

**Minutes of the Regular Meeting of the
Board of Fire Commissioners
Lido and Point Lookout Fire District
Held on May 19, 2022**

*****Minutes Approved*****

Meeting was called to order at 7:30 PM by Chairman Naham

Present: Chairman Naham, Comm. Thompson, Comm. Richter, Comm. Paz, Comm. Pogue-Steiner via phone, T. Ryan Secretary, A. Richter Asst. Secretary and Treasurer, Treasurer Dunham, H. Thompson, Chief Wade and Chief C Guerin

Not Present: Chief Meyers, Chief Neubert

Speakers without appointments: None
Speakers with appointments: Ben DiVenti, Diventi & Lee, CPAs
Daniel Wiener, LOSAP
Ed Haran, LOSAP
Brian Guerin, Social Media
Eric Ari Brown Assemblyman

Minutes of meeting held on April 21 ,2022 were approved on motion by Comm. Thompson and seconded by Comm. Paz Approved 4-0.

Minutes of Executive session held on April 21,2022 were approved on motion by Comm. Richter and seconded by Comm. Thompson Approved 4-0.

Speakers without appointments: (Time allotted three (3) minutes)
None present.

Speakers with appointments:

Ben DiVenti, DiVenti & Lee, CPAs:

1. Financial audit for 2021 will be done shortly. No adjustment is needed. Don't see any issues that will come up.
2. Didn't receive the LIPA pilot, we should be getting in July
3. Payroll departments should be added by next meeting, this will help in financial reporting.
4. Asked Comm. Richter regarding the maintenance increase. The amount will be increasing next month, since we are going to biyearly maintenance.
5. The outside service invoices for Southshore have been reclassified since last meeting.
6. Still no dispatcher service invoice from North Bellmore, Chief's office will look into.
7. Travel and training account has an increase. 1st time in 3 years Chief's office starting going to training again.
8. Payment in the amount of \$190,000 was made for LOSAP. Asked if Board will be making another payment this year? Per the Board depends on the surplus we have once financials are done. At the Budget meeting with discuss LOSAP further.

9. The Board notify accountant that we are currently working on getting a \$100k grant for water rescue team. Depending on grant details we are asking if we can purchase items before and reimburse via the grant.
10. Per Comm. Richter GM should start working on new chief car this week. Payment will within the next month.
11. Per Comm. Richter the new ambulance delivery should be in July.

Dan Wiener, LOSAP

1. Stats handed in to District Office for April.
2. Red alert bill for epcr has been paid on 5/12.
3. Requested to purchase new ID badges for new EMTs. Approved. PO will be issued.
4. Received list from Fire Marshalls regarding homes/business with propane tanks. Board asked Chief's office to find out if we can get list to included location within property.
5. Work with EOS and Dr. N is on track for go live of epcr.
6. Comm. Richter asked if work orders can be emailed to district email. Will look into.
7. Comm. Richter asked for monthly report showing open work orders to be sent to Comm. Richter and District. All work orders also need to be closed in Red Alert with explanation.

Ed Haran- LOSAP

No Report

Brian Guerin, Social Media

No Report

Eric Ari Brown Assemblyman

Newly elected to Assembly. Introduce self to Board and what his platform and goals are. The Board explained District and Departments unique position. The Board also asked if he could look into the upcoming work on Loop Parkway Bridge and bill regarding local pilot funds.

Chief's Report:

Chief Wade:

1. Issued directive on Lithium Ion Battery. Increase fires in NYC due to batteries. Will be priority at drills. Discussion followed.
2. Sent email to companies regarding sexual harassment class. Recommend having the class done during monthly drill meetings. Will send any updates to Comm. Thompson.
3. Crosby hooks and ropes have a 10 year life, will be reaching out to Hi-Tech for quote. Comm. Richter will also do some research.
4. Chief Neubert will be receiving 2 awards from REMSCO. ceremony will be Saturday, May 21 at 9am. Comm. Thompson gave permission to use vans for events.
5. Memorial Day ceremony will be Monday, May 31 at 930am at HQ.
6. July 4th parade will be Monday, July 4 at 10am. Will reach out to NC Police for traffic control. Will be sending invites to battalion and elected officials and community groups. Lunch to follow at ballpark.
7. EPR is the vendor we are using for class A uniforms, had issue with billing, explained to vendor member must have PO to receive items or payment.
8. Asked if PO was issued to Southshore regarding inventory. Per AM Richter PO was sent

- to vendor on 2/17/22 PO#2022-114. Chief will follow up with vendor.
9. Handed in resignation letters for 5 members. Will confirm all inventory is returned and updated in Red Alert.
 10. By-law committee meeting happened and suggested having a monthly meeting going forward. From last meeting had a question on Section H. discussion followed. Board stated again a discussion must be made by next meeting my committee or Board will make the changes.
 11. Received invoice for annual inspection. Gave to Board for approval and payment.
 12. Would like to order new badges for members. Still waiting on quote. Motion by Comm. Thompson to purchase up to \$1000 worth of badges, seconded by Comm. Richter Approved 4-0. AM Richter will issue PO for \$1000 and send to Chief Wade.
 13. Catherine Ann Tubman handed in name change form. Dan Weiner will update in Red Alert and Ed Haran will send LOSAP paperwork.
 14. Is SCBA budgeted for 2022? No maybe for 2023. Comm. Richter will talk to Chief Office on type.
 15. What is the status on generator for Lido Firehouse. Board is currently working on.
 16. Chief Wade and Chief B Guerin attended to FDIC conference. It was a excellent experience. Will have report for next meeting. Comm. Richter asked Chief office to prepare list of classes or conference to attend so we can budget for 2023.
 17. Board would like Department's 2023 budget by June's Meeting.
 18. Board asked for Hose inventory.
 19. Inventory must be done. Chief will work with Dan Weiner.

