

Minutes of the Regular Meeting of the
Board of Fire Commissioners
Lido and Point Lookout Fire District
Held on May 6, 2025

*****Minutes Approved*****

Meeting was called to order at 7:00 PM by Comm. Pogue-Steiner

Present: Comm. Pogue-Steiner, Comm. Richter, Comm. Thompson, Comm. Guerin, Comm. Naham, Secretary Ryan, Treasurer Dunham, Ast. Secretary/Treasurer AM Richter, District Clerk H. Thompson, Chief Neubert

Not Present: Chief Guerin, Chief Meyer and Chief Manning

Speakers without Appointment: None

Speakers with Appointment: Dan Wiener- LOSAP
Verathon- GlideScope

Minutes of meeting held on April 15, 2025, were approved by Comm. Thompson seconded by Comm. Naham. Approved 5-0.

Minutes of executive meeting held on April 15, 2025, were approved by Comm. Thompson seconded by Comm. Naham. Approved 5-0.

Speakers without Appointment: None

Speakers with Appointment:

Verathon- GlideScope

1. Gave demonstration on single-use GlideScope GO 2 Video Laryngoscope delivers exceptional visualization and an intuitive interface in an easy-to-use design. The device has rechargeable battery with 100 hours of operations, we can record, playback and take snapshots of procedure. Information is encrypted and can be download into EPCR by USB or USC. Company offers 8 peds and 4 adults size scopes and came in pack of 10 and the cost is between \$30-\$40 each.
2. Per Chief Neubert all hospitals we go to use the same equipment, and we could set up an exchange program with hospital. The standard is going towards video laryngoscopes. Our current one-time use will be expiring next month, the ones we currently have are digital to see but not recordable. Comm. Richter had a question about how long to keep video and can it be subpoena? Chief Neubert will reach out to District's attorney and report back to Board.
3. Comm. Richter asked what the lead time is once PO is signed. 5-7 business days. Comm. Pogue-Steiner asked about service call time, usually within 24 hours.

Dan Wiener-LOSAP

1. All systems are up and running and in good standing.
2. All log sheets for January-April have been handed into District office.
3. Haven't received back any member profiles to update Redalert, was told by some members they handed into Chiefs.
4. Per AM Richter still don't have an invoice from Alpine for 2025. The invoice was sent in December and will be forwarded to Patti and AM Richter.
5. Sent email regarding notifications in Red Alert, Fire Comm is opening notifications are runs in the system, this is incorrect. Per Chief Neubert he called Fire Comm regarding 258 out service and no mutual aid, it should have been sent as notification but went out as a run. Comm. Richter asked Dan to reach out to Alpine and see where the issue is.

District Employee Reports:**District Tresure's Report:**

1. Abstract#12 dated March 17, 2025, for online payment for TD Credit Card for \$21,551.78. Motion by Comm. Thompson, seconded by Comm. Pogue-Steiner. Approved 5-0.
2. Abstract# 16 dated April 17, 2025, for 21 checks totaling \$58,360.97. Motion by Comm. Pogue-Steiner seconded by Comm. Guerin. Approved 5-0.
3. Abstract# 18 dated April 29, 2025, for 17 checks totaling \$27,641.73. Motion by Comm. Thompson seconded by Comm. Guerin. Approved 5-0.
4. Abstract#18B dated May 2, 2025, for 2 checks totaling \$23,649.00. Motion by Comm. Thomspon seconded by Comm. Guerin. Approved 5-0.
5. Abstract#19 dated May 6, 2025, for 1 check totaling \$969. Motion by Comm. Pogue-Steiner seconded by Comm. Naham. Approved 5-0.
6. Bank Balances are of tonight's meeting:
 - a. Reserve: \$2,051,325.29
 - b. Payroll: \$62,486.25
 - c. General: \$1,101,324.33
 - d. M & T Bank: \$104,311.10
7. Interest for April totaled \$6,673.61:
 - a. Payroll: \$85.59
 - b. General: \$2,465.57
 - c. Reserve: \$4,122.35

District Secretary:

1. Comm. Thomspon asked when a member turns in a leave of absence (LOA) request it should go to Captain of Company and have then Company and Chief approve before going to Board for final approval. Rescue was not aware that L. Meyer asked for an extension to LOA that was reported at the last meeting.
2. Per Comm. Richter the reason we left Cablevision was due to the fact the service failed during Hurricane Sandy.

Asst. Secretary and Treasure's Report:

1. Payroll dated April 23 covered April 30-April 12 for 833.98 hours totaling \$24,978.79.
2. Almost done going through and updating By-Laws.
3. Try to login into FuelMaster and receive an error and no reply from vendor when I called. Think we should look into a new system. Comm. Richter would like Terri to call Walden, the company that installed the diesel tank, to see if they can recommend another company. Asked current vendor for quote to update system last year and never received one. Our current system is reaching its end of life.

