

**Minutes of the Regular Meeting of the
Board of Fire Commissioners
Lido and Point Lookout Fire District
Held on January 4, 2024**

*****Minutes Approved*****

Meeting was called to order at 7:32 PM by Chairman Pogue- Steiner

Present: Comm. Pogue- Steiner, Comm. Thompson, Comm. Richter (via TEAMS), Comm. Guerin, T. Ryan Secretary, A. M. Richter Asst. Secretary and Treasurer, Treasurer Dunham and Chief Guerin.

Not Present: Comm. Naham, Chief Wade and Chief Meyer.

Speakers without appointments: None

Speakers with appointments: Brian Powers, EMT Administer

Minutes of meeting held on December 21,2023, were approved on motion by Comm. Thompsom and seconded by Comm. Guerin. Approved 3-0.

District Treasurer's Report:

1. Abstract#52 dated December 27,2023, for 23 checks totaling \$23,523.36 were approved on motion by Comm. Thompson seconded by Comm. Pogue- Steiner. Approved 3-0.
2. Abstract# 52A dated December 28,2023 for 2 electronic transfers to WEX Bank totaling \$414.25 were approved on motion by Comm. Pogue- Steiner seconded by Comm. Thompson. Approved 3-0.
3. The Board members have received all claim vouchers listed on the Warrant of Claims together with their supporting documentation and is approving them for payment. Warrant of Claims has been notarized and will be attached to the minutes. A signed and notarized Warrant of Claims is also on file in the District Office.
4. Since payroll has increased will be transferring \$50,000 from the general account to the payroll account going forward.
5. After tonight's bills the bank balances are:
 - General Fund: \$731,705.52
 - Reserve Account: \$1,978,059.55
 - Payroll Account: \$31,890.43Interest earned in the Month of December:
 - General Fund: \$2,003.10
 - Reserve Account: \$4,860.02
 - Payroll Account: \$93.04

Motion by Comm. Thompson to approve Mary Guyton to be sworn in as member of Rescue company, second by Comm. Pogue- Steiner. Approved 3-0.

Comm. Thompson requested an Executive Session to discuss legal matters. Motion by Comm. Guerin seconded by Comm. Pogue- Steiner to enter into Executive Session at 7:32PM. Returned to Regular session at 7:52PM.

Speakers without appointments: (Time allotted three (3) minutes)

None

Speakers with appointments:

Brian Powers, EMT Administrator: (via TEAMS)

1. Interviews are ongoing. We have 4 candidates pending with Civil Service.
2. Would like Board to approve the 4 candidates to start work if Civil Service approves before next meeting. Motion by Comm. Guerin seconded by Comm. Pogue- Steiner to approve 4 candidates to start working as soon as they are approved by Civil Service.

Chief's Report-

1. Due to the training center is not usable, the Department reached out to Long Beach to set up training using their facilities. Per Comm. Guerin please make sure we notify the Insurance Company.
2. Overhead doors at Lido, did we notify vendor about another way to open manually? The current way could damage vehicles. Per Terri, Holly is working with vendor.
3. Billy Dara requested a new class A uniform. The Chief requested 6 new uniforms for the last meeting and was asked to get quotes. Comm. Guerin stated that she is looking into a vendor that carries women uniforms.
4. Rich Beckwith requested the use of 2571 on Sunday, January 7 to attend the NC Junior Firefighter event. Approved by the Board must have permission slips from all parents. The board requested an updated list of all junior members.
5. Hydrants at Nickerson Beach are now in working order.
6. Request to purchase shelves for Rescue house. Please have quotes for the next meeting.
7. Chief Meyer says thank you for reimbursement for boots.
8. Per Comm. Richter 259 will be going to vendor on Monday, January 8 for at least a week. Please have the truck ready to go by Sunday, January 7.
9. Per Comm. Richter since the election session is coming up, please make sure all members are aware that if an exception is needed, they must get it into the Board asap. No expectations will be given if the request is not to the Board by the due date, the due date is 1 month before election.
10. Per Comm. Guerin, Lido needs the bumpers behind vehicles replaced, we have a few at Rescue house can they be used? Chief will check.

