

Minutes of the Regular Meeting
Board of Fire Commissioners
Lido and Point Lookout Fire District
Held November 20, 2018

Approved Minutes

Meeting was called to order at 7:30 PM by Chairman Naham

Present: Comm. Naham, Comm. Weitz, Comm. Paz, Chief B. Guerin, Chief Siegelman, Chief J. Guerin, District Treasurer Dunham and District Secretary Ryan.

Not Present: Comm. Richter, Out of Town (via Skype); Comm. Thompson, working

Speakers without appointments: None present

Speakers with appointments: Ben DiVenti, DiVenti & Lee CPAs
Harold Wondsel, LOSAP Administrator

Minutes of the Budget Hearing held October 16, 2018, were approved on Motion by Comm. Naham, seconded by Comm. Paz. Accepted 3-0.

Minutes of meeting held October 16, 2018, were approved on Motion by Comm. Naham, seconded by Comm. Paz. Accepted 3-0.

Minutes of the Executive Session held October 16, 2018, were approved on Motion by Comm. Naham, seconded by Comm. Paz. Accepted 3-0.

Minutes of Special meeting held October 25, 2018, were approved on Motion by Comm. Naham, seconded by Comm. Paz. Accepted 3-0.

Minutes of meeting held November 7, 2018, were approved on Motion by Comm. Naham, seconded by Comm. Paz. Accepted 3-0.

Minutes of Special meeting held October 22, 2018, were not approved because something happened to the tape; and Comm. Weitz feels there are things missing and he has not been able to listened to the tape yet.

Speakers without appointments: (Time allotted three (3) minutes)

None present.

Speakers with appointments:

Ben DiVenti, DiVenti & Lee, CPAs

1. First, we have to approve last year's financials. Discussion followed. Might have been a mis-communication. I will tell Joe Mortimer to send the authorization to be signed by the District.
2. Presented spreadsheets comparing where we are now to last year. Discussion followed regarding large items we will be paying out before the end of the year and money we will be putting back into capital reserve. Server project is done and will be paid at the next meeting. Scott bottles have to be ordered. District Secretary will get quotes from South Shore and Coastal. Comm. Weitz made a motion for the District Treasurer to transfer \$350,000 from the general fund to the capital reserve fund for the of purpose reimbursing the capital reserve fund for 2018 construction expenditures at headquarters. Seconded by Comm. Paz. Accepted 3-0. We are in good shape.
3. Resolution for \$100,000 to LOSAP from 2018 Budget was passed and is attached at the end of these minutes. The District Treasurer is directed to make this \$100,000 payment to VFIS and have it entered on the abstract for the next meeting.

Harold Wondsel, LOSAP Administrator

1. Said we need a form in the application packet with social security numbers, date of birth, date of entry, beneficiaries and the Company they are entering. The District Secretary stated that the only information the LOSAP form does not have is the Company. The date of entry is given on the form in order for the member to be listed with VFIS.

Chief's Report:

