

**Minutes of the Regular Meeting of the
Board of Fire Commissioners
Lido and Point Lookout Fire District
Held May 15, 2018**

*****Approved Minutes*****

Meeting was called to order at 7:30 p.m. by Vice-Chairman Weitz

Present: Comm. Weitz, Comm. Richter, Comm. Thompson, Comm. Paz, Chief B. Guerin, Chief Siegelman, Chief J. Guerin, District Treasurer Dunham and District Secretary Ryan.

Not Present: Comm. Naham, Albany with AFDNYS

Speakers without appointments: None present

Speakers with appointments: Ben DiVenti, DiVenti & Lee CPAs

Minutes of meeting held May 1, 2018, were approved on Motion by Comm. Thompson, seconded by Comm. Paz. Accepted 4-0.

Speakers without appointments: (Time allotted three (3) minutes)

None present.

Speakers with appointments:

Ben DiVenti & Lee CPAs:

1. AUD Report filed on time with the State. Ben will send us a copy.
2. 2019 Budget meeting scheduled for Thursday, August 2, 2018 at 10:00 am in HQ with the Board and Ben.
3. Presented Balance Sheet. Balance in the Reserve Fund is \$857,160. On page 2 the Capital Reserve it is listed at \$1,449,449. We need to move monies to proper categories regarding capital reserve and general accounts. Money has to be moved from CR apparatus to the general fund for the new ambulance (to be replaced when money is received from NC for grant); up to \$800,000 has been allocated for the roof project from CR B&G. Some money has been moved from CR B&G for building project (\$150,462.900). Another \$152,637.24 can be moved. (Latest change orders will be sent to Ben). \$100,000 was transferred from CR to general fund on January 2, 2018; another \$50,000 was transferred on February 20th. We will pay back the TAN with interest.
4. Asked about Air Purifiers general repair for \$2,540. Was told the Nederman System had to be upgraded to fit the new ambulance. This is an upgrade to the Lido building. (3410.23b-District Building outlay).
5. Discussion of communications. Comm. Weitz stated that Verizon does not have a government account for the internet. He is setting up a meeting with a Verizon representative and will update Ben after meeting.
6. Asked about the Blanchfield audit. District Secretary contacted them and they will be here on May 23rd.
7. By the July meeting, the Board should have the projected expenses for the rest of the year to get ready for the August 2 pre-budget meeting.

Chief's Report:

1. New hose is in service. Comm. Weitz asked about old hose. Was told we have about 150' of vinyl hose.

2. So. Shore picked up 3 lengths of hose with nozzles which have to be replaced.
3. Back flushing was done on all engines. Pump tests are scheduled at FSA: 255 tonight; 253 on May 16 and 259 on May 17.
4. Request to stand-by at Locust Valley on June 16. Okayed.
5. LB hosting the Pride event June 8 to 10. We will have crews standing by here in case.
6. New Memorial plaque has been put up. Spoke with Comm. Naham and Don Kelly regarding the ceremony for Memorial Day.
7. Concerned about us taking measurements for the flag pole at YOF site. Would prefer getting the fabricator who did work at HQ to come down and do the measurement. That is what will be done.
8. Critique on 68 Mineola Ave. fire was held tonight. There were no major injuries, no equipment damage. Everyone performed well. Comm. Thompson thanked all especially Chiefs Jared Siegelman and James Guerin.
9. Asked Comm. Thompson about warranty on bags for ambulances. Said he is working on it.
10. Told Comm. Weitz that the quote received for the bracket for window at training center is \$215. Motion by Comm. Richter to get new bracket for training center window At a cost of \$215, seconded by Comm. Weitz. Accepted 4-0.
11. Presented resignation letter from Peter C. Meyer, Jr. effective May 8, 2018 at midnight.
12. Thanked the Board for the Dinner. Everyone had a nice time. It was a really good night. Maybe we can do an after action report.
13. Thanked Comm. Weitz for the pictures taken at the dinner.
14. Comm. Richter stated that he went by the site of the fire. Complimented the guys that there was not a large amount of broken glass; was attacked in a very professional way. However, it was noticed that there is a hole under the hydrant and asked if it was reported to TOH Water. Was told no. Asked the District Secretary to report this.
15. Comm. Richter asked for an update on the fly car for EMS. The Chief reported that they had a good response and would like to implement this by Memorial weekend.
16. Comm. Richter spoke about the yellow lights on the valves on the pump panel on 253. Got a quote from Vinnie for the repair which is about \$2,200. Will speak with Vinnie again, however, the repair must be done to be compliant with rules. Discussion followed.
17. Comm. Richter spoke about the policy for on-line training. Thinks it is a little complex. Thinks it should simply state that if a member wishes to take on line courses, they would first have to be cleared by the Chief. Put something together, short and sweet. Discussion followed. Will have to check that training is drills and courses together. We will need to check this with Joe Frank.
18. Comm. Weitz - to the Chief - stated that when a policy is made up to try to have all the questions of the policy answered in the four corners of the page without ambiguity, in sixth grade declarative sentences which do not mix up terms. In that way people can be held accountable.
19. Comm. Weitz asked if the yellow multi gas meters are working out. Was told yes and Chief would like two more; for 253 and 254. When the open item was discovered, Comm. Weitz contacted Ralph LaGuardia. In the new ambulance, MSAX4 was specked out. Discussion followed. Motion by Comm. Richter to purchase two yellow multi gas meters at a cost of approximately \$200 each. Seconded by Comm. Weitz. Accepted 4-0.
20. Comm. Weitz spoke about EPI pens and stated that he would like Chief Neubert to evaluate the EPI check and inject because, rather than \$400 a unit it is about \$41 a unit. Chief voiced his concerns regarding our members having to give an injection rather than just using the EPI pen. Will look into this again in about 9 months.

