

**Minutes of the Regular Meeting of the
Board of Fire Commissioners
Lido and Point Lookout Fire District
Held on April 18, 2024**

*****Minutes Approved*****

Meeting was called to order at 7:30 PM by Comm. Pogue- Steiner

Present: Comm. Pogue- Steiner, Comm. Thompson, Comm. Guerin, Comm. Naham, Comm. Richter via phone, Terri Ryan Secretary, A. M. Richter Asst. Secretary and Treasurer, Treasurer Dunham and Chief Guerin.

Not Present: Chief Meyer and Chief Manning

Speakers without appointments: None
Speakers with appointments: Ben Diventi, Diventi & Lee CPA
 Brian Powers, EMT Administer
 Ed Haran, LOSAP

Minutes of meeting held on March 21, 2024, were approved on motion by Comm. Naham and seconded by Comm. Thompson. Approved 4-0.

Minutes of executive session on March 7, 2024, were approved on motion by Comm. Thompspon and seconded by Comm. Guerin. Approved 4-0.

District Treasurer's Report:

1. Abstract#14 dated April 3, 2024, for 18 checks totaling \$24,777.35 were approved on motion by Comm. Thompson seconded by Comm. Pogue- Steiner. Approved 4-0.
2. Abstract #16 dated April 18, 2024, for 17 checks totaling \$18,596.80 were approved on motion by Comm. Naham seconded by Comm. Pogue- Steiner. Approved 4-0.
3. The Board members have received all claim vouchers listed on the Warrant of Claims together with their supporting documentation and is approving them for payment. Warrant of Claims has been notarized and will be attached to the minutes. A signed and notarized Warrant of Claims is also on file in the District Office.
4. Interest for the month of March 2024:
 - General Fund: \$2,693.34
 - Reserve Account: \$4,881.80
 - Payroll Account: \$123.79
5. After tonight's bills the bank balances are:
 - General Fund: \$931,970.76
 - Reserve Account: \$1,992,356.41
 - Payroll Account: \$38,386.60

Speakers without appointments: (Time allotted three (3) minutes)

None

Speakers with appointments:

Ben Diventi, Diventi & Lee CPA:

1. Thank you for inviting me to annual installation dinner.
2. Will email final reports to Comm. Richter.
3. Once the audit for 2023 is completed we will have a surplus of \$268,000 and should allocate funds to budget lines for 2024.
4. Comm. Pogue- Steiner asked if we could use funds for the EMS program, no it should be for capital accounts.
5. Will be moving the following purchases for new generators that were received was budget to supply budget line, will move to equipment.
6. The purchase of 30 cylinders will be moved from equipment to capital.
7. Handed out the financial report comparing last year to current, interest income has increased, equipment will be going down once we reallocated purchase of cylinders, training has increased, and EMS and payroll has increased the most from last year. LOSAP payment on track.
8. As of April 15, we have spent 57% of the payroll budget for 2024, this is due to the EMT paid tech program. Emergency maintenance is at 40%. We have a small cushion but not a lot, we need to move funds to different budget line and watch every dollar carefully.
9. Asked if the Board will be starting the EMS billing? Yes, this will help with the budget but it will take some time for setup of program.

Brian Powers, EMT Administrator:

1. Have 3 applicant approved by civil service, would like Board approve hiring:
 - a. Joseph Lattanzi, EMT-B
 - b. Samuel Jaroslawicz , EMT-P
 - c. Andrey Kirichenko, EMT-PMotion by Comm. Thompson, seconded by Comm. Pogue- Steiner to hire above EMTs. Approved, 4-0.
2. We currently have 2 more applicants pending approval from civil service. Once the final 2 are approved we will have a full staff.
3. Techs and members are working good together. Comm. Guerin stated that she has received good feedback from the community.

Ed Haran, LOSAP:

No Report

Chief's Report:

1. TOH car show will be Sunday, April 21. We have standby crews for the day at event and paid techs will cover town calls. Motion by Comm. Thompson to have Chief's office to purchase coffee and bagel for standby crew, seconded by Comm. Naham. Approved 4-0.
2. Regarding training center, found a new company that installed the center at Valley Stream, will be reaching out to.
3. The Companies emails can be turned off.
4. What is that status on 259? Per Comm. Thompson still waiting on parts. Will reach out to vendor for more information.
5. District Secretary asked about the vendor who is working on Jetski, gave all information.
6. Company 2 would like to attend the wet down for Baldwin Hose 2 on Sunday, May 19 after physical. Approved.

