

**Minutes of the Regular Meeting of
the Board of Fire Commissioners
Lido and Point Lookout Fire District
Held on July 21, 2022**

*****Minutes Approved*****

Meeting was called to order at 7:30 PM by Chairman Naham

Present: Chairman Naham, Comm. Richter, Comm. Thompson, Comm. Paz, Comm. Pogue-Steiner, T. Ryan Secretary, A. Richter Asst. Secretary and Treasurer, Treasurer Dunham, H. Thompson, Chief Wade and Chief Meyer.

Not Present: None

Speakers without appointments: None

Speakers with appointments: Ben DiVenti, Diventi & Lee, CPAs
Dan Wiener, LOSAP
Neil Weinberg- Juniors Program

Minutes of meeting held on June 16, 2022 were approved on motion by Comm. Thompson and seconded by Comm. Pogue- Steiner. Approved 5-0.

Executive Minutes held on June 16, 2022 were approved on motion by Comm. Richter and seconded by Comm. Pogue- Steiner. Approved 5-0.

Motion by Comm. Thompson seconded by Comm. Pogue- Steiner, approved 5-0 to swear in Elizabeth Eberhart-Meyer to Rescue company. Due to the amount of family in attendance for member swearing in. Motion by Comm. Naham seconded by Comm. Thompson at 8:03 pm to exit conference room to do swearing in outside of firehouse. Back to regular meeting at 8:15PM.

Speakers without appointments: (Time allotted three (3) minutes)

None present.

Speakers with appointments:

Ben DiVenti, Diventi & Lee, CPAs

1. Received the final report of the Financial Statements for 2021.
2. Budget meeting for 2023 budget will be August 4 with Commissioners.
3. Think we should have a meeting with outside auditors in September to discuss budget items for the upcoming year regarding grant and surplus allocations.
4. As of tonight, meeting we did not receive the second half tax payment.
5. Cash flow is good until we receive the tax payment. Recommends holding off paying large invoices if possible.
6. This year regular maintenance for apparatus is hire them emergency repairs last year at this time.
7. Covid Supplies increased due to the purchase of 20 cases of fogging solution.
8. Added a new line item for equipment lease. Currently being used for the trailer at YOF lot.

9. Outside auditor fee was paid.
10. Legal line item is up this year due to project at Lido Firehouse.
11. As of tonight meeting still have not received the invoice for dispatch servicers from North Bellmore. Chief Wade reached out to North Bellmore.
12. Ahead this year with the LOSAP payment of \$140,000.
13. Comm. Naham asked about Installation dinner, why is the line item the same amount if we haven't had a dinner, the amount not used in the past was moved to surplus at the end of the year.

Daniel Wiener, LOSAP

1. Log sheets for June was handed into District Office.
2. ESO software was down, vendor needed to restore the server and back online.
3. Hurst tool and batteries were entered into Red Alert.
4. Chiefs, Officers and Comm. Richter now can send emails from Responder app.
5. Comm. Thompson asked if District Clerk was added to emails for work orders- Yes.

Neil Weinberg- Juniors Program

1. Would like to start the Junior Program again. Neil Weinberg and Rich Beckwith would be the coordinators of the program. Planning on having the program run similar to the old program before we went to the Explorer program. Each Company Officers will over see their juniors. Comm. Richter asked to have the old Juniors By-laws sent to the Board to review. Comm. Richter also asked Comm. Naham to call insurance company to see what information will be needed to add program back.

Chiefs Report:

Chief Wade:

1. Had surgery on hand today, will be Class B for about a week.
2. Last night Dr. Neubert was at stand by in Commack with 258. The side door will not open. Comm. Richter stated District Mechanic has been notified to look at vehicle.
3. 253 and 254 were inspected the other day, no issues.
4. 253 and 255 pumper test completed. 259 test date is pending.
5. 10 Members have handed in resignation letters since last meeting. Will give list to Board and give copy of letter to District Office. Working on getting inventory back, will forward to D. Wiener.
6. Council approved new member Desmond Hargett for Lido. Motion by Comm. Richter, seconded by Comm. Thompson for PO for physical be issued. Approved 5-0.
7. Asked if the storage container at YOF lot is ready to use? Per Board yes.
8. Clean up at Rescue house is ongoing and make great progress.
9. Will give Board list of items that need to be made surplus so we can sell, donate or throw out.
10. Someone had a party or dumped garage at Rescue house, Kevin Halpin already cleaned up mess.
11. Southshore order is on back order. Hoping to receive some items within the next few weeks.
12. After fire school would like to use the mobile gear cleaning this year. Only concern Board has is if gear needs to be repair it must be done immediately after gear is cleaned. Board ok with trying this year.
13. Have eight (8) sets of gear that need names placed on the back.