Chief Neubert (Report given by Comm. Thompson):

1. 2 ESO training was done and training is available online, please reach out to Dr
2. Comm. Richter was very impress with training and system.
3. All EMTs included paid EMTs must be train on system. District EMTs will be paid 3 hours to take class.
4. Working last shift at Winthrop tonight. Will be starting at South Nassau in August.
- 5.

COMMISSIONERS' REPORTS:

Chairman Thompson:

1. Asked if PO for pagers was issued? Yes.
2. Inspection Dinner working with Chief Wade.
3. Thank you to Chief for cleaning out trailer at YOF
4. Question was asked if AED was at Ballpark and would it have helped with call. Not sure about AED but it would not have mattered, call was for a seizure.
5. On March 17 Terri sent email regarding electric bill for ballpark. Did some research and find out the vendor working on park project has been using electric and will send us a check for \$1,541.04.
6. We have 1 paid EMT that is on Military leave and 2 that resigned. Will notify civil service and open lines for hire more EMTs. Looking to hire 10 more to help cover the 7a-7pm Monday-Friday plus weekends for summer. Would like to place ad in Fire News for June, cost of ad is \$475/ Motion by Comm. Thompson second by Comm. Paz Approved 4-0.

Comm. Richter:

1. PO for AEDs issued? Yes.
2. Foam from 253 and 259, can we use for training at fire school? Chief will call school.
3. Working with W. Jaffe on antenna at water tower.
4. 252 will need new laptop.
5. Asked about LB tower ladder. Current unit is out of service and in the process of getting new truck until then we are on automatic response.
6. Working on grant for water rescue program. Need to get quote for jetski and trailer will reach out to Chief J Guerin. Comm Thompson suggested reaching out to Massapequa and Long Beach since they already have a program.
7. Asked Chief's if they heard any feedback about reorganizational of Department? Yes, doesn't like it but something needs to be done.
8. Nice job of cleaning out Chief office at Lido.
9. All purchases must have PO issued. Would like to raise Dr Neubert credit card limit to \$2,500. Motion by Comm. Naham seconded by Comm. Thompson Approved 4-0.
10. 254 has a leak in exhaust system, District mechanic cant do the work because of location, the truck will need to go to exhaust company for 2 days.

Comm. Naham:

1. Will get quote on adding 60 and 40 service at YOF.
2. Annual meetings was great will send information to Board.

Comm. Paz:

No Report

Comm. Pogue- Steiner:

1. Bank reconcile for April was done with no issues.
2. Still waiting on Bank to clear up issue with cashed checks still appearing as outstanding.
3. SAMs issue is still pending, working to get renewed. Because of issue we are still waiting on COVID reimbursement.
4. Attended the conference call regarding EMS billing, doesn't feel it will work for our District. Further discussion will be needed.
5. Will work with Chief Wade regarding SAFER grant.
6. Working with Comm. Thompson and Richter on Homeland Security Grant.
7. Received proposals from new grant company. Motion by Comm. Pogue- Steiner to hire First Responder Grants for annual fee of \$1500 to work on grant projects. Seconded by Comm. Richter Approved 4-0.

District Secretary's Report:

1. AFDSNY Annual Meeting May at Turning Stone Resort, Verona, NY. Comm. Naham attended.
2. Updated contract with TOH for gasoline, there is a credit card for Exxon that they can get from Terri or Holly at the office.
3. AUD (Annual Update Report) is being changed to AFR (Annual Financial Report).
4. DiVenti & Lee and PKF have been informed and received the paperwork on subject from the annual meeting sent to us by Trish, AFDSNY Secretary.
5. Comm. Richter said it will set up inspection of 254 and 253 for August. Then I
6. Will be set up with John Brown, for his inspection of 254 and 253 and for ground ladder I

inspections.

7. New monitors for HQ have been installed.
8. April log sheets were received May 2, 2022.
9. Received check from Radar/Traction in the amount of \$100 from magazine shoot
10. Performed on Lido firehouse property.

District Treasurer's Report:

1. Abstract #18 dated April 28 for 14 checks totaling \$16,430.41. Abstract of bills was presented and approved on motion by Comm. Thompson seconded by Comm. Naham accepted 4-0 and notarized by the Secretary. Abstract will be attached to minutes and put on website. Signed and notarized abstract is on file in the District Office.
2. Abstract #20 dated May 12 for 16 checks totaling \$20,943.60. Abstract of bills was presented and approved on motion by Comm. Richter seconded by Comm. Thompson accepted 4-0 and notarized by the Secretary. Abstract will be attached to minutes and put on website. Signed and notarized abstract is on file in the District Office.
3. Bank balances as of tonight's meeting is Reserve \$1,920,360.74 and General \$395,553.96.
4. The check to Sutphen was issued twice and will need to be voided at bank and QuickBooks.
5. Will transfer \$20,000 from general fund to payroll on Friday, May 20.

Asst. Secretary and Treasurer Report

1. Since the last meeting in May we had 2 payrolls, the payroll amounts are:
Payroll dated April 27, 4/3-4/16 for 342 hours totaling \$9,187.14
Payroll dated May 11, 4/17-4/30 for 285 hours totaling \$10,104.37
As of tonight's meeting, the payroll account balance is \$12,987.69

District Clerk

1. Laptop for 252 should be back from vendor tomorrow, Friday, May 20.
2. Work order for 252 for halogen was sent to Chief Wade.

Next Meeting Regular Board meeting at 7:30PM on June 16, 2022.

Meeting adjourned at 10:23PM on motion by Comm. Paz, seconded by Comm. Thompson. Accepted 4-0.

Minutes respectfully submitted by A. Richter, Asst. District Secretary/Treasurer