

**Minutes of the Regular Meeting of the  
Board of Fire Commissioners  
Lido and Point Lookout Fire District  
Held on December 21, 2023**

**\*\*\*Minutes Approved\*\*\***

**Meeting** was called to order at 7:30 PM by Chairman Naham

**Present:** Comm. Naham, Comm. Pogue- Steiner, Comm. Thompson, Comm. Richter, T. Ryan Secretary, A. M. Richter Asst. Secretary and Treasurer, Treasurer Dunham, H. Thompson, Chief Wade

**Not Present:** Comm. Guerin, Chief Guerin and Chief Meyer

Speakers without appointments:      None

Speakers with appointments:      George Lee, DiVenti & Lee, CPAs  
   Brian Powers, EMT Administer  
   Dan Wiener- LOSAP

**The Board of Fire Commissioners**

**would like to extend their condolences to**

**Mikayla and Maura Zaccaria  
and Helen Drake and their family  
on the passing of**

**Peter Zaccaria**

**Member of  
Point Lookout Volunteer Fire Company**

**72-year member of  
Point Lookout-Lido Fire Department**

**Company Officer of Rescue Company  
Company Officer of Lido Company**

**Fire Commissioner  
Lido and Point Lookout Fire District**

**Peter was very important to the  
Department and District  
and will be greatly missed.**

Minutes of meeting held on November 16, 2023, were approved on motion by Comm. Thompson and seconded by Comm. Pogue-Steiner. Approved 3-0.

**District Treasurer's Report:**

1. Abstract#48 dated November 20, 2023, for 20 checks totaling \$10,219.75 were approved on motion by Comm. Pogue-Steiner seconded by Comm. Naham. Approved 3-0.
2. Abstract# 50 dated December 14, 2023, for 19 checks totaling \$31,007.38 were approved on motion by Comm. Thompson seconded by Comm. Naham. Approved 3-0.
3. The Board members have received all claim vouchers listed on the Warrant of Claims together with their supporting documentation and is approving them for payment. Warrant of Claims has been notarized and will be attached to the minutes. A signed and notarized Warrant of Claims is also on file in the District Office.
4. Transfer of \$30,000 from general fund to payroll account will be done on Friday, December 22,2023. Comm. Richter asked if another transfer to payroll will be done before the end of the year? Yes.
5. After tonight's bills the bank balances are:  
General Fund: 782,833.86  
Reserve Account: \$1,973,199.53  
Payroll Account: \$24,241.65  
Interest earned in the Month of September:  
General Fund: \$2,258.70  
Reserve Account: \$4,692.06  
Payroll Account: \$81.20

**Speakers without appointments:** (Time allotted three (3) minutes)

None

**Speakers with appointments:**

**George Lee DiVenti & Lee, CPAs**

1. As of tonight's meeting, we are in good standing for the rest of the year.
2. Emailed Board budget lines as of tonight's meeting, recommends the Board move budget lines to make sure no lines are short any funds. Motion by Comm. Richter seconded by Comm. Naham to adjust budget lines. Approved 4-0.
3. Board had questions regarding end of year bills, should they be paid and held until service is completed or accrue for next year? George will follow up with Ben and email Board the answer.
4. Merry Christmas and Happy New Year.

**Brian Powers, EMT Administrator: (via TEAMS)**

1. Interviewed 12 candidates for EMT positions. Out of the 12 3 are approved by Civil Service, 3 are pending hearing test, 1 on hold with civil service waiting for references, and 5 interview were done this week need to submit to Civil Service. Motion by Comm. Richter, seconded by Comm. Thompson to hire the 3 techs approved by Civil Service. Approved 4-0. Motion by Comm. Naham seconded by Comm. Pogue-Steiner to hire 3 techs once hearing test is done. Approved 4-0.
2. Out of 124 shifts we have 36 open shifts for January. Most shifts have 2 techs. Only 5 days in January don't have anyone scheduled for the whole day.
3. Reach out to all members who are approved chauffeurs to see if any can help on shifts when we have 1 tech scheduled. J. Walsh is pending chauffeurs training and will be able to

help once done.

