

**Minutes of the Regular Meeting of the  
Board of Fire Commissioners  
Lido and Point Lookout Fire District  
Held on May 2, 2024**

**\*\*\*Minutes Subject to Approval\*\*\***

**Meeting** was called to order at 7:30 PM by Comm. Pogue- Steiner

**Present:** Comm. Pogue- Steiner, Comm. Thompson, Comm. Guerin, Comm. Richter via TEAMS, Terri Ryan Secretary, A. M. Richter Asst. Secretary and Treasurer, Treasurer Dunham, Holly Thompson, Chief Guerin and Chief Meyer

**Not Present:** Comm. Naham and Chief Manning

Speakers without appointments:       None  
Speakers with appointments:         Brian Powers, EMT Administer

Minutes of meeting held on April 18, 2024, were approved on motion by Comm. Thompson and seconded by Comm. Guerin. Approved 3-0.

Minutes of executive session on April 18, 2024, were approved on motion by Comm. Guerin and seconded by Comm. Thompson. Approved 3-0.

**District Treasurer's Report:**

1. Abstract#17 For WEX bank dated April 25 totaling \$757.90. Approved Thompson seconded by PS 3-0
2. Abstract#18 dated may 2 for 20 checks totaling \$45,735.76 approved PS seconded by CT 3-0.
3. The Board members have received all claim vouchers listed on the Warrant of Claims together with their supporting documentation and is approving them for payment. Warrant of Claims has been notarized and will be attached to the minutes. A signed and notarized Warrant of Claims is also on file in the District Office.
4. Balances after tonight's bills:
  - General: \$843,194.07
  - Payroll: \$59,824.22
  - Reserve: \$1,979,092.34
5. Interest for April:
  - General: \$2,262.92
  - Payroll: \$107.47
  - Reserve: \$4,735.93
  - Total: \$7,106.32

**Speakers without appointments:** (Time allotted three (3) minutes)  
None

### **Speakers with appointments:**

#### **Brian Powers, EMT Administrator:**

1. Have a picnic bench for the Paid Tech to use., it a round table with 4 chairs. Ok by Board.
2. Met with Imagetrend regarding setting up Slack to be used by paid techs to schedule shifts. Will be having weekly meetings. Should have it up and running by June.
3. Comm. Richter stated that the battery on 252 needed to be replaced. Apparently when the district mechanic came to look at vehicle someone told him that the vehicle has been acting up for a while. Please let all techs and members that if something is not right please notify Board asap.
4. 258 had the key left in ignition and left on in error, please make sure the key is left in, but the vehicle is off. Comm. Pogue- Steiner asked if we could leave key on console?
5. Comm. Thompson is working on getting second set of keys for both ambulances.

#### **Chief's Report:**

1. Boiler room at Lido has been cleaned out.
2. At last meeting asked about ordering new uniforms for members, the Board approved 6 uniforms last year from last chief and asked for name and the Board didn't approve the members on the list. Chief Geurin sent an updated list. Per Comm. Richter feels that we should hold off on buying new uniforms, since the budget is very tight with the EMT program we need to watch budget and buy what's necessary but wants. Board decides to hold off.
3. Comm. Richter asked Chiefs for inventory on needs/wants asap.
4. Racks and lighting are in process at Rescue house.
5. Regarding junior program we currently have 6 current members and R. Beckwith is still the head.
6. Comm. Pogue- Steiner asked for SOP on Junior Program. District Secretary will send out. Chief Guerin and Chief Meyer has a plan to revamp the program. We have junior bylaws that have been approved by Board and District's attorney.
7. Comm. Pogue- Steiner would like to have a meeting with Chief and Junior leader, would like to have male and female leadership if possible.
8. Chief Manning's SCBA is ready for flow testing.
9. Asked for Badges and Shields at last meeting, who is the vendor? Board asked Chief Guerin to call ERP and get pricing.
10. Would like an email address for the Department's Treasure. Comm. Richter will handle.
11. Would like to get name tape for 8 bunker coats and 33 accountability tags. Board asked for pricing at the next meeting.
12. For the new Chief office, the following Chief's will handle the following areas:
  - a. Chief Guerin
    - i. Communication to Board
    - ii. Personnel
    - iii. Apparatus
  - b. Chief Meyer
    - i. PPE
    - ii. Recruitment
    - iii. Uniforms and equipment
    - iv. Fire prevention.
  - c. Chief Manning
    - i. Junior Program
    - ii. Training