1. Sexual Harassment posters have been put up in both houses. Copies of forms have been given to the District Secretary. They will be put in each company room. It has been discussed at Company Meetings and Council as well.
2. There is a training class on November 30th given by Chief Goldfetter. "Lessons Learned - Don't Let History Repeat Itself", cost is \$75 per person. Comm. Weitz asked about OSHA training. Chief said it is incorporated into all training. Discussion followed. Comm. Weitz stated that we should concentrate on our Department's training before going out to other courses. Discussion of OSHA and PESH requirements being incorporated in drills. Chief said there are 10 components and some are classes and some hands on drills. Motion by Comm. Naham to send a maximum of 10 people to the above mentioned class on November 30th at a cost of \$75 per person. Seconded by Comm. Paz. Accepted 3-0. Comm. Richter suggested the Chief review the PESH report sent out by VFIS to see if we can incorporate it into our drills, etc.
3. Chief James Guerin took 2571 to Barnwell for tires today.
4. Companies have been notified that audits will be forthcoming and they will have to comply with new rules.
5. An e-mail was sent to the Board regarding the re-routing of traffic at the middle school complex. Chief stated he does not feel that the changes will bother accessibility and the NCPD felt the same.
6. Tim Sommer has requested medical leave not related to the Fire Department effective today. He knows that he will have to get a return to duty physical with Dr G in order to return to duty.
7. Met with Comm. Weitz last Tuesday. Five PC s have been identified as old. There is one issue; according to Dan the unit in the Commissioners' Room at Lido will have to stay because the finger reader needs an older version of the programming. Comm. Weitz said the cost would be approximately \$1,200 each. Hopes the Board will support the purchase of 5 PC s. The Board agreed to this purchase. Our older printers were also mentioned. This will be discussed at our next meeting. Comm. Richter suggested purchasing new printers as well. Comm. Weitz suggests HP printer instead of Dell.
8. The bulletin board the Lido Company is working now.
9. Asked if we heard about the issue we are having with Excel. Island Tech was working on this Comm. Weitz has not heard that the ticket is closed. Will check with IT.
10. Asked about the TV in the Commissioners' Room at Lido operating as a bulletin board. Comm. Weitz will ask for a service call from IT. Comm. Weitz stated that with the new server we should be able to cancel some services. But should look into carefully before cancelling anything.
11. Tough books are having a lot of issues. Comm. Weitz will look into ToughPads and have information for next meeting.
12. Stated that we have about 70 pagers on high band and about 20 on low band accounted for. Discussion followed. Maybe we should talk about looking for other manufacturers and maybe time to make transition to high band and get rid of all the low band. Chief Siegelman has been using a Unication G-1 pager; he will get vendor information. Chief asked about chargers for the Minitor VI s that we have. Comm. Weitz working with

Motorola on this. We will hold off on Motorola chargers, etc. until next meeting when we have information on G-1 pagers.

13. Discussion that we have an inventory of approximately 25 HT1000 and 34 XTS portable radios in storage. Comm. Weitz will check with the Terry Farrell Foundation to ask if they would want them as a donation.
14. Asked about the proposed By-Laws change. Taken from Comm. Wondsel's report 5/8/2002 meeting: "On Tuesday, April 16, 2002, the Board of Fire Commissioners of the Lido and Point Lookout Fire District adopted the following resolution:
On motion by Commissioner Wondsel, seconded by Commissioner Richter, that Lester Kappel of Lido Engine Company 1 is appointed an Honorary Chief of the Point Lookout-Lido Fire Department effective May 3, 2002 and he is accorded all privileges associated with such rank. Resolution carried, 5-0-0"

Discussion followed: The proposed By-Law change is attached to the end of these minutes:

Motion by Comm. Paz to accept the proposed by law change to become effective this date and to be valid for the 2019 Department election. Seconded by Comm. Naham. Accepted 3-0.

15. Comm. Weitz asked the Chief for an accurate inventory on gear that is issued, gear that is in storage and new gear that is in storage. Chief said yes.
16. Comm. Weitz asked if we are caught up on the missing equipment. The Chief responded that the only thing is the pager issued to Zach; checking to see if it was re-issued.
17. Comm. Weitz asked if all BLS 12 lead training has been done. There was another class 2 weeks ago and 24 members in attendance.
18. Comm. Weitz asked the Chief check the condition of the radio room and to remove items that are being left there.
19. Comm. Weitz asked if there is an update on uniforms. This is being worked on and will set up soon in order to have new uniforms before the next dinner.
20. Comm. Weitz asked about the picnic table. Was told it has been repaired.

COMMISSIONERS' REPORTS:

Comm. Naham:

1. Nederman was here and repaired everything. Discussed Comm. Naham speaking with Nederman about training Vinnie, but only to take care of us.

Comm. Paz:

1. Teddy Campo was here. Door bells had to be replaced in front and side of HQ. Will send invoice for \$330; Teddy is not charging for the installation.