7. 2 of the gear racks have been installed.
8. Would like to purchase captain badges and shields for 253. Approved.
9. Comm. Pogue- Steiner asked for status on open items from previous meetings:
 - a. Boiler Room at Lido cleaned out? Chief will check.
 - b. Previous Chief asked for 6 Class A uniforms, would like names of members at next meeting.
 - c. Shelving and lighting at Rescue- lighting done, working on shelving.
 - d. EV blanket- Board asked for a new quote.
10. Key fobs have been given to the Benevolent for Lido.
11. Chief Manning has been setup with key fob access to Chief office, waiting on Chief Wade to finish cleaning out office before removing access.
12. Dumpster at rescue has been removed, can we request one for HQ?
13. Comm. Pogue- Steiner asked about Junior program, who is the lead and how many members are active?
14. At next meeting Chief office will have a list of duties each Chief will handle for the Board.

COMMISSIONERS' REPORTS:

Comm. Richter: via phone

1. Will call Ben Diventi regarding budget.
2. Asked why on tonight's abstract we are paying Town of Hempstead for 2023 fuel bill? Per Treasurer we just received the invoice from Town of Hempstead. Comm. Richter wants to make sure accountant books that transaction to 2023 is possible.
3. Asked Chiefs to have wish list for 2025 and 2026 asap.
4. Asked H. Thompson to get list of all PPE that will be expiring in 2024-2026.
5. Will be talking to Chief Manning regarding inventory.
6. Had multiple phone calls with State Senator regarding water rescue grant, the grant is approved but the funds have not been released yet.
7. Regarding email from District's attorney, agrees with and Board should move forward.

Comm. Thompson:

1. Gave Chief latest Sexual Harassment list, class must be completed by April 30.
2. Companies who are paying for installation dinner must have check to Board by Monday, April 22.
3. District's attorney review and approved contract for EMS billing, Comm. Pogue- Steiner signed contract.
4. Motion by Comm. Thompson seconded by Comm. Guerin to approve application for Joe Staudt for membership in Fire Police. Approved 4-0. If references, arson check and council approves Motion by Comm. Thompson, second by Comm. Guerin to have physical done before next meeting. Approved 4-0.
5. Chiefs and members did a great job at this year's inspection. Thank you.
6. Paid tech Mike McMahon anniversary is May 11, would like to increase rate of pay to \$25.00. Motion by Comm. Naham seconded by Comm Pogue- Steiner approved 4-0.
7. Asked Comm. Naham, status on generators that are at HQ that need to go to Lido? Should be done shortly, waiting on electrician.
8. Would like to go into executive session to discuss a legal matter before we close meeting tonight.

Comm. Naham:

1. Lighting at Lido was moved to make room for gear rack.

Comm. Guerin:

1. Would also like to go into executive session to discuss a personnel matter before we close meeting tonight.
2. Members at Lido have been upset with lack of communication from the Board regarding work that will be done at Lido Firehouse. Per Comm. Naham we are waiting on Zoning Board for date before any work can be done.
3. Safer Grant:
 - a. Bad great meeting with Chief Meyer, Chief Manning, B. Guerin and AM Richter
 - b. Will be having a recruitment event on Sunday, June 9 at HQ.
 - c. LED Sign, the installer can start work, but we are waiting for the electrician.
4. Congratulations to Chief Guerin on election.

Comm. Pogue- Steiner:

1. The bank reconciliation for March was completed.
2. Sent letter to Congressman Anthony D'Esposito regarding US Coast Guard Stand at Jones Beach closing.
3. NYS Senator Patricia Canzoneri-Fitzpatrick has requested to attend one of our meetings, I reached out to office with dates waiting on reply.
4. Would like Board to discuss changing District Physician, Comm. Thompson will reach out to other District to see who they use.
5. Asked Comm. Naham if he changed signature on email from Chairperson to Commissioner? Yes.
6. Motion by Comm. Pogue-Steiner seconded by Comm. Naham to hire Holly Thompsom as Deputy Fire District Treasury at a rate of \$25.50/ hour not to exceed 30 hours a week. Approved 3-0 Comm. Richter wanted noted for the record that he would have voted yes if present at meeting. Comm. Thompson recused himself from vote.

