

**Minutes of the Regular Meeting of the
Board of Fire Commissioners
Lido and Point Lookout Fire District
Held April 17, 2013**

*****Approved Minutes*****

Meeting was called to order at 7:30 p.m. by Chairman Manning

Present: Comm. Manning, Comm. Weitz, Comm. Thompson, Comm. Paz, Chief Guerin, Chief Walsh, Chief Wiener, District Treasurer Kelly Fitzsimons, and District Secretary Terri Ryan.

Not Present: Comm. Richter, Out of town.

Speakers without appointments: None present

Speakers with appointments: Ben DiVenti, DiVenti & Lee, CPAs
Dan Wiener, LOSAP Statistician
Harold Wondsel, LOSAP Administrator
Meghan Collins, Installation Dinner Committee

Minutes of meeting held April 3, 2013, were approved on Motion by Comm. Thompson, seconded by Comm. Paz. Accepted 4-0.

Minutes of Executive Session held April 3, 2013, were approved on Motion by Comm. Thompson, seconded by Comm. Paz. Accepted 4-0.

Communications:

1. Six (6) Tri-Party Collateral Agreement Statements from Bank of New York.

Speakers without appointments: (Time allotted three (3) minutes)

None present.

Speakers with appointments:

Ben DiVenti, DiVenti & Lee, CPAs

1. Discussion of hurricane Sandy expenses and reimbursements.
2. Discussion of Capital Reserve Accounts, our surplus will be approximately \$2,700.
3. The AUD report should be completed next week and 2012 will be able to be put to rest.
4. District Secretary asked about 1st quarter audit. A card with appointment date should be received soon.

Dan Wiener, LOSAP Statistician

1. Thanked the Board. Said he enjoyed working with them.

Harold Wondsel, LOSAP Administrator

1. Still have to give out ten sets of By-Laws to give out.

Meghan Collins, Installation Dinner Committee

1. This year there will be a smaller program, which will be lower in cost. We cannot find a printer who can do the type of program we usually have in such a short time. We will not have the Department 2nd Asst. Chief's info until after the run-off tomorrow night.
2. Comm. Weitz asked what a Class A uniform consists of. Discussion followed. It was stated that a regulation Class A uniform be worn. If members wish to wear a different color tie, they can change ties after the swearing in ceremony.

3. Regarding expenditures, we have spoken with the florist who will keep costs at about \$50.00 per centerpiece. Asked about presentation flowers and the fact that there may be more female politicians this year. The presentation flowers are about \$30 each. The Board approved purchase of the about mentioned flowers.
4. We hired a new DJ this year who is a little cheaper. We have a mixed membership, so we need to have a better mix of music than we had last year.
5. Comm. Thompson stated the Baldwin Fire Department has been contacted and we will be using their bus and will have one trip to the Sands and two trips back.
6. Comm. Thompson stated that no one should contact vendors about the installation dinner without checking with Meghan or himself first.
7. We should be collecting money tonight from Department members who have not made their points and want to attend the dinner.
8. The member year's of service list has been updated.
9. Meghan thanked the Board for making our dinner such a nice celebration for the Department.

Chief's Report:

1. Presented a letter from Bill Dara Sr. about what happened when he was pulling 255 out of the firehouse on April 6, 2013. Discussion followed.
2. We need helmet shields for 2501, and the Captains of Lido Co. and Co. 1.
3. We need to order a badge for the Rabbi.
4. We need Ex-Captain's badge for Fire Police.
5. Need work on Training Center to re-certify the bail out system, need a smaller window. Will discuss at next meeting.
6. Discussion of Memorial Day Breakfast. Will have answer at next meeting.

COMMISSIONERS' REPORTS:

Comm. Manning:

1. Mentioned apparatus and equipment being damaged and not being reported. Discussion followed. Members must be more responsible regarding the damaging of apparatus and equipment belonging to the District, damage and/or accidents of any kind must be reported at once.

Comm. Paz:

1. 253 has been set up for the diesel fuel system. 255 and 259 will be fully set up this week.
2. Gary from Fuel Master will come back to do programming.
3. There will also be a diagnostic check done because there is a problem with the time recorded and the actual time of fueling and also a problem with the measurement of the tank and fuel remaining.
4. Reported that the cover over the shut-off has been broken. The vendor will have to be contacted.
5. Received completion certificate for Commissioner's Training on Saturday, April 6, 2013.

