

**Minutes of the Regular Meeting of the
Board of Fire Commissioners Lido
and Point Lookout Fire District Held
November 15, 2016**

*****Approved Minutes*****

Meeting was called to order at 7:30 p.m. by Chairman Thompson

Present: Comm. Thompson, Comm. Paz, Comm. Weitz, Comm. Richter, Chief Wiener, Chief Siegelman, District Treasurer Dunham and District Secretary Ryan.

Not Present: Comm. Naham, Chief Guerin

Speakers without appointments: None present

Speakers with appointments: Ben DiVenti, DiVenti & Lee CPAs
Joe Mortimer, Blanchfield, Meyer, et al

Minutes of meeting held November 1, 2016, were approved on Motion by Comm. Weitz, seconded by Comm. Paz. Accepted 4-0.

Speakers without appointments: (Time allotted three (3) minutes) None present

Speakers with appointments:
Ben DiVenti, DiVenti & Lee, CPAs

1. Presented paperwork showing where we stand at this point. Before the Treasurer transferred \$57,027.26 to the capital reserve account, the balance was \$204,000. After the estimated expenses until the end of the year, we should be left with \$59,000. Went over expenses stating that gasoline, for instance, is down because the cost per gallon has come down. Asked if the Board knows of any large expenses before the end of the year. Was told none are expected. Supply costs are less than last year. Asked about New Era Iron Works; was told they have no open invoices. Asked if there will be any outside legal expenses. Was told there will be some. Asked about outside services listed in General Ledger. Something happened in QuickBooks with the General Ledger.
2. Received an e-mail from NYS regarding the 2017 Budget. Information was sent to them. Don't foresee any problem. Nothing else out of the ordinary.
3. Comm. Richter asked about ordering turnout gear. Was told that ten sets have been ordered and should be in soon. Boots have already been delivered.
4. Discussion of Scott bottles. Comm. Richter stated that the core number of bottles we need is 150, and this core number should be maintained at all times. We are, however, down 25 bottles at this point. Scott bottles are taken out of service 15 years after the manufacture date.

5. Joe Mortimer of Blanchfield was introduced to the Board. Comm. Richter asked why it has taken so long to get the Annual Audit ready to be filed with the State. Discussion followed between Joe Mortimer, Ben DiVenti and the Board. Moving forward how do we avoid this delay. The AUD report is to be done by April 30th. Ben stated that they will try to have everything ready for Blanchfield by the time the AUD Report is done. Blanchfield will try to be ready earlier. By the second week in June the Board will meet with DiVenti and Blanchfield. Joe said they need the Representation Letter signed and returned and then the annual audit will be filed.

Chief's Report:

1. All gear has been returned from Minerva and put into service. Gave the District Secretary the authorization forms for cleaning of the pairs of gear which were over ten years old. Comm. Weitz asked about the heavy concentration of oil on the gear this year. Was told that the later in the year FSA is attended, the heavier the oil concentration.
2. Stated the DMV Registration for 258 will expire at the end of December. District Secretary stated that she has already mailed in the renewal form.
3. Provided Comm. Weitz with analytical information for grant submission which was not the norm for RedAlert.
4. The equipment for the Forestry grant has been received and inventoried. We are now awaiting the inspection by a Forest Ranger before it can be distributed.
5. Asked the remediation of the mold at Lido. Comm. Richter responded that the mold has been removed and Comm. Naham is contacting contractors to do the closing up of the wall. The mold is in one area. The windows will have to come out and the A/C will have to be re-sealed. Whatever pointing has to be done should be done when we enlarge the overhead door opening for the new 258.
6. On the Signal 8 earlier, Firecom had an issue. They do not have a procedure to notify 650 as an automatic backup if they are unable to tone us out. Therefore, we are putting a letter together to put it in our procedure to automatically notify 650.
7. Submitted an Explorer application for Christian Ares of Belmont Ave., Long Beach. Motion by Comm. Thompson to accept the application and have the District Secretary issue a voucher for an Explorer Physical. Seconded by Comm. Paz. Accepted 4-0.
8. Asked about BBQ in back of HQ. Comm. Paz stated that it is all hooked up.
9. 253 is going for a re-pump test tomorrow. 255 and 259 are going for their pump tests on December 7 and 14.
10. We received a letter from REMSCO regarding our narcotics license. Comm. Weitz stated that Comm. Thompson was working on this project. Comm. Thompson said he will take care of this tomorrow.
11. Comm. Richter asked if the Chief had spoken with Vinnie about the brakes on 258. Reported that Vinnie looked at it, ut could not find anything wrong.
12. Comm. Richter asked about generator on 253. If Vinnie cannot find anything, it will have to go to Nassau Fire.
13. Comm. Thompson asked the Chief to speak with Vinnie about 2571 so that it will be ready to make the trip to Walter Reed.
14. Comm. Richter said he got an e-mail from Craig Craft regarding Solomander training. Asked if the Chief knows about this. Will send to the Chief.