4. Very happy with the current staff, they are all willing to help as needed and are doing a great job inspecting the rigs daily. They are also very happy with the new trailer and program we are expanding.
5. EMT Micheal Cavanagh finished his classes to become EMT-P, he has been certified by REMCO and Dr. Neubert reviewed all information with him. Recommended Board hire as EMT-P as of December 12, 2023, at \$35 per hour. Motion by Comm. Thompson, seconded by Comm. Naham. Approved 4-0.
6. Since we now have 24-hour coverage, for the night shifts 7pm-7am all techs will be paid a night differential of \$3.00 per hour. Motion by Comm. Richter, seconded by Comm. Thompson. Approved. 4-0.
7. For Christmas and New Year Day the Board agrees to pay double pay for the day. Motion by Comm. Thompson seconded by Comm. Naham. Approved 4-0.

### **Dan Wiener- LOSAP**

1. Handed in Stats for November.
2. All systems are in good standing.
3. Due to the blackout on December 12, 2 switches at Lido were fired and need to be replaced by Island Tech, the cost is \$350.
4. Should the sexual harassment course be added to the training website for 2024? Comm. Richter will reach out to District Attorney to see if current training is good.

### **Chief's Report-**

1. The training center at the Town Park was vandalized and beyond repair. Will reach out to other Departments about using their training center, will also look into getting pricing on new center.
2. During the blackout at Lido, we found out the mechanism that opens the overhead doors drop down to low and will cause damage to 255. Holly will reach out to the overhead door company to see what can be done.
3. The generator at Lido switched over during the black out, once the generator is updated, we need to have training.
4. The hose testing for 2024 has been scheduled for October 12, 2024.
5. The Long Beach Waterfront Warriors event was successful. Thank you to everyone who participated.
6. The gas meter on 254 needs to be recalibrated, the cost will be \$218 but a new one will be about \$300. Recommends we go to a different manufacture or disposable units.
7. The old tan gear that the JR FF used has been donated to the Terry Farrel Fund.
8. Comm. Richter asked what items are in the boiler room at Lido, items need to be removed asap.
9. In January will start going through all bunker gear.
10. Would like to purchase 6 new class A uniforms, Board asked for pricing for the next meeting.
11. During the call that happened today, 12/21, Chief Meyer's personal work boots were taken. Would like approval to purchase new boots. Approved.
12. Chief Meyer is currently working on changing out all ropes for DUES system.
13. 3 bunker gears from company 2 went out for cleaning last week, will schedule cleaning for gear that was at today's fire.
14. Comm. Richter stated that 259 will be going to vendor in the new year, the roll up doors need to be changed out, the vendor no longer makes parts for the current doors.
15. Comm. Richter Chief what is the protocol for EMT techs when they have a DOA on a call.

- Dr. Neubert email all officers and members the protocol.
16. Comm. Richter asked if the hydrants at Town Park were fixed yet? Per Chief no, will follow up with Nassau County and Town.
  17. Comm. Richter stated that at today's call all our members and paid tech did a great job. Shows that all the training and drills work.
  18. Comm. Thompson asked about the stroke basket for 254. Chief will follow up with vendor, it was on backorder.
  19. Comm. Thompson asked about the gear racks, the project is ongoing. Stopped to make the stairs for the EMT trailer.

## **COMMISSIONERS' REPORTS:**

### **Comm. Richter:**

1. 2571 had the lettering done last week, the lighting package will be done in the new year.
2. Island tech sent over the yearly review of all our computer equipment, they recommended that we purchase a new server in 2025.
3. Island Tech sent over the yearly agreement for 2024, the monthly cost will be \$2,911.76 for a total of \$34,941.12. Motion by Comm. Thompson seconded by Comm. Naham. Approved 4-0.
4. The computer in Chief Meyer's car needs to be upgraded, the current computer we can use in the EMT trailer. The cost of new computer and install will be \$4,444.00. Motion by Comm. Pogue-Steiner seconded by Comm. Naham. Approved 4-0.
5. Asked Treasurer if we received the reimbursement from Nassau County for the SCUBA? Yes, received January 28, 2022.
6. Safer Grant- what is the status when can we submit for reimbursement? Per AM Richter, we cant request for LED sign since its still not installed, will find out if we can for the website and mailers done already.
7. Since we are going bank to 2 meets a month, the Chief office should bring all request for purchases at the Board meeting no longer email Board. At the meeting must have cost and explain why the Board should purchase. Would like the Chief's office to start making a wish list for 2024-2025.
8. The float behind Rescue house is progressing.
9. Asked about moving files to Iron Mt. Per AM Richter, will work with paid EMT Techs to help move items downstair.

