

**Minutes of the Regular Meeting of the
Board of Fire Commissioners
Lido and Point Lookout Fire District
Held on December 15, 2022**

*****Minutes Approved*****

Meeting was called to order at 7:30 PM by Chairman Naham

Present: Chairman Naham, Comm. Pogue- Steiner, Comm. Richter, Comm. Paz, T. Ryan Secretary, A. Richter Asst. Secretary and Treasurer, Treasurer Dunham, H. Thompson, Chief Wade

Not Present: Comm. Thompson, medical

Speakers without appointments: No Speakers Present
Speakers with appointments: George Lee, Diventi & Lee, CPAs
Daniel Wiener, LOAP

Minutes of meeting held on November 17, 2022, were approved on motion by Comm. Pogue-Steiner and seconded by Comm. Paz Approved 4-0.

Special meeting minutes held on November 28, 2022, were approved on motion by Comm. Richter and seconded by Comm. Paz Approved 4-0.

Speakers without appointments: (Time allotted three (3) minutes)
No Speakers Present

Speakers with appointments:

Ben DiVenti, DiVenti & Lee, CPAs:

1. Merry Christmas to all.
2. As of December 31, 2022, the budget will be zeroed out. New ruling from New York State says we can keep 20-25% as surplus in the general fund, this will help pay the bills until we receive the pilot funds in 2023. Anything over the 20-25% will go into capital reserve fund. Motion by Comm. Richter, seconded by Comm. Paz to keep funds in general account. Approved 4-0.
3. Needs to add the last abstract to the budget before we can close out 2022 budget. Once all bills are accounted for, we can make any budget line adjustments.

Daniel Wiener, LOSAP:

1. Handed in stats for November 2022 to District Office.
2. Comm. Richter stated that the Department needs to tell members to let Dan know if they are not getting text message from Red Alert and pagers are the main alert system.

Ed Haran, LOSAP:

1. No report.

Brian Guerin, Social Media:

1. No report.

Chief's Report

1. No new members. Company has received resignation letters from the following:
James Cash
Brittany Dara
William Dara Jr
Linda DiGrazia
Joseph Goldberg
Nick Zareno
2. In addition, the following members were dropped from the rolls of the department for complete inactivity for several years.
Sophia Dodd
Kevin King
Michael Russo
Lisa Wolff.
3. I am currently working with Terri to correct backlog resignations and paperwork.
4. Minor damage issues for both 258 and 259. Both have been entered in Red Alert.
5. New Gear Racks have arrived currently in HQ container. Will work to get these assembled and in place in the next few weeks.
6. Work to cleanup continues at Rescue quarters.
7. Any work scheduled for Lido Firehouse? Generator or update company room Discussion followed.
8. The Chiefs would like to thank everyone that attended the dedication for Bernard Jaffe.
9. Thank you to the board for the use of HQ for Waterfront Warriors party on December 4th. Going forward Comm. Richter wants port-A-potties to be added to checklist when hosting events at HQs.
10. New rates for the Atlantic Beach Bridge, with the current system of paying being phased out in 2023 for EZ Pass, what is needed to get EZ pass for all vehicles? Board asked Chief office to investigate.
11. Junior program is on track, program has 2 potential members. Forward all paperwork to R. Beckwith. Would like to order patches for program, will have information for Board at next meeting.
12. Per Comm. Richter 258 has been repaired. 259 will be going to Firematic for open items in January.
13. The New 252 still out Ford for exhaust leak. The stretcher has been transferred into new vehicle. Once back at vendor Island Tech needs to transfer computers. Hoping to have vehicle in town by January. Before it can go into service it must be inspected by the State, Dr. N will arrange. Maybe in service by end of January.
14. As of 2023 new physical cutoff date will be June 30. Please inform all Companies.
15. Comm. Richter requested an executive session at the end of meeting to discuss a potential legal matter. Approved by Board. Asked the Chiefs to stay.