21. Comm. Weitz asked about how we are doing on the BLS12 lead. Chief will speak with Chief Neubert about having a formal training.
22. Comm. Weitz stated that there was a RedAlert issue today. The issue was between Alpine software and FireCom. Alpine is working on this.
23. Comm. Weitz stated that Joe Frank has the application for the \$100,000 grant for the pumper and Ben DiVenti will give him any information he needs. Comm. Richter said he would like to take 253 down to Lido with the Chief to check how 253 fits into Lido and maybe shorten up specs a little.
24. Comm. Weitz mentioned that the Pride event has two events occurring in our District: One at Maliblu and one at the East Marina. Asked the Chief to find out the impact this will have on us.
25. Comm. Weitz asked about the Street naming. Asked the Chief to contact TOH and make sure that things have been firmed up for both days.

COMMISSIONERS' REPORTS:

Comm. Paz:

1. Blinds will be installed tomorrow.
2. I have someone coming over to give us a quote for redoing the apparatus floor. Comm. Weitz stated that the company that does most of the fire department floors advertises in Fire News.

Comm. Richter:

1. Asked Chief how the critique of the fire went. Was told it went very well. There were some good pictures; had a layout of home; several members attended, younger members who had responded attended the critique which was very good.
2. Have been on the roof. The project is moving along. Asked everyone to look at the color samples on the overhead door. For the record, John McIntyre was driving past and we stopped him to pick a color. Everything seems to be coming into place.
3. Compressor has been moved and installed and electric has been done. The closet should be good for us.
4. Suggested for Memorial Day rest rooms at HQ both be used for ladies and calling Call-A-Head to be put on YOF site for the men. This is probably what we should do for any events held at HQ from here on.
5. After the fire, the shower was used. Cody Walsh was prepared with shower needs and was able to shower and go home clean. Terri and Tommy were asked to contact our supplier and find out if they have a commercial grade dispenser for the shower with body soap and shampoo.

Comm. Thompson:

1. Stated that all bills have been turned in for the dinner, and that a program has been turned in for the file. The dinner went very well and there were 193 people in attendance.
2. Asked Comm. Weitz about the computer for the white board. Comm. Weitz said he will be seeing Pete next week.

Comm. Weitz:

1. Previously announced that LB was going to let our Water Rescue Team use the swimming pool. Still waiting for the requirements for insurance. Chief James Guerin was asked to let us know how many LB non-residents are part of the training; maybe we could advance the money for admission to the pool until this is worked out with the City. Comm. Richter asked about the school pool. Discussion followed regarding insurance and life guard. Comm. Thompson mentioned the TOH pool and said they provide life guards and insurance. Will ask about the Water Rescue using their pool.

2. During the Deus training, Dan Wiener mentioned that he thought our devices were up for inspection. Chief said Warren told him inspection was due at the end of this year or beginning of next year. Comm. Weitz is waiting to hear from the vendor.

