switch out what we can at hospitals, but this is for items we can't switch or get at hospital. Motion by Comm. Thompson seconded by Comm. Pouge-Steiner. Approved 4-0.
4. Next year we need to replace the Lucas bags, the cost is about \$1300.
5. For the EMS program I handle about 14 items including ordering supplies, interview, schedule, would like to have items assigned to EMTS, if that is ok will work up a proposal for next year. Approved.
6. Zolls new units were approved by the FDA and should be shipped out within the next 90 days.
7. Will be hosting training on November 11 for CPR, cardiac, vents. Will allow members to try out new equipment.
8. Still working with hospital on physicals for membership.
9. While on standby over the weekend was able to use the new iPad on a call, and it was very easy to use.
10. Will work with Holly on getting EMS billing rates adjusted for next year.
11. Comm. Naham asked how are we getting candidates for EMT program? Word of month.

COMMISSIONERS' REPORTS:

Comm. Richter:

1. What is the status on 257x? Chief will follow up and report back to Board.
2. Apparatus:
 - a. 259- PM will be done on Monday, 11/10
 - b. 255- OOS. Asked Chief, is hose off truck? Yes.

- c. For the new Jetski- ask W. Jaffee what lighting package can go on it.
3. Received quote from Island Tech for iPad mounts for all vehicles, the cost is \$12,272. Motion by Comm. Thompson seconded by Comm. Pouge-Steiner Approved 4-0.
4. Going forward when a hydrant is damaged and we need to notify Town of Hempstead, members need to enter a work order in Red Alert, there is a tab for hydrants. Once work order is received by District email they will notify Town of Hempstead and will update Red Alert.
5. Forward email to Board regarding monthly service contract for Island Tech, the cost went up \$84 per month. Motion by Comm. Pouge-Steiner seconded by Comm. Naham. Approved. 4-0. Will sign agreement and forward to Patti for the file.
6. Thinks the letter to Town of Hempstead should be about the training center and event costs and to request a in person meeting.
7. Going forward please email the Board any quotes before meeting so everyone can review before voting.

Comm. Thompson:

1. Have information for letter to Town of Hempstead regarding cost of events at Town beaches.
2. At the last meeting reported that Lido West was closed, as of today it back opened.
3. Received information from insurance company regarding sexual harassment. Will follow up.
4. The fence at YOF lot needs to be replaced we need to get quotes.
5. Received second quote for painting at Resuce
 - a. Peter Rooney Painter \$4,100 paint and labor
 - b. R & R Drywall \$6,400 plus paintMotion by Comm. Pouge-Steiner seconded by Comm. Naham to use Peter Rooney Painter for the amount of \$4100. Approved 4-0.

Comm. Naham:

1. Schumacher electric received the correct part for the generator automatically switch, will install.
2. Asked Steve to PM the snow blowers.
3. Received the 3rd quote for the Lido refresh, would like to review with Capt. Wade before presenting to the Board.

Comm. Guerin:

1. Bump stops are in and 3 were moved to Lido to be installed. Steve needs to purchase a new drill bit before he can install.

Comm. Pogue- Steiner:

1. Bank reconciliation for October was done and sent to the Board.
2. At the last meeting we approved the cyber audit, it was done last week. No major finding but it was recommended that no cell phones are allowed in the meeting area. Motion by Comm. Pouge-Steiner to ban cell phones in Commissioner room during meeting, only Chiefs and District Secretary to have access to phones, seconded by Comm. Thomspson. Approved 4-0. Per Comm. Thompson we should get a formal policy from Attorney Joe Frank.
3. Would like to set up a working session to discuss salaries for next year.
4. There was an email sent out from former member to members regarding an incident, it

was forward to Attorney Joe Frank and per Attorney if any member received any more emails please forward to Board and don't discuss.

5. Next year would like to start a program called vision 2030 for a committee to work on the future of the department.

Next Meeting will be held on Tuesday, November 18 at 7:00 PM

Meeting adjourned on motion by Comm. Pouge-Steiner seconded by Comm. Thompson to close the meeting at 8:40 PM.

Minutes respectfully submitted by A. Richter, Asst. District Secretary/Treasurer