

**Minutes of the Regular Meeting of the
Board of Fire Commissioners
Lido and Point Lookout Fire District
Held on November 19, 2024**

*****Minutes Approved*****

Meeting was called to order at 7:00 PM by Comm. Pogue-Steiner

Present: Comm. Pogue-Steiner, Comm. Thompson, Comm. Naham, Comm. Guerin, T. Ryan, P. Dunham, A. M. Richter, H. Thompson, Chief Guerin, Chief Meyer, Chief Manning, Chief Neubert

Not Present: Comm. Richter

Speakers without appointments: Sam Pinto

Speakers with appointments: Ben DiVenti, DiVenti & Lee CPA

Minutes of meeting dated November 5, 2024 was approved on Motion by Comm. Thompson with the following change, under secretary report #D, list of election committee by 1st meeting of October for Board to review, seconded by Comm. Pogue-Steiner. Approved 4-0.

Speakers without appointments: (Time allotted three (3) minutes)

Sam Pinto

I applied for EMT position and wanted to introduce self to Board. Is a resident of Long Beach and member of the Long Beach Fire Department. Looking forward to working with Department and Board.

Speakers with appointments:

Ben DiVenti, DiVenti & Lee CPA

1. As of tonight's meeting we have used 93.49% of the budget for 2024, we are 6% higher than we should be at but believe will be ok for the rest of the year. At the end of the month will review each budget line and reclass where needed.
2. Per Comm. Guerin we have expenses that need to be paid and will be reimburse from the SAFER grant once all the funds are used. How should we carry on the budget? Please send list of expenses year to date. We still need to pay the invoice for the LED sign.
3. AM Richter received email from Paychex regarding pensions for employees, please forward email and will review.
4. Happy Thanksgiving to all.

District Employees:

1. District Treasurer's Report:

- a. Abstract #47 dated November 19, 2024, totaling 26 checks for \$25,615.98. Motion by Comm. Pogue-Steiner seconded by Comm. Thompson. Approved 4-0.
- b. The Board members have received all claim vouchers listed on the Warrant of Claims together with their supporting documentation and is approving them for payment. Warrant of Claims has been notarized and will be attached to the minutes. A signed and notarized Warrant of Claims is also on file in the District Office.
- c. Balances as of tonight's meeting:
 - i. General: \$887,282.53
 - ii. Payroll: \$49,041.23
 - iii. Reserve: \$2,026,079.33
 - iv. M & T Bank: \$18,077.43
- d. Received invoices from PAB totaling \$2,219.66. Should I pay from the M & T account? Yes, will work with Ben on how to set up account in QB and online payments.
- e. Will transfer \$50,000 from General to Payroll account tomorrow. Will email once done.

2. District Secretary's Report:

- a. DMV inspections completed on all vehicles for 2024. Next to be done 252 and 2502 in January of 2025.
- b. New management company of the Lido Beach Towers (2 Richmond Road) would like a CPR course for some of their residents. I have spoken to Dr. Neubert about this and he will set this up.
- c. Received a check in the amount of \$1,601.76 from ESO Solutions. Dr. Dave said it is a refund.
- d. Waiting for a battery back-up unit for the phone system at HQ. Staples sent us the wrong unit twice. Hopefully will receive by the end of the week.
- e. Letters regarding Class C certifications are being done to send to inactive members as well as life members. Letters will be drafted for those who have not completed physicals.
- f. All letters will be sent certified mail, return receipt requested.
- g. Notice of Election was printed in LB Herald on November 7. Will be put on TOH and our website Thursday will also be put on TOH and our bulletin boards on Thursday.
- h. Received petition from Commissioner Peggy Pogue Steiner to be put on ballot for December 10, 2024 District election for Commissioner. Have not received petition from anyone else. Deadline for petitions is 3 PM tomorrow.
- i. Will order ballots. Also, absentee ballots will be mailed out to permanently disabled list on Friday.
- j. Chairman asked for a directive to the Chiefs regarding Leave of Absences. It was dated November 5, 2024 and reads as follows: From this day forward, when a member requests a leave of absence, the Chiefs office must receive a signed and dated letter or an email

stating same and should get back all Department/District equipment. When and if the members returns he/she will be re-issued gear and equipment.

