

**Minutes of the Regular Meeting of
the Board of Fire Commissioners
Lido and Point Lookout Fire District
Held on January 20, 2022**

*****Minutes Approved*****

Meeting was called to order at 7:31 PM by Vice Chairman Thompson

Present: Comm. Richter (via Teams), Comm. Thompson, Comm. Paz, Comm. Pogue- Steiner, T. Ryan Secretary, A. Richter Asst. Secretary and Treasurer, Treasurer Dunham, H. Thompson, Chief J. Guerin

Not Present: Chairman Naham, Chief Wade, Chief C. Guerin, Brian Guerin, Social Media and Daniel Wiener, LOSAP

Speakers without appointments: None

Speakers with appointments: Ben DiVenti, Diventi & Lee, CPAs
Ed Haran, LOSAP

Minutes of meeting held on December 16, 2021 were approved on motion by Comm. Paz and seconded by Comm. Pogue- Steiner. Approved 3-0.

Executive minutes of meeting held on December 16, 2021 were approved on motion by Comm. Pogue- Steiner and seconded by Comm. Paz Approved 3-0.

Organizational meeting held on January 6, 2022 were approved on motion by Comm. Pogue-Steiner and seconded by Comm. Paz. Approved 3-0.

Speakers without appointments: (Time allotted three (3) minutes)

None present.

Speakers with appointments:

Ben DiVenti, Diventi & Lee, CPAs

1. Handed out the profit and loss statement for 2021, we finished the year in good standing. Discuss followed accounts that had a change from prior year. Before accruals and audit is done the Board ended the year with a surplus of \$52,022.13.
2. George will be at HQ on Friday, 1/21 to complete the 4th qtr audit.
3. Comm. Richter asked that the monthly report be emailed to him prior to the meetings.
4. Comm. Richter thanks Ben and group of all work done during the year.
5. Starting next month until May, will not be attending meeting due to tax season but will be emailing Board reports.

Daniel Wiener, LOSAP (via Comm. Thompson)

1. Will be away till March Meeting.
2. Handed in stats for December. For January and February his daughter will pick up log sheets.

Ed Haran, LOSAP

1. No members turn 65 years old in 2022.
2. Comm. Richter asked that we call insurance company regarding this year invoice.

Brian Guerin, Social Media (via Chief Guerin)

1. All social media sites have good traffic and we are getting a lot of shares.
2. Been posting about alerts, weather events and Department events. Starting shortly are planning membership spotlights.

Chiefs Report:

Chief J. Guerin

1. The 40ft container has been cleaned out, currently working on the 20ft.
2. Emergency lights for 254.
3. 257 will need to be moved inside HQ, will be moving apparatus around, will let Board know once done.
4. Need new soft blocks, Comm. Thompson suggested to reach out to B. Powers.
5. New thermal cameras have been placed in 253,254,259. 255 will be done by Firematic.
6. DEUS will need to be on a Saturday/Sunday we will give dates to vendor. Testing will be done at HQ and we will notify all members.
7. Handed in resignation letter from Rob Prince. We received all equipment back.
8. Before last snowstorm emailed Board regarding house rules for covid, with permission will be sending rules out to all members. Approved by Board.
9. 254 windshield has been fixed and back on full response.
10. Have 6 members that would like to attend the NC training, cost per member is \$25. Motion by Comm. Thompson to approve 10 members to go to training, any more Chief must let Board know. Seconded by Comm. Pogue- Steiner. Approved 3-0.
11. Requesting the purchase of new turn out gear, class a uniforms, helmets, max hoods, gloves. Per Comm. Thompson asked Chief to get pricing for all items and included 10 scott bottles by next meeting.
12. Working with Vinnie to get pricing on new ball hook for the new 256.
13. Researching chainsaw for 254. Should have by next meeting.
14. Would like to purchase hose racks for container at Lido so we can move the hose from Rescue house.
15. Looking to get smoke machine to be used for training.
16. Would like to clean out Rescue house and allowed to donate any items to the Terry Farrell Fund. Approved by Board. Make sure list is given to Dan Weiner to update inventory.
17. Council and members were notify of the 2022 sexual harassment class is now available on training website.
18. Looking to have vendor of Hurst tool battery operated. Will let Board know when demo is if they would like to attend.
19. For the water rescue team, would like to purchase a jet ski and sled since we now have the new pickup truck. Per Comm. Thompson, please have more information for the next meeting.
20. Comm. Richer asked about By-Laws committee, per Chief they are working. Per Comm. Richter must have something by next meeting or the Board will move forward.

