

**Minutes of the Budget Meeting of the
Board of Fire Commissioners
Lido and Point Lookout Fire District
Held on October 20, 2022**

*****Minutes Approved*****

Meeting was called to order at 7:14 PM by Comm. Thompson

Present: Comm. Richter, Comm. Thompson, Comm. Paz, T. Ryan Secretary, A. Richter Asst. Secretary and Treasurer, Treasurer Dunham, H. Thompson

Not Present: Chairman Naham, Comm. Pogue- Steiner

Speakers with appointments: Ben DiVenti, Diventi & Lee, CPAs

District Accountant presented the proposed budget for 2023. The budget for 2023 increased by the Allowed amount set by New York State. The total amount of Budget is \$ 1,609,837.00.

Motion by Comm. Paz, seconded by Comm. Richter at 7:22 PM to close Budget Meeting.
Approved 3-0

Minutes respectfully submitted by A. Richter, Asst. District Secretary/Treasurer

**Minutes of the Regular Meeting of the
Board of Fire Commissioners
Lido and Point Lookout Fire District
Held on October 20, 2022**

*****Minutes Approved*****

Meeting was called to order at 7:30 PM by Comm. Thompson

Present: Comm. Richter, Comm. Thompson, Comm. Paz, T. Ryan Secretary, A. Richter Asst. Secretary and Treasurer, Treasurer Dunham, H. Thompson, Chief Meyer and Chief C. Guerin.

Not Present: Chairman Naham, Comm. Pogue- Steiner

Speakers without appointments: Shana Guerin
Speakers with appointments: Ben DiVenti, Diventi & Lee, CPAs
Daniel Wiener, LOSAP
Ed Haran, LOSAP

Minutes of meeting held on September 15, 2022, were approved on motion by Comm. Richter and seconded by Comm. Paz Approved 3-0.

Executive minutes of meeting held on September 15, 2022, were approved on motion by Comm. Paz and seconded by Comm. Richter Approved 3-0.

Motion By Comm. Richter, seconded by Comm. Paz to swear in new member Stephen Angel to Company 1. Approved by 3-0. Stephen was sworn in by Comm. Thompson.

Speakers without appointments: (Time allotted three (3) minutes)

Shana Guerin

1. Have been attending the last four (4) meetings to see what happens at Board Meetings. After attending meeting and speaking with some Board members made the decision to run for Commissioner in the next election.

Speakers with appointments:

Ben DiVenti, DiVenti & Lee, CPAs:

1. Motion by Comm. Thompson, seconded by Comm. Richter to accept the 2023 Budget. Approved 3-0.
2. Will be working with Peggy and Patti to clean up bank reconciliation, to remove checks that have cleared but still showing up on the bank reconciliation.
3. George will be at the next meeting in November. George will also be at the office on Friday, October 21 to review last quarter invoices.
4. Will confirm with Auditors what resolutions they will want in the minutes to reallocate funds for the financial statements and if a special meeting is needed to vote on resolutions.
5. Asked Board the estimate of when the new 252 will be paid. According to Comm. Richter payment will be made before end of year. Board should be doing a walk thru shortly.

Daniel Wiener, LOSAP:

1. Handed in stats to District Office.
2. Working with Alpine to get paid EMTs into Red Alert so they can use the system to login for calls.
3. All new radios have been entered into Red Alert.
4. Comm. Richter asked if members have been having issues with getting text messages. Haven't received any complaints. Comm. Richter wants Chiefs to tell members that we can't fix issue if we don't know about it.
5. Need list of any member out on Workers Comp so the correct amount of points are awarded to members. Each month a member is out they are entitled to five (5) points per month.
6. Will be out of town next week, available via text or email.

Ed Haran, LOSAP:

1. No new members at the age.

Brian Guerin, Social Media:

1. No report.

Chief's Report: (via Comm. Thompson and Chief C. Guerin)