- k. NC Fire Service SAFER Grant survey was filled out and sent in on Friday, November 15th.
- l. Asked the Chiefs if they received paperwork for Joe Staudt's completion of Primaries and Essentials. Was told they received certificate and will forward to me.
- m. Tara Collins was informed on Wednesday, November 6th to call IOMR for a Department physical. To date we have not received physical notification results. Comm. Pogue-Steiner reported that she has spoken to Tara who said she will make her appointment soon.

3. Asst. Secretary and Treasurer's Report:

- a. Payroll dated November 20 covers October 27- November 19 totaling \$26,363.56.
- b. Still working Paychex, will forward information to Chief Neubert and Holly.

4. District Clerk's Report:

- a. Medicaid was approved as of November 1, 2024.
- b. All paperwork requested from PBA has been filled out and sent back.
- c. Had a meeting with PBA, the meeting was very helpful, they went over all reports and invoices. Received invoices for August- October totaling \$2,219.66. the invoice is showing a \$2000 credit for tablets. PBA had some changes for the EPCR and Chief Neubert is working with Imagetrend.
- d. Made binder with all paid tech's pictures, name and qualifications and gave to Chief's office.
- e. New lockbox for facesheets should be delivered tomorrow and will work with Steve Angel to install outside Commissioner's office door.
- f. Submitted the 2025 cancer bill information.
- g. Setup a new email address for EMS billing. The new email address is EMSbilling@PLLFD.org.
- h. M. Mantika a paid tech has submitted his resignation letter, he is currently in the police academy. Motion by Comm. Thompson seconded by Comm. Naham to accept. Approved 4-0.
- i. Still working on new phone line for EMS billing, received quote from Verizon but needs to review because our current account will be expiring in April 2025.
- j. Still need a pole for cameras at YOF lot, could we place the camera on the LED sign? Comm. Guerin said yes, will give information to Holly.

Chief's Report:

1. Chief Guerin:

- a. No report per Chief Guerin.
- b. Comm. Pogue-Steiner had the following for the Chief office:
 - i. asked Chief Guerin to explain how bunker gear for members that were not approved or asked for were ordered. Originally Chief asked for 3 sets for B. Manning, C. Guerin and W. Wade but that was not ordered. Per Chief it was determined that the need was changed and they order gear for

members they believed needed it. The Board ask going forward the Chiefs office reach out to Board before changes are made.

- ii. At the January Council meeting or Department meeting notify members that they can reach out to Ed Haran to review LOSAP beneficiary and make any changes if needed. If changes are done the paper needs to go to Holly to update Red Alert and then copy to Ed Haran.
- iii. Fire School Certificate, please forward to Holly to update members files. Per Chief Guerin sent most of them already.
- iv. Status on driver policy change from 12 months to 6 months. Not done yet, but Chief office will handle.
- v. Receive information on Mask Fit test machine? No. Per Comm. Guerin at the Annual Meeting was told we can use a machine from PESH.
- vi. By-Law Committee? Meeting scheduled for November 21.
- vii. Training Center Status? Per Chief Meyer waiting on plans back from vendor and we also need to talk about location for center.

2. Chief Neubert

- a. Vendors for lifepacks will be at meeting on January 21 and February 18 meetings.
- b. Will be ordering EMS supplies for 2025, will send to Board for approval.
- c. When to Work is good till Mid December, thinks we will no longer need once we have Slate up a running for EMS scheduling. Will have a meeting with Brian and Holly to review what they need to use Slate. Would also like to included Beth and Cole since they have used in the past.

COMMISSIONERS' REPORTS:

Comm. Richter: Not Present. Per email sent to Comm. Pogue-Steiner.

1. Still nothing from NYS regarding release of funds for water rescue grant.
2. 259 re: tail pipe and exhaust, will work with Vinnie.
3. Will get new quote on high water vehicle.

Comm. Thomspson:

1. 258 still at vendor.
2. Excellent meeting with PBS
3. Chemical Clean will be here on Monday.
4. YOF fence has been removed and painted curb red.
5. We haven't had a contract for stretchers sine 2022, the last issue was on the battery in track and control board for \$2,871.00. Stryker is offering a 3 year contract for \$10,000 and will waiver the invoice for the last repair. Approved.

