

**Minutes of the Regular Meeting of the
Board of Fire Commissioners
Lido and Point Lookout Fire District
Held on June 20, 2024**

*****Minutes Approved*****

Meeting was called to order at 7:00 PM by Comm. Pogue- Steiner

Present: Comm. Pogue- Steiner, Comm. Richter, Comm. Thompson, Comm. Naham, Comm. Guerin, Terri Ryan Secretary, A. M. Richter Asst. Secretary and Treasurer, Treasurer Dunham, Holly Thompson and Chief Guerin

Not Present: Chief Meyer and Chief Manning

Speakers without appointments: None
Speakers with appointments: Brian Powers, EMT Administer
 Ed Haran, LOSAP
 Ben DiVenti, Diventi & Lee, CPAs

Minutes of meeting held on June 6, 2024, were approved on motion by Comm. Thompson and seconded by Comm. Naham. Approved 5-0.

Minutes of executive meeting held on June 6, 2024, were approved on motion by Comm. Richter and seconded by Comm. Naham. Approved 5-0.

District Treasurer's Report:

1. #25 dated June 20 for 32 checks totaling \$51,002.06 motion by Comm. Pogue- Steiner second by Comm. Richter Approved 5-0.
2. The Board members have received all claim vouchers listed on the Warrant of Claims together with their supporting documentation and is approving them for payment. Warrant of Claims has been notarized and will be attached to the minutes. A signed and notarized Warrant of Claims is also on file in the District Office.
3. Balance as of tonight's meeting:
 - a. Payroll: \$47,953.76
 - b. General: \$635,667.10
 - c. Capital: \$2,001,997.77

Speakers without appointments: (Time allotted three (3) minutes)
None

Speakers with appointments:

Brian Powers, EMT Administrator

1. Still working with Slate schedule with Holly and Imagetrend.
2. Will be having meeting with Dr. Neubert regarding SOP for paid techs.
3. The checklist has been added to Imagetrend. Still can't see working with Dr. Neubert to fix that issue.
4. Received resumes for ALS will review and schedule interviews with Comm. Thompson.

5. Going forward will be keeping track of late calls/absence reason for all paid techs; we been having a lot of call outs due to the fact the FDNY is on mandatory OT.
6. Comm. Pogue- Steiner asked if we are going to try to hire and expenditure the candidates that are not FDNY, yes.

Ed Haran, LOSAP

1. No report

Ben DiVenti, DiVenti & Lee, CPAs

1. Handed out the profit and loss report for January-June 20:
 - a. We are over where we should be at this time of the year due to payroll being up from last year.
 - b. Made a new account named accident repair, it showing \$30,822.36 expensed out have we received a check from the insurance company? Yes, it was for \$28,754.36 and deposited into account on March 19, 2024, Ben will reallocate the offset of the expense.
 - c. Maintenance & Repairs are showing an increase because we reallocated funds form professional services.
 - d. New account for EMS Billing, enter the expense for Imagetrend. Board feels that expenses is not part of EMS Billing but EPCR expenses. Ben will change name and add a new account once the EMS billing is setup and ready to use.
2. Handed out the Budget vs Actual as of tonight's bills:
 - a. Payroll is the biggest line item that is over budget. We are over budget in other budget lines and recommends that we move funds from the equipment line to cover.
 - b. At this time of year, we should have used 50% of budget we are currently at 113% since we prepaid for year insurance and LOSAP.
 - c. We received the LIPA pilot funds earlier than last year.
3. New this year is the way NYS wants us to report our expenses, it called GASB 73 it will determine how we need to allocate the expenses for LOSAP. Going forward will contact VFIS monthly to receive the amount we pay so we can add to the expense report. Already talked to auditors and they are ok with how we will be showing the expense.
4. Are we still good for the August 1 meeting? Yes. Per Comm. Richter we need to seriously look into how much we want to price the cap for 2025. We need list of wants and needs from everyone by next month's meeting.

