

**Minutes of the Regular Meeting of the
Board of Fire Commissioners
Lido and Point Lookout Fire District
Held on March 16 2023**

*****Minutes Approved*****

Meeting was called to order at 7:30 PM by Chairman Naham

Present: Comm. Naham, Comm. Pogue- Steiner, Comm. Thompson, Comm. Richter (via TEAMS), Comm. Guerin, T. Ryan Secretary, A. Richter Asst. Secretary and Treasurer, Treasurer Dunham, H. Thompson, Chief Wade, Chief Guerin

Not Present: Chief Meyer

Speakers without appointments: None
Speakers with appointments: Ed Haran, LOSAP
 Brian Guerin, Social Media

**The Board of Fire
Commissioners
Would like to extend
their condolences to the
family of
Ex-2nd Asst. Chief
Ex Captain of CO#2
Mike Tomko**

Minutes of meeting held on February 16, 2023, were approved on motion by Comm. Thompson and seconded by Comm. Pogue- Steiner Approved 4-0.

Speakers without appointments: (Time allotted three (3) minutes)

Speakers with appointments:

Ed Haran, LOSAP:

1. Sent paperwork to Bill Meyer.
2. Has not been able to locate current information on Brenda Kirkwood.

Brian Guerin, Social Media:

1. No report.

Chief's Report

1. At the February's council meeting Mikayla and Maura Zaccaria have been approved to join Rescue Company. Both received PO for physicals and schedule for next week.
2. 252 back in District. Now that the ambulance is back we are having an issue with the backup system and radio. Comm. Thompson reached out to vendor waiting for call back.
3. Worked with Comm. Naham on the exhaust system at Lido, agree that the heads need to be changed for 258, 259 and 252. Will reach out to vendor.
4. We have a potential new member, who lives at Nickerson Beach for 8 months out of the year, he is a EMT and currently a member of East Meadow Fire Department. Asked Board if he can also join our Department? No can only be active in one Department, what about leave of absence from East Meadow? Not sure.
5. Emailed Board a video on the EV Blankets. Company 1 is requesting to purchase one unit, Chief's office agrees. Comm. Richter would like to table to next meeting.
6. Received quote from Firefighters Equipment of NY for lettering for the new EMS suits \$42.00/suit totaling \$294.00. Approved.
7. Asked what the status is on the LED sign, the sign is now going at the YOF lot. Comm. Gurein will reach out to 911Marketing for pricing on standalone or mason work. Next meeting is March 27 at 10:30am.
8. Status on the purchase of X3 Pro 4.5 CGA Pack with Regulator. Motion by Comm. Thompson seconded by Comm. Pogue- Steiner to purchase 10 units at \$7,144.20 totaling \$71,442.00 from Southshore. Approved 4-0.
9. Status on the purchase of Fast Attack Rit Pack for \$2,674.00 and (3) 30 min cyl for \$1,096.20 each totaling \$5,962.60 from Southshore. Motion by Comm. Naham, seconded by Comm. Thompson. Approved 4-0.
10. Gear racks that were used by Fire Police will be relocated to Rescue to use for storage.
11. Would like to move the bumper guides behind 252 and 253. Approved.
12. Would like to temporary bring in Jerry Fitzsimons to help Steve Angel to install the new ready racks at HQ and Lido. Motion by Comm. Thompson to hire Jerry Fitzsimons to help install racks at Lido and HQ not to exceed \$1000.00, seconded by Comm. Guerin. Approved 4-0.
13. Asked for updated list of completed sexual harassment class. Comm. Thompson handed list of as today to Chief. Deadline is March 31.
14. Waiting on Rescue Company to hold company elections, should be done before next meeting.
15. Comm. Thompson asked to meet with Chief Wade this Sunday to discuss the installation dinner.

COMMISSIONERS' REPORTS

Comm. Richter:

1. Asked District Clerk to follow up with Dr. Neubert on the install of AED stickers.
2. Asked District Treasurer, status on the request to Nassau County on fueling issue. Still pending.
3. What is the status of SOP for Paid EMT techs? SOP is done but Dr. Neubert is reviewing one more time before sending out.
4. The techs must be trained on how to use fuel system at Lido for 258. Please reach out to Jon Harber. Techs also need to be trained on new 252.
5. In the last newsletter from Joe Frank, it stated about the property tax exemption for

- members, asked is there anything we need to do for our members to receive benefit? What about asking school board about school taxes? Comm. Naham will reach out to Joe Frank.
6. Have we started the reimbursement process for 252? Yes, should be done tomorrow.
 7. Asked Chief did we hear back from vendor regarding Hurst tool? No, will follow up.
 8. Asked Comm. Guerin to give update on the key fob system. Per Comm. Guerin we received fobs but waiting on the vendor to set up install date, left message today will follow up next week.
 9. Have we received the invoice for LOSAP? Per Ed Haran, not yet will follow up tomorrow.
 10. Does the AEDs have a clock that needs to be changed for daylight savings? Is it automatically or do we manual change? Per Comm. Thompson we don't manual change.
 11. Requested to go into Executive Session once all Commissioner reports are given to discuss personnel issues.