### **Comm. Thompson:**

1. Thank you to Chief Office for honor guard at Peter Zaccaria 's wake.
2. At the last meeting Chief office asked if JR FF can do ride-a-long did we get permission slip from parents? Yes.
3. Both ambulances will be cleaned on December 26.
4. Had meetings with Imagetrend about EPCR program. After meeting and demos recommends to the Board we switch from ESO to Imagetrend. The cost for the 1<sup>st</sup> year will be \$14,012.00. Motion by Comm. Richter, seconded by Comm. Naham to switch to Imagetrend. Approved 4-0. Comm. Thompson will work with Dr. Neubert on the switch over.

### **Comm. Guerin: (Not Present)**

**Comm. Pogue- Steiner:**

1. Bank reconciliation for November without any issues with QB and TD bank.
2. Working on the grant for the high water/bush vehicle. Will need a final quote. Comm. Richter will send to Comm. Pogue-Steiner.
3. NY Governor just announced a new grant program for Fire District. Would like to a work session to decide what items we should apply for.
4. Worked with Comm. Guerin on pay raises for all District employees, we recommend any employee that been working for the Board for over a year will receive a 2% increase as of January 1, 2024.
5. Asked what the cost will be to furnish and finish the setup of the EMT trailer. Per Holly, we need to purchase 2 recliners, tv, microwave, mini ref, coffee maker will be about \$3000. Motion by Comm. Richter seconded by Comm. Naham to allow District Clerk to purchase items up to the cost of \$3000. Approved. 4-0. Will also need to purchase a anchor from Cassone, this will keep trailer from sawing, the cost is \$1000. Motion by Comm. Thompson, seconded by Comm. Naham. Approved. 4-0.
6. Since Town of Hempstead will be closing its EMT department permanently what are they during with all the equipment they have can we request the Town of the items? Yes, will work with Chief's officer on what items and send letter to Town. 0

**Chairman Naham:**

1. Thank you for all your help during the election.
2. During the blackout Schumacher Electrician was able to get to Lido Firehouse within 20 minutes of him calling, since the generator at Lido didn't turn on. Working with Schumacher and Comm. Richter on upgrading generator.
3. Regarding the Ambulance recovery program, believes we should start all the paperwork that is needed with NY State, the program is not required but it would not look good if we don't use the program when asking for funding. Will reach out to other Districts to see what vendor they use. Motion by Comm. Naham seconded by Comm. Thompson to start working on paperwork. Approved 4-0. The next meeting about the program will be February 28 in Selden, will attend meeting.

**District Secretary's Report:**

1. Donation sent to NC Burn Center for Pete Zaccaria. Pete's name placard has been put on the Volunteer Company plaque in HQ.
2. Election Letter with results: Gregory Naham, votes Lido 41; votes Point Lookout 21; total 62 votes. (Total votes cast 66 - 4 voters for others).
3. Comm. Naham was sworn in on December 15<sup>th</sup>. Results were sent to TOH Town Clerk December 15<sup>th</sup>.
4. 2024 Meeting Schedule - Organizational meeting will be January 4<sup>th</sup> at 7:00 PM followed by the first regular meeting; annual scheduled meetings will be the first and third Thursday of the month; except July and August when there is only one meeting the third week; September when meetings will be on the Tuesday 3<sup>rd</sup> and 17<sup>th</sup> and October when first meeting will be Tuesday, October 1<sup>st</sup>. Budget Hearing will be held October 17 District Election will be held December 10<sup>th</sup>. Meeting schedule has been posted in LB Herald and on our website.
5. Policies and Resolutions should be reviewed by Comms. to be addressed at Organizational Meeting.
6. The new passenger van (2571-UT2301) has been put on the auto policy and added to Quickbooks. Official plates have been put on vehicles.