Chief's Report:

1. Still working on reprogramming radios.
2. The pump test date is still pending.
3. Will have a By-Laws meeting after July 4.
4. Still working on getting copy of the NFPA 1973 draft for Comm. Richter.
5. TOH July 4th event will be Saturday, June 29 at Town Park. We are working on SOP for the event. Dr. Neubert is working on EMS Coverage. We have standbys coming. We will not need paid techs for event.
6. What is the status on 2571? Per comm. Richter will follow up with vendor but it should be back shortly.
7. If ok, can we use 2571 for the Long Beach Waterfront Warriors events on July 13-20th?
Yes.

8. For the jet ski is it ok to set up an account with Ted's and Scotty's fishing station for gas? Yes.
9. Asked if the second batch of hooks returned to HQ yet? No, will reach out to vendor.
10. J. Guerin and C. Russo will get the jet ski back to vendor to finish work on unit.
11. Was the waterproof radios ordered? No, Terri will work on order tomorrow, please send quote again.

COMMISSIONERS' REPORTS:

Comm. Thompson:

1. Give list to chief showing which members still need physicals by June 30.
2. Great job to all at the Open House. Heard great feedback from family members who attend.
3. Worked with Chief Guerin to order the rescue sled for the jet ski, it should be delivered next week.
4. Received message from paid tech regarding an issue 258, was able to fix.
5. 252 will be going to vendor on July 15 to fix the crack on the top of ambulance. Looked at cameras to see if we can figure out what happened, with no luck.
6. Members that are retired FDNY need our department physicals? Yes. Is the physical done by 911 fund, ok? No.
7. Spoke with TOH regarding lack of communication from Town regarding events at Town Parks. They are very sorry about what happened and will make sure we add us to list of contacts before they are made available to the public.
8. Working on Comm. Naham regarding the variance fee for Lido Firehouse.
9. Purchase 2 recliners for the EMS trailer for \$250 each.

Comm. Richter:

1. 253 can go back into service. Turn out issue was due to a modular that was added when we upgraded the lighting package a few years ago. The modulators were changed. Not sure what the cost is yet, since it took a few hours to diagnose and then change part.
2. The hand lights we purchased for 255 are no longer available since the vendor went out of business, the old lights have been put back on the rig and going forward we will replace with the units that are on the other trucks.
3. Spoke with Chief Guerin regarding article the international union sent out regarding SCBA. Don't think it will be an issue for us but Chief if away and spoke with South Shore already.
4. Would like to go into Executive Session at the end of the meeting to discuss personnel matters. Approved.
5. Asked the Chiefs to set up meeting with vendor regarding the training center we saw at Valley Stream last month. This is important we may be able to request a grant from Nassau County. Reached out to Legislator Patrick Mullaney and he is very interested in trying to help us. We also need to scope at new locations.
6. Asked Terri to reach out to Attorney to see what verbiages needed to be added to no parking signs to the YOF lot, the sign needs to show what company we hired and phone number the company needs to be 24/7. Asked Holly to find out who the State uses on the Loop Parkway. Once done we can have signs made up. We should also make sure all employees and members have parking permits. We should also make up visitors passes that have an expiration date on.
7. We need to approve the social media and email policy per the auditors. Sent out policy from Attorney if we all agree we should approve and send out. Motion by Comm. Richter

seconded by Comm. Pogue- Steiner to accept policies. Approved 5-0.

8. Asked Comm. Naham to reach out to dock builder again to get quote for Rescue house.
9. Asked if at Council there is any feedback on the Open House? Per Chief yes, but all was positive feedback. We also received ideas for next year. Great job by all at the Open House, for the 1st time thinks it was great. The only thing I personally didn't like was that only 1 company sold t-shirts, didn't feel like that was the place to do that. Maybe next year have a Department shirt for adults and kids. Per Comm. Thompson, company that sold shirts asked Chief beforehand.

