

**Minutes of the Regular Meeting of the**  
**Board of Fire Commissioners**  
**Lido and Point Lookout Fire District**  
**Held on September 17, 2024**

**\*\*\*Minutes Approved\*\*\***

**Meeting** was called to order at 7:02 PM by Comm. Pogue-Steiner

**Present:** Comm. Pogue-Steiner, Comm. Richter, Comm. Thompson, Comm. Guerin, Comm. Naham, T. Ryan, P. Dunham, A. M. Richter

**Not Present:** H. Thompson, Chief Guerin, Chief Meyer, Chief Manning and Dr. Neubert

**Speakers without appointments:** None

**Speakers with appointments:** Ben DiVenti, DiVenti & Lee CPA

**The Board of Fire Commissioners  
would like to extend their condolences to  
Kevin and Annette King  
and the King family on the passing of  
  
William “Bill” King  
  
Former Member of Point Lookout and  
Lido Fire Dept**

Minutes of meeting held on September 3, 2024, were approved with a Motion by Comm. Thompson seconded by Comm. Naham. Approved 4-0. Comm. Richter came to meeting after minutes were approved.

Executive meeting minutes held on September 3, 2024, were approved with a Motion by Comm. Naham seconded by Comm. Thompson. Approved 4-0. Comm. Richter came to meeting after minutes were approved.

**Speakers without appointments: (Time allotted three (3) minutes)**

None

### **Speakers with appointments:**

#### **1. Ben DiVenti, DiVenti & Lee CPA**

- a. Handed out copy of the proposed 2025 budget which included the 2% increase plus an additional \$600,000, the total for 2025 is \$2,345,670.00. Motion by Comm. Richter seconded by Comm. Pogue-Steiner to accept the proposed budget. Approved 5-0.  
Comm. Pogue-Steiner- Yea  
Comm. Richter- Yea  
Comm. Thompson- Yea  
Comm. Guerin- Yea  
Comm. Naham- Yea
- b. At the next meeting we will review the 3<sup>rd</sup> quarter and make the necessary budget line adjustments.
- c. The Board did a great job with the current budget and thinks it's a great idea to pierce the cap since the current budget is very tight.
- d. The workers compensation audit was done, since we have increased the payroll, we owe about \$15,000.
- e. We had a few vendors not receiving checks and asking for us to set up online payments, Comm. Richter asked for recommendations. Per Ben, should open a general saving account and move funds from general account. When we issue an abstract then move that amount to general fund. Also, the Treasurer should give the Board list of vendors to approve to set up online payments and only those payments can be made via online payments. The payments then record as ach payments in QuickBooks. The Board asked for a list of vendors for the next meeting.

### **District Employees:**

#### **1. District Treasurer's Report:**

- a. Abstract #37 dated September 10 for 21 checks totaling \$44,659.25. Motion by Comm. Thompson, seconded by Comm. Pogue-Steiner. Approved 5-0
- b. Abstract #37B dated September 11 for payment to TD Card Services in the amount of \$2,241.10. Motion by Comm. Pogue-Steiner, seconded by Comm. Thompson. Approved 5-0.
- c. The Board members have received all claim vouchers listed on the Warrant of Claims together with their supporting documentation and is approving them for payment. Warrant of Claims has been notarized and will be attached to the minutes. A signed and notarized Warrant of Claims is also on file in the District Office.
- d. M & T Bank is saying we need to keep \$2500 in an account, so we don't get hit with monthly fees, per Ben's recommendation to open a M & T saving account and move \$2500 from general account to new saving account. Motion Comm. Pogue-Steiner, seconded by Comm. Richter to open a saving account at M & T Bank. Approved 5-0.
- e. TD Card Services didn't receive the last check we needed to pay over the phone to move funds from general account to credit card, details are on Abstract# 37B.