Comm. Pogue- Steiner:

1. FNBLI bank reconciliation was done for February. The reconciliation was not done for January and February for TD bank accounts since we are having an issue with QB and bank. We are hoping to have a meeting with District Accountant and bank next month.
2. Received notice back from Homeland security regarding grant for generator. According to grant guy, all applications were denied since the BCA amount was reported incorrectly. Will be setting up meeting with Grant Guy after March 29 to discuss next step for next year application.

Comm. Thompson:

1. Went to Gulf Station in town to fill up 252, at gas station attended enter vehicle number and amount in log and give receipt, the receipt was given to District staff.
2. Received 2 quotes for fence repair at Rescue House. The quote from Borderline Fence was for \$3,000.00 but the vendor will use some of the old piping. Second quote from Rose Fence was for \$3,920.00 for all new parts. Motion by Comm. Thompson, seconded by Comm. Pogue- Steiner to have Rose Fence install new fence at Rescue house. Approved 4-0.
3. We have two (2) paid EMT that have been with us for a year now, would like to increase rate of pay by \$2/hour effective the beginning of pay period 4/2/23.
 - a. TJ Richardson
 - b. A. McLoughlinMotion by Comm. Naham, seconded by Comm. Guerin to increase rate of pay to \$25.00. Approved 4-0.
4. Received election committee report from Warren Jaffee. Report was accepted by Board.
5. Thank you to Company #1 and Chief office for all work done for the G. Grant Memorial and mass.

Comm. Guerin:

1. Reached out to Benchmark to check the roof at HQ. will enter work order.
2. Entered work order for fence at HQ.
3. Received pictures from Capt. Manning regarding water on the apparatus floor, will send to vendor.
4. Company 1 stated that items have been going missing, will get time frame and look at cameras.

Comm. Naham:

1. Sent letter to School Board regarding fence between school property and Lido Firehouse, school board next day fixed the fence.
2. Junior Program is doing good, we currently have 5 members and more in the process.
3. The roof at Lido is good, went into attic and saw no leaks.
4. Asked about status of boxes going to Iron Mt, yes now that labeling is done will work on sending out.

District Secretary's Report:

1. Patti and I are working on Exxon account will get bills on-line.
2. Policy review- Procurement Policy was approved on motion by Comm. Pogue Stein, seconded by Comm. Naham. Accepted 4-0. Best Value Policy was approved on motion by Comm. Pogue Steiner, seconded by Comm. Naham. Accepted 4-0. We should review all policies each year. If we begin early in the year, it will be possible to report this at each Organizational Meeting.
3. Donation to Burn Center for Scott Grim, Paul Grim's son.
4. We need to take up collection for Sunshine Fund, it is down to \$35.00.
5. Ten new regular cylinders have been ordered with Department logo and are to have manufacture date of 2023.
6. John Brown sent letter regarding raising his fee for ladder testing; it will be raised \$55.00 (3%) from \$1,828.15 to \$1,882.00.
7. DiVenti & Lee will have someone here next Thursday.
8. PKF Accounting firm will be here Tuesday and Wednesday, April 4 and 5 to begin the 2022 audit. The questionnaires that we all signed will be sent to them tomorrow.
9. Ex-Chief James Guerin asked about VFIS Training. They do not have us in their system. I will contact them to get us signed up.
10. Report from Dan Wiener:
 - a. Computer programs/equipment updated, all running smoothly (three entered Dave Neubert, Peter Meyer Jr., Terri Ryan)
 - b. Turnout gear has been distributed and inventoried. Waiting for boots
 - c. Said we should take a photograph of serial numbers on LEL meters, give him serial numbers and name of user for each one and he will put into inventory.