## **COMMISSIONERS' REPORTS:**

### **Comm. Richter: via TEAMS**

1. Asked Chief of list of PPE that will be expiring in 2024-2025.
2. The email Dr. Neubert sent out regarding fire rescue one, thinks all members should reach out to Dr Neubert and sign up for website, the site has a lot of great classes.
3. Read the draft letter regarding the Coast Guard Center at Joens Beach, great letter but should add Bay Constable.
4. Since we just received the 2023 fuel bill from TOH, did we notify the outside auditors and accountant? Patti will call tomorrow.
5. Will be reaching out to District's accountant regarding the budget 2 % cap to see what expenses can be exempted.

### **Comm. Thompson:**

1. Thank you to Department for a great standby at the TOH car show.
2. Handed the updated list of sexual harassment. The due date was April 30, any member who didn't take the class are not allowed at calls, drills.
3. Nassau County will be hosting the annual memorial service on Sunday, May 5 at 7pm. Would like Chief to notify members. We have 3 members that will be honored.
4. Would like to have a list of all inventory printed out of Red Alert and keep it at the District Office. Comm. PS will reach out to DW that this should be done monthly going forward.
5. Katherine Reinhard has been a great help working on the place card for the dinner.
6. For the dinner we are still waiting for company checks.
7. Everything is ready for the dinner tomorrow night, the Department will be paying the tip.
8. 259 is still t the vendor, will contact for status.
9. What is the status of the new fuel system? per Terri vendor is still waiting on parts to be delivered.
10. The Benevolent asked if they can send files to iron mt? The Board said no.

### **Comm. Naham: Not Present**

### **Comm. Guerin:**

1. Received copy of IOMR contract with pricing. Thinks the Board should look into a new Department physician. The cost is very high, and they add items that were not approved on the PO when members go for annual physical. Comm. Thompson will ask other Districts who they use.
2. The 2 members who didn't take the sexual harassment class will have key fob turned off.
3. After review of request form Megan Collins to request for an early LOSAP Disbursement Comm. Guerin makes motion that the Board approves payment going back to January 2024, seconded by Comm. Thompson. Approved 3-0. Comm. Richter wanted to note in the record that if he was at meeting he would have voted yes. Comm. Pogue- Steiner will reach out to District's attorney to see what the next steps are.

### **Comm. Pogue- Steiner:**

1. Asked the Chiefs what the status is on the training center. They are looking for vendor that can do all work, will be meeting with Baldwin. We currently have insurance accord for the year to use enter in Long Beach.

2. Regarding the EV blanket purchase asked Chief Meyer for more information on the blanket Chief's would like to purchase. Maybe this is something we can ask for a grant from the County.
3. Bank reconciliation for April was completed.
4. SAM registration has been renewed.
5. Received email from Dr. Neubert regarding recommendations for the summer busy season for EMS calls, he recommended that we use 2572 as a BLS fly car. The Board that the fly car should be used at beaches during high volume times but the paid tech would be answering calls within town. Comm. Thompson asked for a list of calls from May 1-September 1. Comm. PS will request from DW. OEM will be sending ambulance back during the summer what about asking for a second ambulance?
6. Will make changes to the letter regarding US Coast Guard Station at Jones Beach and send out to the Board for final approval.
7. NYS Senator Patricia Canzoneri-Fitzpatrick will be attending our August 15th meeting.
8. Would like an Executive Session to discuss a legal matter.

### **District Employees:**

#### **District Secretary's Report:**

1. Have not received resignation letter from D Hargett, T. Mangan, questions other members K King, H Weitz. LOA from Sean Gibson, need signature and date (Comm. Thompson will contact him).
2. We have had issues with diesel fuel system. Gary has new boards coming from Fuel Master and software update.
3. Chief Manning taking his vehicle to Artie's Collision to be repaired.
4. Jet ski is ready to be picked up.
5. Have labels to return tool bags to Grainger. They are for 253 hydrant and standpipe.
6. Chiefs' Office removed from Chief Wade's fob.