Comm. Naham:

1. Asked Chief how do we launch the jet ski? Via the launch at West Marina.
2. Exhaust system for generator room at Lido was delivered as aluminum but it should have been stainless steel. The correct item should be in within the next 2 weeks.
3. Received quote from electrician to add electric to the trailer at Lido, it was for over \$7000. Will be getting two more quotes.
4. Spoke with PR firm and received quote for flyer to residents regarding EMS billing, it will be \$1900. The Board feels that we don't have the funds or is needed to spend that much. Asked Holly to reach out to ABP to see what other Districts have done in the past. Per Holly they put notice in District newspaper or nothing.
5. Steve Angle sealed the roof at Lido where the culpa was removed from.

Comm. Guerin:

1. Open house was a success and thank you to everyone that helped. We had a great time out of the community and department. We had a budget of \$2500 but spend under \$1000. Marybeth's Ice Cream Truck donated all the ice cream and PC Richards donated the stove. Thank you to both. We handed out 5 applications to potential new members.
2. Would like to attend the annual meeting this year. Approved.
3. LED sign was installed this week, the electric will be turn on next week. Will work with AM Richter and Stuart Sign on setting up the messages on sign. Since the sign is only one sided was thinking of adding plants/trees to hide. Comm. Richter stated maybe but the Department Logo, but the sign looks good.

Comm. Pogue- Steiner:

1. Received another letter from The Grant Guys, they also sent letter to our new company. Spoke with Attorney and received letter that he suggested we send to Grant Guys, if the Board is ok with letter will sign tonight and mail out tomorrow. Motion by Comm. Richter seconded by Comm. Naham to send letter to The Grant Guys. Approved 5-0.
2. Nicole Morton from Solerno Brokerage will be at the July 18th Meeting.

District Employees:

District Secretary's Report:

1. Ordered the cushions for CO#2 and Fire Police. The funds have been deducted from company allotment.
2. Need email for The Grant Guys, Comm. Pogue- Steiner will send to Terri.

Asst. Secretary and Treasurer:

1. Payroll dated May 22 covered April 28 to May 11 totaling \$28,245.88

District Clerk:

1. Regarding uniforms for paid Techs, the vendor says that adding the patch with name will cost \$3 more per shirt and they are able to restitch the name on new shirts if needed at least one time. Per Board keep ordering the same shirt.
2. Still waiting to get NPI numbers, this can take up to 6 months, but we can back date claims.

On Motion by Comm. Pogue- Steiner, seconded by Comm. Richter at 8:47 PM to enter Executive Session. Approved 5-0.

Enter back into Regular session at 9:52 PM

Next Meeting will be July 18, 2024, at 7:00 PM

Meeting adjourned at 8:53 PM on motion by Comm. Thompsen seconded by Comm. Naham. Accepted 5-0.

Minutes respectfully submitted by A. Richter, Asst. District Secretary/Treasurer.

Minutes of the Executive Session of the
Board of Fire Commissioners
Lido and Point Lookout Fire District
Held on June 20, 2024

*****Minutes Approved*****

Present: Comm. Pogue- Steiner, Comm. Richter, Comm. Thompson, Comm. Naham, Comm. Guerin, Terri Ryan Secretary, A. M. Richter Asst. Secretary and Treasurer, Treasurer Dunham, Holly Thompson and Chief Guerin

On Motion by Comm. Pogue- Steiner, seconded by Comm. Richter at 8:47 PM to enter Executive Session. Approved 5-0.

Discussion followed regarding personnel issues.

Enter back into Regular session at 8:52 PM

Minutes respectfully submitted by A. Richter, Asst. District Secretary/Treasurer.