7. Gary LeCluse here to do quarterly inspection of fuel system, look into 255 getting fuel and quote for repair of unit.
8. Have not received resignation letter from D Hargett or Jon Haber. Questions other members K King, J Kritzberg, T Mangan, J O'Connor, H Weitz. LOA from Sean Gibson, need signature and date.
9. Merry Christmas, Happy New Year to all. I will be on vacation until January 2, 2024.

**Asst. Secretary and Treasurer:**

1. Payroll dated November 22,2023 for October 29- November 11 totaling 473 hours for \$13,692.69.
2. Payroll dated December 6 for November 12-November 25 totaling 587.50 hours for \$14,180.23.
3. Payroll dated December 20 for December 26- December 9 totaling 600 hours for \$18,107.75.

**Next Meeting** will be the Organizational Meeting on January 4, 2024, at 7PM followed by the regular Board Meeting at 7:30 PM.

**Meeting adjourned** at 9:41 PM on motion by Comm Thompson seconded by Comm. Naham. Accepted 4-0.

Minutes respectfully submitted by A. Richter, Asst. District Secretary/Treasurer.

## LIDO AND POINT LOOKOUT FIRE DISTRICT WARRANT OF CLAIMS

**Week Number: 50 – December 14, 2023**

Date	Type	Name	Memo/Description	Amount
12/12/2023	Check	VINNIE'S TRUCK & AUTO, INC.	Inv. # - 12222, 12224	-2,088.84
			Inv. # 12222 - '13 Van - UT1302 - RM	1,954.09
			Inv. # 12224 - '17 Ambulance - AM1701 - EM	134.75
12/12/2023	Check	CAPITAL TIRE SERVICE INC.	LB20856	-1,141.80
			Inv. # LB20856 - 4 Tires - UT1302 - RM	1,141.80
12/12/2023	Check	Waterway	Inv. # 104606	-520.00
			NFPA 1911 chapter 19 fire apparatus annual weight verification service and report - 2 axle	400.00
			NFPA 1911 chapter 19 fire apparatus annual weight verification service and report-3 axle	120.00
12/12/2023	Check	AutoMated Fueling Management Inc	Inv. #'s 087-23 & 088-23	-1,300.00
			Inv. #'s 087-23, Inv. 088-23 - Q3 inspection & temp repairs & clean-up	1,300.00
12/12/2023	Check	H 2 M Architects	Inv. # 252442	-2,900.51
			Inv. # 252442 - Permitting - BZA Hearing	2,900.51
12/12/2023	Check	VERIZON	Acct. # 650-087-363-0001-83	-1.26
			Acct. # 650-087-363-0001-83 - Long Distance	1.26
12/12/2023	Check	VERIZON	Acct. # 751-870-165-0001-49	-450.03
			Acct. # 751-870-165-0001-49 - FIOS	450.03
12/12/2023	Check	BOUND TREE MEDICAL	Inv. # 85160522,85148922,85168736	-574.20
			Inv. # 85160522 - Supplies	141.96
			Inv. # 85148922 - Supplies	385.95
			Inv. # 85168736 - Supplies	46.29
12/12/2023	Check	Emergency Responder Products	Inv. # - 5302398	-327.58
			Inv. # 5302398 - Uniform Gloves, Nameplates etc	327.58
12/12/2023	Check	PIP Printing and Marketing Services	Posters	-168.70
			Election Posters - 12-12-23	168.70
12/12/2023	Check	South Shore Fire & Safety Equipment Distributors Inc.	Inv. # 0158349-IN	-360.70
			Inv. # 0158349-IN - Service	360.70