- f. Balances as of tonight's meeting:
  - i. General: \$1,065,604.47
  - ii. Payroll: \$51,808.07
  - iii. Reserve: \$2,016,627.05

## **2. District Secretary's Report:**

- a. Hydrant in front of Lido Firehouse has been repaired.
- b. We received refund check in the amount of \$186.16 from Grainger today.
- c. Fuel system re: 258, 255 etc-Gary was supposed to be down; haven't heard from him yet.
- d. 2571 is at Hendrickson for repairs.
- e. 252 is going to Gabrielli Ford Thursday for a recall.
- f. Ask Board about a donation to Burn Center in name of Harvey Weisenberg's son Ricky. Board agreed; I will take donation from Sunshine Fund and mail tomorrow.
- g. Asked about Lido Company allowance of \$500 for a TV. They have \$2,000 available. Board agreed. I will notify Captain Wade tomorrow.
- h. Proposed Budget was approved. I will follow procedure for Proposed Budget and Hearing posting and notice to TOH, etc.

## **1. Asst. Secretary and Treasurer's Report:**

- a. Payroll dated September 11 covered August 18-August 31 totaled \$25,427.69.
- b. Stated the process to add time and attendance to Paychex.
- c. Safer Grant- had meeting with 911 Marketing. Website updated with VAX Mobile and CPR class. Also looking into if we can use other companies to purchase materials.
- d. Need updated donation flyer for website, the current one says 2022.

## **2. District Clerk's Report:**

- a. The unannounced Medicare visit occurred on Thursday 09/12/2024. Have not heard anything about the visit since they were here
- b. No deposits into the M&T Bank account to date. Timeframe for starting to see some payments is Mid to late October
- c. Provided the write up from Charles to answer the question about payments being made directly to the patient. It can happen. PAB will invoice the patient. Could result in a write off if the bill is not paid by the patient. Can investigate collection companies if the District wants to do that down the road.
- d. Desktop surface and brackets have been received. Steve will plan a date for the install
- e. 257 going to Sagamore on Wednesday 09/18/2024. Should be OOO about a half day. Jimmy will wait at Sagamore for the repair to be completed.
- f. Still working with Alpine on getting the MDTs to work correctly. Thought they were good but no calls displaying, and the GPS went back to "RED".
- g. For the bulletin board narrowed it down to a few options. I put the details of the items in your folder.

**Chief's Report: Not Present.**

**COMMISSIONERS' REPORTS:**

**Comm. Richter:**

1. Still working with Holly on Alpine issue.
2. All payments for 254 were paid back to District's Mechanic. He was very happy with the work done.
3. Anything on the grant application for a Drone? Per Comm. Pogue-Steiner no.
4. 252 has a recall, sent information to Terri.
5. Did Chief's send letter to Fire Comm?
6. The new desktop for Holly has been ordered.
7. Have we heard back on high water vehicle grant? Per Comm. Pogue-Steiner no.
8. All pump tests have been completed and all trucks passed the 1<sup>st</sup> time.
9. 252 had temporary work done, waiting on part.
10. 2571 must go to body shop after door was adjusted.

**Comm. Thomspen:**

1. Canceled flu shots with Dr. Garyden.
2. Asked for flyer for VAX Mobile to be sent to all civic associations and post to social media. Comm. Guerin will forward flyer.
3. Duck race was a great success.
4. Department has been doing great at Fire School.
5. Will be ordering red cement paint.
6. Was the EMT furniture ordered? Need to follow up with District Clerk.
7. Fuel Master- still having a lot of issues, have we looked into a new vendor for maintenance, maybe we should reach out to other districts to see who they use.

**Comm. Guerin:**

1. When Board issues a Directive, maybe we should prepare copies for Chiefs and send to Officers.
2. Still working on finding a vendor that can inspect the roof at HQ. Per Comm. Richter she should reach out to architect and see if they can recommend a company.
3. Still working with Stuart Signs regarding the LED Sign. They should be sending a tech down next week.
4. Wrote up memo to Companies asked for Company Bios for website.
5. Would like to get bushes to plant behind the LED Sign. Approved.
6. Can we post on website giving an example of what the budget and the fundraisers do? Have heard some residents ask why we do the fundraisers.