LIDO AND POINT LOOKOUT FIRE DISTRICT WARRANT OF CLAIMS

Week Number: 25 – June 20, 2024

Date	Type	Name	Memo/Description	Amount
06/18/2024	Check	VINNIE'S TRUCK & AUTO, INC.	Inv. # - 12287,12292,12301,12302,12303,12304	-2,007.94
			Inv. # 12287 - '96 Pumper - EN9601 - PM	390.00
			Inv. # 12292 - '08 Pumper - EN0801 - RM	155.25
			Inv. # 12301 - '07 Ladder - LD0701 - RM	644.72
			Inv. # 12302 - '22 Ambulance - AM2201 - RM	117.97
			Inv. # 12303 - '21Pumper -EN2101 - RM	150.00
			Inv. # 12304 - '22 Ambulance - AM2201 - PM	550.00
06/18/2024	Check	Brothers II Business Machines	Inv. # 101386,101387	-521.54
			Inv. # 101386 - Color Copier Contract & Overage - 2/24-5/24	365.15
			Inv. # 101387 -Copier Contract - 5/24-8/24	156.39
06/18/2024	Check	G.E. PICKERING INC.	Invoice # 06-231548 - 05-231497	-5,702.80
			Invoice # 06-231548 - Supplies	622.00
			Invoice # 05-231497 - Supplies	5,080.80
06/18/2024	Check	AT&T MOBILITY	Acct. # 287334655640	-554.53
			Acct. # 287334655640	554.53
06/18/2024	Check	NATIONAL GRID	Account # 78934-44004	-909.45
			Account # 78934-44004	909.45
06/18/2024	Check	PSEG	Acct. # 0750518021	-186.02
			Acct. # 0750518021 - 106 Lido	186.02
06/18/2024	Check	PSEG	Acct. # 0715-0017-32-0	-1,302.05
			Acct. # 0715-0017-32-0	1,302.05
06/18/2024	Check	JAMAICA ASH & RUBBISH	Inv. # 46115121	-300.00
			Inv. # 46115121 - Trash Removal - June '24	300.00
06/18/2024	Check	South Shore Fire & Safety Equipment Distributors Inc.	Inv. # 0162030-IN	-136.95
			Inv. # 0162030-IN - Service	136.95
06/18/2024	Check	VERIZON	Acct. # - 751-870-165-0001-49	-455.72
			Acct. # - 751-870-165-0001-49 - FIOS	455.72
06/18/2024	Check	VERIZON	Acct. # 650-087-363-0001-83	-18.68

LIDO AND POINT LOOKOUT FIRE DISTRICT WARRANT OF CLAIMS

Week Number: 25 – June 20, 2024

			Acct. # 650-087-363-0001-83	18.68
06/18/2024	Check	HERALD COMMUNITY PAPERS	Invocie # CL00229126	-105.00
			Inv. # CL00229126- Legal Notice BOFC Time Change	105.00
06/18/2024	Check	BARNWELL HOUSE OF TIRES, INC.	Inv. # 1802770	-1,487.56
			Inv. # 1802770 - 2 Tires - EN2101 - EM	1,487.56
06/18/2024	Check	Personal Watercraft & Marine Service		-2,654.80
			Jet Ski Repair - RM	2,654.80
06/18/2024	Check	Home Care Concepts, Inc.	EMS Chairs	-500.00
			EMS Trailer Chairs	500.00
06/18/2024	Check	CUSTOM AWARDS	Invoice # 5481	-2,190.00
			Inv. # 5481 - Installation Dinner Awards	2,190.00
06/18/2024	Check	Island Occupational Medical Resources, P.C.	Inv. # 76246 & 76266	-780.00
			Inv. # 76246 - Physical Exam - J. Staudt	525.00
			Inv. # 76266 - Physical Exam - J.McCabe	255.00
06/18/2024	Check	CLINICAL CLEAN, INC.	Inv. # 11077	-498.00
			Inv. # 11077- 2 Ambulances Cleaned	498.00
06/18/2024	Check	Cassone Trailer & Container	Inv. # 1231139	-657.00
			Inv. # - 1231139 - Trailer Leases - 6/1/24-6/30/24	657.00
06/18/2024	Check	SCHLOSS EXTERMINATING	Inv. # 8985	-105.00
			Inv. # 8985 -Exterminating - May '24	105.00
06/18/2024	Check	Ready Refresh by Nestle	Inv. # 34E0427435953	-73.13
			Inv. # 34E0427435953	73.13
06/18/2024	Check	GVC Chemical & Janitorial Corp	Invoice # 5248	-224.00
			Inv. # 5248 - Supplies	224.00
06/18/2024	Check	Air Purifiers, Inc.	Inv. # 24758	-621.00
			Inv. # 24758 - Buffer Timer	621.00

