

**Minutes of the Regular Meeting of the
Board of Fire Commissioners
Lido and Point Lookout Fire District
Held on June 6, 2024**

*****Minutes Approved*****

Meeting was called to order at 7:00 PM by Comm. Pogue- Steiner

Present: Comm. Pogue- Steiner, Comm. Richter, Comm. Thompson, Comm. Naham, Comm. Guerin via Phone, Terri Ryan Secretary, A. M. Richter Asst. Secretary and Treasurer, Treasurer Dunham, Holly Thompson and Chief Guerin

Not Present: Chief Meyer and Chief Manning

Speakers without appointments: None
Speakers with appointments: Brian Powers, EMT Administer
 Ed Haran, LOSAP

Minutes of meeting held on May 16, 2024, were approved on motion by Comm. Thompson and seconded by Comm. Naham. Approved 4-0.

New member Joe Staudt was sworn in by Comm. Thompson to Fire Police.

District Treasurer's Report:

1. #22 dated 6/6 for 19 checks totaling \$77,006.25 motion by Comm. Thompsom second by Comm. Richter Approved 4-0.
2. Will transfer \$50,000 to payroll next week.
3. Thank you so much for the beautiful flowers and all your prayers, I truly believe they helped so much.
4. The Board members have received all claim vouchers listed on the Warrant of Claims together with their supporting documentation and is approving them for payment. Warrant of Claims has been notarized and will be attached to the minutes. A signed and notarized Warrant of Claims is also on file in the District Office.
5. Balance as of tonight's meeting:
 - a. Payroll: \$28,266.19
 - b. General: \$736,882.49
 - c. Capital: \$2,001,997.77
6. Interest for the month of May totaled \$7,125.60:
 - a. General: \$2,093.76
 - b. Capital: \$4,905.43
 - c. Payroll: \$126.41
7. Comm. Richter asked how we handle the monthly interest. Per Patti the funds are deposited into each account and Ben add to the interest line for the budget.
8. Ben will be at the next meeting.

Speakers without appointments: (Time allotted three (3) minutes)
None

Speakers with appointments:

Brian Powers, EMT Administrator

1. Since last meeting we had 2 EMTs hand in resignation letters
 - a. Justin Lange
 - b. Jeff Warner
2. Emailed SOP and EMT duties to District's attorney, he made some recommendation and changes, will make changes, and send to Board for review.
3. Since application process is done by Nassau County Civil Service, we don't have anything with original signatures from applicants, going forward would like all hires to sign paper staying they received all SOP and duties when they first start.
4. Working with Holly and setting up Slate, this will help with schedules and payroll.
5. Discussing uniforms, think we should look into cheaper solution to adding names to uniform shirts. Holly will reach out to vendor to see what the options are.
6. All paid techs have been added into Red Alert with fingerprints and photos.

Ed Haran, LOSAP

1. Next member to get to the age will be in September.

Chief's Report:

1. Still working on wish list for next year, will have it for the next meeting.
2. For the water rescue team would like to purchase waterproof radio. Motion by Comm. Richter seconded by Comm. Naham to purchase 3 radios from Grainger in the amount of \$349.55 each. Approved 4-0.
3. For the water rescue team would like to purchase a rescue sled to go in the back of the jet ski. Motion by Comm. Richter seconded by Comm. Pogue- Steiner to purchase sled for \$1,699. Approved 4-0.
4. Comm. Peggy asked if any of the items could be purchased under the grant we were approved for? Per Comm. Richter no, we are still working on the State to release the funds and send the letter saying we are allowed to purchase. Have spoken to Senator's office and will call again this week.
5. During the week Chief Guerin, Chief Meyer, Chief Manning and Comm. Richter went to see the training center that Valley Stream had built. Comm. Richter showed pictures, was very impressed with the work and center, thinks we should look into a grant to help pay for center also feels that we need to look at other locations that have a hydrant nearby and better security. Since the center is modular think we should have vendor cem down and tell them what we would like.