1. Chief Wade's surgery went well. Follow up appointment will be October 25.
2. Workers have been entered regarding member physicals. Two questions brought up at Council:
 - a. Exemption of members who physical does not included a fit test, is this a HIPPA violation? Per the Board No not a violation. Chief's asked members who are part of FDNY, NYPD should have a fit test done by our doctor since NYPD doesn't include in exam and FDNY uses a different type of mask the, PLLFD. Per Board ok with making change.
 - b. Can the Board look into a cancer screening as part of the physical? Comm. Thompson will reach out to District doctor.
3. Pump Test for 259 still outstanding. Should be handled by Lido Officers next week.
4. Annual hose testing is completed. One length of 2 ½ hose failed, leaking behind coupling. There are also several lengths of hose in various sizes from last year testing, which can be repaired or discarded.
5. Attended a teleconference on Monday regarding the Loop Parkway Bridge repair. Department expects the accident rate to increase during the lane closures. Depending on the location of the accident, east or west of the bridge, the response will change. Will also adjust the mutual aid policy and have spoken to Freeport and Oceanside Fire Departments respectively. Fire Com will also be notified of these changes. This will be during the next three (3) weeks beginning next Monday while the drawbridge is in the up position at night.
6. MOBEX drill to be conducted on Sunday, November 20. PLLFD is registered to participate with an ambulance.
7. Hicksville Department requested an ambulance standby on Sunday, October 23 from 1100-1700. A District tech is scheduled to work. Can the tech use 252? Board OK, Asked Holly to let District EMT know about the change.
8. Department received thirteen (13) resignations:
 - a. Dara, Brittney

- b. Dara, William Jr
- c. Decker, Donald
- d. Goldberg, Joseph
- e. Littlefield, Josh
- f. Matheis, Janine
- g. Mayberger, John
- h. Orellana, Osmin
- i. Prince, Robert
- j. Riskin, Joshua
- k. Termine, Barbara
- l. Wiener, Suzanne
- m. Zareno, Nick

Department is waiting on a full report of gear and equipment turned in before giving those forms to Dan Wiener. Hoping to have it done before next meeting.

9. Another six (6) members have been sent letters via return receipt for their failure to reply to either Company Officers or Department:
 - a. Boyle, Claire
 - b. Cash, James
 - c. DiGrazia, Linda
 - d. Dodd, Sophia (no activity in two years)
 - e. Russo, Michael
 - f. Wolff, Lisa
10. The Waterfront Warriors has requested the use of 2571 for the annual holiday festival, December 1-5. The holiday party will be held once again at HQ on Sunday, December 4. Chief C. Guerin and Peter Meyer Sr will coordinate.
11. A discussion was held at Council regarding the use of full-time finger reader for all calls. Department is hoping to have all members use the finger readers and only have paper logs as backup.
12. Chief Meyer is continuing clean up at Rescue, doing a great job.
13. Still working on potential sites and dates for installation dinner.
14. Would like to send Chief Wade, Ex-Chief B. Guerin and Ex-Chief Weiner to the ISC EAST & NATURAL DISASTER RECOVERY at the Javits center from November 16-17. Approved by Board.
15. Chief Meyer asked about the status of the water rescue grant. Per Comm. Richter waiting to hear from NYS if we can start spending the funds before we get the funds.
16. Fire Prevention is ongoing. We had a few kindergarten classes and 1 home school program attended event.
17. Gear Cleaning was done, and it was a great experience having it done right at the firehouse.
18. Handed in receipts for food from fire school stand by and fireworks in September.
19. Comm. Richter appreciated receiving the minutes from the council meeting but requested going further all minutes are sent out as a PDF and not a Word document. Had one question regarding Budget Line 9 and 10. The line items are in reference to the installation dinner.
20. Chief would like to make sure Paid EMTs and all members know that when the 258 is at a half a tank they need to add adjective. Also need to let Vinnie know when the REN cycle light comes on.
21. Comm. Pogue- Steiner will reach out to Chief Meyer next week regarding recruitment.
22. Per Comm. Thompson, Department physical deadline is October 30, sent out updated list of outstanding members to Board and Department. Board is thinking of changing the

- deadline to June 30. Will discuss further at next meeting.
23. Comm. Richter, nice job at last fire call.

COMMISSIONERS' REPORTS

Comm. Thompson:

1. Department Physical deadline is October 30. Any member with no physical done by deadline will not be allowed to attend any drills or calls.
2. Received invoice for physicals done at Mushrooms, handed in to District Treasurer for payment.
3. In February 2020 the Board approved to have District Doctor start a cardio health program, because of covid the program was put on hold. The doctor will be starting it back up and asked if we are still interested in program. Per the Board yes, Comm. Thompson will reach out to doctor.
4. DCAS class for three members, working on dates.
5. Since the District EMT program has been over a year, would like to give the EMTs who have been with us since the beginning get a \$2.00/hour increase. The increase will go to the following six (6) EMTs as of next payroll:
 - a. Kyle Blazo
 - b. Michael Cavanagh
 - c. Timothy Fowler
 - d. Andrew Ochtera
 - e. Jason Romero
 - f. Jeffrey Warner

Motion by Comm. Richter seconded by Comm. Paz to increase the above six (6) EMTs. Approved 3-0.

