

**Minutes of the Regular Meeting**  
**Board of Fire Commissioners**  
**Lido and Point Lookout Fire District**  
**Held March 21, 2019**

\*\*\*Approved Minutes\*\*\*

**Meeting** was called to order at 7: 30 PM by Chairman

**Present:** Comm. Weitz, Comm. Richter, Comm. Thompson, Comm. Paz, Comm. Naham (left meeting 7:48), Chief B. Guerin, Chief Siegelman, District Treasurer Dunham and District Secretary Ryan.

**Not Present:** Chief J. Guerin

Speakers without appointments: None present

Speakers with appointments: Harold Wondsel, LOSAP Administrator  
Dan Wiener, :LOSAP Statistician

**Minutes** of meeting held March 7, 2019, were approved on Motion by Comm. Thompson, seconded by Comm. Naham. Accepted 5-0.

**Speakers without appointments:** (Time allotted three (3) minutes)

None present.

**Speakers with appointments:**

Harold Wondsel, LOSAP Administrator

1. Presented form for VFIS regarding GASB 73 report and an additional fee. Discussion followed. Comm. Weitz will speak to Nicole at Salerno about asking VFIS to waive the fee.
2. Mentioned Josh DiResta's application. Discussion followed.

Dan Wiener, :LOSAP Statistician

1. Received a request from Sean Macumber of RS Abrams for the full District's inventory as well as all ins and outs for 2018. This information was submitted to him. He also asked how things were added and tracked.
2. There was an oversight for the 2018 voting and LOSAP as related to Sinead Coyle. She completed her EMT class but did not submit request for credit for missed calls during times of the EMT class. Records were gone back into, and she was credited for the missed calls and she qualifies for both voting and LOSAP. Harold was notified of this.
3. Longevity pins were finally received today. Have asked the Chief to have members contact me and swap the pins if needed.

**Chief's Report:**

1. Capt. Bill Wade introduced Joseph Carr to be sworn into the Department. Joseph is stepping up from the Explorer Post where he has been a member since age 14 and has been Captain of the Post for the past two years. Motion by Comm. Thompson to accept Joseph Carr into the Department, seconded by Comm. Paz. Accepted 5-0. Joseph was sworn in by Comm. Thompson.
2. The April 15 Council meeting is the swear in meeting and asked that a Commissioner be there to swear in Chiefs and Officers. Com. Thompson and Comm. Weitz said they will be there. It will be held at Lido.

3. Sexual Harassment policy has been re-posted. There is one at Lido, one at HQ and one in each company room. The officers have been sent e-mails with the policy, poster and form to be filled out and notifying that Comm. Chas Thompson is the point of contact. We have notified that training will be coming soon.
4. Presented the list of Company Officers to be approved. A waiver is being requested for Tom Conaty to serve as 1<sup>st</sup> Lt. for Co. 1 due to the fact that he is Class B. Comm. Richter stated that once again, the Board is getting the waiver request after the fact. We have stated in the past that requests for waivers regarding voting should be brought to the Board before Company elections. The issue tonight is not Tom Conaty, it is the way that this was done. If a waiver request had been entered for someone who really was not qualified to be a company officer, the Board would have had to be the bad guys because the Company did not do their job and put in the request before hand. Motion by Comm. Thompson to grant the waiver for Tom Conaty as 1<sup>st</sup> Lt., seconded by Comm. Paz. Accepted 5-0. Motion by Comm. Paz to accept slate of Department Officer, seconded by Comm. Naham. Accepted 4-0-1. Comm. Thompson abstained.
5. Thanked the Board for the slop sink being put up on the apparatus floor.
6. Comm. Richter asked the Chief to get the plow off 256.
7. Comm. Richter said that the Chiefs' office has to come up with a plan as to what we should do in regard to EMS gear, how and when members would wear this gear. Thinks that the Chiefs should look into the vesting.
8. Comm. Richter asked about the Fire Marshal report (Safer). Chief said it has been sent to OEM. Comm. Weitz asked for a copy of the report.
9. Comm. Richter stated that the lights have been ordered for 257. Chief said he thought we were getting a new light bar. Comm. Richter stated that even though 257 is an older vehicle, it is in better shape and has less mileage than 2571. So is thinking of 257 becoming 2571 and purchasing a new 257.
10. Comm. Richter stated that we had a nice turnout for the Class C portion of diesel testing given by Walden. It is basically "if you see something, say something". Tom Conaty was designated as the person who will do the monthly report that is needed. On the first of the month he will go to Lido, check all sensors, open the manhole to check for water and will fill in info for the report book at Lido and then up date the book at HQ. Spoke about the 10 day reports. Technically we don't have to do them because we do not sell product but Walden recommends that we still do it. We are working on getting things set up to send information to Terri's computer (will work with Gary of Automated Fueling). At the class it was found that a red light on the overflow system not working; Walden will take care of it. The system has to be inspected by an outside vendor. Walden will contact two or three vendors that they know of to get us quotes and also tell the vendor that the red light has to be replaced. There is a sensor that has to be replaced before we can do this testing. Hopefully we will have the quotes by the next meeting. The DOH may or may not show for this testing.
11. Comm. Thompson reported that he purchased two power washers; one for each house.
12. Comm. Thompson reported that Brian Marcote will drop off cleaning products tomorrow for the Department inspection. Asked that all Commissioners be present for the inspection. Chief Guerin asked the Board to assist with collation. Comm. Thompson asked to get a figure.