COMMISSIONERS' REPORTS:

Comm. Richter:

1. Comm. Richter asked Chief if the radios have been reprogrammed? Not yet.
2. 2571 will be going to vendor for lighting package to be installed this week.
3. 253 has an electrical issue so 259 will be at HQ while 253 is out vendor.
4. Asked Chief how will the pump test be done this year? Per Company Captains they would like to go to fire school, will make the arrangements.
5. Regarding email about 157 School Lane, Comm. Richter wants Chief to make sure all information is added to Red Alert also go back the last 2 years and make sure any other home information is added.

6. While Vinnie was working on water leak on 255, he saw that the front tire had a bulge. Had Terri call Barnwell House of Tires they came right down and had to change the front 2 tires. The vendor will be showing the tires to the Goodyear rep, but the tires showed evidence the curb was hit. Please tell all members to be careful while driving.
7. Asked Chief what is the status on the By-Laws? Per Chief no meeting have been scheduled.
8. Remind Chief to have members to sign up for Fire Rescue website. It has very interesting articles and classes.
9. Asked Chief if they have a draft copy of the new OSAH and NFPA.
10. Steve Angel asked if he could get stones to clean up the front of YOF.
11. Regarding the Town of Hempstead event on June 29, think we need to have a meeting with Town of Hempstead and our councilman regarding the lack of communication between Department and Town.
12. Did the insurance company get back to us with dates to meet? Comm. Pogue- Steiner will follow up.
13. Asked Comm. Naham what is the status on adding heat and AC to trailer at Lido? Will cover under his report.

Comm. Thompson:

1. Comm. Thompson told Chief that we received two complaints from Lido residents regarding horn at Lido. Vendor has been called and will be at Lido to look into.
2. 35 physicals were done at Department physicals in May. Handed list of members that need to have physical done by June 30.
3. Been having issues with PO and Billing with Dr. Gardyn. All PO approvals must go through Comm. Thompson. He will approve all services and then a PO will be issued.
4. Katherine Reinhard and Hyden Briggs completed and passed the EMT class. Handed in receipt for textbooks. Approved.
5. Would like to reimburse members Katherine Reinhard and Hyden Briggs for uniform alterations that were done to uniforms given from storage. Comm. Richter asked if Chiefs gave the uniforms, if yes then we should reimburse. Approved.
6. The recliners purchased for EMT Trailer need to be replaced, reach out to Ed Brown to see if they have medical recliners.
7. Asked District Secretary to make changes to Juniors By-Laws and email the Board.
8. Would like to go into Executive Session to discuss personnel issues.

Comm. Naham:

1. Would like to look into mailer to residents regarding EMS billing. Board feels we should reach out to EMS billing company to see if they have any materials.
2. Spoke with lawyer regarding Lido house variance, we are waiting to get onto the calendar. We also need to pay the filing fee asked if Comm. Thompson can reach out to Councilman to see if we can get waived or lowered, will information.
3. Still waiting for permit for trailer at Lido before we can add electricity, then we can move forward with AC and Heat.
4. The generator has been installed at Lido. We are waiting for the exhaust fan and the automatic switch over but in the meantime the unit can be used by turning on manual and keeping the door open.

Comm. Guerin: via Phone

1. Open house/ recruitment will be Sunday, June 9 10-2pm at HQ rain or shine. Had a meeting yesterday with the Chiefs on planning for event we are in good shape and hope everyone can attend.
2. LED sign should be installed next week. Today they finished the cement work.

Comm. Pogue- Steiner:

1. Bank reconciliation for May was done and sent out to Board.
2. Sent letter to Town of Hempstead regarding Rescue house, still waiting for a reply. Per Comm. Richter, Kevin Harpen in the meantime started looking into dock companies to start getting quotes.
3. Letter was sent to Senator D'Esposito regarding Coast Guard Station at Jone Beach.
4. Received letter for Kevin the Grant Guy stating we are in breach of contract. Will forward to attorney.
5. According to new grant company we should hear about the high-water vehicle this month.