Comm. Guerin:

1. Revied updated invoice for LED sign.
2. Sent in affidavit to Town of Hempstead for permit for LED sign.
3. Spoke with Joe Frank regarding clarification on age restrictions and physicals. Fire Department cannot set an upper age limit for membership, the age discrimination in employment act applies to states and local governments including fire districts. Only

class a firefighters are required for yearly physicals. Thinks we should have an offline meeting to discuss what the Board will cover going forward.

4. At the annual meeting received price list from Nassau Diagnostis, would like to compare to IMOR.
5. Spoke with vendor regarding FOAM, they stated that they will not pickup the unused foam and they also have no record of our purchase since they have a new computer system, they recommend calling Safety Clean. The foam was purchased in 2008 PO #9525. Asked AM Richter to check Iron Mountain.

Comm. Naham:

1. Need to get another quote for work at Rescue house.
2. Still working on variance for Lido Fire House.
3. Need to work with electrician on generator at Lido, currently diesel pump not included. Need to see what our options are.

Comm. Pogue-Steiner:

1. Grant application for high water brush truck, we would need to pay the new Grant Company \$1950 to write the grant. Approved.
2. Table discussion regarding member L. Meyer at our next meeting.

Next Meeting will be Tuesday, December 3, 2024 at 7PM.

Meeting adjourned at 8:26 PM on motion by Comm. Thompson seconded by Comm. Pogue-Steiner. Approved 4-0.

Minutes respectfully submitted by A. Richter, Asst. District Secretary/Treasurer.

LIDO AND POINT LOOKOUT FIRE DISTRICT WARRANT OF CLAIMS

Week Number: 47 – November 19, 2024

Date	Type	Name	Memo/Description	Amount
11/17/2024	Check	VINNIE'S TRUCK & AUTO, INC.	# 12368	-322.25
			Inv. # 12368 -'23 Ford - UT2301 - PM	322.25
11/17/2024	Check	CAPITAL TIRE SERVICE INC.	#-LB24179	-15.00
			Inv. # LB24179 - UT2301 - RM	15.00
11/17/2024	Check	ISLAND TECH SERVICES, LLC	# 60963	-2,990.46
			Inv. # 60963 - Maintenance Agreement	2,990.46
11/17/2024	Check	HERALD COMMUNITY PAPERS	# CL00233625 - CL00233624	-678.80
			Inv. # CL00233624 - Legal Notice Election	319.00
			Inv. # CL00233625 - Legal Notice Election Spanish	359.80
11/17/2024	Check	TranslationAZ	# 2024/653	-70.00
			Inv. # 2024/653 Spanish Election Notice - '24	70.00
11/17/2024	Check	NATIONAL GRID	Account # 78934-44004	-16.70
			Account # 78934-44004	16.70
11/17/2024	Check	VERIZON	# 650-087-363-0001-83	-19.30
			Acct # 650-087-363-0001-83	19.30
11/17/2024	Check	VERIZON	# 751-870-165-0001-49	-459.15
			Acct. # 751-870-165-0001-49	459.15
11/17/2024	Check	PSEG	Acct # *****8021	-225.47
			Acct # - *****8021 - 106 Lido	225.47
11/17/2024	Check	PSEG	# - 0715-0017-32-0	-1,503.46
			Acct # - 0715-0017-32-0	1,503.46
11/17/2024	Check	AT&T MOBILITY	# 287334655640	-554.69
			Acct. # *****5640 Oct	554.69
11/17/2024	Check	Point Sunko Corp	# 117	-232.70
			Inv. # 117 - Gas - 10/18/24 - 11/13/24	232.70
11/17/2024	Check	CLINICAL CLEAN, INC.	11450	-498.00