COMMISSIONERS'

REPORTS: Comm. Paz:

1. Nothing further to report.

Comm. Richter:

1. Tonight's abstract has two bills for 253. One was for the PM and one for the breakdown at FSA which was traced back to relays that were rusted away. Vinnie got out there, Deirdre was a help and FSA let us leave the truck out there locked up overnight.
2. Frank Relf is working on HQ. He is on vacation right now. Will speak with him when he gets back.

Comm. Thompson:

1. Had an informal QA/QI meeting with Dr. Gardyn last night and he also spoke about nutrition. Seventeen members attended. Dr. Gardyn also spoke of mask fit testing for face masks when working on ambulances. Will get more information and bring to the Board. Dr. Gardyn feels that all EMTs and chauffeurs should have the masks.
2. Will try to set up a meeting with Bob Guido for Monday afternoon.
3. Received a call from the LBCSD. Mr. Weiss and Stu Mininsky would like to have a meeting with us regarding our letter about property.
4. Will send an updated list of 2016 physicals not taken.

Comm. Weitz:

1. The 2016 Assistance to Firefighters grant was submitted today. The equipment total is \$396,865.00. Hopefully we will be awarded this grant. Interestingly, SCBAs are PPE but rip packs are equipment and therefore are not in the application. Chief Wiener asked what was the equipment being requested in the AFG grant. It was stated that it is for replacements of 20 eleven year old SCBAs, 23 nineteen year old SCBAs and bottles, 35 face pieces.
2. Took a look at our purchasing policy. It is not clear. It says for \$5,000 we need an oral quote or a written quote. The quote that was given at the last meeting was just a list, not a quote. A quote is something that a vendor gives. Rather than having a problem with reimbursement, the vendor should be called and asked to give us a written quote on their letter head. We have some time. Discussion followed. We should get written quotes from all vendors that we contacted.
3. Comm. Richter asked a question about the turnout gear ten year rule. Comm. Weitz responded that we are not an NFPA state and therefore can keep gear in service beyond ten years. Comm. Weitz commented that the older gear was tan; discussion followed and it was agreed that the gear was black; we do not have anytan gear.
4. Started looking at the \$100,000 grant that we are getting from NYS. I will get back to this next week. We are going to need certain things. Will have a check list at the next meeting.

District Secretary's Report:

1. October PCR's were sent to REMSCO on November 8, 2016.
2. Check received from NC in the amount of \$202,000.00 for grant #CFCE1500002601 on 11/7/2016 and deposited in the District general account the same day.
3. Bank reconciliation for FNBLI checking account was performed for period ending October 31, 2016. The account is fully reconciled.
4. Ira spoke with Moses. We are being sent a corrected report for training center certification.

5. NCAFD Meeting this Friday, November 18th at Elmont FD, 95 Lehrer Ave.
6. So. Shore wants to know if we want hoses cut into 15' pieces. Chief said they will check on this.
7. Board of Electors for the December 13, 2016 election will be Chairman Donna Walsh, Andrea Richter, Diane O'Neill, Anne Haran, Liz Murdy and Linda Murphy. Electors will each be paid \$50.00 for the day.

District Treasurer's Report:

1. On tonight's abstract, there are 33 checks for payment totaling \$42,100.96.
2. After bills tonight, balance in checking is \$257,468.28. (This includes the \$202,000 from NC Grant for radios.)
3. The balance in the capital reserve account is \$1,027,425.22.
4. A transfer of \$57,027.26 from the general account to the Capital Reserve account was made after the calculations in #2 and #3 of this report.