District Employees:**District Secretary's Report:**

1. Have not received resignation letter from D Hargett, T. Mangan, Questions other members K King, H Weitz. LOA from Sean Gibson, need signature and date (Comm. Thompson will contact him).
2. Notice of cancellation of the April 4, 2024, BOFC Meeting was printed in the Long Beach Herald on Thursday, April 4, 2024.
3. We have had issues with diesel fuel system. Gary has new boards coming from Fuel Master and software update.
4. South Shore has to do flow testing for packs on 259 and for 2500 pack. Flow test reports on all others received.
5. E-mailed all our information, tax exempt letter and a voucher to Personal Watercraft & Marine regarding the work to be done on the jet ski.
6. Artie's Collision has parts for 2502/CV1902 (formerly 2500). Chief Manning has been told he can bring to Artie's at his convenience.
7. 2571 - Hempstead Ford changed fluid then test drove. Vehicle does not seem to have a problem. Back in service.
8. Tail gate may drop on 256 while driving. "Take it easy". There is a recall - parts still not available.

9. Working on cleaning out and storing of files to have office files set-up for District Treasurer/accounting, District Office and paid EMTs, etc.

Asst. Secretary and Treasurer:

1. Payroll dated March 27 for March 3-March 16 totaled \$26,461.90.
2. Payroll dated April 10 for March 17-March 30 totaled \$27,398.19.

District Clerk:

1. Working on gathering all information needed for the EMS billing program.
2. T &C will be at Lido next week to finish working on Overhead door that was damaged during last storm.
3. The switch to Imagetrend will be on May 15. Have a meeting on May 1 with B. Powers and vendor to discuss scheduling system within Imagetrend. AM Richter asked to be part of meeting.
4. Asked Comm. Guerin on status of key fobs shipment? Received email from vendor items have been shipped.

Executive Session

On Motion by Comm. Pogue- Steiner seconded by Comm. Thompson to enter Executive Session to discuss legal and personnel matter at 9:07 PM Approved 4-0. Comm. Thompson recused himself from discussing personnel issues.

Enter back into Regular Session at 9:22 PM.

Next Meeting will be May 2, 2024, at 7:30 PM.

Meeting adjourned at 9:25 PM on motion by Comm. Pogue- Steiner seconded by Comm. Naham. Accepted 3-0.

Minutes respectfully submitted by A. Richter, Asst. District Secretary/Treasurer.

Minutes of the Executive Session of the
Board of Fire Commissioners
Lido and Point Lookout Fire District
Held on April 18, 2024

*****Minutes Approved*****

Enter Executive Session at 9:07 PM

Present: Comm. Pogue- Steiner, Comm. Guerin, Comm. Naham, Comm. Thomspou

To discuss Legal and Personnel Issues.

Exit Executive Session at 9:22 PM

Minutes respectfully submitted by A. Richter, Asst. District Secretary/Treasurer.

