

Minutes of the Regular Meeting
Board of Fire Commissioners
Lido and Point Lookout Fire District
Held September 5, 2019

Approved Minutes

Meeting was called to order at 7:30 PM by Chairman Weitz

Present: Comm. Weitz, Comm. Richter, Comm. Thompson, Comm. Paz, Comm. Naham, Chief Siegelman, Chief Guerin, Chief Wade, and District Secretary Ryan.

Not Present: District Treasurer Dunham

Speakers without appointments: None present

Speakers with appointments: Harold Wondsel, LOSAP Administrator

Minutes of meeting held August 15, 2019, were approved on Motion by Comm. Naham, seconded by Comm. Paz. Accepted 5-0.

Minutes of Executive Session held August 15, 2019, were approved on Motion by Comm. Thompson, seconded by Comm. Naham. Accepted 5-0.

Speakers without appointments: (Time allotted three (3) minutes)

Stephen Merola regarding Tunnel to Towers. Requested the Board cover payment for the bus transportation for Department members and their family members. Comm. Richter made a motion to pay \$50 per person for up to 20 members and/or their family members for transportation to and from the Tunnel to Towers event. Seconded by Comm. Naham. Accepted 5-0. Stephen will supply the BOFC with a list of those attending and also with an invoice from Hearts to Heros.

Speakers with appointments:

Dan Wiener, LOSAP Statistician (Report given by District Secretary)

1. Presented August stats on September 3, 2019.
2. Presented 2 copies of August PCRs on September 3, 2019.
3. Presented August log sheets on September 3, 2019.

Harold Wondsel, LOSAP Administrator

1. Turned in attainment paperwork for Glenn Harris.
2. Chas Thompson filled out his paperwork for attainment tonight.
3. Dan Wiener will be attained in November.

Chief's Report:

1. Capt. Riskin introduced Peter C. Meyer, Jr. to be sworn into the Department, Co. 1. Motion to accept Peter by Comm. Paz, seconded by Comm. Naham. Accepted 5-0. Peter was sworn in by Comm. Thompson.
2. Capt. Beckwith of Lido Co. 1 introduced Brian Thurston to be sworn into the Department, Lido Co. 1. Motion to accept Brian by Comm. Paz, seconded by Comm. Richter. Accepted 5-0. Brian was sworn in by Comm. Thompson.
3. We will be doing an arch for the TOH 9/11 Memorial Service. Long Beach also asked up to help with their arch that night.
4. Waiting for details of another organization requesting an arch on September 22nd.
5. Deus refresher is being set up for November because we will be very busy in September and October.

6. We have done Sexual Harassment classes with all officers, Lido and Rescue. This month we will be setting up classes with FP, Co. 1 and Co. 2.
7. Training has been done with the new lock out kits on the vehicle behind Lido. The training was helpful on a call. The drill cutting up the vehicle will be done soon and the vehicle will be removed by the end of the month.
8. Stated that the Chiefs' office needs color printer ink. Was told to let the District Secretary know what ink is needed and the model number.
9. Badges are in and are being distributed to members.
10. Asked about the status of the 501C4. Discussion of whether or not the companies are covered under the Department 501C4 or if they should also be incorporated. District Secretary was asked to contact Joe Frank and Ben DiVenti.
11. Requesting 300' of webbing which would make 15 sets. (Warren Jaffe would cut the webbing.) Motion by Comm. Richter to order 300' of webbing at a cost of \$102 from South Shore. Seconded by Comm. Paz. Accepted 5-0.
12. Have prices for the accountability tags: On Scene \$650, My-lor \$7.25 per tag and Fire Safety \$10.95 per tag. Recommends using My-lor. We would need 84 tags. Motion by Comm. Richter to purchase 84 tags from My-lor at a price of \$630 plus \$12 shipping. Seconded by Comm. Weitz. Accepted 5-0.
13. Spiritual Event at TOH Park on Saturday, September 28th. 255 will stand-by.
14. An arch has been requested for the Dee Schnider Ride on September 29th.
15. Comm. Richter stated pumper project is moving along nicely. We have a basic design, however, it will not fit in the firehouse. Asked about a meeting with the pumper group being scheduled for next Monday or Tuesday. There are a couple of issues that have to be nailed down about the layout. Then we can begin meeting with the vendors. Vendors we plan on speaking with are: Spartan, Sutphen, Pierce, E-One and Ferrara. Chief Siegelman with check with committee.
16. Comm. Richter - Batteries have been ordered for 2561. They are special order batteries and should be in next week. Still working on the tire issue. Discussion of cover for this vehicle. Will look into fiber glass or military grade canvas.
17. Comm. Richter - The compound gauge on 255 is broken and leaking oil. It will be \$454 installed plus shipping of the gauge.
18. Comm. Richter - Air conditioner vents inside the cab of 254 need to be replaced. Have to be special ordered from Sutphen at a cost of \$215. There was also a problem with a sensor switch which has been corrected.
19. Comm. Richter - 2 of the line pressure gauges are cracked. It will cost \$620.80 to change them. If there is no objection Vinnie will be told to change them.
20. Comm. Naham asked about the water rescue equipment and drills. Chief Guerin stating he has been working with the team for a year and a half. Putting pen to paper with SOGs. We had a drill the other day which went very well. Had multiple water rescue calls and everyone worked well. All equipment has been labeled and the District Secretary will be getting the inventory list soon.

