

**Minutes of the Regular Meeting of the**  
**Board of Fire Commissioners**  
**Lido and Point Lookout Fire District**  
**Held on April 1, 2025**

**\*\*\*Minutes Approved\*\*\***

**Meeting** was called to order at 7:03 PM by Comm. Pogue- Steiner

**Present:** Comm. Pogue- Steiner, Comm. Richter via TEAMS, Comm. Thompson, Comm. Naham, Secretary T. Ryan, A. Richter Asst. Secretary and Treasurer, District Clerk H. Thompson, Chief Guerin, Chief Neubert.

**Not Present:** Comm. Guerin, Treasurer Dunham, Chief Meyer and Chief Manning

Speakers without appointments: None

Speakers with appointments: Ed Haran- LOSAP

Capt. Bill Wade- Lido Company

Minutes of meeting held on March 18, 2025, were approved by Comm. Thompson seconded by Comm. Naham. Approved 3-0.

**Speakers without appointments:** None (Time allotted three (3) minutes)

**Speakers with appointments:**

**Ed Haran-LOSAP:**

1. This week I have been working with auditors.

**Capt. Bill Wade- Lido Company:**

1. Requested a walk thru of Lido House with Chief's office. Meet with Chief Guerin, Meyers, Comm. Thompson and Comm. Guerin and came up with a list of items that need to be address:
  - a. Exhaust from the generator room is coming in thru the back door in upstairs company room. Comm. Naham will reach out to vendor we did work on generator room.
  - b. Items in attic- Board gave permission for Capt. Wade to remove any items no longer needed.
  - c. Bathrooms on 1<sup>st</sup> floor and 2<sup>nd</sup> floor has not been updated in decades. Kitchen in Company room needs updated cabinets, counter tops and lighting. Comm. Naham will get quotes on refreshing the 3 bathrooms and kitchen.
  - d. New tables and chairs in Sherman Room.

- e. Move electric on apparatus floor so we can hang the hanging gear racks.  
Comm. Naham asked for pictures and a work order be entered in Red Alert and will send pictures to electrician to get quote.
  - f. Updated computer and printer for Company room.
- Board will discuss items and get back to Capt. Wade.

### **District Employee Reports:**

#### **District Treasurer's Report: (Given by A. M. Richter)**

1. Abstract#11 dated March 25, 2025, for 27 checks totaling \$48,931.62. Motion by Comm. Thompson seconded by Comm. Naham. Approved 3-0.
2. The Board members have received all claim vouchers listed on the Warrant of Claims together with their supporting documentation and approve them for payment. Warrant of Claims has been notarized and will be attached to the minutes. A signed and notarized Warrant of Claims is also on file in the District Office.
3. Bank Balances as of tonight's meeting:
  - a. General: \$1,314,457.17
  - b. Reserve: \$2,047,202.84
  - c. Payroll: \$20,857.08
4. As of tonight's meeting, the bank balance for M & T bank for EMS recovery is \$84,263.84.
5. Interests for the month of March totaled \$7,234.45:
  - a. General: 2,884.68
  - b. Reserve: \$4,251.02
  - c. Payroll: \$ 98.75

#### **District Secretary:**

1. Walden was here to do the quarterly inspection of the fuel system. All was good.
2. We received a letter from the NC DOH regarding the inspection. I am waiting for a call back from Darren of Walden regarding the notification to NC DOH.
3. Regarding Joe Frank's invoice; the first quarter has just ended.
4. Sunshine Fund: Seven members of the BOFC contributed \$20 each and we now have \$195.00 in our fund. The Board decided to increase our donation in the name of deceased members from \$25 to \$100 at a previous meeting.
5. Hydrant at Allevard and Ocean which was surrounded with weeds, etc will be cleared by the owner.
6. Call from Liz Murdy today about a contractor using the water from the above-mentioned hydrant, TOH Water was contacted. The contractor had a permit to use the hydrant. TOH Water was going to the location to inspect to be sure they were abiding by the rules for use. Liz Murdy was notified of this.
7. A resignation letter dated March 24, 2025 was received from Hayden Biggs, Rescue Company. Chiefs and Company Capt. have been notified, and letter has to put in Hayden's file.

8. Returned wrong size flags to United Flags. Order for corrected size has been shipped. Should be received tomorrow.
9. Toner cartridge purchased for Lido Company's printer; it will arrive tomorrow.
10. PKF O'Connor was here yesterday and today to perform their annual audit. They will be in contact with Patti for any further information needed. Their audit is due to the NY State by June 30th.