Abstract of bills was presented and approved on motion by the Comm. Weitz, seconded by Comm. Paz, accepted 4-0 and notarized by the District Secretary. Abstract will be attached to minutes and put on website.

Meeting adjourned at 8:33 p.m. on motion by Comm. Weitz, seconded by Comm. Paz.
Accepted 4-0.

Next Meeting Date: December 6, 2016

Scheduled for next regular meeting: Nothing scheduled at this time.

Minutes respectfully submitted by District Secretary, Terri Ryan

LIDO AND POINT LOOKOUT FIRE DISTRICT

Abstract Week Number: 46 – November 15, 2016

APPROVAL OF RESOLUTION REGARDING AUTHORIZATION FOR THE PAYMENT OF CLAIMS:

NOW, THEREFORE, BE IT RESOLVED, that the Lido and Point Lookout Board of Fire Commissioners, having audited the itemized vouchers for the following claims against the Fire District, orders the payment thereof by the Fire District Treasurer in the amounts allowed:

Date	Type	Name	Memo/Description	Amount
11/12/2016	Check	Integrated Wireless Technologies, LLC	Invoice # 642412	-300.00
	951		Invoice # 642412	300.00
11/12/2016	Check	Bel-Mar Oil Company Inc		-861.00
	952		Diesel Delivery	861.00
11/12/2016	Check	Z BEST MAINTENANCE	October '16	-1,200.00
	953		Monthly Cleaning - October 16	1,200.00
11/12/2016	Check	Salerno Brokerage Corp.	Package Policy - Installment - Invoice #40752	16,549.00
	954		Package Policy - Installment - Invoice #40752	16,549.00
11/12/2016	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11366	-234.19
	955		Invoice # 11366 - 2008 Chevy Van - 257 PM	234.19
11/12/2016	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11367	-877.10
	956		Invoice # 11367 - 1989 Hahn Pumper - 259 - PM	877.10
11/12/2016	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11368	-920.12
	957		Invoice # 11368 - 1996 Spartan RDM Pumper 255- PM	920.12
11/12/2016	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11369	-1,001.00
	958		Invoice # 13369 - 2008 Sutphen Pumper - 253 - EM	1,001.00
11/12/2016	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11370	-1,094.60
	959		Invoice # 13370 - 2008 Sutphen Pumper - 253 - PM	1,094.60
11/12/2016	Check	VERIZON	Acct. # 858560237 - 432-6687	-17.71
	960		Acct. # 858560237 - 432-6687 - Chiefs' Long Distance	17.71
11/12/2016	Check	VERIZON	Acct. # 682237326-00001	-666.51
	961		Acct. # 682237326-00001	666.51
11/12/2016	Check	VERIZON	Acct. # 516 432 6636 872 27 7	-312.38
	962		Acct. # 516 432 6636 872 27 7	312.38