Comm. Richter:

1. Joe Frank's response about the ABC classifications regarding the diesel tank was to be in compliance with the DEC, we should hire Walden to do the quarterly testing for the coming year, and send out an RFP for future inspections. Motion by Comm. Paz to accept Walden's proposal to do AB quarterly testing at a cost of \$800 quarterly and also to have them give our members a course for Class C inspections at a cost of \$750. Seconded by Comm. Naham. Accepted 3-0.
2. Was at Lido looking at the Nederman system with Comm. Naham and met with Gary LeCluse of AutoMated Fueling Management. We went over the Veederroot and the Fuelmaster systems. We asked Gary for a quote on what we needed to have these systems work better. Right now, they are two independent systems. There is hardware and software which will allow these systems to interface and the information will be sent to the District computer. Had Terri ask him why we would need a printer for the

Veederoot system, his response was: "You need a printer on V/R for delivery, diagnostics, emergency, service calls and it was designed and certified to have a working printer. If you get an inspection and county sees it not working, they can't see data or print out testing results. The interface to your computer is for inventory." Motion by Comm. Paz to accept proposals from AutoMated Fueling in the amounts of \$1,795 and \$1,045. Seconded by Comm. Naham. Accepted 3-0.

3. It is very important that 2571 gets to Capital Tire for a wheel alignment as soon as possible. This has to be done before the Waterfront Warriors will be using this vehicle. District Secretary asked about the PM being done. Comm. Richter said he believes it has been done but Vinnie should be called to check on this.
4. Thinks we need to sit down and talk about bunker gear: what we are buying, who is wearing it, etc.

Comm. Weitz:

1. Has a client who is an employee of another fire district which is represented by Joe Frank. Joe Frank advised the other district that he felt he had a conflict of interest because he represents us and I (Comm. Weitz) am a member of the Board. The other fire district is hiring outside counsel. There is no conflict. Since Joe advised the other district, I am advising this Board.
2. When we had a meeting with Joe, we discussed updating our personnel policy for 2019 and we have not done that
3. Wished everyone a Happy Thanksgiving and an enjoyable holiday. Comm. Richter also.

District Secretary's Report:

1. Paul will put phone from Rescue at Lido as soon as he has the time and it is a clear day. Also his son and Anthony will be taking over if and when Paul retires.
2. North Bellmore BOFC Holiday Party Friday, December 7th, 4PM until.
3. Asked about Organizational Meeting and first meeting of 2019 as January 1 is a Tuesday. The meeting will be held Wednesday, January 2, 2019.
4. Dan Wiener has the disc from NC Board of Election to make up sign-in sheets for the District election.

District Treasurer's Report:

1. On tonight's abstract, there are 31 checks for payment totaling \$22,081.14.
2. After bills tonight, balance in checking is \$573,685.61.
3. The balance in the capital reserve account is \$1,207,068.89.
4. Asked if she could sign her check along with the District Secretary because Comm. Thompson is not present. This was okayed by the Board.

Abstract of bills was presented and approved on motion by Comm. Weitz, seconded by Comm. Naham, accepted 3-0 and notarized by the District Secretary. Abstract will be attached to minutes and put on website. Signed and notarized abstract is on file in the District Office.

Meeting adjourned at 9:17 PM on motion by Comm. Naham, seconded by Comm. Paz . Accepted 3-0.

Next Meeting Date: December 4, 2018

Scheduled for next regular meeting: Nothing scheduled at this time.

Minutes respectfully submitted by District Secretary, Terri Ryan

**Lido and Point Lookout Fire District
2018 Budget Resolutions
November 20, 2018**

Resolved: to approve 2018 budget adjustments to increase LOSAP contribution \$100,000.00, and decrease Fire Equipment and Capital Outlay (account code 3410.2) \$100,000.00. Proposed by Comm. Weitz, seconded by Comm. Paz. Approved 3-0. Comm. Richter and Comm. Thompson not present for vote.

SUGGESTED BY-LAW CHANGE

Lido Company is proposing an addendum to the ratified By-Laws of the Point Lookout-Lido FD Of 9/2012.

The purpose of this addendum is to allow Ex-Chiefs the rights to vote in department and company elections by changing the requirements that 50 LOSAP points be achieved during the prior year.

Instead changing the requirement that 50 Total Points is achieved to be eligible to vote.

To that end the following sections of the By-Laws need to be amended:

Article IV, Section 4:

THE ANNUAL COMPANY ELECTIONS SHALL BE HELD AT THE REGULAR MARCH MEETING OF EACH COMPANY, AT THE QUARTERS OF EACH COMPANY. ONLY MEMBERS HAVING AT LEAST SIX MONTHS IN THE DEPARTMENT AND WHO ARE LOSAP QUALIFIED ARE ELIGIBLE TO VOTE IN COMPANY ELECTIONS.
EXEMPTION GIVEN TO EX-CHIEFS.