District Clerk:

1. EMS billing for March 25-April 24 we received \$13,011.26 minus monthly fee \$707.80 we net \$12,303.46. YTD, we earned \$53,361.47.
2. All furniture for EMS trailer were ordered and we are waiting on bunk beds.
3. HelloAlert was able to fix issue with the door to the fence room. Comm. Richter asked if they know why the system went down at Lido the other day. Per Comm. Guerin they didn't see any issues, but they refreshed the system just to make sure. Going forward will ask them to refresh system periodically.
4. Received new quote for camera system.
 - a. Upgrade DVR System: \$2,208.99
 - b. 4 cameras for Lido: \$1,524.00
 - c. 1 camera for YOF lot: \$759.00

All price includes labor but not electric and pole for YOF.

Motion by Comm. Richter, seconded by Comm. Guerin to purchase cameras from FD Audio. Approved 5-0.

Comm. Guerin is working on getting seconded quote for install of pole for YOF lot.

5. Asked Comm. Naham, can I close the work order for exhaust in the generator room at Lido? No, Steve Angel still working on closing up the gap.

Chief Report**Chief Neubert:**

1. Department Report for Chief Guerin:
 - a. The batteries for the radios have been checked and they are between 20-30% it should be 70-80%. Board asked for a quote at the next meeting.
 - b. 2501 is in the shop to have damage fixed from accident.
 - c. 2571 needs to have radio installed, we have all the parts the cost for Sagamore to install is \$553.00. Motion by Comm. Richter seconded by Comm. Thompson. Approved 5-0.
 - d. Waiting for a quote from Southshore for gauge.
 - e. Jetski is in service for the season.
 - f. Request reimbursement to Stephen Nurnberger, he drove members to and from Dinner. Approved, Comm. Thompson submitted for payment.
 - g. Would like permission to clean out items at training center and seal up, approved. Would not like to have TOH remove containers because we are afraid we wont get the site back. Board would like Chief office to reach out to TOH and get in

writing that we can remove containers and be able to replace in the future at the current site.

- h. Status on uniform request. Request on hold, would like to discuss it as a Board before making any discuss.
 - i. The Board asked Chief office to submit 2026 budget by June 30. Budget should be detail with pricing.
 - j. 2502 running boards fall off, Comm. Richter will ask Vinnie to look out. Asked Chief to enter work order. Per H. Thompson it was done today.
2. EMS:
- a. For May we have 151 tours covered; 5 open tours but not full days, 11 tours have double medic on since no EMT-P bid for spots.
 - b. Zolls have been delivered. Have training classes set for Wednesday, May 14 at 7pm, Monday, May 19 at 7pm. Waiting dates for 2 more classes. Comm. Pogue-Steiner asked, how will training go when we have new members or EMS staff? We will train during the onboarding, or we can have vendor come down to train.
 - c. We have a few techs that have set shifts and are requesting additional uniform shirts. Approved.
 - d. We have given EMTS raises of \$2 after 1 year, are we doing the same for EMT-P? Board asked what other Districts are paying?
 - e. Loaded milage has been turned on with the EPCR. This will now bill actual mileage but an estimate that we were billing at.
 - f. Handed in quote for PPE purchase for \$1,718.41. Motion by Comm. Thompson seconded by Comm. Richter. Approved 5-0.
 - g. Staffing:
 - i. We have 2 pending hearing test with Civil Service
 - ii. 3 candidates were interviewed and approved by Chief's office and ready for Comm. Thompson to interview.
 - iii. 2 candidates have interviews pending.
 - iv. 3 employees have resigned since last meeting and are waiting for District equipment to be returned.
 - v. We have terminated 2 employees.
 - h. Comm. Guerin spoke with Joe Frank, regarding EMS staff using teleadoc app for doctor notes when calling in sick, yes, we should allow them.
 - i. Board would like a budget for 2026 by June 30.
 - j. Comm. Richter would like a demo from Imagetrend regarding the reporting module to see if it will help with the new reporting requirements, any time after June 4 but not at a regular meeting. Chief Neubert will set up.

COMMISSIONER'S REPORT:

Comm. Richter

- 1. Hand lights for 255 are no longer working and company has gone out of business, we need to get quotes. The current lights on 252, 253, 254 we can currently get parts, but we should look into getting new ones, asked Chiefs to investigate what type they want.
- 2. Chief sent quote to have low-band radio installed on 253, asked why since most Departments use high-band. Would like reasons from Chief at next meeting.