District Treasurer's Report:

1. Abstract #8 dated February 22, 2023, for 23 checks totaling \$17,887.86. Warrant of Claims was approved on motion by Comm. Thompson, seconded by Comm. Pogue- Steiner accepted 4-0.
2. Abstract #10 dated March 9, 2023, for 17 checks totaling \$7,694.89. Warrant of Claims was approved on motion by Comm. Thompson, seconded by Comm. Pogue- Steiner. accepted 4-0.
3. After tonight's meeting the bank balances are Reserve fund \$1,932,342.11 and General fund \$893,903.49. For the month of February, we received \$3,551.09 in interest.
4. The Board members have received all claim vouchers listed on the Warrant of Claims together with their supporting documentation and is approving them for payment. Warrant of Claims has been notarized and will be attached to the minutes. Signed and notarized Warrant of Claims is also on file in the District Office.

Asst. Secretary and Treasurer

1. Payroll dated February 15,2023, totaling 378 hours for \$10,478.12.
2. Payroll dated March 1, 2023, totaling 399.50 hours for \$11,029.04. The payroll for March 1 didn't go in until March 2nd due to an issue with the bank and Paychex.
3. The bank balance for the payroll account as of tonight is \$16,183.85.

District Clerk

1. We have one (1) one potential new paid EMT in the works with Civil Service.
2. Received new key lock box, will be install next week in Commissioner office.
3. Asked Board about EMTs schedule for summer. The techs will be picking new schedule soon at full time job.
4. For new office chairs, the estimate cost will be between \$1500-2000 for 8 chairs plus shipping. Ok with Board to proceed with getting quotes for next meeting.
5. Two (2) cameras at Lido have been fixed. Waiting on quote to install more cameras at Lido. Per Comm. Richer, we currently have two (2) cameras down. Comm. Thompson will reach out to vendor.

Motion by Comm. Thompson seconded by Comm. Pogue- Steiner to enter into Executive Session to discuss personnel issues at 8:50 PM Approved 4-0.

Motion to enter back into regular session at 9:15 PM by Comm. Thompson, seconded by Comm. Pogue- Steiner Approved 4-0.

Motion by Comm. Thompson seconded by Comm. Pogue- Steiner to send Megan O'Brien-Collins to an independent medical examiner for physical, location to be determined. Approved 4-0.

Next Meeting of Regular Board Meeting will be Thursday, April 20, 2023, at 7:30 PM.

Meeting adjourned at 9:17 PM on motion by Comm. Thompson., seconded by Comm. Pogue-Steiner. Accepted 4-0.

Minutes respectfully submitted by A. Richter, Asst. District Secretary/Treasurer

Minutes of the Executive Session of the
Board of Fire Commissioners
Lido and Point Lookout Fire District
Held on March 16, 2023

*****Minutes Approved*****

Present: Comm. Naham, Comm. Pogue- Steiner, Comm. Thompson, Comm. Richter (via TEAMS), Comm. Guerin, A. Richter Asst. Secretary and Treasurer.

Enter into Executive session at 9:00 PM to discuss personnel/ legal matters.

Motion to enter back into regular session at 9:15 PM by Comm. Thompson, seconded by Comm. Pogue- Steiner Approved 4-0.

Minutes respectfully submitted by A. Richter, Asst. District Secretary/Treasurer

LIDO AND POINT LOOKOUT FIRE DISTRICT WARRANT OF CLAIMS

Week Number: 8 – February 23, 2023

Date	Type	Name	Memo/Description	Amount
02/21/2023	Check	VINNIE'S TRUCK & AUTO, INC.	Inv. # 12079	-425.26
			Inv. # 12079 - 2007 Sutphen Ladder - LD0701 - RR	425.26
02/21/2023	Check	VINNIE'S TRUCK & AUTO, INC.	Inv. # 12081	-142.50
			Inv. # 12081 - 2008 Sutphen pumper - EN0801 - RR	142.50
02/21/2023	Check	VINNIE'S TRUCK & AUTO, INC.	Inv. # 12082	-224.36
			Inv. # 12082 - 2008 Sutphen Pumper - EN0801 - RR	224.36
02/21/2023	Check	VINNIE'S TRUCK & AUTO, INC.	Inv. # 12083	-797.69
			Inv. # 12083 - 2017 Ford - AM1701 -ER	797.69
02/21/2023	Check	GRAINGER	Inv. # 9596454547	-29.67
			Inv. # 9596454547 Air Hose	29.67
02/21/2023	Check	NATIONAL GRID	78934-44004	-3,358.26
			Actual - Dec 7, 2022 - Jan 6, 2023	3,358.26
02/21/2023	Check	PSEG	Account # 1761080000	-1,330.47
			Account # 1761080000 -12/03/22-1/05/23	1,330.47
02/21/2023	Check	PSEG	Account # 1750518021	-231.75
			Account # 1750518021 -1/03/23-2/01/23	231.75
02/21/2023	Check	VERIZON	Account # 652-089-211-0001-32	-316.58
			Account # 652-089-211-0001-32 -FIOS HQ	316.58
02/21/2023	Check	South Shore Fire & Safety Equipment Distributors Inc.	Inv. # 0152874 - Tix # 659572	-160.00
			Inv. # 0152874 - Tix # 659572	160.00
02/21/2023	Check	LIDO-POINT LOOKOUT WATER DEPT	A/C # 410616,420084,421004	-35.96
			A/c # 410616 - Lido Blvd.	13.98
			A/C # 420084 - Rescue	8.00
			A/C # 421004 - HQ	13.98
02/21/2023	Check	Cassone Trailer & Container	Inv. #1052618	-312.00
			Inv. # 1052618 - February Trailer	312.00