Article VI, Section 2:

ANY MEMBER WHO MEETS LOSAP REQUIREMENTS FOR THE PRECEDING CALENDAR YEAR, AND WHO WAS SWORN IN, ON OR BEFORE JANUARY 31 OF SAID YEAR, SHALL BE CONSIDERED AN "ACTIVE VOTING MEMBER", AND WILL BE QUALIFIED TO EXERCISE HIS OR HER VOICE AND VOTE AT THE ANNUAL MEETING AND ELECTION. HEREAFTER THE TERM "ACTIVE VOTING MEMBER" REFERS TO A MEMBER WHO IS LOSAP QUALIFIED ACCORDING TO NYS LAW.
EXEMPTION GIVEN TO EX-CHIEFS.

Article VI, Section 2A:

3)) EX-CHIEFS, LIFE MEMBERS AND TWENTY-FIVE (25) YEAR MEMBERS CAN ATTAIN THEIR 50 STATE CERTIFIED LOSAP POINTS IN ANY CATEGORY OR CATEGORIES.

For the purpose of voting eligibility ONLY, EX-CHIEFS must attain 50 Point, not 50 LOSAP Points.

LIDO AND POINT LOOKOUT FIRE DISTRICT

Abstract Week Number: 47 – November 20, 2018

APPROVAL OF RESOLUTION REGARDING AUTHORIZATION FOR THE PAYMENT OF CLAIMS:

NOW, THEREFORE, BE IT RESOLVED, that the Lido and Point Lookout Board of Fire Commissioners, having audited the itemized vouchers for the following claims against the Fire District, orders the payment thereof by the Fire District Treasurer in the amounts allowed:

Date	Transaction	Name	Memo/Description	Amount
11/17/2018	Check	Buzz Chew Chevrolet - Cadillac, Inc		-2,604.80
	2413		2013 Chevrolet Tahoe RM	2,604.80
11/17/2018	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11546	-113.94
	2414		Invoice # 11546 - Diesel Conditioner	113.94
11/17/2018	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11549	-172.00
	2415		Invoice # 11549 - 2007 Sutphen Ladder - 254 - RM	172.00
11/17/2018	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11550	-998.02
	2416		Invoice # 11550 - 2008 Sutphen Pumper - 253 - PM	998.02
11/17/2018	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11548	-1,173.84
	2417		Invoice # 11548- 2007 Sutphen Ladder -254 - PM	1,173.84
11/17/2018	Check	Island Occupational Medical Resources, P.C.	Inv.# 50217-18	-2,320.00
	2418		Inv.# 50217 - Flu Shots - Firefighters	960.00
			Inv. # 50218 - Flu Shots - Non-Firefighters	1,360.00
11/17/2018	Check	Island Occupational Medical Resources, P.C.	Inv.# 50221	-75.00
	2419		Inv.# 50221 - Return to Duty - T. Sommer	75.00
11/17/2018	Check	Island Occupational Medical Resources, P.C.	Inv.# 50254	-250.00
	2420		Inv. # 50254 - Physical Exam - Mask Fit - Lab - J. Cash	250.00
11/17/2018	Check	Island Occupational Medical Resources, P.C.	Inv.# 50275	-1,350.00
	2421		Inv. # 50275 - 27 Mask Fit	1,350.00
11/17/2018	Check	HERALD COMMUNITY PAPERS	Invoice # CL00158942	-270.30
	2422		Legal Notice - Election Notice	270.30
11/17/2018	Check	NATIONAL GRID	Master Account # 78934-44004	-377.64