14. Training done at 92 and 96 Mineola Ave went very well. In last few months we had 3 houses to use for training.
15. Sean Stalteri and Kevin Halpin from Co#1 finished primary and essentials FF training.
16. Looking into getting quotes for speakers and microphones to have for future events.
17. Would like to order more wreaths for Memorial Day. We currently have 1 wreath and that belongs to Co#1.

Dr. Neubert: (via Comm. Thompson)

1. ESO rollout successful and no major issue.
2. Will start using the inventory management system as soon as summer session is complete.
3. Standbys at Farmingdale and Commack have been successful and very well received.
4. Will need an equipment order to stock 252 as ALS when the new rig arrives.
5. Ambulance checks have been going well and no major issues with supplies or missing items since we instituted the daily checks and the tagged cabinets.
6. Thanks for all the support.

COMMISSIONERS REPORTS:

Comm. Richter

1. Computer in 258 has been out of service due to mobile sim card issue. Sprint and T-Mobile do not handle application now we have changed to Verizon. Dan Wiener will install new sim card to connect to internet.
2. New Chief Car will have lighting and lettering done at the end of August. In the meantime, Chief Meyer will drive the pickup truck.
3. Would like to declare the 2013 Chevy Surbuarn (CV13-01) surplus and start the process to sell vehicle. Motion by Comm. Naham, seconded by Comm. Paz. Approved 5-0. Red Truck will be here on Monday to give appraisal on vehicle.
4. Commissioner would like Department to order him a new short sleeve white uniform shirt. Per Chief item was ordered.
5. Asked about TOH fueling system. Terri will reach out to see what location we can use.
6. Asked about Fuel Master. Will be here next week per Terri.
7. New Hurst tool and battery asked if we confirmed all items were received. Per Ex Chief J. Guerin all items received. Comm. Richter asked for check to be mailed to vendor.
8. Still working on the Grant for the water rescue equipment. Hoping to have permission to start purchase items shortly.
9. Received email from Fire Marshall and NC EMS, sounds like they will be pulling available crews to cover near by calls. Would like Chief office to make it clear our paid techs will not leave our District. Chief will relay message, been talking to other Chiefs they are not happy with pending item.
10. Going forward when a request for a standby is received it must be approved by Chief Office first then told to Board.
11. A 12ft ladder is missing. While looking for item noticed that the firehouse is getting messy again, asked Chief office to have companies clean the back of firehouse.
12. Received quote from Eastern Communications about antenna and install at police department. The total amount for equipment and install is \$18,329.09. Motion by Comm. Thompson, seconded by Comm. Paz. Approved 5-0. Currently the County has 3 spots available for antennas for Farmingdale, Plainview and us but the Police Department is

- holding up the project. Will reach out to our legislator for help in matter.
13. Asked Board to make a motion to accept the changes to Article II of the By-Laws. Motion by Comm. Naham seconded by Pogue- Steiner to accept all changes but section 1E until Meeting with By-Law chair, Chief and Comm. Richter. Approved 5-0. See attached copy of By-Law changes.
 14. Asked Comm. Thompson if he called Civil Service, no he will this week.

Comm. Paz

1. Overhead doors at HQ were painted.
2. Asked vendor who services overhead doors for quote on weather strips for all 3 doors.

Comm. Naham

1. On PO # 2022-147 for Schumacher Electric we need to increase price in the amount of \$500 for the leveling of area where the trailer will sit in YOF lot. Approved.
2. Confirmed that Rabbi received his uniform, ok to pay invoice.
3. Received ownership paperwork for Lido Firehouse going back to 1956, gave copy to District for the files. Since we now have paperwork H2M can continue work on getting variance for Lido Firehouse project.