3. Received email from NYS regarding Water Rescue Grant. The grant is moving forward, needed Comm. Pogue-Steiner to sign a few documents and needed some information from Joe Frank. Would like Chiefs to get updated quotes and he will work on truck quote. Hopefully we can start spending grant soon.
4. Would like Chiefs to tell all officers that when entering work order be add photos if possible.
5. Would like to issue new District Directive regarding apparatus maintenance:
 - a. Large Apparatus: will be done by Emtech Services
 - i. Full PM in October
 - ii. Small PM in April
 - b. Small Apparatus: will be done by Vinnie's Truck & Auto
 - i. Full PM every 5000 mileages
 - c. Chief Vehicles: will be done by Vinnie's Truck & Auto
 - i. Chief will be responsible to have done every 5000 mileages.
 - d. Utility Vehicles: will be done by Vinnie's Truck & Auto
 - i. Full PM annually in October and will have fluids checked in April and PM will be done if needed.
6. 255 brake issue, still looking into but we think it's because the J brake is used, and the brakes don't heat up, especially when raining and they don't dry out. Going forward when truck is coming back from call or on drill turn off the J Brake. Also, Chief must tell Lido Company that when a problem is happening, they need to enter work order or let someone know so we can fix it, if we don't know about the issue we can't fix it. The issue with 255 was happening for a while and became an issue when the truck would not start and couldn't response to a call.
7. Regarding the email about property tax exemptions, do we need to do anything?
8. Patti, how is new laptop? Great. Please make sure old laptop is returned to Island Tech.
9. Would like to enter an Executive Session after all Commissioners Reports to discuss a legal matter.

Comm. Thompson:

1. Would also like Executive session.
 Had a great dinner, thank you to Board. The Department was responsible for the tip, the tip was \$3,969 the Department only had a check for \$3000. The Department only budget \$3000, feels the Board should pay the amount owed of \$969. Discussion followed regarding budget for Dinner and next year Dinner. Motion by Comm. Thompson seconded by Comm. Pogue-Steiner to pay the balance to The Sands. Approved 5-0. For next year Dinner thinks we should look into a new place. Went to the Bayview in Freeport, they have the 1st Friday in May available. Board agrees a new place would be a nice change, but the Board needs to pick location, package and pricing then turn over to Committee to handle.
 - a. The Sands, 150 ppl at \$147 plus Tip
 - b. The Bayview, 125 ppl at \$183.
 - c. The dinner for 2025 was \$25,600.
- Would like to hold date for The Bayview, Motion was made by Comm. Naham but no seconded, Board would like more detail before locking in date and venue.

2. Comm. Pogue-Steiner, Comm. Naham, Chief Neubert and H. Thompson would like to attend the annual meeting and dinner in Sayville tomorrow at a cost of \$65 per person. Motion by Comm. Thompson seconded by Comm. Richter. Approved 5-0.
3. Did we receive quote for gear rack installation? No, Chief were handling but Comm. Gurein will follow up.
4. All Officers were sworn in by me and Comm. Pogue-Steiner at the April Council meeting.
5. TIPS class was given on April 27, and we had 29 members take the class and had a good turn out from all Companies. Will try to set up another class.
6. The newsletter sent out by Joe Frank was about executive session and tax exemptions. We are good with executive session, but we need to update the tax exemption letter we give to businesses.
7. Physicals will be May 10 8-11AM at the Sands at Lido.
8. HAAS is working and shows up with apple car play, Waze and android. It works good and thinks we should look into getting for other apparatus.
9. The drivers training in Fire Rescue 1 is going well.
10. Still waiting to hear back from Civil Service regarding salary information for January 2020-2024. AM Richter also reached out with no reply. Our normal rep is out on leave.

Comm. Guerin:

1. Reach out to TOH to get updated hydrant map. Will get a digital and hard copy. Once we have updated list would like to compare it to Red Alert to make sure system is update.
2. Hydrants will be flushed, Point Lookout next week and Lido the following week.
3. Called Roof guy about the roof at HQ, waiting on him to schedule appointment.
4. Comm. Richter, asked about LED Sign, we should talk to attorney and see what steps we can take. Comm. Geruin will call Joe Frank.

Comm. Naham:

1. Electric work is done at Lido.
2. Still waiting on 3rd quote for Jetski dock.
3. Working on getting quote to add electric to container at Lido so we can add climate control to unit.
4. Meet with a contractor to get quote for refresh to Lido bathrooms and kitchen, hopefully will have quote at the next meeting.

Comm. Pogue-Steiner

1. Bank reconciliation for April was done and sent to Board.
2. Spoke with FEMA regarding the SAFER grant, our old grant company set up access wrong and working with FEMA to change. Also, we can request reimbursement before spending all the grant funds. Once access is corrected will work on submitting reimbursement with AM Richter.

Motion by Comm. Richter seconded by Comm. Naham to enter into Executive Session at 9:39 PM to discuss a legal matter. Approved 5-0.

Enter back into Regular Session at 10:24 PM.

Next Meeting will be held on Tuesday, May 20 at 7:00 PM

Motion to adjourned meeting at 10:25 PM by Comm. Thompson seconded by Comm. Pogue-Steiner. Approved 5-0.

Minutes respectfully submitted by AM Richter, Asst. District Secretary/Treasurer

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Enter into Executive Session at 9:39 PM to discuss a legal matter.

Enter back into Regular Session at 10:24 PM.

Minutes respectfully submitted by AM Richter, Asst. District Secretary/Treasurer