21. Comm. Richer asked about general inventory, per Chief companies are still working on inventory. Comm. Richter not happy with answer, Board will consider not to purchase items for companies that don't have inventory done.
22. Comm. Thompson asked about dates to go to Coral House to discuss dinner, will reach out to vendor and get back to Comm. Thompson.
23. FDIC training will be happening by next meeting would like to know if any members are interested in attending. Would be a shame if they miss training.
24. Comm. Thompson stated that we are still waiting on inventory for 2500.
25. At the last Department meetings, they had a protest about LOASP points. Comm. Thompson will discuss in his report.
26. Comm. Thompson asked that Chiefs starts 256 regularly.

Dr. Neubert: (via Comm. Thompson)

1. Requested stand by at Commack on February 5. Ok by Board if we have a crew.
2. Currently working on setting up the new EMT cabinet at Lido.

COMMISSIONERS REPORTS:

Comm. Richter

1. To the Chief, please tell all members the new 256 is gasoline only
2. PL Custom only has vin number for new 252.
3. Would like Terri to make sure the new 256 is added to the TOH for gas purchase.
4. Asked District Clerk to reach out to Cassone to lease and/ purchase price of a new 40ft climate control container. The cost to rent will \$312/month plus one time delivery. Purchase price would be around \$17,900. Board asked about life span of container, will asked vendor. Discussion followed. Motion by Comm. Paz to rent container, seconded by Pouge-Steiner. Approved 3-0.
5. Asked if Dan Weiner can update all members in RedAlert that when they had a call at resident it comes up code 91. We had a member that has a call and the code didn't show up.
6. District EMTs must be told that when ambulance is on a mutual aid, they must go and use the other vehicle. According to Insurance company they are covered in personal car when they are on tour. Comm. Thompson will write up policy and will work with Chief and EMT administer to notify all EMTs.
7. Since we have paid EMT tech we should not have any items that are expired or not reordered and/or restock in vehicles. Comm. Thompson will talk Jon Harber.

Comm. Paz

1. All overhead doors have been serviced. The overhead door by 253 needs to have electric work done once done vendor can come back and finish work.
2. Plumbing issue at HQ is still being worked on. Vendor believes there is a blockage thinks its in storage room. Will let Chief know when work will be done.

Comm. Naham (via Comm. Thompson)

1. Power for trailer has been disconnected and lock on container has been changed back.
2. Installed lock on lights at Ye Olde Firehouse Lot.
3. Front windows at Lido need to be replaced, received quote for \$1400. Comm. Thompson will ask Comm. Naham to get more information.

Comm. Thompson

1. Thank you to Comm. Pouge-Steiner and family for allowing us to use house for drill.
2. Thank you to everyone for following all covid rules
3. Gave LENS reports to District Secretary.
4. D. Nelson was sworn on January 9 by Comm. Pouge-Steiner.
5. Sexual harassment on training website, asked that all Board and Chief lead by example and complete class asap.
6. Work shirts for District employees have been received and handed out to all employees.
7. Working with Civil Service to hire more EMTs. Went to NC Civil service today to hand in applications for 2 applicants.
8. Will be taking the Commissioner class on April 6 in Massapequa.
9. Still need to have keys made for HQ and Lido. Will talk to Island Tech regarding ID/Key cards.
10. Since the fire house was closed for the last 2 weeks in December due to Covid the Board has decided to give each member 2.5 points. Dan Weiner will update LOSAP.
11. Reviewed active roster with members who have taken a physical in the last 2 years. Would like to work with Chief to clean up list.
12. Received email from Civic Association asking if the District would like to be part of a new social media alert system and pay for a portion. After discussion, the District is not allowed by law, Comm. Thompson will reply.

Comm. Pogue- Steiner

1. December bank rec has been done all accounts are reconciled. All checks from 2021 have been cashed.
2. Had a meeting with Chief to discuss SAFER Grant committee.
3. Working with Grant Guys on hose reimbursements. We have about \$5000 left on grant, asked Chief to call South Shore to purchase hose.
4. We are now in good standing with SAMS and Comm. Pouge-Steiner is now the administrator.
5. When bad weather is on the scheduled fogging day, no fogging will be done until the next day. All members will be advised.