District Secretary's Report:

1. PCR's were mailed to REMSCO on May 2, 2018.
2. Return Receipt card received from Dept. of Labor regarding Benchmark payrolls on May 3, 2018.
3. Delta Compressor removed old and installed new compressor on Friday, May 4, 2018. Electric work done May 14th.
4. Island Tech was here Tuesday the 8th to work on 258.
5. Benchmark started additional work on May 8th.
6. Hose delivered by South Shore on May 8th (3 lengths of 2 ½" were not delivered). Was told it should be delivered by the end of this week.
7. Windows installed at HQ on May 19th; front door installed on May 14th.
8. Memorial plaque was installed on May 14th.
9. Blanchfield will be here May 23rd to begin 2017 outside audit.
10. South Shore will be here May 23rd to begin flow testing.
11. One Scott bottle was condemned today: Serial #38137, 15 year life is up, manufactured June of 2003, our inventory # 865. Chiefs and Dan Wiener have been notified.
12. We received a request for the fire report on the fire May 9th at 68 Mineola Avenue. Dan Wiener will forward the report when it is completed.
13. ISO rep will be here on Friday, May 25th for the inspection.

District Treasurer's Report:

1. Special Abstract for Installation Dinner bill from the Sands and bill from Signature Sounds totaling \$16,594.00.
2. On tonight's abstract, there are 32 checks for payment totaling \$14,815.63.
3. After bills tonight, balance in checking is \$338,388.81.
4. The balance in the capital reserve account is \$857,160.07.

Special Abstract for Installation Dinner was presented and approved on motion by Comm. Richter, seconded by Comm. Weitz, accepted 4-0 and notarized by the District Secretary. Abstract of tonight's bills was presented and approved on motion by Comm. Thompson, seconded by Comm. Paz, accepted 4-0 and notarized by the District Secretary. Abstracts will be attached to minutes and put on website. Signed and notarized abstract is on file in the District Office.

Meeting adjourned at 8:50 p.m. on motion by Comm. Thompson, seconded by Comm. Richter. Accepted 4-0.

Next Meeting Date: June 5, 2018

Scheduled for next regular meeting: Nothing scheduled at this time.

Minutes respectfully submitted by District Secretary, Terri Ryan

LIDO AND POINT LOOKOUT FIRE DISTRICT

Special Abstract Week Number: 20 – May 15, 2018

APPROVAL OF RESOLUTION REGARDING AUTHORIZATION FOR THE PAYMENT OF CLAIMS:

NOW, THEREFORE, BE IT RESOLVED, that the Lido and Point Lookout Board of Fire Commissioners, having audited the itemized vouchers for the following claims against the Fire District, orders the payment thereof by the Fire District Treasurer in the amounts allowed:

Date	Type	Name	Memo/Description	Amount
05/04/2018	Check	Signature Sounds	2018 Inspection Dinner	-2,150.00
	2068		2018 - Inspection Dinner - Music	2,150.00
05/04/2018	Check		2018 Inspection Dinner	
	2070		2018 Inspection Dinner	14,444.00
2 Check to be Printed for a Total of \$ <u>16,594.-</u>				

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LIDO AND POINT LOOKOUT FIRE DISTRICT

Abstract Week Number: 20 – May 15, 2018

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Date	Type	Name	Memo/Description	Amount
05/11/2018	Check	Buzz Chew Chevrolet - Cadillac, Inc	Invoice # 's 204228	-189.81
	2071		Invoice # 204228- 2013 Chevy Tahoe -- PM	189.81
05/11/2018	Check	Mobile Fleet	Inv.# 30706	-71.50
	2072		Red Lamp - Invoice # 30706	71.50
05/11/2018	Check	Dunes Deli & catering		-300.00
	2073		Inspection Dinner - Stand By	300.00
05/11/2018	Check	YOUR PLAQUE PLACE	Invoice # 1142	-2,640.00
	2074		2018 Inspection Dinner Plaques	2,640.00
05/11/2018	Check	GVC Chemical & Janitorial Corp	Invoice # 2170	-103.96
	2075		Supplies Invoice # 2170	103.96
05/11/2018	Check	GRAINGER	Invoice # 9726906549	-774.14
	2076		Storage Cage	774.14
05/11/2018	Check	BEL-MAR OIL CO.	Account # 121040	-1,253.18
	2077		Diesel Fuel - Diesel Fuel Delivery 04/24/17 - ticket #156173	1,253.18
05/11/2018	Check	Ready Refresh by Nestle	AC No: 0427435953	-66.20
	2078		Poland Spring - Billing Period & Supplies -3/14-4/06/18	66.20
05/11/2018	Check	MAYFAIR POWER SYSTEMS	Invoice # 21808	-330.00
	2079		HQ - Perform Routine Maintenance on Generator (Labor and Materials)	330.00
05/11/2018	Check	SCHLOSS EXTERMINATING	invoice #6481	-105.00
	2080		Exterminating Services April'18 - invoice #6481	105.00
05/11/2018	Check	JOHN D. MacDONALD & SON	Inv. # 62339	-90.00
	2081		Service Call	90.00
05/11/2018	Check	South Shore Fire & Safety Equipment Distributors Inc.	Invoice # 0118875	-560.25

