

**Minutes of the Regular Meeting of the
Board of Fire Commissioners
Lido and Point Lookout Fire District
Held on October 19, 2023**

*****Minutes Approved*****

Meeting was called to order at 7:33 PM by Chairman Naham

Present: Comm. Naham, Comm. Pogue- Steiner, Comm. Thompson, Comm. Richter
Comm. Guerin, T. Ryan Secretary, A. M. Richter Asst. Secretary and Treasurer, Treasurer
Dunham, H. Thompson, Chief Guerin

Not Present: Chief Wade and Chief Meyer

Speakers without appointments: None
Speakers with appointments: Ben DiVenti, DiVenti & Lee, CPAs
Brain Powers, EMT Administer- Via phone.
Ed Haran- LOSAP
Dan Wiener- LOSAP
Tommy Yanantuano- Security Cameras

Minutes of meeting held on August 17, 2023, were approved on motion by Comm. Thompson and seconded by Comm. Richter. Approved 5-0.

District Treasurer's Report:

1. Abstract#40 dated October 5 for 16 checks totaling \$21,166.40 were approved on motion by Comm. Thompson seconded by Comm. Pogue- Steiner. Approved 5-0.
2. Abstract# 42 dated October 19 for 29 checks totaling \$39,640.69 were approved on motion by Comm. Pogue- Steiner seconded by Comm. Naham. Approved 5-0.
3. The Board members have received all claim vouchers listed on the Warrant of Claims together with their supporting documentation and is approving them for payment. Warrant of Claims has been notarized and will be attached to the minutes. A signed and notarized Warrant of Claims is also on file in the District Office.
4. The reimbursement from Nassau County for H2M regarding the sinkhole has been approved while waiting for payment.
5. Comm. Richter asked if we will be transferring more funds into payroll account, yes will transfer \$30,000 for November and December.
6. After tonight's bills the bank balances are:
 - General Fund: \$1,039,014.45
 - Reserve Account: \$1,963,670.92
 - Payroll Account: \$36,884.38Interest earned in the Month of September:
 - General Fund: \$2,713.12
 - Reserve Account: \$4,669.40
 - Payroll Account: \$70.00

Speakers without appointments: (Time allotted three (3) minutes)
None

Speakers with appointments:

Ben DiVenti, DiVenti & Lee, CPAs

1. As of tonight's meeting, we have used 75% of the budget for 2023. After reviewing budget lines recommended that we reallocated the funds, so no line goes above the budget line. Motion by Comm. Pogue- Steiner seconded by Comm. Richter to accept budget line adjustments. Approved 5-0.
2. The invoice for Hello Alert was coded to equipment purchase but will move to building.
3. Asked if we have heard anything about the 2nd half of pilot funds. Comm. Richter asked the Treasurer to call the Town of Hempstead. If we do not get Pilot funds, we need to reduce the income from the budget.
4. Motion by Comm. Thompson to accept the 2024 Budget in the amount of \$1,690,271, second by Comm. Naham. Approved 5-0.
5. Comm. Richter spoke with Ben regarding Boards plan with the EMT program.
6. Comm. Thompson asked if Ben has worked with any other District to get EMT service reimbursement from Nassau County, as of now no.

Brian Powers, EMT Administrator: (via TEAMS)

1. M. Manidakas resigned due to work schedule issues. Approved by Comm. Richter, seconded by Comm. Thompson. Approved 5-0.
2. 2 new EMTs will have ride along this week. Waiting on 1 EMT to schedule ride along.
3. M. Brucker has been called to military duty.
4. Checklist is working great with EMTs.
5. Asked if there is a title with Civil Service for chauffeur? Comm. Thompson will look into. Thinks it might be cost effect to have a chauffeur and an EMT then 2 paid techs on each shift.
6. Will be back in Point Lookout next week.

Tommy Yanantuano - Security Cameras

1. PSEG will be going around, and inspection all poles to see if any unauthorized items are on the poles. Currently we have cameras to cover firehouses. Spoke with PSEG the application will be \$1000, and we will need an approve installer. Instead of using PSEG poles he recommends we purchase poles and have electric installed. Comm. Thompson will look into pricing and Comm. Naham will call PSEG. The Board asked if Tommy could attend the next meeting.