District Employees:

District Secretary's Report:

1. Joe Staudt, Class A, mask Large as of 5/30/2024.
2. 258 was picked up from Gabrielli on Thursday 5/30, was put back in service.
3. Notice of Time Change for BOFC Meetings was printed in LB Herald on May 30th. Signs are put up on bulletin boards and on website.
4. Co 2 and FP have requested to use their allowance funds to purchase new cushions for the sofas and chairs in the company room at a cost of \$1,852.01 (\$926.00 for each company). This leaves each Company with \$892 in their account. Approved.
5. Has anyone notified ESO that we are not using them anymore? We received a bill for 7/2024 to 7/2025.

Asst. Secretary and Treasurer:

1. Payroll dated May 22 covered April 28 to May 11 totaling \$28,245.88
2. Payroll dated June 6 covered May 12 to May 25 totaling \$25,298.67. The payroll was late by 1 day due to issue with ACH setup for a new employee.
3. All boxes have been removed from Lido for offsite storage, also received confirmation that all boxes sent out to be shredded was completed by Iron Mountain.

District Clerk:

1. Working on Imagetrend schedule system. All paid tech has been added to the system. The current schedule system When 2 Work will expire this month, since we are still setting up and testing new system feels we should keep When 2 Work for 3 more months for a total of \$214. Approved.
2. Sent all information to PAB waiting on them to review. In the meantime, we need to set up new bank account at M & T Bank.

On Motion by Comm. Thompson, seconded by Comm. Naham at 8:41PM to enter Executive Session. Approved 4-0.

Enter back into Regular session at 9:02 PM

Next Meeting will be June 20, 2024, at 7:00 PM

Meeting adjourned at 9:03 PM on motion by Comm. Thomspn seconded by Comm. Naham.
Accepted 4-0.

Minutes respectfully submitted by A. Richter, Asst. District Secretary/Treasurer.

Minutes of the Executive Session of the
Board of Fire Commissioners
Lido and Point Lookout Fire District
Held on June 6, 2024

*****Minutes Approved*****

Present: Comm. Pogue- Steiner, Comm. Richter, Comm. Thompson, Comm. Naham, Comm. Guerin via Phone and A. M. Richter Asst. Secretary and Treasurer

On Motion by Comm. Thompson, seconded by Comm. Naham at 8:41PM to enter Executive Session. Approved 4-0.

Discussion followed regarding personnel issues.

Enter back into Regular session at 9:02 PM

Minutes respectfully submitted by A. Richter, Asst. District Secretary/Treasurer.

LIDO AND POINT LOOKOUT FIRE DISTRICT WARRANT OF CLAIMS

Week Number: 23 – June 6, 2024

Date	Type	Name	Memo/Description	Amount
06/04/2024	Check	HENDRICKSON FIRE RESCUE EQUIPMENT	Inv. # 13105	-2,977.14
			Inv. # 13105 - Repair & DMV Inspection - EN8901 - RR	2,977.14
06/04/2024	Check	VERIZON	Acct. # - 652-089-211-0001-32	-406.17
			Acct. # - 652-089-211-0001-32 FIOS	406.17
06/04/2024	Check	VERIZON	Acct. # - 751-449-189-0001-69	-339.01
			Acct. # - 751-449-189-0001-69	339.01
06/04/2024	Check	AT&T MOBILITY	Acct. # 287334655640	-554.43
			Acct. # 287334655640	554.43
06/04/2024	Check	South Shore Fire & Safety Equipment Distributors Inc.	Inv. # 0161760-IN	-252.55
			Inv. # 0161760-IN - Service	252.55
06/04/2024	Check	ImageTrend	Inv. # PS-INV105528	14,012.00
			Elite EMS setup and implementation	2,750.00
			Elite EMS System	11,262.00
06/04/2024	Check	LIDO-POINT LOOKOUT WATER DEPT	Acct. # 45001000	-7,462.50
			1st Half Hydrant Rental	7,462.50
06/04/2024	Check	Island Occupational Medical Resources, P.C.	Inv. # 76140	12,625.00
			Inv. # 76140 - Annual Physicals - 35	12,625.00
06/04/2024	Check	Island Occupational Medical Resources, P.C.	Inv. # 76126	-345.00
			Inv. # 76126 - Physical Exam - C. Thompson	345.00
06/04/2024	Check	Wetscape Consulting	NYSDEC Fee	-300.00
			NYSDEC Fee - Float/Dock	300.00
06/04/2024	Check	Hempstead Tire Service	Inv. # HT79890 Inv. # HT79601	-90.00
			Inv. # HT79890 DMV Inspection EN0801 - RR	45.00
			Inv. # HT79601 DMV Inspection LD0701	45.00
06/04/2024	Check	Emergency Responder Products	Inv. # 4232494 - EMT - Ortiz	-421.12
			Uniform for new EMT	421.12