COMMISSIONERS' REPORTS:

Comm. Richter:

1. Reviewed the sexual harassment course with District's attorney and we need to make a few changes. Will send to Dan Wiener to add to training site once changes are made.

Comm. Thompson:

1. 252 will be going for NYS inspection tomorrow, Friday, January 5 at 8:00AM should be back in service by 10:00AM.
2. Pete Zaccaria's family very thankfully for all done at funeral.
3. The set up of the EMT trailer is ongoing.

Comm. Guerin:

1. Working with Holly to send out memo to all Officers regarding the key fob system. Any changes that are needed during business hours, the Captain or Chief should connect District office, after hours for Lido Firehouse Dan Wiener and HQ Comm. Guerin.
2. Due to the weather the HQ floor project is on hold since the Trucks can't stay outside. We are requesting they fix panel under 254.
3. The handicap door opener was not installed by Hello Alert since we were not sure what was going to happen with the floor project, since its on hold will reach out to vendor to schedule install.
4. Still working on the Foam project.
5. Hoping to have the LED sign installed within the next 2 weeks, due to weather conditions last week it was cancelled.
6. With elections coming up have we discussed that the terms for office be only 1 year. The Department will have to discuss it at Council.
7. Checked with FEMA and grant writers we can submit paperwork for the LED sign to the SAFER Grant. Will work with A.M. Richter.
8. Sorry about missing the last meeting.

Comm. Pogue- Steiner:

1. Bank reconciliation for December without any issues.
2. Asked Comm. Richter for the updated quote for the high water/brush truck.
3. Will be reaching out to Chief Meyer to go over what items we should apply for since NYS opened a new grant program.
4. Letter to Town of Hempstead Supervisor Donald Clavin, Councilman Christopher Carini and Chief of Staff Jack Libert regarding EMS equipment was sent out via mail and email today, January 4, 2023. I reviewed the language of letter with District's Attorney before sending out.
5. Need to follow up with Comm. Naham regarding the paperwork for EMS reimbursement program. We may need to have the ambulances re lettered to say District's name since the reimbursement will be going to District not Department.
6. Working with Dr. Neubert on setting up chauffeur training on both ambulances.
7. Handed out agenda for all meetings. Would also like to have job descriptions for all District employees and have a list of duties from the Chief office. Would like to have a work session with Comm. Guerin, secretary, treasurer, and asst. secretary/treasurer to discuss current job duties. Can we meet Thursday, January 18 at 6:30PM at HQ.
8. Need to follow up with Civil Service about getting Holly a title under them. We started last year but never heard back, we may need to start the process over again.
9. Going forward all PO requests must go through AM Richter, if she can't issue she will delegate, all POs need to be done prior to purchasing items.

Comm. Naham: Not Present**District Secretary's Report:**

1. Have not heard from Gary LeCluse about 255 getting fuel and quote for software update.
2. Have not received resignation letter from D Hargett, T. Mangan, M. D'Andrea, W. Kane. Questions other members K King, J Kritzberg, J O'Connor, H Weitz. LOA from Sean Gibson, need signature and date.
3. Diesel fuel delivery tomorrow or Saturday.
4. Ben will be here at the meeting on the January 18th.

Asst. Secretary and Treasurer:

1. Payroll dated January 3, 2024 for December 10, 2023 to December 23, 2023 totaling 763.50 hours for \$19,970.90.

Next Meeting will be January 18, 2024, at 7:30 PM.

Meeting adjourned at 8:37 PM on motion by Comm. Thompson seconded by Comm. Pogue-Steiner. Accepted 3-0.

Minutes respectfully submitted by A. Richter, Asst. District Secretary/Treasurer.

Minutes of the Executive Session of the
Board of Fire Commissioners
Lido and Point Lookout Fire District
Held on January 4, 2024

*****Minutes Approved*****

Present: Comm. Pogue- Steiner, Comm. Thompson, Comm. Richter (via TEAMS) and Comm. Guerin.