COMMISSIONERS' REPORTS:

Comm. Naham:

1. Asked about Sexual Harassment classes. Will be notified when the next classes will be held.

Comm. Paz:

1. Received a bill from R & R Concrete for the wall at HQ. The original bill was for \$900. The job was not done correctly and we had them come back to re-do it. They have now sent a bill for \$2,200. The bill was refused. R & R asked if we could come to some kind of agreement. The up-charge is \$1,300. Discussion followed. Motion by Comm. Richter to split the difference of \$1,300 with R & R and pay them \$1,550. Seconded by Comm. Naham. Accepted 5-0.

Comm. Richter:

1. Spoke about 0.15% interest on Capital Reserve being held in a money market account. Discussion followed. Would like to ask the auditors and Joe Frank if we could have this money or part of it in a higher interest bearing account. Comm. Weitz asked that a letter be written requesting that information.
2. Discussion about the generator at Rescue. It was decided that the next time Mayfair is here to do maintenance on the Generator at HQ that they be asked to look at the one at Rescue and let us know if it has any value. If it does, it may be declared surplus and sold or, at least donated.
3. We need to get a maintenance agreement for the HVAC system. We have it for well over a year and it has not been cleaned and maintained. Discussion followed. The contract we received from the firm that installed the system seemed high; we should get two other quotes. There is a firm in Freeport and Apple Air.

Comm. Thompson:

1. We have to look into a better policy about physicals and members responding to calls. The policy has to be followed by every company. Discussion followed. We need a policy and changes in the By-Laws. What is expected of members should be part of the application.
2. Flu shots will be given Sunday, October 20th.

Comm. Weitz:

1. 3G cellular modems are no longer being activated. 258 has a 3G modem. Stryker is giving a 40% discount. With this discount a 4G modem will be \$723. Motion by Comm. Richter to purchase the 4G Cellular Modem at a cost of \$723 from Stryker. Seconded by Comm. Naham. Accepted 5-0. District Secretary was asked to issue a PO to Stryker.
2. Dr. Garden's office has sent us a report on all members and when they took their physical, mask fit tests, etc. This has to do with the cancer bill.
3. Discussion of the 2 H2M Proposals. Comm. Richter asked if Joe Frank reviewed the original agreement. Discussion followed. Comm. Richter spoke about the quote for the floor and cement work. Said it seems high. Also does not feel we should spend money for reports to be done on district properties because we have reports from Frank G. Relf done in 2001 and the district has not changed since that time. We should set up a meeting with Adam Post for Thursday, September 12th at 4:30 PM at HQ. Comm. Richter also said we should discuss an entry system and pushing out the back of Lido for room for a new truck.

District Secretary's Report:

1. PCRs were sent to REMSCO on September 4, 2019.
2. Asked Comm. Naham about the repair to the Neederman system on 252. District Secretary reported that South Shore has delivered a piece of 5" hose. Comm. Naham said he will purchase the clamps also needed for the repair and give them to Comm. Thompson.