LIDO AND POINT LOOKOUT FIRE DISTRICT

Abstract Week Number: 47 – November 20, 2018

	2423		Rescue -00562-30007 - 2018 - Sept. 26 - Oct. 25 - Actual	38.10
			Lido- 27565-75007- 2018 - Sept 28- Oct. 29 - Actual	242.82
			HQ -87856-46002 - 2018 - Sept 26 - Oct. 25 - Actual	98.86
			Credit	-2.14
11/17/2018	Check	PSEG	Account # 0715-0017-32-0	-1,334.55
	2424		Account # 0715-0017-32-0	1,334.55
11/17/2018	Check	Motorola Solutions, Inc	Invoice # 16019507	-1,021.50
	2425		New Equipment - Charger & Battery	1,021.50
11/17/2018	Check	Sprint	Acct. # -670979891	-175.79
	2426		Acct. # -670979891	175.79
11/17/2018	Check	XEROX CORP	Inv. # 095080366	-65.00
	2427		Monthly Maintenance Oct. - Inv. # 095080366	65.00
11/17/2018	Check	New York State Insurance Fund Worker's Compensation	Policy # Z 481 992-6	-324.61
	2428		Insurance - Workers' Compensation Policy # Z 481 992-6 - Installment 5 of 9 Balance	324.61
11/17/2018	Check	South Shore Fire & Safety Equipment Distributors Inc.	Invoice # 0122561-IN - Ticket # 570933,570939,579482,579588,579936,579934	-904.95
	2429		Invoice # 0122561-IN - Equipment Service- Ticket # 570933,570939,579482,579588,579936,579934	904.95
11/17/2018	Check	South Shore Fire & Safety Equipment Distributors Inc.	Invoice # 0122627-IN - Ticket # 579957	-115.50
	2430		Invoice # 0122627 - IN - Equipment Service- Ticket # 579957	115.50
11/17/2018	Check	VERIZON	Acct. # 516 432 7750 159 27 7	-49.30
	2431		Acct. # 516 432 7750 159 27 7	49.30
11/17/2018	Check	VERIZON	Acct. # 682237326-00001	-84.72
	2432		Acct. # 682237326-00001	84.72
11/17/2018	Check	VERIZON	Acct. # 516 432 6687 787 27 5	-17.15
	2433		Acct. # 516 432 6687 787 27 5	17.15
11/17/2018	Check	Ready Refresh by Nestle	AC No: 0427435953	-22.33
	2434		Poland Spring - Billing Period & Supplies -10/26/18	22.33
11/17/2018	Check	JAMAICA ASH & RUBBISH	Account #678	-278.82
	2435		HQ- 2yd Bin -Oct. '18	145.03

LIDO AND POINT LOOKOUT FIRE DISTRICT

Abstract Week Number: 47 – November 20, 2018

			Lido - 2yd Bin - Oct. '18	133.79
11/17/2018	Check	Bel-Mar Oil Company Inc	Inv. # 159813	-1,456.95
	2436		Inv. # 159813 - Diesel Delivery	1,456.95
11/17/2018	Check	SCHLOSS EXTERMINATING	invoice #6680	-105.00
	2437		Exterminating Services Oct. '18 - invoice #6680	105.00
11/17/2018	Check	New Jersey Emergency Vehicles	Inv. # 0073220-IN	-764.48
	2438		Inv. # 0073220-IN 258 - PM	764.48
11/17/2018	Check	CAPITAL TIRE SERVICE INC.	Inv. # 092372-092365	-77.00
	2439		Inv. # 092372- Inspection - 256 - PM	40.00
			Inv. # 092365 - Inspection - 2571 - PM	37.00
11/17/2018	Check	Air Purifiers, Inc.	Invoice # 18076	-3,065.00
	2440		Invoice # 18076 Service - 252-254-258	3,065.00
11/17/2018	Check	DiVenti & Lee CPA's P.C.	Invoice # 16166bb	-500.00
	2441		Invoice # 16166bb - Quarterly Payroll Tax Service	500.00
11/17/2018	Check	Patricia Dunham	District Treasurer - 11/1/18-11/14/18	-407.48
	2442		District Treasurer - - 11/1/18 - 11/14/18 - 15 hours	450.00
			District Treasurer Payroll Taxes Withheld (P.Dunham) - 11/1/18-11/14/18	42.52
11/30/2018	Check	TERRI RYAN	District Secretary Salary 11/19/18 - 11/30/18	-1,605.47
	2443		District Secretary Salary - 11/19/18 - 11/30/18	2,174.13
			District Secretary Withholding - 11/19/18 - 11/30/18	568.66

31 Checks to be Printed for A Total of \$22,081.14