District Secretary Report:

1. Received Certificate of Title for new 256.
2. Lido ambulance phone will need to be changed in June. Sprint is now T-Mobile. Comm. Richter is looking into this.
3. Pat O'Neill said he is waiting for one more statement and then will give Department information to Ben DiVenti.
4. Asked Chief if Pat O'Neill give Department tax exempt forms to all vendors (especially for food). Chief will check this.
5. George Lee will be here tomorrow to do 4th quarter audit.
6. Gary installed the AIMs on 255 and fixed Veederroot
7. Oaths of Office will be sent to Kate Murray at TOH
8. Paul Grim had 43 Regent projects scheduled for today and Lido and Greenway. Due to the weather, they will be done tomorrow.
9. Jamaica Ash account is up to date.
10. Received letter from Motorola about a check or credit from 2016. I have been in contact

with them and awaiting a response.

11. Getting caught up with Civil Service. 2021 is almost complete, the next step will be the January 2022 salaries.
12. E-Z Pass must be straightened out. We are being billed for Chief Wade's trips when booth does not read his personal E-Z pass in the windshield.
13. Ambulance Certificate expires 2/28/2022. Chief Neubert is working on this.

District Treasurer:

1. Abstract# 52 dated December 23, 2021 for 36 checks for \$124,527.75. Abstract of bills was presented and approved on motion by Comm. Thompson, seconded by Comm. Paz accepted 3-0 and notarized by the Secretary. Abstract will be attached to minutes and put on website. Signed and notarized abstract is on file in the District Office.
2. Abstract # 2 dated January 6, 2022 for 13 checks for \$31,234.36. Abstract of bills was presented and approved on motion by Comm. Pogue- Steiner, seconded by Comm. Paz accepted 3-0 and notarized by the Secretary. Abstract will be attached to minutes and put on website. Signed and notarized abstract is on file in the District Office.
3. Abstract #4 dated January 20, 2022 for 18 checks for \$24,255.59. Abstract of bills was presented and approved on motion by Comm. Pogue- Steiner, seconded by Comm. Thompson accepted 3-0 and notarized by the Secretary. Abstract will be attached to minutes and put on website. Signed and notarized abstract is on file in the District Office.
4. After tonight's bills the bank balances are Capital Reserve \$1,719,409.06 and General \$110,670.11.
5. At the organizational meeting held on January 6, 2022 the Board approved the transfer of \$200,000 from Capital Reserve to General fund of \$150,000 and \$50,000 to the payroll account. The transfer was done on January 10, 2022.
6. All checks from 2021 have been cashed.
7. Comm. Richter asked about the Reimbursement from Nassau County for the SCBA in the amount of \$80k. Per Treasurer, she will follow up with County.

Asst. District Secretary/Treasurer:

1. Payroll dated December 22, 2021 was for 297 hours and \$7,782.20.
2. Payroll dated January 2, 2022 was for 329 hours and \$8,831.95.
3. Payroll dated January 19, 2022 was for 305 hours and \$8,531.49.
4. Bank balance as of today is \$42,579.92.
5. Will setup time with Ben DiVenti to set up department accounts in Paychexs.
6. Will setup time with Holly to go over the EPO in QuickBooks.
7. Will setup time with Patti to go over payroll system.
8. W2 and 1099 for 2021 have been received and given out to all employees. They are also available on Paychex website for employees to download.

District Clerk:

1. We need to purchase more fogger solutions. Last time we order 15 cases and that lasted almost a year. The cost is \$6,825.12, motion by Comm. Pogue- Steiner, seconded by Comm. Paz 3-0.
2. Received ID cards for EMTs and purchased ID badge holders.
3. Received email back from Federal Surplus Program about reapplied.

4. Received letter from EMT J. Warner that is happy working for our EMT program and hopes to help grow the program.

Next Meeting will be held on Thursday, February 17, 2022 at 7:30 PM.

Motion by Comm. Pogue- Steiner, seconded by Comm. Paz to close meeting at 9:10 PM.

Minutes respectfully submitted by A. Richter, Asst. District Secretary/Treasurer.