LIDO AND POINT LOOKOUT FIRE DISTRICT WARRANT OF CLAIMS

Week Number: 8 – February 23, 2023

02/21/2023	Check	Brothers II Business Machines	Inv. # 91615	-200.76
			Color Copier Contract - Inv. # 91615	200.76
02/21/2023	Check	STAPLES CREDIT PLAN	Account # 6035517865807464	-161.36
			Account # 6035517865807464	161.36
02/21/2023	Check	South Shore Fire & Safety Equipment Distributors Inc.	Inv. # 0152683 - Tix # 655808	-32.00
			Inv. # 0152683 - Tix # 655808	32.00
02/21/2023	Check	BOUND TREE MEDICAL	Invoice # 84842010,84845420,84848624 Invoice # 84852295	-262.76
			Invoice # 84852295 - Supplies	49.29
			Invoice # 84842010,84845420,84848624	213.47
02/21/2023	Check	VERIZON	Account # 751-870-165-0001-49	-430.12
			Account # 751-870-165-0001-49 -FIOS Lido	430.12
02/21/2023	Check	Grant Guys Inc.		-1,950.00
			FEMA AFGP Grant Application	1,950.00
02/21/2023	Check	ISLAND TECH SERVICES, LLC	Inv. # 52891	-1,021.00
			Inv. # 52891 - Pedestal Mount	1,021.00
02/21/2023	Check	Hempstead Tire Service		-26.00
			Inspection - UT2101	26.00
02/21/2023	Check	FIRE NEWS , INC	Invoice # 115531	-525.00
			April 2023-March 2024	525.00
02/21/2023	Check	HENDRICKSON FIRE RESCUE EQUIPMENT	Invoice# 4715 - 5417	-2,914.36
			Invoice# 4715 - 5417 - Ambulance	2,914.36
02/21/2023	Check	Mitchell S. Ross, Esq		-3,000.00
			Legal Fee- Lido - Variance & Declaration Immunities Application Retainer	3,000.00
23 Checks to be Printed for A Total of \$17,887.86				
NO ENTRIES APPEAR BELOW THIS SECTION				

**LIDO AND POINT LOOKOUT FIRE DISTRICT
WARRANT OF CLAIMS**

Week Number: 8 – February 23, 2023

NOW, THEREFORE, BE IT RESOLVED that the Lido and Point Lookout Board of Fire Commissioners, having received all claim vouchers listed on the Warrant of Claims together with supporting documentation and is approving them for payment and orders the payment thereof by the Fire District Treasurer in the amounts approved. The Warrant of Claims shall be annexed to the Minutes of the Public Meeting approved by the Board of Fire Commissioners.

Commissioner _____ made the motion; the motion was seconded by Commissioner _____.
Approved: _____: _____ at a duly constituted meeting of the Board of Fire Commissioners on February 23, 2023.

_____ Greg Naham, Chairman

_____ Peggy Pogue Steiner, Vice-Chairman

_____ Charles Thompson, Commissioner

_____ Andrew Richter, Commissioner

_____ Shana Guerin, Commissioner

**STATE OF NEW YORK
COUNTY OF NASSAU**

On the _____ day of _____ in the year _____ before me, the undersigned, personally appeared personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity (ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public's Signature: _____ Printed Name: _____ My Commission Expires: _____