LIDO AND POINT LOOKOUT FIRE DISTRICT WARRANT OF CLAIMS

Week Number: 25 – June 20, 2024

06/18/2024	Check	J. Bella	Lido	-1,850.00
			Install Concrete Platform Generator - Lido	1,850.00
06/18/2024	Check	Fleury Risk Management LLC	Inv.# 4868	-6,829.40
			Inv. # 4868 - VFBL Policy - 7/1/24-7/1/25	6,829.40
06/18/2024	Check	CENTRE MILLWORK SUPPLY CO., INC.	Inv.# 62750,62832,63135	-93.55
			Inv.# 62750,62832,63135 - Supplies	93.55
06/18/2024	Check	New York State Insurance Fund Worker's Compensation	Policy # Z 481 992-6	-
			Policy # Z 481 992-6 VFBL	14,914.28
06/18/2024	Check	New York State Insurance Fund Worker's Compensation	Policy # Z 727 967-2	-2,896.15
			Policy # Z 727 967-2 - District Employees	2,896.15
06/18/2024	Check	Hayden Beggs	Reinbursement	-168.00
			Uniform Alterations - Reinbursement	168.00
06/18/2024	Check	Katherine Reinhard	Reinbursement	-180.00
			Uniform Alterations - Reinbursement	180.00
06/18/2024	Check	TD Card Services	Account # xxxx xxxx xxxx 7314	-579.51
			05-01 - Apple.com - C. Thompson	0.99
			05-02 - Vista Print Business Cards - C. Thompson	31.48
			05-02 - Staples - C. Thompson	19.48
			05-18 - Bagel Club - C. Thompson	54.20
			05-18 - Stop & Shop - C.Thompson	77.08
			04-30- US Flag - T.Ryan	195.95
			05-11 - Staples - T.Ryan	213.82
			05-15 - Staples - T.Ryan	-13.49
06/18/2024	Check	Soft Surfboards,Inc. Liquid Shredder Surf & Sup	Quote # -SO-032304	-1,500.00
			Quote # -SO-032304 - Rescue Tow Sleds	1,500.00
<p>32 Checks to be Printed for A Total of \$51,002.06 NO ENTRIES APPEAR BELOW THIS SECTION</p>				

**LIDO AND POINT LOOKOUT FIRE DISTRICT
WARRANT OF CLAIMS**

Week Number: 25 – June 20, 2024

NOW, THEREFORE, BE IT RESOLVED that the Lido and Point Lookout Board of Fire Commissioners, having received all claim vouchers listed on the Warrant of Claims together with supporting documentation and is approving them for payment and orders the payment thereof by the Fire District Treasurer in the amounts approved. The Warrant of Claims shall be annexed to the Minutes of the Public Meeting approved by the Board of Fire Commissioners.

Commissioner _____ made the motion, which was seconded by Commissioner _____.
It was approved: _____ : _____ at a duly constituted meeting of the Board of Fire Commissioners on June 20, 2024.

_____ Peggy Pogue Steiner, Chairwoman

_____ Andrew Richter, Vice-Chairman

_____ Charles Thompson, Commissioner

_____ Shana Guerin, Commissioner

_____ Greg Naham, Commissioner

**STATE OF NEW YORK
COUNTY OF NASSAU**

On the _____ day of _____ in the year _____ before me, the undersigned, personally appeared personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity (ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public's Signature: _____ Printed Name: _____ My Commission Expires: _____