#### **Asst. Secretary and Treasurer:**

1. Payroll dated April 23 covered March 31 to April 13 totaled \$29,983.21 that included the retro to Holly Thompson.
2. Sent out 20 boxes to iron mountain from HQ for storage. Will be sending 68 boxes from Lido to be shredded. Worked with PS to go through all drawers at HQ and working on Lido storage.
3. Had 911 marketing update the flyer to have new email address [membership@pllfed.org](mailto:membership@pllfed.org) and to contact district office, should have in the next few weeks.

#### **District Clerk:**

1. Imagetrend is scheduled to go live on May 21. All users and vehicles have been added to system. Slate is the scheduling system and that will be ready by June we will need to keep when to work until Slate is up and running.
2. Since Comm. Thompson is getting second set of keys for ambulances think we should also get a second set of keys for jetski, Chief Guerin will handle.
3. Looking into getting new EMT uniforms.
4. Working on checklist from Professional Ambulance Billing (PBA). Received letter from IRS. Would like to meet with Comm. PS to go over checklist. We will need to open a bank account with a new bank for the EMS billing. PBA recommends using M & T Bank.

Motion by Comm. Thompspon to use M & T Bank for EMS billing, seconded by Comm. PS. Approved 3-0.

**Executive Session**

On Motion by Comm. Thompson seconded by Comm. Pogue- Steiner to enter Executive Session to discuss legal matter at 9:02 PM Approved 3-0.

Enter back into Regular Session at 9:19 PM.

**Next Meeting** will be May 16, 2024, at 7:30 PM.

**Meeting adjourned** at 9:21 PM on motion by Comm. Pogue- Steiner seconded by Comm. Thompson. Accepted 3-0.

Minutes respectfully submitted by A. Richter, Asst. District Secretary/Treasurer.

**Minutes of the Executive Session of the**  
**Board of Fire Commissioners**  
**Lido and Point Lookout Fire District**  
**Held on May 2, 2024**

**\*\*\*Minutes Subject to Approval\*\*\***

Enter Executive Session at 9:02 PM

**Present:** Comm. Pogue- Steiner, Comm. Guerin, Comm. Richter vis TEAMS, Comm. Thomspen

To discuss Legal Issue.

Exit Executive Session at 9:19 PM

Minutes respectfully submitted by A. Richter, Asst. District Secretary/Treasurer.

## LIDO AND POINT LOOKOUT FIRE DISTRICT WARRANT OF CLAIMS

**Week Number: 18 – May 2, 2024**

<b>Date</b>	<b>Type</b>	<b>Name</b>	<b>Memo/Description</b>	<b>Amount</b>
04/29/2024	Check	VINNIE'S TRUCK & AUTO, INC.	Inv. # - 12264,12265,12266	-1,526.75
			Inv. # 12264 - '07 Ladder - LD0701 - RR	479.52
			Inv. # 12265 - '08 Pumper - EN0801 -RR	65.71
			Inv. # 12266 - '08 Pumper - EN0801 - EM	981.52
04/29/2024	Check	BOUND TREE MEDICAL	Inv. # 85296980,85234367,85236284	-4,120.27
			Inv. # 85296980,85234367,85236284 - Supplies	4,120.27
04/29/2024	Check	Iron Mountain	Inv. # JHZM955	-200.00
			Inv. # JHZM955 - 4/1-4/30/24	200.00
04/29/2024	Check	Island Occupational Medical Resources, P.C.	Inv. # 75870	-425.00
			S. Weitz	175.00
			S. Weitz	130.00
			S. Weitz	25.00
			S. Weitz	55.00
			S. Weitz	40.00
04/29/2024	Check	NATIONAL GRID	Account # 78934-44004	-2,182.14
			Account # 78934-44004	2,182.14
04/29/2024	Check	PSEG	Acct # 0715-0017-32-0	-1,300.09
			Acct # 0715-0017-32-0	1,300.09
04/29/2024	Check	AT&T MOBILITY	Acct. # 287334655640	-584.77
			Acct. # 287334655640	584.77
04/29/2024	Check	VERIZON	Acct. # 652-089-211-0001-32	-406.17
			Acct. # 652-089-211-0001-32 FIOS	406.17
04/29/2024	Check	VERIZON	Acct. # 751-449-189-0001-69	-317.53
			Acct. # 751-449-189-0001-69	317.53
04/29/2024	Check	HI Tech Fire & Safety, Inc	Inv. # 28835	-6,581.20
			Partial Inv. # 28835 -Deus equipment-24 sets	6,581.20
04/29/2024	Check	ISLAND TECH SERVICES, LLC	Inv. #58103	-748.00