**Comm. Naham:**

1. Received quotes for dock and repairs to building. Per the Board we need 3 quotes, and the project would not be until the next budget year.
2. 259 tail pipe must have been replaced and doesn't fit in the exhaust, will send copy of Needleman's report to Board.
3. Career Day at Long Beach High School, next week are we participating in? Yes.
4. The window in the Commissioner's room is leaking again, asked Comm. Guerin to look

into.

5. Still waiting on variance for Lido Firehouse.

**Comm. Pogue-Steiner:**

1. Had an issue with bank reconciliation. Patti and Ben needed to fix issue with stop/voided checks in QB before I can finish.
2. Cant log into M & T Bank. Will ask Holly to look into. Andrea is also having issues with login.
3. Terri is still working on roster should have at the next meeting. The Board will need to review and discuss how we should move forward.

**Next Meeting** will be Tuesday, October 1 at 7PM.

**Meeting adjourned** at 8:50 PM on motion by Comm. Thompson seconded by Comm. Naham.  
Approved 5-0.

Minutes respectfully submitted by A. Richter, Asst. District Secretary/Treasurer.

# LIDO AND POINT LOOKOUT FIRE DISTRICT

## WARRANT OF CLAIMS

**Week Number: 37 – September 10, 2024**

Date	Type	Name	Memo/Description	Amount
09/09/2024	Check	VINNIE'S TRUCK & AUTO, INC.	Inv. # - 12330,12331,12332,12333,12335,12337,12338	-
			Inv. # 12330 - '21 Chevy - UT2101 - PM	10,445.61
			Inv. # 12331 - '20 Chevy - UT2001 - PM	346.64
			Inv. # 12332 - '22 Chevy - CV2201 - PM	358.48
			Inv. # 12333 - '96 Pumper - EN9601 - Accident	2,059.52
			Inv. # 12335 - '07 Ladder - LD0701 - EM	447.22
			Inv. # 12337 - '13 Chevy Van - UT1302 - PM	6,013.96
			Inv. # 12338 - '89 Military - UT9201 - PM	333.38
				886.41
09/09/2024	Check	Integrated Wireless Technologies, LLC	Inv. #675914, 675987	-574.24
			Inv. # 675914 - Service	277.76
			Inv. # 675987 - Back-up Service	296.48
09/09/2024	Check	ISLAND TECH SERVICES, LLC	Inv. # - 60034	-2,911.76
			Inv. # 60034 - Aug'24 Monthly	2,911.76
09/09/2024	Check	All County Towing & Auto Body	#30	-100.00
			Inv. # 30 - Illegally Parked Sign	100.00
09/09/2024	Check	Hempstead Tire Service	Inv. # HT83621	-1,168.47
			Inv. # HT83621- (4) Tires- CV1902 - PM	1,168.47
09/09/2024	Check	Order A Plumber	Inv. # 3316	-479.00
			Inv. # 3316 - Boiler Service	479.00
09/09/2024	Check	Schumacher Electric Inc	Inv. # 2905N 2907N	-3,035.54
			Inv. # 2905N - New Generator Procedure	1,330.00
			Inv. # 2907N - Emergency Light in Generator Room	1,705.54
09/09/2024	Check	Carefree Air & Water Mgmt. Inc.	Inv. # 122419 - PMA	-2,395.80
			Inv. # 122419-PMA - Service Contract - 10/24-10/25	2,395.80
09/09/2024	Check	Cassone Trailer & Container	Inv. # 1245924	-657.00
			Inv. # - 1245924 - Trailer Leases - 9/1-9/30/24	657.00
09/09/2024	Check	South Shore Fire & Safety Equipment Distributors Inc.	Inv. # 0163508	-175.00
			Inv. # 0163508 - Equipment Service	175.00