Ed Haran- LOSAP

1. Ludwig Meyer will be coming of age in the next month.

Dan Wiener- LOSAP

1. Handed in Stats for September.
2. All systems are in good standing.
3. Asked that next time server work is done that he is notified, this will help in case of any issues.
4. Comm. Richter asked about fingerprinting paid techs, will work with Holly.
5. Comm. Richter asked for a report showing the number of transports for the last 3 years.
6. Comm. Richter also asked for a report showing how many transports were not residents. We don't keep that information in RedAlert, Dr. Dave may be able to get information from PCR system.

Chief's Report- No Report at Fire School

1. Apparatus
 - 254 - Water in cab
 - Air horn
 - Bracket for Irons broken.
 - 258 - Shore Line not working
2. Stations
 - Lido - Broken/loose railing at front door. Finalization of putting up new gear racks (see commissioner Guerin's e-mail.
 - Headquarters - Finalize installation of parking bumpers behind 252 and 253.
 - Install remaining gear rack wall units (located in container).
3. Membership –
 - The newest member Hayden Biggs has been issued a pager and charger.
 - I have received uniform, pager and charger from John Haber, but no resignation letter as of today.
4. EMS - At Mondays council meeting it was explained to everyone attending of the demise of TOH EMS and what changes have been made accordingly. With almost 30 EMT's in the department, the responsibility of getting apparatus out was on the membership. The district EMTs have been notified to wait 4-5 minutes for a chauffeur.
 - Coordination has been made with Fire-com, LBFD and Merrick FD, for mutual aid, should the need arise.
5. Upcoming events
 - October 22 - Dusahara Festival at the mushrooms. The burning of the effigy will be around 6:30 pm. At least one engine will be present.

 - October 25 - Pump test for 253, 255, 259. Location will be Lido Mushrooms.

 - October 28 - Pumpkin Walk, sponsored by PL Civic. 257 will take up the end of the parade behind marchers.

 - October 29 - 2nd Battalion 150 Club raffle. This is the 2nd of two events we are to host. It will be held at HQ on the apparatus floor. The event will be attended by 75-80 people. We may need a porta potty for the event.
6. Open House - Date to be determined.
7. Chief Meyer working on the Chain Saw Grant purchases. Once all items are received, he will schedule an inspection with the granter.
8. Per Comm. Richter going forward if the Department want pump test done at fire school so they can also use it as a drill they must schedule and done by May. If the timing doesn't work, then schedule another one with Fire School.
9. Chiefs would like to be able to send messages to Paid Techs in group me and Red Alert. Comm. Richter stated that the Chiefs should work with B. Powers.
10. Per Comm. Thompson B. Magle still needs to take the Sexual Harassment class. Per Chief Guerin he has been notified.
11. Per Comm. Thompson asked if Departments have been notified about night shifts to help cover EMS calls. Comm. Guerin spoke with Chief Meyer the list they were given regarding EMT was not up to date. The Board will send out an updated list, they also want the Chiefs to talk to membership not just send out email or texts.
12. Handed in receipts for food for fire school coverage.
13. 259 will be going back to Lido on October 25, the jet ski needs to be moved out.

14. Chief Wade is working on donations to Terry Farwell fund.
15. Pump test will be done next week and should be done by noon, there will be one truck in service while the test is done.
16. The trucks will be weighed on October 30 at HW. Jimmy Walsh has been notified.
17. All work on 253 has been done.
18. District Secretary sent email regarding house on Bath St, regarding floor plan and construction. Make sure information is added to RedAlert.
19. Comm. Geurin would like a meeting to standardize the Junior program.