Comm. Thompson:

1. Department run off election is all set up. Warren did a great job.
2. Discussion of water rescue equipment. Motion to purchase water rescue equipment as presented on paper to the Board for a total cost \$2,958 by Comm. Weitz. Seconded by Comm. Paz. Accepted 4-0.
3. New 2571 has been delivered, insured, and registered with DMV.
4. New 2500 and 2501 should be delivered within the next two weeks.
5. Turned in Chief Walsh's report from the Hurricane Conference.

6. Administrative costs have been submitted to FEMA.
7. RAD 57 loss was been reported to the insurance company and we have received \$3,500. We will be receiving a training video with the RAD 57.
8. Discussion of the State Assn of Fire Districts meeting in Saratoga Springs. They may want someone to be present for the election of officers.
9. Spoke to Heather Senti about our keeping the car which was loaned to us until the end of June. Her response was just thank you.
10. Think the problem with the cesspool has been straightened out. City Wide and MacDonald Plumbing were both here this week.
11. We have inspected the spot at the Nike Base where LBSD has given us permission to put the POD with emergency equipment.

Comm. Weitz:

1. Discussion of VHB Contract Amendment. There will be an additional \$3,000.00 expense. Motion by Comm. Weitz to accept the VHB Contract for an additional approximate \$3,000.00 as written. Seconded by Comm. Paz. Accepted 4-0.
2. Discussed the lighting, radios and lettering for the new Chief's cars and van. Would like to add the option to upgrade to the next generation radio. Will send out specs to three vendors.
3. We have sent one of the Zoll units and one charger out for service. We have new batteries for each. We will have to purchase a new battery charger for the older unit as they no longer make the older charger.
4. The present emergency phone in front of HQ is not compatible with the voltage in the FIOS lines. A new phone has been ordered.
5. Discussed removing several of the phone numbers from bill as they are no longer necessary.
6. Chief Wiener asked about a new computer for the Chiefs' office. The one they have has crashed. Comm. Weitz will work with the Chiefs to get a new computer.
7. The only Class A firefighter without gear is Matt Thompson. Motion by Comm. Weitz to purchase turnout coat and pants for Matt Thompson. Seconded by Comm. Paz. Accepted 4-0.

District Secretary's Report:

1. Discussion. It was decided to use paper ballots for the Special Election.
2. Reported that March PCR's were sent to REMSCO April 5, 2013.
3. Certificates were received for Chief Jim Walsh and FF Ed Haran for the Hurricane Conference. Copies of Certificates have been sent to Chief Andrew Dickinson at OFPC.
4. Received "Hazardous Materials First Responder Operations" 16 hours of instruction certificate for Josh Riskin.
5. Received check #2215 back from South Shore. It was a duplicate payment for check #2206 in the amount of \$547.20.
6. Refund check received from the US Treasury in the amount of \$396.54. Refund of overpayment of taxes.
7. EH Haines Electric bills from 2010 sent to us in 2011 for \$3,804.00 has been settled for \$1,902.00. Letter and General Release are in the file.
8. School Board election will be Tuesday, May 21 at HQ 6:30 am to 10:00 pm. We will need the use of a refrigerator to store food for people working the election. Comm. Manning asked that we contact Company 1 about the use of their refrigerator.

District Treasurer's Report:

1. Bank reconciliation for Chase checking account was performed for period ending March 29, 2013. The account is fully reconciled.
2. After bills tonight, balance in checking is \$145,678.09.
3. First National Bank of Long Island will set up on-line access as soon as they receive the correct ID# for the Department.
4. Discussion of interest rates.

Abstract of bills was presented and approved on motion by the Comm. Weitz, seconded by Comm. Thompson, accepted 4-0 and notarized by the District Secretary. Abstract will be attached to file copy of minutes.

Meeting adjourned at 8:37 p.m. on motion by Comm. Thompson, seconded by Comm. Paz. Accepted 4-0.

Next Meeting Date: May 1, 2013

Scheduled for next regular meeting: Nothing scheduled at this time.

Minutes respectfully submitted by T. Ryan