

Minutes of the Regular Meeting
Board of Fire Commissioners
Lido and Point Lookout Fire District
Held June 20, 2019

Approved Minutes

Meeting was called to order at 7:30 PM by Chairman

Present: Comm. Weitz, Comm. Thompson, Comm. Paz, Chief Siegelman, Chief Wade, District Treasurer Dunham and District Secretary Ryan.

Not Present: Comm. Richter, out of town; Comm. Naham, death in the family; Chief Guerin

Speakers without appointments: None present

Speakers with appointments: Ben DiVenti, DiVenti & Lee CPAs
Harold Wondsel, LOSAP Administrator

Minutes of meeting held June 6, 2019, were approved on Motion by Comm. Thompson, seconded by Comm. Paz. Accepted 3-0.

Speakers without appointments: (Time allotted three (3) minutes)

None present.

Speakers with appointments:

Ben DiVenti, DiVenti & Lee, CPAs

1. Just about ready to wrap up the audit. RS Abrams wanted to change the second half of the 2017 PILOTs that came in the first quarter of 2018, so they wanted to bring it back into 2017.
2. We received an e-mail from Tim Kusler from NYS regarding the AUD. For some reason, we never had a Schedule K, which is fixed assets. I sent him the information and he is going to make the corrections.
3. Handed out year-to-date spreadsheets. Did not see bill for hydrants. District Secretary will check with TOH tomorrow.
4. In our regular operating account we are about \$23,000 in the plus.
5. The apparatus repairs are up about \$8,000 for 5 months.
6. Only larger amount on equipment is the new uniforms.
7. Asked about Automated Fueling and JDT Electric. Was told JDT was for changing the emergency electrical panel at Lido; and Automated Fueling is for improvements for the diesel fuel system. We now have to due quarterly testing on the fuel system.
8. We have to discuss the budget at the next meeting and schedule a meeting for early in August.
9. District Secretary asked about the Department sales tax exempt status, etc. Ben responded that there was a problem with the corporation papers. The only way to do this is to incorporate as the Point Lookout-Lido Fire Department and then have by-laws, etc. Then file a 501C-4. Ben will send us a letter with what he needs to file all with IRS. Motion by Comm. Thompson for Ben DiVenti to work with the Chief and form a not for profit corporation under Section 501C-4, seconded by Comm. Paz. Accepted 3-0.

Harold Wondsel, LOSAP Administrator

1. Work on updating beneficiaries is almost completed. Only need about 7 more people.

Chief's Report:

1. Presented title for the car donated by Josh Riskin. It will be used for a drill.
2. Turned in invoice from West Marine for PFD recharge kit.
3. Presented application for Phil Steiner who would like to become an EMT and join Rescue Company.
4. Asked that the District write to the State requesting timely notification of when they are closing the parkway. Discussion followed.
5. Would like an account to be opened with Monarch Beverage. District Secretary will work with the Chiefs' Office and Fire Police to get this set up. This account will be opened for the purchase of Gatorade and water only.
6. 2501 has been set up for getting fuel from TOH.
7. We have been requested to do stand-bys on June 24 and 26 for LB Middle School graduation and awards night.
8. 2501 car has been inspected.
9. Loaner modem for LifePak 15 sent back on 6/20/2019.
10. Dave Neubert just sent an e-mail that he received a Citation from the County on behalf of the Point Lookout-Lido Fire Department.
11. We received gloves and ties, will be inventoried and given to Dan Wiener.
12. Two of the five lockout kits were received Monday, June 10, 2019. Three are on back order. They have been assigned to 254 and 255.
13. Handed out IAP for the TOH fireworks.
14. Showed an accountability tag list. They will be metal and a different color for each company. Discussion followed. Chief was asked to get three prices.
15. Asked Chief Wade to discuss badges. Handed out a list of badges we have; not very many and no sets. Discussion followed. Requested 12 sets. Was asked to get prices from ERP, So. Shore and Chief Supply. If Comm. Weitz get prices, Board agreed that badges could be ordered for up to \$750.

COMMISSIONERS' REPORTS:

Comm. Paz:

1. Nothing to report.

Comm. Thompson:

1. Brian Sherwood is going around with a check list. Will work with Chief Neubert making sure we keep in compliance.
2. Department physicals will be held on Sunday, July 28th at the Mushrooms.