COMMISSIONERS' REPORTS:

Comm. Richter:

1. The switch to AT&T 1st net has been completed and Verizon has been notified, we will have one last invoice.
2. With the issues with TOH EMS and the expansion of our program, we will be renting an office trailer for EMTs to use. The cost of trailer is \$475 per month plus delivery and electrician to set up electric. Comm. Thompson asked about trailers with wheels that would make it move level, Holly with look into. Motion by Comm. Richter seconded by Comm. Pogue- Steiner to lease trailer. Approved 5-0.
3. Asked Comm. Naham to work with insurance company regarding workers compensation.
4. All paperwork for float behind Rescue house has been submitted. The permit is good for 5 years. Waiting on Town to give updated materials list for project.
5. Would like Comm. Pogue- Steiner, Guerin and Naham to work on employee pay scale policy, feel that Comm. Richter and Thompson should not be included since family members work for District.

Comm. Thompson:

1. This year we had 11 members, and 19 family members attended the flu shots, thinks we should end the program.
2. Physicals are ongoing.
3. Sexual Harassment on going.
4. After TOH shut down the EMS program, he reached out to all EMTs and asked for resumes and told them we are in the works on a plan going forward.
5. Wet Down for 252 will be Sunday, 11/12 1-4pm at HQ.
6. Still working with Comm. Naham regarding Rescue house.
7. Used District credit card to purchase apple care for 4 phones, all 3 chiefs and his. Per Comm. Richter, Apple care is \$219/phone for 2 years which cover damage and loss. Comm. Richter plan was paid for under the District Secretary card.
8. Motion to have 2 paid techs per shift for the next week to help with EMS calls, seconded by Comm. Guerin. Approved 5-0.

Comm. Guerin:

1. The AC unit in Company 1 had mold in unit, had Carefree Air in to look at units, to clean all 8 units at HQ will be \$2,760.00. Motion by Comm. Guerin seconded by Comm. Richter. Approved 5-0.
2. 65% of members have received the key fobs. Locks at HQ have been done, Lido will be done next week.
3. LED sign will be delivered next week. Permit for installation has been submitted.
4. The open hours were going to be November 15, but due to the wet down, we will need to change the date.

5. Received notice from NYS regarding sexual harassment class needs to be updated every 4 years, Comm. Thompson will investigate.
6. Asked about Commissioner Meetings going back to twice a month, 1st and 3rd Thursday and 1 meeting in July and August.

Comm. Pogue- Steiner:

1. Bank reconciliation for September has been delayed, again an issue with TD Bank and QB working correctly. Working with Ben and Patti. One of the issues is that a check has different amounts posted and Ben needs to make a journal entry.
2. Working with the new grant writers regarding the bush truck. Comm. Richter working on pricing.

Chairman Naham:

1. The boiler at Lido was not working, the switch needed to be changed.
2. Since TOH EMS program is closed we should look into how other District are charging back for EMT services, there is a company that does the billing to Nassau County would like to set up meeting with company.

District Secretary's Report:

1. Notice of Budget Hearing and Proposed Budget were posted on our website and sent to TOH Town Clerk to be posted on their website and bulletin boards.
2. Resolution Appointing Board of Elections was passed unanimously. See attached.
3. Notice of Election will be sent to LB Herald to be printed on November 9th edition. It will also be printed in Spanish, the cost of which is \$75.00.
4. Andrea will take care of setting up absentee ballots.
5. A refund check in the amount of \$230.58 was received from Staples. The Staples credit card is now closed.
6. Hydrant in front of 26 Harrogate St has been put out of service, needs to be replaced.
7. George Lee will be here Thursday, October 26th to do a quarterly audit.
8. Diesel fueling instructions as well as gasoline fueling instructions should be shown to all chauffeurs (volunteer and paid). Diesel instructions will be laminated and posted in pump area. Working with Brian Guerin on this.
9. Have not received a resignation letter from D Hargett. Questions other members N Barazani, K King, J Kritzberg, T Mangan, J O'Connor, H Weitz.
10. Twelve (12) Scott bottles should be purchased each year for the next five (5) years in order to catch up for the grant year when 25 were purchased.

Asst. Secretary and Treasurer:

1. Payroll dated September 27 covered 9/3-9/16 totaling 637.50 hours for \$10,574.70.
2. Payroll dated October 11 covered 9/17-9/30 totaling 575 hours for \$9,483.38.