LIDO AND POINT LOOKOUT FIRE DISTRICT WARRANT OF CLAIMS

Week Number: 23 – June 6, 2024

06/04/2024	Check	Commander Power Systems d/a/b Mayfair Power Systems	Inv. # 0000012909	-295.00
			Inv. # 0000012909- Outage HQ	295.00
06/04/2024	Check	Costellos Ace Hardware	Inv. # - 92623	-94.55
			Inv. # - 92623 - Supplies	94.55
06/04/2024	Check	HENDRICKSON FIRE RESCUE EQUIPMENT	Inv. # 13108	-
			Inv. # 13108 - Repair Accident - EN9601	30,822.36
06/04/2024	Check	Gabrielli Truck Sales, Ltd	Inv. # 7266ES	-1,117.24
			Inv. # 7266ES - Check Engine Light - AM1701 - EM	1,117.24
06/04/2024	Check	VINNIE'S TRUCK & AUTO, INC.	Inv. # - 12280,12281,12282,12284,12285,12286	-2,097.18
			Inv. # 12280 - '07 Ladder - LD0701 - ER	176.48
			Inv. # 12281 - '17 Ambulance -AM1701 - ER	150.00
			Inv. # 12282 - '17 Ambulance - AM1701 - RR	130.00
			Inv. # 12284 - '07 Ladder - LD0701 - RR	130.00
			Inv. # 12285 - '08 Pumper - EN0801 - ER	553.65
			Inv. # 12286 - '13 Chevy Van - UT1302 - RR	957.05
06/04/2024	Check	DiVenti & Lee CPA's P.C.	Inv. # 0254637bb	-2,500.00
			Inv. # 0254637bb - Preparation & Filing of AUD Report '23	2,500.00
06/04/2024	Check	CASH	Bounce House	-295.00
			June 9th Open House	295.00
<p>19 Checks to be Printed for A Total of \$77,006.25 NO ENTRIES APPEAR BELOW THIS SECTION</p>				

**LIDO AND POINT LOOKOUT FIRE DISTRICT
WARRANT OF CLAIMS**

Week Number: 23 – June 6, 2024

NOW, THEREFORE, BE IT RESOLVED that the Lido and Point Lookout Board of Fire Commissioners, having received all claim vouchers listed on the Warrant of Claims together with supporting documentation and is approving them for payment and orders the payment thereof by the Fire District Treasurer in the amounts approved. The Warrant of Claims shall be annexed to the Minutes of the Public Meeting approved by the Board of Fire Commissioners.

Commissioner _____ made the motion, which was seconded by Commissioner _____.
It was approved: _____ : _____ at a duly constituted meeting of the Board of Fire Commissioners on June 6, 2024.

_____ Peggy Pogue Steiner, Chairwoman

_____ Andrew Richter, Vice-Chairman

_____ Charles Thompson, Commissioner

_____ Shana Guerin, Commissioner

_____ Greg Naham, Commissioner

**STATE OF NEW YORK
COUNTY OF NASSAU**

On the _____ day of _____ in the year _____ before me, the undersigned, personally appeared personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity (ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public's Signature: _____ Printed Name: _____ My Commission Expires: _____