COMMISSIONERS' REPORTS

Comm. Thompson- No report

Comm. Richter:

1. Working with Island Tech regarding issues with email and security. In the next year would like to setup meeting with vendor to come down and explain new systems.
2. Asked District Clerk to get information on a larger lock box for keys or fireproof safe to be kept in the District office. Approved. Also asked to look into getting new chairs for conference table.
3. Will set up Commissioner Elect Shana Guerin with email and office 365.
4. Will write letter to Nassau County Legislature Denise Ford asking for her help with Town of Hempstead fuel system. Approved by Board.
5. When we purchased 255 it came with a 5-year subscription of EVAS that alerts drivers with Car Play that an emergency vehicle is approaching. Would like to discuss about maybe getting for vehicles especially 252 and 258.
6. Department must follow the application process no exceptions. Please tell all Officers.
7. Received contract for fuel tank from Walden for \$800 per quarters. Approved.
8. Overheads doors must be closed after vehicles leave bay. Please inform all Officers. Chief stated the issue is also happening with paid EMTs. District Clerk will notify all paid techs. The heat should turn off when the doors stay open, currently not working, Comm. Naham will contact electrician about issue.

Comm. Naham:

1. Thank you to Comm. Paz for all his hard work, you will be missed.
2. Congratulations to Shana.
3. The application for our Junior program to join the NC junior program, the fee is \$75 per year. Approved.
4. Received application for Junior program, Kristos Pollis Mendez currently lives in the canals, was recommended by Member Ace Castellion. Motion by Comm. Paz, seconded by Comm. Richter to approve application. 4-0. Comm. Naham will sworn in new member on Sunday. R. Beckwith will make arrangements.

Comm. Paz:

1. Tonight, is my last meeting after serving on the Board for 10 years. We have made great progress and good luck to Shana.
2. Merry Christmas and Happy New Year!

Comm. Pogue- Steiner:

1. October bank reconciliation has been completed for all accounts.
2. Working with Treasure to transfer all accounts to TD Bank. Will be ready for 2023.
3. Covid reimbursement has been approved by FEMA, still waiting on payment. Working with State to find out about the hold up for funds.
4. Safer Grant is moving forward. Signed contract with 9 One 1 Marketing.
5. Currently working with Comm. Richter on getting specs for bush truck to replace the current high-water vehicle.
6. Working with Comm. Richter, Thompson and Dr Neubert on updating the SOP for EMTs,

this is required by New York State.

District Secretary's Report:

1. Election Letter with results: Shana Guerin-Rosenthal, 41 votes Lido; 99 votes Point Lookout. Total 140 votes. (Total votes cast 151 - 2 for others, 9 void).
2. Shana Guerin-Rosenthal sworn in on December 14th. Results will be sent to TOH Town Clerk tomorrow.
3. Organizational Meeting will be held on Thursday, January 5, 2023. First meeting will be Thursday, January 19, 2023. Thereafter all regularly scheduled meetings will be held on the third Thursday of the month.
4. Schedule of 2023 Meetings was to be printed in the LB Herald today and is posted on the website. Meetings third Thursday, Budget Hearing October 19, Election December 12.
5. Policies and Resolutions should be reviewed by Comms. to be addressed at Organizational Meeting.
6. Letter received from Jeff Warner thanking Board for EMT raise. We also received a Christmas card from him with pictures of the twins.
7. All resignation letters mentioned at last meeting have not been received at the District office. Also, there are members who have not gotten physicals.
8. Incident at Department event at HQ 12/4/2022 has been reported to Workers Comp insurance and our insurance agent. This information is to be kept in the files, no claim filed, member presented his personal insurance to the hospital.
9. Bill of Sale is ready for 2010 ambulance (252) and can be sold 12/28/2022 per Permissive Referendum.
10. The new ambulance has been put on the policy and we received the insurance card. It is in the original paperwork file for the apparatus; it will be needed to get the license plates.
11. TOH gasoline system is up and running. Ambulance use has been approved. We must give license plate number to TOH as soon as we have it. Pads have been given to Chief Meyer to record fuel for each gasoline vehicle.
12. The Exxon card for the new ambulance is in the District file.
13. The Diesel tank has 680 gallons as of tonight.
14. I sent e-mails to IOMR regarding the invoice received from them today. It had charges for two members who were already paid. I asked to another invoice. The invoice should be about \$750 less.
15. I wish everyone a very Merry Christmas and a Happy, Healthy and Safe New Year. I will be on vacation until Tuesday, January 3, 2023.
16. Holiday Cards:
 - Sapienza and Frank
 - Brothers II Business Machines
 - South Shore Fire & Safety
 - Michael's Electric
 - Industrial Inspection & Analysis
 - Jeff Warner Family
 - Walden Associates
 - Sagamore Lights
 - DiVenti & Lee, CPA
 - Vinnie's Truck and Auto
 - Baldwin Chief's Office
 - Walden Environmental Engineering