Comm. Thompson

1. Asked Chief about date for meeting with the installation dinner committee. Should be sometime next week will follow up with committee.
2. Cameras at HQ will be fixed this weekend.
3. Still need to get keys for the buildings.
4. Department is hosting the 2nd Battalion meeting and dinner at the Mushrooms on Wednesday, 7/27 at 7pm.
5. Interviewed five (5) candidates for EMT positions: Katherine Prisco, Justin Sabella, Erik Zucker, Stephen Nurnberger and Joseph McHugh
One (1) have been approved by Civil Service and the other four (4) need to go for hearing test. Still have two (2) more candidates to interview, should be done next week. We still have nine (9) open spots with Civil Service.
6. Per District Clerk- For the month of July, we filled almost all shifts Monday-Friday for the EMTs. The feedback for the weekend 10-10p has not been good, we have a lot of open shifts or half shifts. Based on feedback thinks we should change the time for the weekend to 10a-8p. Will let Jon Haber know of time change and have him reach out to techs.
7. Jon Haber asked if he can get a flat number of hours each pay period. Per the Board No.
8. At the last Council meeting it was said that members are not notify when a tech is not on shift or if a change happened. That is not true, emails are always sent via Red Alert.
9. Gave Chief the updated list of members who haven't taken the sexual harassment class.
10. As of August 3, the paid EMT program will be one (1) year old. District Clerk asked if we would like to have a review done? Comm. Thompson will ask Jon Haber to work on, also asked Chief for a review from the Department side for the next meeting.

Comm. Pogue- Steiner

1. Junes back reconciliation was done with no issues.
2. Received email from SAMs regarding renewal hopeful this is the final approval.
3. COVID reimbursement still pending.
4. Submitted the application for Homeland Security for the generator at HQ. Chief asked if

grant will cover generator at Lido also, no grant is for HQ only. Board asked Chief to get generators from storage and have electrician set up switch for Lido.

5. Asked Chiefs office about SAFER grant. Committee feels the sign should go at HQ above the radio room, also came up with SOP will send to Board.

District Secretary Report:

1. Thursday, August 4th 10:00 AM meeting with Ben regarding 2023 budget.
2. TOH gasoline system is still not up and running. There is a credit card for Exxon in the office; ask Terri or Holly. Have new information on vehicles, old FOBs and old TOH cards ready to give to Mike Verdi.
3. Inspection was done on 254 and 253 Tuesday, July 19th. John Brown has been contacted to put us on his schedule for his inspection of 254 and 253 and for ground ladder inspections.
4. Asked about list of uniform items returned by Peggy and Phil Steiner. Chief Wade said he will give District Secretary the list tomorrow.
5. Gary was here to check the Veeder root - it is now printing properly. He will be here Wednesday or Thursday to work on 255.
6. Received a check from VFIS in the amount of \$78 which is for antenna broken at Commack FD stand-by. Check was deposited and voucher paid to IWT.
7. Hurst Tools were delivered June 23rd, D. Wiener got serial numbers for inventory.
8. Sunshine Fund donations to the Burn Center for Bernie Jaffe and James Wade, brother of Chief Bill Wade. Balance is now \$85.00.
9. George Lee will be here tomorrow to do quarterly audit.
10. Hard copies of PKF audit were given to Ben.
11. Chiefs' helmet shields were received. Chief will give information to D. Wiener for inventory.

District Treasurer:

1. Abstract# 26 dated June 26, 2022 for 27 checks for \$37,158.89. Abstract of bills was presented and approved on motion by Comm. Thompson, seconded by Comm. Naham accepted 5-0 and notarized by the Secretary. Abstract will be attached to minutes and put on website. Signed and notarized abstract is on file in the District Office.
2. Abstract#28 dated July 7, 2022 for 20 checks for \$120,826.14. Abstract of bills was presented and approved on motion by Comm. Pogue- Steiner, seconded by Comm. Thompson accepted 5-0 and notarized by the Secretary. Abstract will be attached to minutes and put on website. Signed and notarized abstract is on file in the District Office.
3. Abstract#30 dated July 21, 2022 for 30 checks for \$31,828.41. Abstract of bills was presented and approved on motion by Comm. Naham, seconded by Comm. Pogue-Steiner accepted 5-0 and notarized by the Secretary. Abstract will be attached to minutes and put on website. Signed and notarized abstract is on file in the District Office.
4. As of tonight's, meeting the bank balances are: General Fund \$214,835.05, Reserve \$1,920,882.18.
5. Tomorrow, Friday, July 22 will transfer \$20,000 from General fund to the Payroll Account.

Asst. District Secretary/Treasurer:

1. Payroll dated June 22 was for \$8,611.74
2. Payroll dated July 6 was for \$9,784.03

3. Payroll dated July 20 was for \$10,038.78. This payroll included holiday pay for July 4th.

District Clerk:

1. Comm. Richter asked to attend webinar NY State was offering regrading Restore NY. This grant is not for Fire District.
2. Working with paid EMTs, going well.

Next Meeting will be held on Thursday, August 18, 2022 at 7:30 PM.

Motion by Comm. Thompson, seconded by Comm. Paz to close meeting at 9:35 PM.

Minutes respectfully submitted by A. Richter, Asst. District Secretary/Treasurer.