33 Checks to be Printed for a Total of \$42,100.96

LIDO AND POINT LOOKOUT FIRE DISTRICT

Abstract Week Number: 46 – November 15, 2016

11/12/2016	Check	VERIZON	Acct. # 516 432 7750 159 27 7	-47.34
	963		Acct. # 516 432 7750 159 27 7	47.34
11/12/2016	Check	VERIZON	Acct. #516 432 6687 787 27 5	-413.76
	964		Acct. #516 432 6687 787 27 5	413.76
11/12/2016	Check	AT&T MOBILITY	Acct # 287266546379	-110.00
	965		Acct # 287266546379	110.00
11/12/2016	Check	AT&T MOBILITY	Acct # 287023569259	-38.97
	966		Acct # 287023569259	38.97
11/12/2016	Check	Optimum	Account # 07858-260309-02-4	-110.69
	967		Acct. # 07858-260309-02-4	110.69
11/12/2016	Check	Optimum	Acct. # 0788-495968-01-7 HQ	-144.85
	968		Acct. # 0788-495968-01-7 HQ	144.85
11/12/2016	Check	XEROX CORP	Inv.#086584779	-65.00
	969		Monthly Maintenance 2016 - September - Inv.#086584779	65.00
11/12/2016	Check	Multi-Media Communications	Invoice 101002603-1	-324.00
	970		Invoice 101002603-1 - Replace defective part	324.00
11/12/2016	Check	DiVenti & Lee CPA's P.C.	Invoice # 11213bb	-500.00
	971		Invoice # 11213bb - Quarterly Payroll Tax Service	500.00
11/12/2016	Check	M.A.J. Landscaping	Rescue CleanUp	-200.00
	972		Rescue Property - CleanUp	200.00
11/12/2016	Check	Integrated Wireless Technologies, LLC	Invoice # 82728	-720.00
	973		Invoice # 82728 - Batteries (3)	720.00
11/12/2016	Check	Minerva Cleaners	Invoice# 500-30	-2,910.15
	974		Cleaning, Inspection and Repairs of Bunker Gear	2,910.15
11/12/2016	Check	Minerva Cleaners	Invoice# 500-31	-2,469.15
	975		Cleaning, Inspection and Repairs of Bunker Gear	2,469.15
11/12/2016	Check	PSEG	Customer ID: 0715-0017-32-0	-2,689.95
	976			

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LIDO AND POINT LOOKOUT FIRE DISTRICT

Abstract Week Number: 46 – November 15, 2016

			Customer ID 0715-0017-32-0	2,689.95
11/12/2016	Check 977	New York State Insurance Fund Worker's Compensation	Policy # H 481 992-6 Insurance - Workers' Compensation Policy # H 481 992-6 Installment 9 of 9	-3,942.07 3,942.07
11/12/2016	Check 978	ISLAND TECH SERVICES, LLC	Invoice # ITS18377 Invoice # ITS18377 - Lido - Install Hot Spot	-375.00 375.00
11/12/2016	Check 979	MEDPRO	Inv.# 10062016-13 Thin Hose STRYKER POWER PRO - Inv.# 10062016-13	-145.00 145.00
11/12/2016	Check 980	DAN WIENER	35 Hours L.O.S.A.P - 35 Hours	-875.00 875.00
11/12/2016	Check 981	Patricia Dunham	District Treasurer 10/27/16-11/07/16 District Treasurer 10/27/16-11/07/16 - 10.5 hours District Treasurer Payroll Taxes Withheld - 10/27/16-11/07/16 (P.Dunham)	-289.25 315.00 25.75
11/12/2016	Check 982	LIDO ENGINE CO	Replacement Check # 877 - Reimbursement Ambulance Supplies 258 Replacement Check # 877- dated 9/30/16 - Reimbursement Ambulance Supplies 258	-77.43 77.43
11/25/2016	Check 983	TERRI RYAN	District Secretary - 11/14/16-11/25/16 District Secretary - 11/14/16-11/25/16 District Secretary - 11/14/16-11/25/16 - Withholding Taxes	-1,619.74 2,174.13 554.39
33 Check to Be Printed for a Total of \$42,100.96				

Commissioner Weitz made the motion; the motion was seconded by Commissioner Paz. Approved: 4:0 at a duly constituted meeting of the Board of Fire Commissioners on November 15, 2016.


Charles Thompson, Chairman

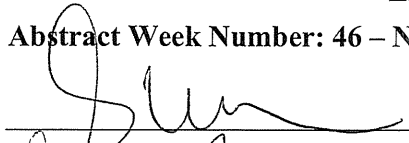

Jack Paz, Vice-Chairman

Greg Naham, Commissioner

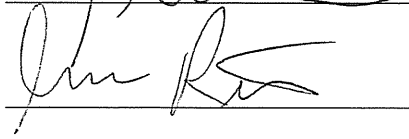
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LIDO AND POINT LOOKOUT FIRE DISTRICT

Abstract Week Number: 46 – November 15, 2016



Steven Weitz, Commissioner



Andrew Richter, Commissioner

STATE OF NEW YORK
COUNTY OF NASSAU

On the 15 day of November in the year 2016 before me, the undersigned, personally appeared personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity (ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public's Signature: Theresa E Ryan Printed Name: THERESA E RYAN My Commission Expires: 6/2/17

THERESA E. RYAN
Notary Public, State of New York
No. 01RY5078996
Qualified in Nassau County
Commission Expires June 2, 2017