District Treasurer's Report:

1. Abstract #48 dated November 28, 2022, for 23 checks totaling \$37,347.75. Warrant of Claims was approved on motion by Comm. Pogue- Steiner, seconded by Comm. Paz accepted 4-0.
2. Abstract #50 dated December 8, 2022, for 32 checks totaling \$27,638.76. Warrant of Claims was approved on motion by Comm. Richter, seconded by Comm. Naham accepted 4-0.
3. Abstract# 50B dated December 8, 2022, for 1 check totaling \$293,777.00. Warrant of Claims was approved on motion by Comm. Richter, seconded by Comm. Paz accepted 4-0.
4. After tonight's meeting the bank balances are Reserve fund \$1,923,791.24 and General fund \$260,928.17.
5. The Board members have received all claim vouchers listed on the Warrant of Claims together with their supporting documentation and is approving them for payment. Warrant of Claims has been notarized and will be attached to the minutes. Signed and notarized Warrant of Claims is also on file in the District Office.
6. Received new check stock for accounts from TD Bank. Also received password fob for T. Ryan, P. Dunham, A. M. Richter, Comm. Pogue- Steiner and Comm. Thompson.

Asst. Secretary and Treasurer

1. Since last meeting we had two payrolls. Payroll dated November 23 was for \$9,814.62. Payroll dated December 7 was for \$10,302.54. December 11-24th will be paid on January 4, 2023, and that payroll will be paid from the new TD Bank account.
2. The bank balance for the payroll account as of tonight is \$13,222.41.

District Clerk

1. We are still waiting on all EMTs uniform.
2. AED cabinets are up in CO#1, CO#2 and Lido.
3. Lido needs a new bulletin board for the front of building. Will get quote for next meeting.
4. A key box that holds 150 keys will cost between \$130-250. Motion by Comm. Richter, seconded by Comm. Paz to purchase key box upto \$250.00. Approved 4-0.
5. Received new phones for office. Will work with phone system to setup.
6. Would like to order shirts and sweatshirts for Commissioner Elect Guerin. Approved.
7. Cancer bill for 2022 has been submitted to New York State.
8. Paid EMTs will be staying at Lido until the new 252 is in service.

Next Meeting will be for the Organizational Meeting on Thursday, January 5, 2023, at 7:30 PM. The next Regular Board Meeting will be Thursday, January 19, 2023, at 7:30 PM.

Meeting adjourned at 9:21 PM on motion by Comm. Richter, seconded by Comm. Pogue-Steiner. Accepted 4-0.

Minutes respectfully submitted by A. Richter, Asst. District Secretary/Treasurer

**Minutes of the Executive Session of the
Board of Fire Commissioners
Lido and Point Lookout Fire District
Held on December 15, 2022**

*****Minutes Approved*****

Comm. Naham opened Executive session at 9:05 PM

Present: Chairman Naham, Comm. Pogue- Steiner, Comm. Richter, Comm. Paz, T. Ryan Secretary, A. Richter Asst. Secretary and Treasurer, Treasurer Dunham, H. Thompson, Chief Wade and Chief Meyer

Not Present: Comm. Thompson, medical

Discussion followed regarding a potential legal matter.

Motion by Comm. Naham, seconded by Comm. Richter to return into Regular Session at 9:19PM.
4-0.

Minutes respectfully submitted by A. Richter, Asst. District Secretary/Treasurer