## **COMMISSIONERS' REPORTS:**

### **Comm. Naham:**

1. We meet the requirements of the Explorers group as to members and advisors and we have paid \$460.00 on the credit card. Mr. Garcia has to wait to get the paperwork back from the Corporate office to give us the insurance information. The test that the advisors take is good for two years. Mentioned that Richard Beckwith submitted a letter of resignation dated June 18, 2018; however, it was never processed through the BSA network. Discussion followed. The Chief believes it was turned in to the Board. He will get a copy of the letter. Julio Garcia will get us the paperwork to renew our membership early and all paperwork will be mailed to the District. Comm. Weitz feels that a committee of the Board should meet with the advisors of the Explorers to discuss who will be responsible for revising the roster, who is going to generate the vouchers because when someone joins we have to make a payment. Comm. Richter stated that when someone wants to join, we need to have our application as well as the BSA application. Also, if someone wants to be an advisor, the paperwork has to be brought before the Board as well as proof of taking the class and a voucher for payment. Another issue is the aging out process. We must know when a member has aged out and BSA needs to be notified as well. Comm. Naham would like to set up a meeting with Ben DiVenti after tax season to ask how he is running their Explorer program in Massapequa.
2. Career Day at the high school will be March 29<sup>th</sup>.
3. Spoke about the generator at Lido and about 20 other generators in the District. Discussion followed. It was stated that there are 2 generators at Lido and about 4 in the POD. One portable pump is in the POD and one may be at Rescue. The generators at Lido are run on a regular basis; the ones in the POD have not been run in a while, neither are the portable pumps. Comm. Richter will work with Vinnie and the Chief to get all the generators and pumps in one spot to get all checked and serviced. Everything that runs on gasoline will be checked and serviced.
4. Asked about the RFP for the architect. Comm. Richter stated that he asked Terri to get a copy of an RFP from Joe Frank. Comm. Weitz had gotten another RFP. The Board will go over the two documents; if the two are blended, we should have a good RFP..
5. Comm. Naham was not feeling well, and left the meeting at 7:52 pm.

### **Comm. Paz:**

1. Had R & R concrete take the section of wall down at HQ and do over for the slop sink because the job was terrible and I would not sign off on it.
2. Working on getting blinds for the radio room.