# LIDO AND POINT LOOKOUT FIRE DISTRICT WARRANT OF CLAIMS

**Week Number: 18 – May 2, 2024**

			Inv. # 58103 - Protection Pre Ess	748.00
04/29/2024	Check	JAMAICA ASH & RUBBISH	Inv. # 44108059	-300.00
			Inv. # 44108059 - Trash Removal - April '24	300.00
04/29/2024	Check	DELTA AIR COMPRESSORS	Inv. # 53750	-589.15
			Inv. # 53750 - Compressor Service	589.15
04/29/2024	Check	CAPITAL TIRE SERVICE INC.	Inv. # LB22204	-74.00
			Inv. # LB22204 - Inspection UT2001	37.00
			Inspection UT1302	37.00
04/29/2024	Check	GVC Chemical & Janitorial Corp	Invoice # 5149	-99.99
			Inv. # 5149 - Supplies	99.99
04/29/2024	Check	Tierney & Courtney overhead doors	Inv. # 004780	-2,810.00
			Inv. # 004780 - Track Repair - Lido	2,810.00
04/29/2024	Check	BRIAN Manning	Reimbursement 04/21/24	-171.70
			Reimbursement - 04/21/24 - Stand By	171.70
04/29/2024	Check	The Sands Atlantic Beach	Dinner - May 3, 2024	-19,700.00
			Installation Dinner - May 3, 2024	19,700.00
04/29/2024	Check	The Sands Atlantic Beach	Deposit Inspection Dinner '25	-1,000.00
			Deposit Inspection Dinner - 2025	1,000.00
04/29/2024	Check	Signature Sounds	May 3rd Music	-2,599.00
			Inspection Dinner Music - May 3, 2024	2,599.00
<p><b>20 Checks to be Printed for A Total of \$45,735.76</b>  <b>NO ENTRIES APPEAR BELOW THIS SECTION</b></p>				



**LIDO AND POINT LOOKOUT FIRE DISTRICT  
WARRANT OF CLAIMS**

**Week Number: 18 – May 2, 2024**

**NOW, THEREFORE, BE IT RESOLVED** that the Lido and Point Lookout Board of Fire Commissioners, having received all claim vouchers listed on the Warrant of Claims together with supporting documentation and is approving them for payment and orders the payment thereof by the Fire District Treasurer in the amounts approved. The Warrant of Claims shall be annexed to the Minutes of the Public Meeting approved by the Board of Fire Commissioners.

Commissioner \_\_\_\_\_ made the motion, which was seconded by Commissioner \_\_\_\_\_.  
It was approved: \_\_\_\_\_ : \_\_\_\_\_ at a duly constituted meeting of the Board of Fire Commissioners on May 2, 2024.

\_\_\_\_\_ Peggy Pogue Steiner, Chairwoman

\_\_\_\_\_ Andrew Richter, Vice-Chairman

\_\_\_\_\_ Charles Thompson, Commissioner

\_\_\_\_\_ Shana Guerin, Commissioner

\_\_\_\_\_ Greg Naham, Commissioner

**STATE OF NEW YORK  
COUNTY OF NASSAU**

On the \_\_\_\_\_ day of \_\_\_\_\_ in the year \_\_\_\_\_ before me, the undersigned, personally appeared personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity (ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public's Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_ My Commission Expires: \_\_\_\_\_