#### **Asst. Secretary and Treasurer's Report:**

1. Payroll dated March 26 covered March 2-March 15 totaled \$29,891.44. Per Comm. Thompson payroll is increasing each pay period since we have been having 2 EMT-P on shift. Per Chief Neubert we didn't schedule 2 EMT-P per shift but when we have open shifts we will cover who's available and sometimes that's having 2 EMT-P.
2. The meeting with Paychex on March 19 went well, all issues has been resolved.
3. Had meeting with Chiefs office regarding SAFER grant on Monday, March 31. Meeting went well we went over the video they would like to shot. The Chiefs have 3 weeks to come up with a wish list of items to film.
4. Thank you for allowing me to attend the Mini Conference in Whiteplains. It was a great learning experience. Handed receipts for hotel, food, mileage, conference fee and parking fees. Thinks the Board should consider attending the annual meeting, October 2 -4, 2025 in Saratoga Springs. A main point from the conference was all policies should be review yearly, starting in May I will send the current policies out for Board to review and make changes, if necessary, before the annual organizational meeting in January. Also make sure all policies are available to the public during meeting especially the procurement policy. Another hot topic was Board of Fire Commissioners Election and what the Sectary can and can do during the election.
5. Was able to find word document of the By-Laws that were last updated in 2012. I also find all the changes that have been made since 2012 and will work on putting them together in a binder and getting a final copy with all changes so we can send out to all members.

#### **District Clerk's Report:**

1. EMS billing is going good. Comm. Richter asked for a quarterly report, for the 1<sup>st</sup> qtr of 2025 we received 46,239.58 minus the fees we net \$41, 058.01.
2. Still working on getting beds for EMS trailer since the company we find would charge us over \$500 for shipping. Looking for cheaper shipping. Comm. Pogue- Steiner stated that Megan O'Brian who is donating couch would like it pickup on Sunday, Monday or Tuesday. Holly will work with Chief Neubert to arrange pick up.
3. Received check from Skytker in the amount of \$1400 for trade in.
4. Last year received quote to upgrade cameras, since its been over a year, will ask vendor for new quote.
5. Steve Angel asked for a new sprayer. Motion by Comm. Thompson seconded by Comm. Pogue- Steiner to purchase item upto \$250. Approved 3-0.

6. Comm. Naham asked to have 2 vouchers depending on what bank account will be paying the invoice. Vouchers being paid by TD Bank will be in green and M & T will be yellow.
7. Hello Alert was at HQ for the last 2 days all equipment has been installed just waiting to program before the system is turned on.
8. Some of the items that were approved at the last meeting for water rescue have been delivered, the Chiefs and C. Russo have been notified.
9. Been working with Zoll and Comm. Thompson on the PO and Contract for new AEDs. The PO needed to be issued by March 31. Comm. Thompson signed the Memo of Understanding, on the quote vendor is asking for page 5 and 8 to be signed. Per Comm. Pogue-Steiner since Comm. Thompson signed memo and PO please have Comm. Thompson sign the quote. Per Comm. Richter he spoke with District's attorney and since we only able to receive 2 quotes we needed to enter into a SAVVIK world class buying power in the public sector, our member number is 23414. This information needs to be added to PO and be listed on all information from vendor regarding this purchase. Motion by Comm. Thompson seconded by Comm. Naham to purchase from Zoll with upgrades and pay 50% in 2025 and 50% in 2026. Approved. 3-0.

#### **Chief Report:**

#### **Chief Guerin:**

1. Would like to send jetski to Empire in Island Park to have hooks installed and PM for the season. Motion by Comm. Thompson seconded by Comm. Pogue-Steiner. Approved 3-0.
2. Chief Meyer is working on list of members who need new class a uniform. Comm. Thompson stated won't have for inspection this year and maybe dinner is that ok? Yes, would like for the 2<sup>nd</sup> battalion parade.
3. At the last By-Law Committee meeting the attached changes were proposed and at Council 4 out of 5 Companies voted on change. See attached. Comm. Thompson is against change, thinks that new incoming Chief should only get ½ table. Chief will bring changes back to Council. Motion by Comm. Thompson seconded by Comm. Naham all Chiefs will have get a full table this year. Approved. 3-0.
4. Chief Meyer is still working on date for training center meeting.

#### **Chief Neubert:**

1. Handed out potential techs to interview. At the last meeting forward resume to Chief for 3 potential candidates, asked if Chief are good with moving forward to next round? Yes, Comm. Thompson will set up interviews for C. D'Alessio- EMT-P, M. Silberfeld- EMT-P and K. Clifford- EMT
2. M. Mantikas is a re-hire he left when he got called for the NYPD, Holly checked with Civil Service and Board would need to vote to rehire. Motion by Comm. Pogue-Steiner seconded by Comm. Naham to rehire as EMT at a rate of \$23/hour. Approved 3-0.