3. Received refund checks from Cablevision for the closing of two accounts: \$117.26 (7858-498987-1) and \$147.50 (7858-495968-1) on September 3, 2019. The checks were deposited this morning.
4. Ben DiVenti has a phone conference scheduled with Jennifer Bracco of RS Abrams tomorrow to straighten out any questions regarding the 2017 annual audit.
5. Proposed Budget must be approved at the next regular meeting.
6. 257X will be in the TOH Collector's Car Show September 14th. (Application and check mailed 8/29/2019).
7. L & M Mechanical was here 8/28/2019 to install damaged module on HVAC system.
8. Joe Frank would like to know the status of the scaffolding situation with the property at 28 Glenwood Ave. Discussion followed. Motion by Comm. Richter to have Joe Frank draw up an agreement including the proper insurance wanted by Salerno Insurance and Joe, seconded by Comm. Naham. Accepted 5-0.
9. Asked for Exec Session regarding a possible legal matter. Motion by Comm. Richter to go into Executive Session regarding a possible legal matter at 8:42 PM. Seconded by Comm. Paz. Accepted 5-0.
Returned to regular meeting at 900 PM.

District Treasurer's Report: (Given by Comm. Weitz)

1. Received second half tax check on September 4, 2019. The check amount is \$700,001.86 and was deposited this morning. FNBLI put in an overnight ticket and funds will be available tomorrow.
2. Bank reconciliation for FNBLI checking account was performed for period ending August 31, 2019. The account is fully reconciled. Explained reconcile report to the Board.
3. On tonight's abstract, there are 45 checks for payment totaling \$102,695.10.
4. After bills tonight, balance in checking is \$(43,324.36). (Until tax check clears).
5. The balance in the capital reserve account is \$1,642,075.25.
6. Abstract of bills was presented and approved on motion by Comm. Thompson, seconded by Comm. Richter, accepted 5-0 and notarized by the District Secretary. Abstract will be attached to minutes and put on website. Signed and notarized abstract is on file in the District Office.

Meeting adjourned at 9:01 PM on motion by Comm. Weitz, seconded by Comm. Naham. Accepted 5-0.

Next Meeting Date: **September 19, 2019**

Scheduled for next regular meeting: **Ben DiVenti, DiVenti & Lee, CPAs**

Minutes respectfully submitted by District Secretary Terri Ryan

LIDO AND POINT LOOKOUT FIRE DISTRICT

Abstract Week Number: 36 – September 5, 2019

APPROVAL OF RESOLUTION REGARDING AUTHORIZATION FOR THE PAYMENT OF CLAIMS:

NOW, THEREFORE, BE IT RESOLVED, that the Lido and Point Lookout Board of Fire Commissioners, having audited the itemized vouchers for the following claims against the Fire District, orders the payment thereof by the Fire District Treasurer in the amounts allowed:

Date	Type	Name	Memo/Description	Amount
09/03/2019	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11619	-250.00
			Inv. # 11619 - 1954 Floodlight - 257x - RM	250.00
09/03/2019	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11620	-125.00
			Inv. # 1162 - 2008 Sutphen Pumper- 253 - RM	125.00
09/03/2019	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11621	-250.00
			Inv. # 11621 - 1989 Military - 256-1 - EM	250.00
09/03/2019	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11636	-629.00
			Inv. # 11636 - 1954 Floodlight - 257x - EM	629.00
09/03/2019	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11637	-57.44
			Inv. # 11637 - 2010 Chevy Ambulance - 252 - RM	57.44
09/03/2019	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11639	-665.30
			Inv. # 11639 - 2007 Sutphen Ladder - 254 - EM	665.30
09/03/2019	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11640	-1,072.03
			Inv. # 11640 - 2010 Chevy Ambulance - 252 - EM	1,072.03
09/03/2019	Check	CAPITAL TIRE SERVICE INC.	Inv. # LB3263 W-29210	-539.90
			Inv. # - LB3263 W-29210 - 252 -RM	539.90
09/03/2019	Check	JOHN BROWN LADDER CO.	Invoice # 2066	-1,828.15
			Ground Ladder Certification Unit 254 - PM	550.00
			NFPA Testing and Maintenance of Ground Ladders	1,228.15
			Little Giant Ladder tested	50.00
09/03/2019	Check	Island Occupational Medical Resources, P.C.	Inv.# 53552	-150.00
			Inv. # 53552 - Physical Exam - B. Termine	150.00
09/03/2019	Check	Island Occupational Medical Resources, P.C.	Inv.# 53591	-350.00
			Inv. # 53591 - Physical Exam - Mask Fit - Lab - P. Steiner	350.00