### **Comm. Richter:**

1. A month ago sent a PowerPoint presentation to everyone for the sexual harassment class. Would like to move forward with this: do the new officers first in May and then move to the Department from there. Everyone has to take the class even if they have taken one somewhere else.
2. Discussion regarding GASB73 report which Jennifer Bracco of RS Abrams reported is required and that a fee of \$750 is required for the LOSAP account. Motion by Comm. Richter to go ahead with the GASB report and fill out the necessary papers. Seconded by Comm. Paz. Accepted 4-0. (Comm. Naham not present for vote). Comm. Weitz said he has contacted Nicole at Salerno to have her request that VFIS waive the \$750 fee.

**Comm. Thompson:**

1. Installation dinner plans are moving along nicely. Met with Adam from the Sands. The contract is signed. It will be a little more than last year. The invitations are at the printer. Should have the proof tomorrow. The DJ is set. Gave a list of who has to pay to Chief Guerin. It is \$90 per person. Gave the Chief a copy of brochure and asked him to check for any corrections and get back to him by the day of the Department inspection.
2. If the Board does not have a problem, will lock up ballots after Department Election. Chief requested that the Board meeting be changed as the Department election is Thursday, April 4<sup>th</sup>. Discussion followed. The Board meeting will be changed to Monday, April 1st.
3. Still working on poster for AEMT recruitment. Will have for the next meeting.
4. Monday April 28<sup>th</sup> we will be holding a TIPS class. We will be requesting all members to attend.
5. Gave the Board the name of a cesspool company: Battling Barry's - 631-445-6079. Said people has been using them and said their fees are about up to half what Citywide charges.
6. Comm. Paz asked about paintings from YOF. There is water dripping on them. Comm. Richter said the roof should be looked at. Comm. Thompson said he is off next week and will take care of it.

**Comm. Weitz:**

1. Reported that we received grants in 2016, 2017, 2018 and that in 20 Denise Ford has said she will get us at least \$78,000 for SCBAs. We appreciate everything that Denise has done for us in the past, and continues doing.
2. Life Pak 15 for 252 was delivered today. I sent an e-mail about the mount. Will order the NCE mount.
3. Solar Glass was here to repair the side door.
4. Pat O'Neill requested Office 365. It has been taken care of.
5. Paul Grim removed call box lines.
6. Will reach out to Jack and Greg about the RFP model.
7. Asked the Chief about the department and company audits. Was not able to meet up with Ben, will speak to him after tax season.
8. Asked the Chief about the donated vehicle. Asked for a date when it will be gone. Chief cannot give a date at this time.
9. Reported that the 2013 Tahoe has been sold for \$19,000 and the check has been deposited. NYS has something called a mini-bid. The mini-bid contract # is: 19030092. We are registered in the system. We had a set of specifications for 2 Chevrolet Tahoes. Four days ago a mini-bid was posted with a request for a 3 day response. Bidding closed yesterday; today the results were sent to us by NYS OGS. The first dealer is Eagle Auto Mall, Inc. with a bid of \$73,951.02 plus a delivery fee of \$120 and the second dealer is Van Bartol Chevrolet with a bid of \$73,758.94 plus a delivery fee of \$950. We were under the gun because is the last day that Chevrolet would accept an order at the NYS mini-bid prices. I spoke with Comms. Richter and Thompson and Comm. Richter asked that Joe Frank be contacted. Joe Frank sent an opinion letter to all members of the Board, and a letter of intent was sent to purchase the vehicles. Motion by Comm. Richter to purchase two 2019 Chevrolet Tahoes from Eagle Auto Mall, Inc. for \$73,758.94 plus a delivery fee. Seconded by Comm. Paz. Accepted 5-0.