3. As of tonight's meeting, its been taking about 3 months to on board a new tech and currently we have no open shift with at least 1 tech on schedule.
4. We have 5 techs that haven't finished mandatory training or picked up a shift for April, will reach out to have them resign from position.
5. We are currently keeping track of narcotics with a spreadsheet but feels we need to invest in a automated system, received quote from Schedule2.IT it will be \$1,750/year with a one time setup fee of \$1,500. Comm. Pogue- Steiner asked would Imagetrend be able to make a modular for us? Not sure will reach out to.
6. Need to purchase some EMS supplies from Boundtree in the amount of \$704.91. Motion by Comm. Naham seconded be Comm. Thompson. Approved 3-0.
7. The current laryngoscope we have will expire in June and they are one time usages. Would like the Board to consider video laryngoscope, would like to have vendor come to meeting for a demo. Approved.
8. Would like to bring back the life saver award at the Annual Dinner, the calls that will be included will be; Overdose, Stroke and Heart Attack.  
All members who were at the call will receive a pin and the medic will get plaque.
9. Imagetrend has a fire side that we currently don't use, it may be useful to have vendor come down and give us a demo since the reporting requirements will be changing.
10. Will be working with Chiefs to set up more CPR classed for town residents.
11. received request from Capt. Bil Wade to add Lido members to Fire Rescue 1.
12. Find out the following events Town of Hempstead will be hosting at the town beach this year:
  - a. Car Show- May 4
  - b. Fire Works- June 28
  - c. Midsummer- July 26
  - d. End of Summer- August 30 with fireworks
  - e. Triathlon- September 6
  - f. 911 Memorial
  - g. Car Show-September 28

Will work with Chiefs office to make sure we have stand bys for all events.

## **COMMISSIONERS' REPORTS:**

### **Comm. Richter:**

1. Still nothing on water rescue grant from NY State.
2. Received email from insurance company regarding L. Meyer, thinks we need to contact District's attorney to find out what our next steps are.
3. 253 still at vendor. Hopefully it will be back by the end of the week.
4. 254 has a wiring issues, waiting on parts to be delivered.
5. Did we hear back from Attorney regarding membership applications? Yes, per Comm. Pogue- Steiner we can keep application as is.
6. Since the Huus been installed in ambulances have we confirmed its working? No, Comm. Thompson will handle.

7. We will need to purchase a new server this year since our current one goes off warranty in September. Received quote from Island Tech and emailed Board, if no objection would like a motion done tonight to purchase. Motion by Comm. Thompson seconded by Comm. Naham Approved. 3-0.
8. Do we know if Patti received new laptop yet? No. Comm. Richter will follow up with Island Tech.
9. Issue with 252 pictures sent to Island Tech, they will need to come down to fix.
10. Before any decisions are made about the Lido Firehouse the Board needs to discuss Lido, Rescue and YOF lot.
11. Saw Jeffery today for lunch and he says hi to everyone.

**Comm. Thompson:**

1. Installation Dinner:
  - a. Department has budget line for tip. Last year it was \$3000.
  - b. 1<sup>st</sup> meeting with committee will be tomorrow.
  - c. Invites have been sent out. Chiefs will be getting extra invites tonight.
2. Sexual Harassment training for 2025 is done.
3. Would like all Commissioners to attend the inspection this year. It will be Sunday, April 6 at 10am at HQ.
4. Department election will be Thursday, April 3 7-10pm at HQ.
5. Rescue members never received beneficiary forms this year. Would like to have them for next meeting.
6. Asked Chiefs did you receive direct phone number for work being done on Lido Blvd? No, only received email District sent out and that had a phone number in email.
7. Was asked by Town of Hempstead if we would be interested in hosting a Narcan training with them on June 24. Motion by Comm. Thompson seconded by Comm. Naham. Approved. 3-0.
8. Asked Chief for a list of members who will be attending this year's dinner.

**Comm. Guerin: Not Present**

**Comm. Naham:**

1. Work done at Rescue house is completed, the key for back door is in lock box in Commissioner room.
2. Need to get 3<sup>rd</sup> quote for dock work for jet ski.

**Comm. Pogue- Steiner:**

1. Asked Chief if B. Magale Jr is active?

**Next Meeting will be held on Tuesday, April 15 at 7:00 PM**

**Meeting adjourned** on motion by Comm. Naham seconded by Comm. Thompson to close the meeting at 9:36 PM. Approved 3-0.

Minutes respectfully submitted by A. Richter, Asst. District Secretary/Treasurer