32 Check to be Printed for a Total of \$14,815.63

LIDO AND POINT LOOKOUT FIRE DISTRICT

Abstract Week Number: 20 – May 15, 2018

	2082		Invoice # 0118875-IN - Equipment Service- Ticket#s 567609,566176,568358,568608,568595,568730,568804	560.25
05/11/2018	Check	Sagamore Lights, Inc.	Invoice# 109000833-1	-200.00
	2083		Invoice# 109000833-1 - Bumper lights	200.00
05/11/2018	Check	FIREMATIC SUPPLY CO., INC.	Inv. # 358148	-145.27
	2084		Inv. # 358148 - 255 – Standpipe Bag	145.27
05/11/2018	Check	AT&T MOBILITY	Acct. # 287023569259	-39.24
	2085		Acct. # 287023569259	39.24
05/11/2018	Check	VERIZON	Acct. # 516 432 7750 159 27 7	-49.97
	2086		Acct. 516 432 7750 159 27 7	49.97
05/11/2018	Check	VERIZON	Acct. # 516 432 6687 787 27 5	-419.97
	2087		Acct. 516 432 6687 787 27 5	419.97
05/11/2018	Check	VERIZON	Acct. # 516 432 6636 872 27 7	-18.44
	2088		Acct. 516 432 6636 872 27 7	18.44
05/11/2018	Check	VERIZON	Acct. # 516 432 6687 787 27 5	-17.36
	2089		Acct. 516 432 6687 787 27 5	17.36
05/11/2018	Check	Integrated Wireless Technologies, LLC	Invoice # 85488	-17.00
	2090		Invoice # 85488- Battery	17.00
05/11/2018	Check	Staples Advantage	Inv. # 8049666168	-623.96
	2091		Inv. #8049666168 - Chairs (4)	623.96
05/11/2018	Check	Staples Advantage	Inv. # 8049389438	-64.57
	2092		Inv. #8049389438- Batteries - Pads	64.57
05/11/2018	Check	STAPLES CREDIT PLAN	Account # 6035517811847820	-15.49
	2093		Account # 6035 5178 1184 7820 - Labels Inspection Dinner	15.49
05/11/2018	Check	MERRICK LOCKSMITHS	Inv. # 's - 38008	-295.00
	2094		Inv. # 's - 38008- Radio Room Locks	295.00
05/11/2018	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11498	-574.21
	2095		Invoice # 11498 - 1996 Spartan Pumper - 255 - RM	574.21

32 Check to be Printed for a Total of \$14,815.63

LIDO AND POINT LOOKOUT FIRE DISTRICT

Abstract Week Number: 20 – May 15, 2018

05/11/2018	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11499	-942.91
	2016		Invoice # 11499 - 1996 Spartan Pumper - 255 - PM	942.91
05/11/2018	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11500	-125.00
	2017		Invoice # 11500 - 2010 Chevy Ambulance - 252 - Upgrade	125.00
05/11/2018	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11501	-1,004.84
	2018		Inv. #11501- 2008 Sutphen Pumper - 253 - PM	1,004.84
05/11/2018	Check	FRANK G. RELF, ARCHITECT, PC		-518.00
	2019		Construction Administration - 5% Balance	518.00
05/11/2018	Check	Thomas E. Conaty	District Janitor - 40 hours April '18	-729.89
	2100		District Janitor - 40 hours April '18	800.00
			Withholding	70.11
05/11/2018	Check	DAN WIENER	L.O.S.A.P. 37 Hours	-925.00
	2101		L.O.S.A.P. Administration - April '18 - 37 hours includes FOIL Request	925.00
05/18/2018	Check	TERRI RYAN	District Secretary Salary - 5/07/18 - 5/18/18	-1,605.47
	2102		District Secretary Salary - 5/07/18 - 5/18/18	2,174.13
			District Secretary Withholding - 5/07/18 - 5/18/18	568.66
32 Check to be Printed for a Total of \$14,815.63				