LIDO AND POINT LOOKOUT FIRE DISTRICT WARRANT OF CLAIMS

Week Number: 10 – March 9, 2023

Date	Type	Name	Memo/Description	Amount
03/06/2023	Check	VINNIE'S TRUCK & AUTO, INC.	Inv. # 12087	-77.92
			Inv. # 12087- 2019 Chevy Tahoe - CV1902 - PM	77.92
03/06/2023	Check	HENDRICKSON FIRE RESCUE EQUIPMENT	Invoice# 7205	-344.00
			Invoice# 7205 - 252 - AM2201 - UP	344.00
03/06/2023	Check	HENDRICKSON FIRE RESCUE EQUIPMENT	Invoice# 7085	-876.56
			Invoice# 7085 - 252 - AM1701 - RM	876.56
03/06/2023	Check	SCHLOSS EXTERMINATING	Inv. # 8496	-105.00
			Inv. # 8496Exterminating Services February 2023	105.00
03/06/2023	Check	Cassone Trailer & Container	Inv. # 1057575	-312.00
			Inv. # 1057575 - March Trailer	312.00
03/06/2023	Check	Ready Refresh by Nestle	AC No: 0427435953	-91.51
			Poland Spring - Jan - Supplies	91.51
03/06/2023	Check	ALBANO A/C & Mechanical Service	Invoice - SC-38600	-1,047.36
			Maintenance Contract 2 Ice Machines	1,047.36
03/06/2023	Check	CLINICAL CLEAN, INC.	Inv. # 10042	-249.00
			Inv. # 10042 - 1 Ambulance Cleaned - 258	249.00
03/06/2023	Check	CAPITAL TIRE SERVICE INC.	Inv. # LB18189	-26.00
			Inv. # LB18189 - Inspection - UT2101	26.00
03/06/2023	Check	VERIZON	Account # 650-087-363-0001-83	-19.02
			Account # 650-087-363-0001-83	19.02
03/06/2023	Check	VERIZON	Account # 751-449-189-0001-69	-326.73
			Account # 751-449-189-0001-69	326.73
03/06/2023	Check	Costellos Ace Hardware	Inv. # 86767	-33.20
			Inv. # 86767 - Supplies	33.20
03/06/2023	Check	Air Purifiers, Inc.	Invoice# 23436	-760.00
			INV. # 23436 -Nederman System Service Lido	760.00

17 Checks for a Total of \$7,694.89

LIDO AND POINT LOOKOUT FIRE DISTRICT WARRANT OF CLAIMS

Week Number: 10 – March 9, 2023

03/06/2023	Check	Air Purifiers, Inc.	Invoice# 23435	-1,100.15
			Inv. # 23435 - Exhaust System Plate AM2201	1,100.15
03/06/2023	Check	H 2 M Architects	Inv. # 241167	-627.24
			Inv. # 241167 Lido FH Addition	627.24
03/06/2023	Check	Iron Mountain	Inv. # HHZD086	-800.00
			Inv. # HHZD086 -Monthly Storage Charge - 4 months	800.00
03/06/2023	Check	CHASE		-899.20
			02/09 - Assoc of Fire Districts - T Ryan	300.00
			01/27 - Compliance Signs - C Thompson	77.80
			01/23 - Supplies - 2 Clips CO Monitor - D Neubert	221.42
			02/23 - Supplies - Lock Cabinet - D Neubert	179.99
			02/12 - PC Supplies - D Neubert	119.99
<p>17 Checks to be Printed for A Total of \$7,694.89 NO ENTRIES APPEAR BELOW THIS SECTION</p>				

**LIDO AND POINT LOOKOUT FIRE DISTRICT
WARRANT OF CLAIMS**

Week Number: 10 – March 9, 2023

NOW, THEREFORE, BE IT RESOLVED that the Lido and Point Lookout Board of Fire Commissioners, having received all claim vouchers listed on the Warrant of Claims together with supporting documentation and is approving them for payment and orders the payment thereof by the Fire District Treasurer in the amounts approved. The Warrant of Claims shall be annexed to the Minutes of the Public Meeting approved by the Board of Fire Commissioners.

Commissioner _____ made the motion; the motion was seconded by Commissioner _____.
Approved: ___:___ at a duly constituted meeting of the Board of Fire Commissioners on March 9, 2023.

_____ Greg Naham, Chairman

_____ Peggy Pogue Steiner, Vice-Chairman

_____ Charles Thompson, Commissioner

_____ Andrew Richter, Commissioner

_____ Shana Guerin, Commissioner

**STATE OF NEW YORK
COUNTY OF NASSAU**

On the _____ day of _____ in the year _____ before me, the undersigned, personally appeared personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity (ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public's Signature: _____ Printed Name: _____ My Commission Expires: _____