**District Secretary's Report:**

1. Phone boxes removed from HQ, Lido and Rescue. Phone numbers changed for FireCom/alarm at HQ and Lido. When all lines are checked, old numbers will be removed from the Verizon accounts (two accounts) Paul cleaned up phone lines at HQ and was going to go to Lido to clean up lines there today (barring any unforeseen emergencies).
2. Modem returned to Cablevision. (Sent by FedEx on 3/14/2019).
3. So Shore will be here tomorrow and Monday to do flow testing and change batteries on Scott packs. Comm. Weitz asked the District Secretary to check the price for flow testing.
4. From now on, purchase of 10 Scott bottles and quotes for same will be requested every November and ordered in December with a manufacture date of January the next calendar year.
5. Discussion regarding the information needed for the Cancer Bill. Comm. Weitz wants something in writing about what information we need by October 2019 and after that.
6. 2501 - 2013 Tahoe was sold to Forest Volunteer Fire Department for \$19,000 on March 18, 2019 and check was deposited the same day. Plates were turned into DMV the same day.
7. Prompted by the discussion of a donation to the Burn Center in the name of Ben DiVenti's brother, asked that a Sunshine Fund to developed with each member of the Board contributing \$20 to be used for donations to the NC Burn Center of \$25 per memorial. This was agreed to by the Board. Board members Weitz, Richter, Paz, Dunham and Ryan contributed \$20 each. Comm. Thompson will contribute tomorrow and Comm. Naham was not present but will be contacted by the District Secretary regarding this. Discussion also followed regarding the Board not having sent such memorials for Carl "Larry" Richter or Natalie Wiener, siblings of Comm. Richter and Ex-Chief Wiener. It was agreed that the District Secretary send memorial donations to the Burn Center in the names of Richard DiVenti, Larry Richter and Natalie Wiener.

**District Treasurer's Report:**

1. On tonight's abstract, there are 24 checks for payment totaling \$212,996.97.
2. After bills tonight, balance in checking is \$484,249.84.
3. The balance in the capital reserve account is \$1,540,816.21.

Abstract of bills was presented and approved on motion by Comm. Richter, seconded by Comm. Paz, accepted 5-0 and notarized by the District Secretary. Abstract will be attached to minutes and put on website. Signed and notarized abstract is on file in the District Office.

**Meeting adjourned** at 8:43 PM on motion by Comm. Thompson, seconded by Comm. Paz. Accepted 4-0. (Comm. Naham not present for vote).

**Next Meeting Date: Monday, April 1, 2019**

**Scheduled for next regular meeting: Nothing scheduled at this time.**

Minutes respectfully submitted by District Secretary, Terri Ryan

**LIDO AND POINT LOOKOUT FIRE DISTRICT**

**Abstract Week Number: 12 – March 21, 2019**

**APPROVAL OF RESOLUTION REGARDING AUTHORIZATION FOR THE PAYMENT OF CLAIMS:**

**NOW, THEREFORE, BE IT RESOLVED,** that the Lido and Point Lookout Board of Fire Commissioners, having audited the itemized vouchers for the following claims against the Fire District, orders the payment thereof by the Fire District Treasurer in the amounts allowed:

Date	Type	Name	Memo/Description	Amount
03/18/2019	Check	Monitor Long Island, Inc.	Inv.# 1999	-199.50
	2648		Unication Nylon Case G1 Pagers - Purchase ten (10)	199.50
03/18/2019	Check	New York State Insurance Fund Worker's Compensation	Policy # Z 481 992-6	-3,055.73
	2649		Insurance - Workers' Compensation Policy # Z 481 992-6 - Installment	3,055.73
03/18/2019	Check	VFIS	Acct. #C19642	-200,340.00
	2650		VFIS - Annual	200,340.00
03/18/2019	Check	Physio-Control, Inc.	Invoice # 419016930	-208.92
	2651		Invoice # 419016930 Lucas Subscription	208.92
03/18/2019	Check	VERIZON	Acct. # 682237326-00001	-803.51
	2652		Acct. # 682237326-00001	803.51
03/18/2019	Check	VERIZON	Acct. # 516 432 6687 787 24 5	-17.61
	2653		Acct. # 516 432 6687 787 24 5	17.61
03/18/2019	Check	Optimum	Acct. # 07858-260309-02-4	-114.36
	2654		Acct. #7858-260309-02-4	114.36
03/18/2019	Check	Optimum	Acct. # 7858-495968-01-7	-147.46
	2655		Acct. #7857-495968-01-7 HQ	147.46
03/18/2019	Check	AT&T MOBILITY	Acct. # 287023569259	-39.24
	2656		Acct. # 287023569259	39.24
03/18/2019	Check	South Shore Fire & Safety Equipment Distributors Inc.	Invoice # 0125035 - IN - Ticket #'s 584535,584538,585051,584648,585052,585053,5830 72,583073,585413,584973	-1,260.85
	2657		Invoice # 0125035 - IN - Ticket #'s 584535,584538,585051,584648,585052,585053,5830 72,583073,585413,584973	1,260.85
03/18/2019	Check	South Shore Fire & Safety Equipment Distributors Inc.	Invoice # 0124817 IN - Ticket # 586370	-59.70
	2658		Invoice # 0124817- IN - Ticket # 586370	59.70