District Clerk:

1. Since we are getting a new office trailer, we need to move the storage container and dumpster in YOF lot.
2. Find that people are walking across lot to use dumpster, would like to add no trespassing sign and can we close the fence gate. Approved.

Next Meeting of Regular Board Meeting will be November 16, 2023, at 7:30 PM.

Meeting adjourned at 9:58 PM on motion by Comm Thompson seconded by Comm Pogue-Steiner. Accepted 5-0.

Minutes respectfully submitted by A. Richter, Asst. District Secretary/Treasurer.

LIDO AND POINT LOOKOUT FIRE DISTRICT WARRANT OF CLAIMS

Week Number: 40 – October 5, 2023

Date	Type	Name	Memo/Description	Amount
10/03/2023	Check	VINNIE'S TRUCK & AUTO, INC.	Inv. #'s - 12189,12190,12191,12192	-1,739.69
			Inv. # 12189 - Repair Cord - Misc	107.73
			Inv. # 12190 - 1996 Pumper - EN9601 - PM	1,176.96
			Inv. # 12191 - '08 Pumper - EN0801 RM	195.00
			Inv. # 12192 - '21 Pumper - EN2101 - RM	260.00
10/03/2023	Check	MES/Shipman's Fire Equipment	Inv. # IN1940923	-782.50
			Inv. # IN1940923 - RM	782.50
10/03/2023	Check	South Shore Fire & Safety Equipment Distributors Inc.	Inv. #'s 0157012,0157079,0157082-IN	-1,097.83
			Inv. # 0157012-IN - Service - Tic. # 667434	186.15
			Inv. # 0157079-IN - Service - Tic.#'s 667678,666592,668414,656224,656225	463.68
			Inv. # 0157082-IN - Service - Tic#'s 666246,656223	448.00
10/03/2023	Check	JOHN D. MacDONALD & SON	Inv. # 2063	-249.00
			Inv. #2063 - Service Boiler - HQ	249.00
10/03/2023	Check	Costellos Ace Hardware	Inv. # 89784	-10.72
			Inv. # 89784 - Supplies	10.72
10/03/2023	Check	MERRICK Master Locksmiths	Inv. # 44751	-285.00
			Inv. # 44751- HQ Men's Room Lock	285.00
10/03/2023	Check	GVC Chemical & Janitorial Corp	Invoice # 4822	-391.95
			Inv. # 4822- Supplies	391.95
10/03/2023	Check	Town of Hempstead	Fuel 4/1-6/30/23	-1,004.76
			Fuel - 4/1-6/30/23	1,004.76
10/03/2023	Check	AutoMated Fueling Management Inc	Inv. #'s 069-23,070-23,071-23	-1,837.75
			Inv. #'s 069-23,070-23,071-23 - Q2 inspection & temp repairs & clean-up	1,837.75
10/03/2023	Check	Carefree Air & Water Mgmt. Inc.	Inv. # 116065-SC	-2,178.00
			Inv. # 116065-SC - Service Contract 10/0/23-10/1/24	2,178.00
10/03/2023	Check	CLINICAL CLEAN, INC.	Inv. # 10548	-498.00
			Inv. # 10548- 2 Ambulances Cleaned	498.00

LIDO AND POINT LOOKOUT FIRE DISTRICT WARRANT OF CLAIMS

Week Number: 40 – October 5, 2023

10/03/2023	Check	Point Sunko Corp	Inv. # 104	-469.18
			Inv. #104 - Fuel - 9/02-9/28/23	469.18
10/03/2023	Check	VERIZON	Acct. # 751-449-189-0001-69	-378.97
			Acct. # 751-449-189-0001-69	378.97
10/03/2023	Check	LIDO-POINT LOOKOUT WATER DEPT	Acct. # 45001000	-7,462.50
			Fire Hydrant 2nd Half Rental	7,462.50
10/03/2023	Check	Mitchell S. Ross, Esq	Inv. Dated 9-19-23	-2,000.00
			Inv. Dated 9-19-23 - Retainer Lido FH Addition	2,000.00
10/03/2023	Check	CHASE	4246 3152 4567 4401	-780.55
			No Statement Information	780.55
<p>16 Checks to be Printed for A Total of \$21,166.40 NO ENTRIES APPEAR BELOW THIS SECTION</p>				