# LIDO AND POINT LOOKOUT FIRE DISTRICT WARRANT OF CLAIMS

**Week Number: 50 – December 14, 2023**

12/12/2023	Check	ISLAND TECH SERVICES, LLC	Inv. #56337 & 56136	-3,061.76
			Inv. # 56337 - Nov. '23	2,911.76
			Inc. # 56136 - Battery	150.00
12/12/2023	Check	IIA Fire Department Testing	INV-075459	-6,787.00
			Hose Testing	6,787.00
12/12/2023	Check	Salerno Brokerage Corp.	Inv. #'s 110220 & 110222	-1,807.00
			Inv. # 110220 - Tank Policy	772.00
			Inv. # 110222 - Add Ford Van	1,035.00
12/12/2023	Check	CLINICAL CLEAN, INC.	Inv. # 10643	-249.00
			Inv. # 10643- 2 Ambulances Cleaned & Credit	249.00
12/12/2023	Check	Tierney & Courtney overhead doors	Inv. # 003593,003592,003594,003595,003596	-7,582.00
			Annual PM for 3 OHD	975.00
			Inv. # 003592 -Service Rescue Doors	2,537.00
			Inv. # 003594 - Service - HQ	500.00
			Inv. # 003595 - Service - Lido	2,595.00
			Inv. # 003596 - Service - Lido	975.00
12/12/2023	Check	Cassone Trailer & Container	Inv. # 1196121	-312.00
			Inv. # 1196121 - Dec. '23 - Storage Container	312.00
12/12/2023	Check	SCHLOSS EXTERMINATING	Inv. # 8724	-105.00
			Inv. # 8724 - Exterminator Services - Nov. '23	105.00
12/12/2023	Check	Hello Alert		-1,270.00
			To install access control on front door at Lido Firehouse	1,270.00
<p><b>19 Checks to be Printed for A Total of \$31,007.38</b>  <b>NO ENTRIES APPEAR BELOW THIS SECTION</b></p>				



**LIDO AND POINT LOOKOUT FIRE DISTRICT  
WARRANT OF CLAIMS**

**Week Number: 50 – December 14, 2023**

**NOW, THEREFORE, BE IT RESOLVED** that the Lido and Point Lookout Board of Fire Commissioners, having received all claim vouchers listed on the Warrant of Claims together with supporting documentation and is approving them for payment and orders the payment thereof by the Fire District Treasurer in the amounts approved. The Warrant of Claims shall be annexed to the Minutes of the Public Meeting approved by the Board of Fire Commissioners.

Commissioner \_\_\_\_\_ made the motion; the motion was seconded by Commissioner \_\_\_\_\_.  
Approved: \_\_\_\_\_: \_\_\_\_\_ at a duly constituted meeting of the Board of Fire Commissioners on December 14, 2023.

\_\_\_\_\_ Greg Naham, Chairman

\_\_\_\_\_ Peggy Pogue Steiner, Vice-Chairman

\_\_\_\_\_ Charles Thompson, Commissioner

\_\_\_\_\_ Andrew Richter, Commissioner

\_\_\_\_\_ Shana Guerin, Commissioner

**STATE OF NEW YORK  
COUNTY OF NASSAU**

On the \_\_\_\_\_ day of \_\_\_\_\_ in the year \_\_\_\_\_ before me, the undersigned, personally appeared personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity (ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public's Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_ My Commission Expires: \_\_\_\_\_

# LIDO AND POINT LOOKOUT FIRE DISTRICT WARRANT OF CLAIMS

**Week Number: 48 – November 30, 2023**

<b>Date</b>	<b>Type</b>	<b>Name</b>	<b>Memo/Description</b>	<b>Amount</b>
11/28/2023	Check	VINNIE'S TRUCK & AUTO, INC.	Inv. # - 12216,12219,12220,12221	-775.85
			Inv. # 12216 - Snow Plow - UT2101 - PM	170.85
			Inv. # 12219 - '07 Ladder - LD0701 - RM	130.00
			Inv. # - 12220 - 1996 Pumper - EN9601 - RM	150.00
			Inv. # - 12221 - '17 Ambulance - AM1701 - RM	325.00
11/28/2023	Check	FIREMATIC SUPPLY CO., INC.	Inv. # 402271	-2,302.71
			Inv. # 0022946 - 1996 Pumper - EN9601 -RM	2,302.71
11/28/2023	Check	Williamson Law Book Company	Invoice No.: 198837	-524.03
			Inv. # 198837 - 500 Absentee Ballots	524.03
11/28/2023	Check	LIDO-POINT LOOKOUT WATER DEPT	Acct. # 410616,420084,421004	-45.67
			A/C#410616 - Lido Blvd	13.98
			A/C#420084 - Bayside Drive	8.00
			A/C#421004 - Hewlett Avenue	23.69
11/28/2023	Check	AT&T MOBILITY	Acct. # 287334655640	-605.81
			Acct. # 287334655640	605.81
11/28/2023	Check	VERIZON	Acct. # 751-449-189-0001-69	-326.12
			Acct. # 751-449-189-0001-69	326.12
11/28/2023	Check	VERIZON	Acct. # 652-089-211-0001-32	-406.17
			Acct. # 652-089-211-0001-32 - FIOS	406.17
11/28/2023	Check	South Shore Fire & Safety Equipment Distributors Inc.	Inv. # 0157990-IN	-16.00
			Inv. # 0157990-IN - Service	16.00
11/28/2023	Check	PSEG	Acct. # 0715-0017-32-0	-1,360.50
			Acct # 0715-0017-32-0	1,360.50
11/28/2023	Check	NATIONAL GRID	Account # 78934-44004	-106.14
			Account # 78934-44004	106.14
11/28/2023	Check	Island Occupational Medical Resources, P.C.	Inv. # 74340	-275.00
			Shana Guerin	165.00
			Shana Guerin	60.00