LIDO AND POINT LOOKOUT FIRE DISTRICT

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09/03/2019	Check	Island Occupational Medical Resources, P.C.	Inv.# 53615	-
			Inv. # 53615 - Department Physical Exams	10,850.00
09/03/2019	Check	VERIZON	Acct. # 516 432 6636 872 27 7	-349.55
			Acct. # 516 432 6636 872 27 7	349.55
09/03/2019	Check	VERIZON	Acct. # 516 432 7750 159 27 7	-102.16
			Acct. # 516 432 7750 159 27 7 - Lido Fire Com	102.16
09/03/2019	Check	Sprint	Acct. # -670979891	-254.10
			Acct. # -670979891	254.10
09/03/2019	Check	VERIZON	Acct. # 652-089-211-0001-32	-1,059.14
			Acct. # 652-089-211-0001-32 FIOS	1,059.14
09/03/2019	Check	VERIZON	Acct. # 516 432 6687 787 27 5	-0.67
			Acct. # 516 432 6687 787 27 5	0.67
09/03/2019	Check	Integrated Wireless Technologies, LLC	Invoice #'s 655557,655558,655586	-437.46
			Invoice #'s 655557,655558,655586 - 252	437.46
09/03/2019	Check	Brothers II Business Machines	Inv. # 66838 & 66839	-152.16
			Color Copier Contract - Inv. # 66838 - Overages - # 66839	152.16
09/03/2019	Check	ISLAND TECH SERVICES, LLC	Invoice #35592	-1,940.75
			Inv. # 35592 - Managed Services	1,940.75
09/03/2019	Check	Ready Refresh by Nestle	AC No: 0427435953	-60.04
			Poland Spring - Billing Period & Supplies - 7/31/19	60.04
09/03/2019	Check	All American Overhead Garage Door Co.	Invoice# 2691	-210.00
			Invoice# 2691- Replace Keypad	210.00
09/03/2019	Check	Air Purifiers, Inc.	Invoice # 18941 & 18898	-440.00
			Invoice # 18941 - Service	285.00
			Invoice # 18898 - Service	155.00
09/03/2019	Check	South Shore Fire & Safety Equipment Distributors Inc.	Invoice # 012198 - Ticket #'s - 593625,593635,594805	-1,238.00
			Invoice # 012198-IN - Ticket #'s 593625,593635,594805	1,238.00