**LIDO AND POINT LOOKOUT FIRE DISTRICT
WARRANT OF CLAIMS**

Week Number: 40 – October 5, 2023

NOW, THEREFORE, BE IT RESOLVED that the Lido and Point Lookout Board of Fire Commissioners, having received all claim vouchers listed on the Warrant of Claims together with supporting documentation and is approving them for payment and orders the payment thereof by the Fire District Treasurer in the amounts approved. The Warrant of Claims shall be annexed to the Minutes of the Public Meeting approved by the Board of Fire Commissioners.

Commissioner _____ made the motion; the motion was seconded by Commissioner _____.
Approved: _____: _____ at a duly constituted meeting of the Board of Fire Commissioners on October 5, 2023.

_____ Greg Naham, Chairman

_____ Peggy Pogue Steiner, Vice-Chairman

_____ Charles Thompson, Commissioner

_____ Andrew Richter, Commissioner

_____ Shana Guerin, Commissioner

**STATE OF NEW YORK
COUNTY OF NASSAU**

On the _____ day of _____ in the year _____ before me, the undersigned, personally appeared personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity (ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public's Signature: _____ Printed Name: _____ My Commission Expires: _____

LIDO AND POINT LOOKOUT FIRE DISTRICT WARRANT OF CLAIMS

Week Number: 42 – October 19, 2023

Date	Type	Name	Memo/Description	Amount
10/17/2023	Check	MES/Shipman's Fire Equipment	Inv. # IN1940923	-1,350.00
			Inv. # IN1940923 - RM	1,350.00
10/17/2023	Check	VINNIE'S TRUCK & AUTO, INC.	Inv. # - 12195	-390.00
			Inv. # 12195 -'21 Chevy - UT2101 - EM	390.00
10/17/2023	Check	BARNWELL HOUSE OF TIRES, INC.	Inv. # 1723517	-4,136.00
			6 tires for 259	4,136.00
10/17/2023	Check	Curis Decontamination	Invoice # 2174	-3,863.00
			COXCS case- case of 4 gallon jugs- 7% hydrogen peroxide fogging solution	3,488.00
				375.00
10/17/2023	Check	Iron Mountain	Inv. # HWJG097	-200.00
			Inv. # HWJG097 -Sept. '23	200.00
10/17/2023	Check	Engine House Inc.	Invoice # 3110	-1,115.90
			Invoice # 3110 - Generator Service	1,115.90
10/17/2023	Check	BOUND TREE MEDICAL	Inv. # 85103880 & 881	-1,476.37
			Inv. # 85103880 & 85103381- Supplies	1,476.37
10/17/2023	Check	VERIZON WIRELESS	Acct # 682237326-00001	-688.50
			Acct # 682237326-00001	688.50
10/17/2023	Check	VERIZON	Acct. # 650-087-363-0001-83	-37.40
			Acct. # 650-087-363-0001-83 Long Distance	37.40
10/17/2023	Check	VERIZON	Acct. # 751-870-165-0001-49	-450.37
			Acct. # 751-870-165-0001-49 FIOS	450.37
10/17/2023	Check	PSEG	Acct. # 07150518021	-77.04
			Acct. # 07150518021 - 106 Lido	77.04
10/17/2023	Check	NATIONAL GRID	Account # 78934-44004	-93.23
			Account # 78934-44004	93.23
10/17/2023	Check	HERALD COMMUNITY PAPERS	Inv. # CL00221216	-251.00