# LIDO AND POINT LOOKOUT FIRE DISTRICT WARRANT OF CLAIMS

**Week Number: 48 – November 30, 2023**

			Shana Guerin	50.00
11/28/2023	Check	Emergency Responder Products	Inv. # - 11072392 - Gilliland	-351.87
			Uniform for new EMT	351.87
11/28/2023	Check	HC REG Service LLC		-65.00
			Registration of '23 Ford Van - 2571	65.00
11/28/2023	Check	Point Sunko Corp	Inv. # 106	-331.96
			Inv. #105 - Fuel - 11/04-11/26/23	331.96
11/28/2023	Check	Hartford Steam Boiler	Inv. # 1292736	-105.00
			Inv. # 1292736 - Certificate Fee	105.00
11/28/2023	Check	Brothers II Business Machines	Inv. # 97367	-207.92
			Color Copier Contract - Inv. # 97367	207.92
11/28/2023	Check	MERRICK Master Locksmiths	3170243	-1,495.00
			New Locks HQ & Lido	1,495.00
11/28/2023	Check	JOHN D. MacDONALD & SON	Inv. # 2371	-269.00
			Inv. # 2371 -Service Men's Room	269.00
11/28/2023	Check	ALL SERVICE CONTROL	Inv. # 51044	-150.00
			Inv. # 51044 - Clock Set	150.00
11/28/2023	Check	RESCUE COMPANY, PLLFD	Hendrickson Donation to Wet Down	-500.00
			Hendrickson Donation to Wet Down - Reimbursement from District	500.00
<p><b>20 Checks to be Printed for A Total of \$10,219.75</b>  <b>NO ENTRIES APPEAR BELOW THIS SECTION</b></p>				

**LIDO AND POINT LOOKOUT FIRE DISTRICT  
WARRANT OF CLAIMS**

**Week Number: 48 – November 30, 2023**

**NOW, THEREFORE, BE IT RESOLVED** that the Lido and Point Lookout Board of Fire Commissioners, having received all claim vouchers listed on the Warrant of Claims together with supporting documentation and is approving them for payment and orders the payment thereof by the Fire District Treasurer in the amounts approved. The Warrant of Claims shall be annexed to the Minutes of the Public Meeting approved by the Board of Fire Commissioners.

Commissioner \_\_\_\_\_ made the motion; the motion was seconded by Commissioner \_\_\_\_\_.  
Approved: \_\_\_\_\_: \_\_\_\_\_ at a duly constituted meeting of the Board of Fire Commissioners on November 30, 2023.

\_\_\_\_\_ Greg Naham, Chairman

\_\_\_\_\_ Peggy Pogue Steiner, Vice-Chairman

\_\_\_\_\_ Charles Thompson, Commissioner

\_\_\_\_\_ Andrew Richter, Commissioner

\_\_\_\_\_ Shana Guerin, Commissioner

**STATE OF NEW YORK  
COUNTY OF NASSAU**

On the \_\_\_\_\_ day of \_\_\_\_\_ in the year \_\_\_\_\_ before me, the undersigned, personally appeared personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity (ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public's Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_ My Commission Expires: \_\_\_\_\_