LIDO AND POINT LOOKOUT FIRE DISTRICT

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09/03/2019	Check	South Shore Fire & Safety Equipment Distributors Inc.	Invoice # 012198 - Ticket #'s - 593498,593733,594493,593861	-383.60
			Invoice # 0128146 - IN - Ticket #'s 593498,593733,594493,593861	383.60
09/03/2019	Check	EXXONMOBIL CREDIT CARD SERVICES	Exxon Mobil Credit Card Purchases Inv.# 7187859299224591710	-414.76
			Gasoline for - 7/09/19 - 8/02/19	414.76
09/03/2019	Check	Emergency Responder Products	Inv. # 7171950	-42.45
			Inv. # 7171950 - Nameplate - Wade	42.45
09/03/2019	Check	LIDO-POINT LOOKOUT WATER DEPT	Account # 450010-00	-51.86
			A/C# 410616 - Lido Blvd	18.46
			A/C# 420084 - Rescue	8.00
			A/C# 421004 - HQ	25.40
09/03/2019	Check	PSEG	Account # 0715-0017-32-0	-1,809.19
			Account # 0715-0017-32-0 - 8/1/19	1,809.19
09/03/2019	Check	NATIONAL GRID	Master Account # 78934-44004	-173.73
			Rescue -00562-30007 - 2019 - June 26 - July 29 - Actual	43.54
			Lido- 27565-75007- 2019 - June 28 - July 31 - Actual	72.68
			HQ -87856-46002 - 2019 - June 26 - July 29 - Actual	57.51
09/03/2019	Check	Lifetime Products, Inc	CI-03294664	-4,849.98
			Replace Tables & Chairs	4,849.98
09/03/2019	Check	Sagamore Lights, Inc.	Invoice# 108000333-1	-4,320.00
			Invoice # 108000333-1 - 2500	2,160.00
			Invoice # 108000333-1 - 2502	2,160.00
09/03/2019	Check	Sagamore Lights, Inc.	Invoice# 108000340-1	19,071.60
			Invoice # 108000340-1 - Lighting, Siren etc -2500	9,535.80
			Invoice # 108000340-1 - Lighting, Siren etc - 2502	9,535.80
09/03/2019	Check	Sagamore Lights, Inc.	Invoice# 108000343-1	-5,355.18
			Invoice # 108000343-1 - Keyboard Mount, Docking Station etc - 2500	2,677.59
			Invoice # 108000343-1 - Keyboard Mount, Docking Station etc - 2502	2,677.59
09/03/2019	Check	Sagamore Lights, Inc.	Invoice# 108000344-1	-755.00

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			Invoice # 108000344-1 - Antenna & Cable etc -2500	377.50
			Invoice # 108000344-1 - Antenna & Cable etc - 2502	377.50
09/03/2019	Check	Sagamore Lights, Inc.	Invoice# 108000347-1	-8,200.00
			Invoice # 108000347-1 - Installation of Whelen Lighting etc - 2500	4,100.00
			Invoice # 108000347-1 - Installation of Whelen Lighting etc - 2502	4,100.00
09/03/2019	Check	CHIEF SUPPLY	Inv. # 184966	-1,244.49
			Inv. # 184966 -28 Pins w/ Seal	1,244.49
09/03/2019	Check	Alpine Software	Support Invoice # PLFD136	-8,171.76
			Support Invoice 11/15/2018 - 11/15/2019	8,171.76
09/03/2019	Check	CHASE	Chase CC # 5472 3061 0001 6921	-663.13
			7/19 - Call A Head - Terri Ryan	350.00
			7/30 - Boy Scouts of America - Terri Ryan	30.25
			7/27 - Stop & Shop - Chas Thompson	80.94
			8/07 - Cell Hire - Steven Weitz	52.00
			7/28 - Dunkin Donuts - Chas Thompson	65.94
			8/09 - ExxonMobil - Chas Thompson	84.00
09/03/2019	Check	Salerno Brokerage Corp.	Inv. # 68151, 68152, 68229, 67561	19,994.77
			Invoice #'s 68151, 68152, 68229, 67561 - Renew - FD Package, Auto, Crime, Accident/Health	19,994.77
09/03/2019	Check	DiVenti & Lee CPA's P.C.	Invoice # 17938bb	-500.00
			Invoice # 17938bb - Quarterly Payroll Service	500.00
09/03/2019	Check	DAN WIENER	L.O.S.A.P. 36 Hours	-900.00
			L.O.S.A.P. Administration - August '19 - 36 hours	900.00
09/03/2019	Check	Thomas E. Conaty	District Janitor - 40 hours August '19	-629.68
			District Janitor - 40 hours August19	800.00
			Withholding	170.32
09/03/2019	Check	Patricia Dunham	District Treasurer - 8/08/19 - 9/02/19	-607.94
			District Treasurer - 8/0819 - 9/02/19 - 23.5 hours	705.00
			District Treasurer Payroll Taxes Withheld (P.Dunham) - 8/08/19 - 9/03/19	97.06
09/06/2019	Check	TERRI RYAN	District Secretary Salary - 8/26/19 - 9/06/19	-1,545.13
			District Secretary Salary - 8/26/19 - 9/06/19	2,174.13
			District Secretary Withholding - 8/26/19 - 9/06/19	629.00
45 Checks to be Printed for A Total of \$102,695.10				