Comm. Thompson requested an Executive Session to discuss legal matters. Motion by Comm. Guerin seconded by Comm. Pogue- Steiner to enter into Executive Session at 7:32PM. Returned to Regular session at 7:52PM.

Minutes respectfully submitted by A. Richter, Asst. District Secretary/Treasurer.

LIDO AND POINT LOOKOUT FIRE DISTRICT WARRANT OF CLAIMS

Week Number: 52 – December 28, 2023

Date	Type	Name	Memo/Description	Amount
12/27/2023	Check	VINNIE'S TRUCK & AUTO, INC.	Inv. # - 12229,12230,12232,12233	-2,138.67
			Inv.# 12229 - '19 Tahoe - CV1901 - EM	1,323.32
			Inv.# 12230 - '96 Pumper - EN9601 - PM	130.00
			Inv.# 12232 - '17 Ambulance - AM1701 - RM	555.35
			Inv.# 12233 - '13 Van - UT1302 - RM	130.00
12/27/2023	Check	JAMAICA ASH & RUBBISH	Inv. # 3C197286	-303.05
			Inv. # 3C197286 - Trash Removal - Dec. '23	303.05
12/27/2023	Check	Cassone Trailer & Container	Inv. # 1919753	-1,649.00
			Inv. # 1919753 - Trailer Delivery & Set UP	1,649.00
12/27/2023	Check	Hello Alert	Inv.#12396A	-1,663.04
			Inv.#12396A - New Door & Lock	1,663.04
12/27/2023	Check	CENTRE MILLWORK SUPPLY CO., INC.	Account # 57916	-629.57
			Inv.# 57916 - Supplies for Stairs Trailer	629.57
12/27/2023	Check	Emergency Decon Services Corp	Inv. # PLLFD252A	-450.00
			Inv. # PLLFD252A - Gear Cleaning	450.00
12/27/2023	Check	Mary-Anna Baldino	Inv. # 0000002	-100.00
			Inv. # 0000002 - ACLS Class - Haberman	100.00
12/27/2023	Check	Point Sunko Corp	Inv. # 107	-426.18
			Inv. #107 - Fuel - 11/30-12/24/23	426.18
12/27/2023	Check	Island Occupational Medical Resources, P.C.	Inv. # 74582 & 714696	-640.00
			Christopher Lechler	165.00
			Christopher Lechler	75.00
			Christopher Lechler	30.00
			Mary Guyton	245.00
			Mary Guyton	75.00
			Mary Guyton	50.00
12/27/2023	Check	M. Norris & Sons Inc.	Inv. # 25869	-2,400.00
			per quote, Lettering and Decals for New 2571	2,400.00

LIDO AND POINT LOOKOUT FIRE DISTRICT WARRANT OF CLAIMS

Week Number: 52 – December 28, 2023

12/27/2023	Check	Fitzsimons Home Repair	Inv. #	-1,560.00
			Inv. # 253 - EMT Trailer Stairs	1,560.00
12/27/2023	Check	PSEG	Acct # 1750518021- 106 Lido Blvd	-40.51
			Acct # 1750518021- 106 Lido Blvd	40.51
12/27/2023	Check	HERALD COMMUNITY PAPERS	Inv. # CL00222763 & CL00222764	-661.80
			Inv. # CL00222763 - Election Notice	317.30
			Inv. # CL00222764 - Election Notice Spanish	344.50
12/27/2023	Check	NATIONAL GRID	Account # 78934-44004	-1,255.35
			Account # 78934-44004	1,255.35
12/27/2023	Check	ISLAND TECH SERVICES, LLC	Inv. #56016 - 10/31/23	-2,911.76
			Inv. # 56016 - Monthly Service Agreement - Oct.'23	2,911.76
12/27/2023	Check	VERIZON	Acct. # 652-089-211-0001-32	-406.17
			Acct. # 652-089-211-0001-32 - FIOS	406.17
12/27/2023	Check	VERIZON	Acct. # 751-449-189-0001-69	-326.36
			Acct. # 751-449-189-0001-69	326.36
12/27/2023	Check	Salerno Brokerage Corp.	Inv. #'s 110394	-5,115.00
			Inv. # 110394 - Cancer Coverage - 01/01/24-01/01/25	5,115.00
12/27/2023	Check	CHASE	4246 3152 4567 4401	-196.15
			12/07 & 12/11 - Supplies - D. Neubert	196.15
12/27/2023	Check	PETER MEYER	Reimbursement	-150.75
			Reimbursement - Boots 12/21/23 Fire	150.75
12/27/2023	Check	DONNA WALSH	Election Inspector - Commissioner Election - 12/23	-100.00
			Election Inspector - Commissioner Election - 12/23	100.00
12/27/2023	Check	Elizabeth Murdy	Election Inspector - Commissioner Election - 12/23	-100.00
			Election Inspector - Commissioner Election - 12/23	100.00
12/27/2023	Check	CHARLENE MANNING	Election Inspector 12/23	-100.00