## LIDO AND POINT LOOKOUT FIRE DISTRICT

Abstract Week Number: 12 – March 21, 2019

03/18/2019	Check	LIDO-POINT LOOKOUT WATER DEPT	Account # 410616-00	-38.94
	2651		Lido Blvd - 2/19	15.47
			Rescue - 2/19	8.00
			Hewlett Ave - 2/19	15.47
03/18/2019	Check	G.E. PICKERING INC.	Invoice # 02-181771	-103.50
	2660		Invoice # 02- 181771 - Supplies - Battery	103.50
03/18/2019	Check	G.E. PICKERING INC.	Invoice # 03-182009	-99.00
	2661		Invoice # 03-182009 - Supplies – Single-gas CO Meter	99.00
03/18/2019	Check	PSEG	Account # 0715-0017-32-0	-1,229.32
	2662		Account # 0715-0017-32-0 - 2/19	1,229.32
03/18/2019	Check	XEROX CORP	Inv. # 096104208	-65.00
	2663		Monthly Maintenance Feb 19 - Inv. # 096104208	65.00
03/18/2019	Check	Island Occupational Medical Resources, P.C.	Inv.# 51553	-125.00
	2664		Inv. # 51553 - Return To Duty - Mask Fit - R. Beckwith	125.00
03/18/2019	Check	Island Occupational Medical Resources, P.C.	Inv.# 51580	-275.00
	2665		Inv. # 51580 - Physical, Mask Fit, Lab Test - J. Carr	275.00
03/18/2019	Check	ISLAND TECH SERVICES, LLC	Invoice #33385	-1,932.50
	2666		Invoice #33385 - Monthly Managed Services	1,932.50
03/18/2019	Check	SCHLOSS EXTERMINATING	invoice #6869	-105.00
	2667		Exterminating Services Feb '19 - invoice #6869	105.00
03/18/2019	Check	JAMAICA ASH & RUBBISH	Account #678	-278.82
	2668		HQ- 2yd Bin -Feb. '19	145.03
			Lido - 2yd Bin - Feb. '19	133.79
03/18/2019	Check	HAROLD WONDSEL	LOSAP Administration (Q1-2019)	-450.00
	2669		LOSAP Administration (Q1- 2019)	450.00
03/19/2019	Check	Patricia Dunham	District Treasurer - 3/6/19 -3/15/19	-412.54
	2670		District Treasurer - 3/6/19 - 3/15/19- 16.5 hours	495.00
			District Treasurer Payroll Taxes Withheld (P.Dunham) - 3/6/19-3/15/19	82.46

**LIDO AND POINT LOOKOUT FIRE DISTRICT**

**Abstract Week Number: 12 – March 21, 2019**

03/22/2019	Check	TERRI RYAN	District Secretary Salary - 3/11/19 - 3/22/19	-1,605.47
	21671		District Secretary Salary - 3/11/19 - 3/22/19	2,174.13
			District Secretary Withholding - 3/11/19 - 3/22/19	568.66
<b>24 Checks to be Printed for A Total of \$212,996.97</b>				