LIDO AND POINT LOOKOUT FIRE DISTRICT WARRANT OF CLAIMS

Week Number: 42 – October 19, 2023

			Inv. # CL00221216 - Budget Hearing Notice	251.00
10/17/2023	Check	Emergency Decon Services Corp	Inv. # PLLFD251A	-3,150.00
			per the attached quote- clean 25 gear cleaning and routine inspection	3,150.00
10/17/2023	Check	ISLAND TECH SERVICES, LLC	Inv. # 55660,55570,55572,55573	-7,801.76
			Inv. # 55660 - Service Agreement	2,911.76
			Watchguard FireboxT45	2,310.00
			Watchguard Firebox T25	1,665.00
			Labor	180.00
			Replacement battery	268.00
			labor	95.00
			23.8 inch Monitor	177.00
			HDMI adapter	15.00
			labor	180.00
10/17/2023	Check	Island Occupational Medical Resources, P.C.	Inv. # 73844	-405.00
			Hayden Biggs	165.00
			Hayden Biggs	190.00
			Hayden Biggs	50.00
10/17/2023	Check	JOHN D. MacDONALD & SON	Inv. # 2064 & 2128	-726.00
			Inv. # 2064 & 2128 Lido Boiler & Mens Room	726.00
10/17/2023	Check	JAMAICA ASH & RUBBISH	Inv. # 3A190384	-606.10
			Inv. # 3A190384 - Trash Removal	606.10
10/17/2023	Check	MAYFAIR POWER SYSTEMS	Invoice # 0000009851	-528.92
			Maintenance Generator Inv.# 0000009851	528.92
10/17/2023	Check	Cassone Trailer & Container	Inv. # 1186213	-312.00
			Inv. # 1186213 - Oct. '23 - Storage Container	312.00
10/17/2023	Check	DELTA AIR COMPRESSORS	Inv. # 52119	-589.15
			Inv. # 52119 - Compressor Service	589.15
10/17/2023	Check	Ready Refresh by Nestle	Acct. # 0427435953	-50.75
			Inv. # 23J0427435953 - Sept '23	50.75

LIDO AND POINT LOOKOUT FIRE DISTRICT WARRANT OF CLAIMS

Week Number: 42 – October 19, 2023

10/17/2023	Check	Bel-Mar Oil Company Inc	Inv. # 209562	-1,734.02
			Inv. # 209562 - Diesel	1,734.02
10/17/2023	Check	South Shore Fire & Safety Equipment Distributors Inc.	Inv. # 0157337-IN - Service - Tic. # 669868,666647,656233,669941,656237,656234	-896.25
			Inv. # 0157337-IN - Service - Tic. # 669868,666647,656233,669941,656237,656234	896.25
10/17/2023	Check	Costellos Ace Hardware	Inv. # 090164/B	-25.75
			Inv. # 090164/B - Supplies	25.75
10/17/2023	Check	SCHLOSS EXTERMINATING	Inv. # 8705	-105.00
			Inv. # - 8705 - Sept. '23	105.00
10/17/2023	Check	New York State Insurance Fund Worker's Compensation	Policy # Z 727 967-2	-2,563.44
			Policy # Z 727 967-2	2,563.44
10/17/2023	Check	New York State Insurance Fund Worker's Compensation	Policy # Z 481 992-6	-4,082.42
			Policy # Z 481 992-6	4,082.42
10/17/2023	Check	TD Card Services	Account # xxxx xxxx xxxx 7314	-1,935.32
			9-12- HO Penn - 254 - PM - T.Ryan	705.64
			9-22 - Staples - T. Ryan	151.02
			9-26 - EZ Pass - T.Ryan	25.00
			9-18 - Quickbooks Annual Fee P.Dunham	1,053.66
<p>29 Checks to be Printed for A Total of \$39,640.69 NO ENTRIES APPEAR BELOW THIS SECTION</p>				

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WARRANT OF CLAIMS**

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Commissioner _____ made the motion; the motion was seconded by Commissioner _____.
Approved: _____: _____ at a duly constituted meeting of the Board of Fire Commissioners on October 19, 2023.

_____ Greg Naham, Chairman

_____ Peggy Pogue Steiner, Vice-Chairman

_____ Charles Thompson, Commissioner

_____ Andrew Richter, Commissioner

_____ Shana Guerin, Commissioner

**STATE OF NEW YORK
COUNTY OF NASSAU**

On the _____ day of _____ in the year _____ before me, the undersigned, personally appeared personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity (ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public's Signature: _____ Printed Name: _____ My Commission Expires: _____