**LIDO AND POINT LOOKOUT FIRE DISTRICT
WARRANT OF CLAIMS**

Week Number: 52 – December 28, 2023

			Commissioner Election Inspector - 12/23	100.00
12/27/2023	Check	Diane O'Neill	Election Inspector - Commissioner Election - 12/23	-100.00
			Election Inspector - Commissioner Election - 12/23	100.00
12/27/2023	Check	HOLLY THOMPSON	Election Inspector 12/23	-100.00
			Election Inspector - 12/23	100.00
<p>25 Checks to be Printed for A Total of \$23,523.36 NO ENTRIES APPEAR BELOW THIS SECTION</p>				

**LIDO AND POINT LOOKOUT FIRE DISTRICT
WARRANT OF CLAIMS**

Week Number: 52 – December 28, 2023

NOW, THEREFORE, BE IT RESOLVED that the Lido and Point Lookout Board of Fire Commissioners, having received all claim vouchers listed on the Warrant of Claims together with supporting documentation and is approving them for payment and orders the payment thereof by the Fire District Treasurer in the amounts approved. The Warrant of Claims shall be annexed to the Minutes of the Public Meeting approved by the Board of Fire Commissioners.

Commissioner _____ made the motion; the motion was seconded by Commissioner _____.
Approved: _____: _____ at a duly constituted meeting of the Board of Fire Commissioners on December 28, 2023.

_____ Greg Naham, Chairman

_____ Peggy Pogue Steiner, Vice-Chairman

_____ Charles Thompson, Commissioner

_____ Andrew Richter, Commissioner

_____ Shana Guerin, Commissioner

**STATE OF NEW YORK
COUNTY OF NASSAU**

On the _____ day of _____ in the year _____ before me, the undersigned, personally appeared personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity (ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public's Signature: _____ Printed Name: _____ My Commission Expires: _____

**LIDO AND POINT LOOKOUT FIRE DISTRICT
WARRANT OF CLAIMS – WEX BANK (Exxon Mobil)**

Week Number: 52 – December 28, 2023

Date	Type	Num	Name	Class	Memo/Description	Split	Amount
11/17/2023	Expense		WEX Bank	BOFC ADMIN EXP.:ADMIN	WEX INC FLEET DEBI	PF FIXED RATE (6197) - 14	261.55
12/18/2023	Expense		WEX Bank	BOFC ADMIN EXP.:ADMIN	WEX INC FLEET DEBI	PF FIXED RATE (6197) - 14	152.70
							\$ 414.25

**LIDO AND POINT LOOKOUT FIRE DISTRICT
WARRANT OF CLAIMS – WEX BANK (Exxon Mobil)**

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_____ Greg Naham, Chairman

_____ Peggy Pogue Steiner, Vice-Chairman

_____ Charles Thompson, Commissioner

_____ Andrew Richter, Commissioner

_____ Shana Guerin, Commissioner

**STATE OF NEW YORK
COUNTY OF NASSAU**

On the _____ day of _____ in the year _____ before me, the undersigned, personally appeared personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity (ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public's Signature: _____ Printed Name: _____ My Commission Expires: _____