LIDO AND POINT LOOKOUT FIRE DISTRICT WARRANT OF CLAIMS

Week Number: 47 – November 19, 2024

			Inv. # 11450- 2 Ambulances Cleaned	498.00
11/17/2024	Check	Cassone Trailer & Container	# 1255602	-657.00
			Inv. # - 1255602 - Trailer Leases - 11/01-11/30/24	657.00
11/17/2024	Check	SCHLOSS EXTERMINATING	# 9066	-105.00
			Inv. # 9066 Exterminating - Oct '24	105.00
11/17/2024	Check	Carefree Air & Water Mgmt. Inc.	# 37489166	-1,050.00
			Inv. # 37489166 - Maintenance Preventative	1,050.00
11/17/2024	Check	Ready Refresh by Nestle	Inv. # 34J0427435953	-73.13
			Inv. # 34J0427435953 - 10/01/24 -10/31/24	73.13
11/17/2024	Check	South Shore Fire & Safety Equipment Distributors Inc.	0164858-IN	-398.44
			Inv. # 0164858-IN - Equipment Service	398.44
11/17/2024	Check	ALL SERVICE CONTROL	# 51519	-175.00
			Inv. # 51519 - Set Clock	175.00
11/17/2024	Check	Brothers II Business Machines	# 104419	-380.52
			Inv. # 104419 - Contract - 8/11/24-11/10/24	380.52
11/17/2024	Check	JAMAICA ASH & RUBBISH	# 4B128772	-328.28
			Inv. # - 4B128772- Trash Removal	328.28
11/17/2024	Check	New York State Insurance Fund Worker's Compensation	Policy # Z 481 992-6	-4,981.43
			Policy # Z 481 992-6 - Bill # 65480064	4,981.43
11/17/2024	Check	Salerno Brokerage Corp.	#118665	-852.00
			Inv. #118665 - Storage Tank	852.00
11/17/2024	Check	New York State Insurance Fund Worker's Compensation	Policy # Z 727 967-2	-6,856.72
			Policy # Z 727 967-2 Bill # 65480623	6,856.72
11/17/2024	Check	TD Card Services	Account # xxxx xxxx xxxx 7314	-1,672.48
			10-1 - Apple.Com - C. Thompson	0.99
			10-19 Upstate Tavern - S.Guerin	86.00

**LIDO AND POINT LOOKOUT FIRE DISTRICT
WARRANT OF CLAIMS**

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			10-20 Upstate Tavern - S.Guerin	76.00
			10-23 Hampton Inn - S.Guerin	1,142.00
			10-09 Staples - T.Ryan	91.98
			10-09 Staples - T.Ryan	137.58
			10-19 EZPass - T.Ryan	25.00
			10-22 EZPass - T.Ryan	25.00
			10-02 HomeDepot - H.Thompson	82.08
			10-16 Postage - H.Thompson	1.77
			10-17 Postage - H.Thompson	4.08
11/17/2024	Check	DiVenti & Lee CPA's P.C.	Inv. # 0255604bb	-500.00
			Inv. # 0255604bb- Quarterly Accounting	500.00
<p>26 Checks to be Printed for A Total of \$25,615.98 NO ENTRIES APPEAR BELOW THIS SECTION</p>				

**LIDO AND POINT LOOKOUT FIRE DISTRICT
WARRANT OF CLAIMS**

Week Number: 47 – November 19, 2024

NOW, THEREFORE, BE IT RESOLVED that the Lido and Point Lookout Board of Fire Commissioners, having received all claim vouchers listed on the Warrant of Claims together with supporting documentation and is approving them for payment and orders the payment thereof by the Fire District Treasurer in the amounts approved. The Warrant of Claims shall be annexed to the Minutes of the Public Meeting approved by the Board of Fire Commissioners.

Commissioner _____ made the motion, which was seconded by Commissioner _____.
It was approved: _____ : _____ at a duly constituted meeting of the Board of Fire Commissioners on November 19, 2024.

_____ Peggy Pogue Steiner, Chairwoman

_____ Andrew Richter, Vice-Chairman

_____ Charles Thompson, Commissioner

_____ Shana Guerin, Commissioner

_____ Greg Naham, Commissioner

**STATE OF NEW YORK
COUNTY OF NASSAU**

On the _____ day of _____ in the year _____ before me, the undersigned, personally appeared personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity (ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public's Signature: _____ Printed Name: _____ My Commission Expires: _____