LIDO AND POINT LOOKOUT FIRE DISTRICT WARRANT OF CLAIMS

Week Number: 14 – April 4, 2024

Date	Type	Name	Memo/Description	Amount
04/03/2024	Check	GRAINGER	Inv. # 9049976906	-232.10
			Inv. # 9049976906 - Tool Bags	232.10
04/03/2024	Check	Minutemen Press of Merrick	Invoice # 121120	-124.66
			Inv. #121120 - Printing Ballots- Dept. Election	124.66
04/03/2024	Check	BOUND TREE MEDICAL	Inv. # 85278123 & 85279551	-477.97
			Inv. # 85278123 & 85279551- Supplies	477.97
04/03/2024	Check	Emergency Responder Products	Inv. # - 10192391 - Mohr	-428.98
			Uniform for new EMT	428.98
04/03/2024	Check	South Shore Fire & Safety Equipment Distributors Inc.	Inv. - # 0160744 -IN	-
			4.5- 30 Min Cyl with 2024 date	15,988.80
			Logo	1,020.00
04/03/2024	Check	South Shore Fire & Safety Equipment Distributors Inc.	Inv. # 0160659-IN	-140.70
			Inv. # 0160659-IN - Equipment Service	140.70
04/03/2024	Check	Cassone Trailer & Container	Inv. # 034178	-975.00
			Purchase Steps for Mobile Office Trailer	975.00
04/03/2024	Check	Alpine Software	PLFD150	-1,425.00
			Inv. # PLFD150 - 03/28/24-12/31/24 Red Alert Interface	1,425.00
04/03/2024	Check	Ready Refresh by Nestle	Inv. # 24C0427435953	-52.75
			Inv. # 24C0427435953	52.75
04/03/2024	Check	VERIZON	Acct. # 650-087-363-0001-83	-19.26
			Acct. # 650-087-363-0001-83	19.26
04/03/2024	Check	VERIZON	Acct. # 652-089-211-0001-32	-406.17
			Acct. # 652-089-211-0001-32 - FIOS	406.17
04/03/2024	Check	VERIZON	Acct. # 751-449-489-0001-69	-308.35
			Acct. # 751-449-489-0001-69	308.35

LIDO AND POINT LOOKOUT FIRE DISTRICT WARRANT OF CLAIMS

Week Number: 14 – April 4, 2024

04/03/2024	Check	G.E. PICKERING INC.	Invoice # 03-231229	-468.00
			Invoice # 03-231229 - Supplies	468.00
04/03/2024	Check	Costellos Ace Hardware	Inv. # - 091792/B Balance	-3.00
			Inv. # - 091792/B - Supplies	3.00
04/03/2024	Check	ALL SERVICE CONTROL	Inv. # 51213, 51231 & 51247	-1,745.00
			Inv. # 51213 - System Maintenance - Apr,May,June '24	1,230.00
			Inv. # 51231 - Set Clocks	165.00
			Inv. # 51247 - Fire Alarm Communicator Service	350.00
04/03/2024	Check	The Center Lock	Inv. # 9187W	-173.00
			Inv. # 9187W - Repair Knob HQ	173.00
04/03/2024	Check	Walden Associates		-900.00
			1st Quarter Inspection NYSDEC Fueling System Inspection	900.00
04/03/2024	Check	VINNIE'S TRUCK & AUTO, INC.	Inv. # - 12260,12261,12262	-908.61
			Inv. # 12260 - '17 Ambulance - AM1701 - PM	191.65
			Inv. # 12261 - '08 Pumper - EN0801 - RR	375.00
			Inv. # 12262 - '07 Ladder - LD0701 - EM	341.96
<p>18 Checks to be Printed for A Total of \$24,777.35 NO ENTRIES APPEAR BELOW THIS SECTION</p>				

**LIDO AND POINT LOOKOUT FIRE DISTRICT
WARRANT OF CLAIMS**

Week Number: 14 – April 4, 2024

NOW, THEREFORE, BE IT RESOLVED that the Lido and Point Lookout Board of Fire Commissioners, having received all claim vouchers listed on the Warrant of Claims together with supporting documentation and is approving them for payment and orders the payment thereof by the Fire District Treasurer in the amounts approved. The Warrant of Claims shall be annexed to the Minutes of the Public Meeting approved by the Board of Fire Commissioners.

Commissioner _____ made the motion, which was seconded by Commissioner _____. It was approved: _____: _____ at a duly constituted meeting of the Board of Fire Commissioners on April 4, 2024.

_____ Peggy Pogue Steiner, Chairwoman

_____ Andrew Richter, Vice-Chairman

_____ Charles Thompson, Commissioner

_____ Shana Guerin, Commissioner

_____ Greg Naham, Commissioner

**STATE OF NEW YORK
COUNTY OF NASSAU**

On the _____ day of _____ in the year _____ before me, the undersigned, personally appeared personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity (ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public's Signature: _____ Printed Name: _____ My Commission Expires: _____