# LIDO AND POINT LOOKOUT FIRE DISTRICT

## WARRANT OF CLAIMS

**Week Number: 37 – September 10, 2024**

09/09/2024	Check	Island Occupational Medical Resources, P.C.	Inv. # - 77203	-265.00
			Mikayla Zaccaria	175.00
			Mikayla Zaccaria	65.00
			Mikayla Zaccaria	25.00
09/09/2024	Check	Ready Refresh by Nestle	Inv. # 24H0427435953	-73.13
			Inv. # 24H0427435953 -08/01/24 -08/31/24	73.13
09/09/2024	Check	Costellos Ace Hardware	Inv. # - 93632,93786	-61.00
			Inv. # - 93632 & 93786 - Supplies	61.00
09/09/2024	Check	CLINICAL CLEAN, INC.	Inv. # 11319	-498.00
			Inv. # 11319- 2 Ambulances Cleaned	498.00
09/09/2024	Check	VERIZON	Acct # - 650-087-363-0001-83	-19.12
			Acct # - 650-087-363-0001-83	19.12
09/09/2024	Check	Iron Mountain	Inv. # JSVG692	-548.10
			Inv. # JSVG692 - Sept. '24	548.10
09/09/2024	Check	Emergency Responder Products	Inv. # 7032494	-68.83
			Capt. CO 1 253	68.83
09/09/2024	Check	Salerno Brokerage Corp.	Inv. #'s 116015,116616	20,144.00
			Inv. #'s 116615 (Nov) - 116616 Business Auto - Fire Ins.	20,144.00
09/09/2024	Check	Mo'Nelisa		-825.00
			8/31/24 - Fireworks Stand By	825.00
09/09/2024	Check	BRIAN Manning	Reimbursement 8/31/24	-148.92
			Reimbursement Stand By TOH Fireworks 8/31/24	148.92
09/09/2024	Check	Dr. David Neubert	Reimbursement	-65.73
			Reimbursement - Fuel - AM1701	65.73
<p style="text-align: center;"><b>21 Checks to be Printed for A Total of \$44,659.25</b>  <b>NO ENTRIES APPEAR BELOW THIS SECTION</b></p>				

**LIDO AND POINT LOOKOUT FIRE DISTRICT  
WARRANT OF CLAIMS**

**Week Number: 37 – September 10, 2024**

**NOW, THEREFORE, BE IT RESOLVED** that the Lido and Point Lookout Board of Fire Commissioners, having received all claim vouchers listed on the Warrant of Claims together with supporting documentation and is approving them for payment and orders the payment thereof by the Fire District Treasurer in the amounts approved. The Warrant of Claims shall be annexed to the Minutes of the Public Meeting approved by the Board of Fire Commissioners.

Commissioner \_\_\_\_\_ made the motion, which was seconded by Commissioner \_\_\_\_\_.  
It was approved: \_\_\_\_\_: \_\_\_\_\_ at a duly constituted meeting of the Board of Fire Commissioners on September 10, 2024.

\_\_\_\_\_ Peggy Pogue Steiner, Chairwoman

\_\_\_\_\_ Andrew Richter, Vice-Chairman

\_\_\_\_\_ Charles Thompson, Commissioner

\_\_\_\_\_ Shana Guerin, Commissioner

\_\_\_\_\_ Greg Naham, Commissioner

**STATE OF NEW YORK  
COUNTY OF NASSAU**

On the \_\_\_\_\_ day of \_\_\_\_\_ in the year \_\_\_\_\_ before me, the undersigned, personally appeared personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity (ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public's Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_ My Commission  
Expires: \_\_\_\_\_

**LIDO AND POINT LOOKOUT FIRE DISTRICT  
WARRANT OF CLAIMS**

**Week Number: 37B – September 10, 2024**

Date	Type	Name	Memo/Description	Amount
09/06/2024	Check	TD Card Services	TD Card Services	-2,241.10
<b>1 Checks to be Printed for A Total of \$2,241.10</b> <b>NO ENTRIES APPEAR BELOW THIS SECTION</b>				

**LIDO AND POINT LOOKOUT FIRE DISTRICT  
WARRANT OF CLAIMS**

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\_\_\_\_\_ Shana Guerin, Commissioner

\_\_\_\_\_ Greg Naham, Commissioner

**STATE OF NEW YORK  
COUNTY OF NASSAU**

On the \_\_\_\_\_ day of \_\_\_\_\_ in the year \_\_\_\_\_ before me, the undersigned, personally appeared personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity (ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public's Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_ My Commission  
Expires: \_\_\_\_\_