6. Would like to have a special meeting with Department, Board and EMT Administrator on Monday, November 14 at 7pm.

Comm. Richter:

1. Two cameras are offline, asked Comm. Thompson to reach out to vendor.
2. Comm. Pogue- Steiner is working on a grant for a new high-water vehicle.
3. New 252, the plan was to go this week for an inspection visit but due to Comm. Pogue-
4. Steiner being sick, the visit will be done once vehicle is at vendor for lighting and lettering.
5. Check engine light came on in the current 252. Since we should be selling shortly, not going to address this.

Comm. Naham: (Not Present)

Comm. Paz:

1. Company 2 room is a mess and needs to be cleaned up as soon as possible.
2. Thank you to Chief Meyer for cleaning up behind HQ building.
3. Fence at YOF lot has been installed, will get quote for rocks.
4. Painting at HQ will be done next week.

Comm. Pogue- Steiner: (Not Present- Via District Secretary)

1. FEMA/ COVID reimbursement is still pending, reached out to Kathleen Rice's office to see if they can help us get more information on reimbursement.
2. Town of Hempstead is planning on putting a median in front of ballfield entrance. Chief Wade attended the meeting and has no objections to median.
3. Bank Reconciliation for September was done with no new issues, will work with District Accountant regarding cashed checks still showing as outstanding.

District Secretary's Report:

1. Resolution approving final budget within tax levy limit was completed.
2. Resolution appointing Board of Electors for December election was approved.
3. Four 4 yr maintenance contract with Stryker for two (2) Lifepak 15s and two (2) LUCAS units @ \$22,672.06 which is \$5,668.02 annually was approved for payment.
4. Steve and Jimmy had to take the Intek pump back to Engine House today because it was leaking oil. Engine House will look at as soon as possible and get back to us.
5. Election Notice and ballot must be translated into Spanish for publication. I contacted TranslationAZ in Miami and received a quote of \$91.08. They will accept out check. Approved by Board.
6. TOH gasoline system is not up and running; TOH working on it.
7. New cards for Exxon-Mobil account have been given to the Chiefs and Fire Police. They have been given the new ID# to use when purchasing gas.
8. Gary may be here tomorrow to check 255 and 252 to change mileage. Also, should have instructions printed to put at fuel system.
9. Proposed Budget and Notice of Budget Hearing were sent to TOH Town Clerk for posting, was posted on TOH website, posted on bulletin boards at both LPLFD houses, posted on website and printed in the Long Beach Herald, Thursday October 6, 2022.
10. We should get information from Emergency Decon tomorrow. When received it will be forwarded to the Commissioners and the Chiefs.

District Treasurer's Report:

1. On tonight's abstract, there are 19 checks for payment totaling \$26,247.45. After bills tonight, balance in checking is \$771,391.71. The balance in the capital reserve account is \$1,921,608.53. Warrant of Claims was approved on motion by Comm. Pogue- Steiner, seconded by Comm. Thompson, accepted 3-0.
2. On September 29, 2022, issued a total of 23 checks for payment totaling \$71,211.82. Warrant of Claims was approved on motion by Comm. Thompson, seconded by Comm. Paz accepted 3-0.
3. The Board members have received all claim vouchers listed on the Warrant of Claims together with their supporting documentation and is approving them for payment. Warrant of Claims has been notarized and will be attached to the minutes. Signed and notarized Warrant of Claims is also on file in the District Office.
4. Due to the issues, we have experienced with Bank of Long Island, I have reached out to TD Bank in Long Beach. They are willing to give us interest on all accounts and copies of cashed checks. Will reach out to District Accountant to make sure they don't have any issues with the change.

Asst. Secretary and Treasurer

1. Payroll dated September 28 totaled \$10,626.84
2. Payroll dated October 12 totaled \$10,708.03
3. Payroll account balance as of tonight's meeting is \$4,034.90. Will be making a transfer tomorrow.
4. Not receiving text messages when a work order for physicals are entered in Red Alert. Dan Weiner asked if cell phone company changes, since I did change vendors, he will update the system.

District Clerk

1. Two (2) District EMTs resigned:
 - a. M. Bell
 - b. J. CookMotion by Comm. Richter, seconded by Comm. Paz to accept resignations 3-0.
2. Received backup uniforms for EMTS. Still need to purchase cabinet.
3. All SS# for LOSAP beneficiaries have been removed from Red Alert.

Next Meeting on Thursday, November 17, 2022, at 7:30 PM

Meeting adjourned at 9:09 PM on motion by Comm. Richter, seconded by Comm. Paz. Accepted 3-0.

Minutes respectfully submitted by A. Richter, Asst. District Secretary/Treasurer