LIDO AND POINT LOOKOUT FIRE DISTRICT WARRANT OF CLAIMS

Week Number: 16 – April 18, 2024

Date	Type	Name	Memo/Description	Amount
04/15/2024	Check	VINNIE'S TRUCK & AUTO, INC.	Inv. # - 12263	-450.00
			Inv. # 12263 - '07 Ladder - LD0701 - ER	450.00
04/15/2024	Check	CLINICAL CLEAN, INC.	Inv. # 10948	-498.00
			Inv. # 10948- 2 Ambulances Cleaned	498.00
04/15/2024	Check	Emergency Responder Products	Inv. # - 3042490 - Lange	-432.98
			Uniform for new EMT	432.98
04/15/2024	Check	Point Sunko Corp	Inv. # 110	-278.83
			Inv. #110 - Fuel - 03/29/2024 - 04/12/2024	278.83
04/15/2024	Check	HERALD COMMUNITY PAPERS	Inv. # CL00227320	-105.00
			Invocie # CL00227320 - Legal Notice	105.00
04/15/2024	Check	Cassone Trailer & Container	Inv. # 1216173	-657.00
			Inv. # - 1216173 - 4/1/24-4/30/24 - Trailer Leases	657.00
04/15/2024	Check	South Shore Fire & Safety Equipment Distributors Inc.	Inv. # 0160862 - IN & 016083-IN	-2,565.40
			Inv. # 0160862-IN & 016083-IN - Service	2,565.40
04/15/2024	Check	Town of Hempstead	Fuel - 7/01/23-12/31/23 Year 2023	-2,812.09
			Fuel - 7/01/23-12/31/23	2,812.09
04/15/2024	Check	Town of Hempstead	Fuel - 01/01/24-03/31/24	-448.19
			Fuel - 1/01/24-3/31/24	448.19
04/15/2024	Check	SCHLOSS EXTERMINATING	Inv. # 8934	-105.00
			Inv. # 8934Exterminating - March '24	105.00
04/15/2024	Check	ISLAND TECH SERVICES, LLC	Inv. #57867	-2,911.76
			Inv. # 57867 - Monthly - March '24	2,911.76
04/15/2024	Check	Commander Power Systems d/a/b Mayfair Power Systems	Inv. # 0000012325	-370.00
			Inv. # 0000012325 - Generator Maintenance	370.00
04/15/2024	Check	VERIZON	Acct. # 751-870-165-0001-49	-455.81

17 Checks for a Total of \$18,596.80

LIDO AND POINT LOOKOUT FIRE DISTRICT WARRANT OF CLAIMS

Week Number: 16 – April 18, 2024

			Acct. # 751-870-165-0001-49	455.81
04/15/2024	Check	PSEG	Acct # 1750518021	-390.78
			Acct # 1750518021 - 106 Lido	390.78
04/15/2024	Check	Salerno Brokerage Corp.	Inv. #'s 113230	-1,648.00
			Inv. # 113230 - Renew Accident/Health	1,648.00
04/15/2024	Check	New York State Insurance Fund Worker's Compensation	Policy # Z 481 992-6	-4,072.42
			Policy # Z 481 992-6 VFBL	4,072.42
04/15/2024	Check	TD Card Services	Account # xxxx xxxx xxxx 7314 -	-395.54
			02-29 - Apple .Com - C.Thompson	0.99
			03-12 - Home Depot - Shop Lite - H. Thompson	54.38
			03-18 - DeVanco - H.Thompson	49.73
			03-19 - Home Depot - (3) Shop Lites - H.Thompson	163.14
			03-25 - UPS Shipping - H.Thompson	13.90
			03-25 - UPS Shipping - H. Thompson	54.96
			03-02 - Amazon - Anti Temper Tape - D. Neubert	58.44
<p>17 Checks to be Printed for A Total of \$18,596.80 NO ENTRIES APPEAR BELOW THIS SECTION</p>				

**LIDO AND POINT LOOKOUT FIRE DISTRICT
WARRANT OF CLAIMS**

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Commissioner _____ made the motion, which was seconded by Commissioner _____. It was approved: _____: _____ at a duly constituted meeting of the Board of Fire Commissioners on April 18, 2024.

_____ Peggy Pogue Steiner, Chairwoman

_____ Andrew Richter, Vice-Chairman

_____ Charles Thompson, Commissioner

_____ Shana Guerin, Commissioner

_____ Greg Naham, Commissioner

**STATE OF NEW YORK
COUNTY OF NASSAU**

On the _____ day of _____ in the year _____ before me, the undersigned, personally appeared personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity (ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public's Signature: _____ Printed Name: _____ My Commission Expires: _____