Comm. Weitz:

1. Comm. Richter sent us an RFP for architectural and engineering services. Asked if there were any questions regarding this. No questions. Asked for a motion to approve the RFP and authorize the District Secretary to fill in the applicable dates. Motion to approve RFP regarding architectural and engineering services by Comm. Paz, seconded by Comm. Thompson. Accepted 3-0.
2. There are two issues for the Tahoes. First is the command box. Asked the Chief if all measurements have been confirmed. The Chief said they were. The unit cost is \$2,160. Motion to purchase 2 command boxes at a cost of \$4,320 by Comm. Thompson, seconded by Comm. Paz. Accepted 3-0. District Secretary will issue a PO,
3. Final on the Tahoes is the Havis components. The console and mount for the tough pad; all this equipment is on State Contract. The Motion to purchase 2 Havis consoles at a cost of \$5,542.48 by Comm. Thompson, seconded by Comm. Paz. Accepted 3-0. District Secretary will issue a PO.

4. We are having a problem with epi pens. Chief Neubert recommends that we go to check and inject. There will be some training involved. Chief Neubert has filled out the form, Dr. Gardyn has signed it and they have to go to REMSCO. Asked for a motion. Motion by Comm. Thompson to go to the check and inject system, seconded by Comm. Paz. Accepted 3-0.
5. GE Pickering is offering the generic Mylon at \$350.00 for a two pack. Asked for a motion. Motion by Comm. Thompson to purchase generic Mylon adult epi pens from GE Pickering at a cost of \$350 for a two pack and to order pediatric epi pens when they become available (currently not available), seconded by Comm. Paz. Accepted 3-0.
6. Adult and pediatric check and inject kit can be purchased at a cost of \$66.30. Requesting purchasing six kits. Motion by Comm. Thompson to purchase six kits at \$66.30 each, seconded by Comm. Paz. Accepted 3-0. (Will notify Board when purchases are made.)
7. Tahoes have been shipped. Hope to have them by next week. Dave Munafo believes he can start both cars at the same time.

District Secretary's Report:

1. Four (4) old EZ Passes were returned in the envelope provided on June 10, 2019.
2. Tires were installed on 253 and 254 on June 14th.
3. POs were sent for all firematic equipment requested and approved at the June 6th meeting.
4. Tables and chairs were ordered for District and Department use.
5. Certificate has been received for the diesel tank. Copies have been posted in both firehouses. The expiration date is 4/1/2024.
6. 35 pair of Pro Tech gloves were received June 13th.
7. Requested an Outdoor Bulletin Board be ordered for HQ from Staples at a cost of \$399.95. Purchase okayed after Comm. Paz looks at size, etc.
8. After papers are signed by Comm. Greg Naham and Tim Gola, they will be sent to BSA for the annual renewal for Post 250 of the Explorers. The renewal fee will be \$618.00 and will be charged to the District Secretary's credit card.

District Treasurer's Report:

1. Regarding 2009 Suburban and the letter from Central Volunteer Fire Department, a check has been cut and is on tonight's abstract to them for \$294.81 which is half the amount they requested. The check will be forwarded to Joe Frank and he will send it to Central with a letter.
2. Abstract had changes, 3 checks were voided. The were removed from the abstract because they were not supposed to be charged to the District. All were to Emergency Products.
3. On tonight's abstract, there are 28 checks for payment totaling \$22,419.30.
4. After bills tonight, balance in checking is \$222,025.71.
5. The balance in the capital reserve account is \$1,641,461.32.

Abstract of bills was presented and approved on motion by Comm. Thompson, seconded by Comm. Paz, accepted 3-0 and notarized by the District Secretary. Abstract will be attached to minutes and put on website. Signed and notarized abstract is on file in the District Office.

Meeting adjourned at 8:13 PM on motion by Comm. Thompson, seconded by Comm. Paz. Accepted 3-0.

Next Meeting Date: July 18, 2019

Scheduled for next regular meeting: Ben DiVenti, DiVenti & Lee, CPAs

Minutes respectfully submitted by District Secretary, Terri Ryan

LIDO AND POINT LOOKOUT FIRE DISTRICT

Abstract Week Number: 25 – June 20, 2019

APPROVAL OF RESOLUTION REGARDING AUTHORIZATION FOR THE PAYMENT OF CLAIMS:

NOW, THEREFORE, BE IT RESOLVED, that the Lido and Point Lookout Board of Fire Commissioners, having audited the itemized vouchers for the following claims against the Fire District, orders the payment thereof by the Fire District Treasurer in the amounts allowed:

Date	Type	Name	Memo/Description	Amount
06/16/2019	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11609	-378.01
			Inv. # 11609 - 1996 Spartan - RDM pumper -255 - RM	378.01
06/16/2019	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11610	-113.94
			Inv. # 11610 - Diesel Conditioner PM	113.94
06/16/2019	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11611	-1,599.90
			Inv. # 11611 - 1954 Floodlight 257X - upgrade	1,599.90
06/16/2019	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11612	-350.00
			Inv. # 11612 - 2010 Chevy Ambulance - 252 - EM	350.00
06/16/2019	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11613	-222.16
			Inv. # 11613 - 2008- Sutphen Pumper -253 - RM	222.16
06/16/2019	Check	EXXONMOBIL CREDIT CARD SERVICES	Exxon Mobil Credit Card Purchases Inv.# 7187859299224591710	-369.53
			Gasoline for - 5/18/19 - 6/3/19	369.53
06/16/2019	Check	South Shore Fire & Safety Equipment Distributors Inc.	Invoice # 0126460 - Ticket #'s 590622,590619,590618,590818,590816,589279	-319.49
			Invoice # 0127002IN - Ticket #'s 590622,590619,590618,590818,590816,590871,589279	319.49
06/16/2019	Check	NAC Van & Truck	Inv. # 57257	-442.20
			Inv. # 57257 - Fixed Head Led Flashlight - Modifications	442.20
06/16/2019	Check	PSEG	Account # 0715-0017-32-0	-615.15
			Account # 0715-0017-32-0 - 6/03/19	615.15
06/16/2019	Check	ZETRON, Inc	Inv. # 427633	-1,539.70
			Inv. # 427633 - Paging Radio & Voice Alarm	1,539.70
06/16/2019	Check	Optimum	Acct. # 07858-260309-02-4	-113.61
			Acct. #07858-260309-02-04 - Lido - Chief's Office	113.61

28 checks totaling
 31 Checks for A Total of \$23,579.73 # 22,149.30

LIDO AND POINT LOOKOUT FIRE DISTRICT

Abstract Week Number: 25 – June 20, 2019

06/16/2019	Check	VERIZON	Acct. # 516 432 6687 787 27 5	-17.44
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06/16/2019	Check	New York State Insurance Fund Worker's Compensation	Policy # Z 481 992-6	-8,529.18
			Insurance - Workers' Compensation Policy # Z 481 992-6 - Installment	8,529.18
06/16/2019	Check	Walden Associates	Inv. # 22022	-800.00
			Inv. 22022 - Functionality Test Fuel Tank	800.00
06/16/2019	Check	SCHLOSS EXTERMINATING	invoice #7046	-105.00
			Exterminating Services May 2019	105.00
06/16/2019	Check	Emergency Responder Products, LLC	Inv. #4241873	-67.25
			Inv. # 4241873 - Uniform Shirt	67.25
06/16/2019	Check	Emergency Responder Products, LLC	Inv. #491975	-547.00
			Inv. # 491975- Uniform Jacket & Hat sew patches	547.00
06/16/2019	Check	Emergency Responder Products, LLC	Uniform Parkas	-1,012.45
			Uniform Parkas (3) VOID	1,012.45
06/16/2019	Check	JAMAICA ASH & RUBBISH	Account #678	-278.82
			HQ- 2yd Bin -June'19	145.03
			Lido - 2yd Bin - June '19	133.79
06/16/2019	Check	Emergency Responder Products, LLC	Inv. # 4091985	-91.50
			Inv. # 4091985 - Uniform Shirt	91.50
06/16/2019	Check	Emergency Responder Products, LLC	Inv. # 4051985	-634.80
			Inv. # 4051985 - Uniform Lettering - Gold Helmet Shields etc	634.80
06/16/2019	Check	Emergency Responder Products, LLC	Inv. # 5071984	-8.99
			Inv. # 5071984 - Badge & Citation Holder VOID	8.99
06/16/2019	Check	Emergency Responder Products, LLC	Inv. # 4171986	-480.00
			Inv. # 4171986 - Gold Leaf - Siegelman, Guerin, Wade, Neubert	480.00
06/16/2019	Check	Emergency Responder Products, LLC	Inv. # 6111990	-279.40
			Inv. # 6111990 - White Gloves & Ties	279.40
06/16/2019	Check	Emergency Responder Products, LLC	Inv. # 4291955	-138.99
			VOID	

28 checks totaling
 31 Checks for A Total of \$23,579.73
 \$ 22,419.30

LIDO AND POINT LOOKOUT FIRE DISTRICT

Abstract Week Number: 25 – June 20, 2019

			Inv. # 4291955 - Uniform Shirt - Siegelman, Beckwith	138.99
06/17/2019	Check	G.E. PICKERING INC.	Invoice # 04-182243	-476.00
			Invoice # 04-182243 - Supplies - Lp12 Holder	476.00
06/17/2019	Check	Stryker Sales Corp	Inv.# 419016930	-208.92
			Invoice # 41906930 -Data Plan for Modem - 252	208.92
06/17/2019	Check	Patricia Dunham	District Treasurer - 6/1/19 - 6/15/19	-455.23
			District Treasurer - 6/1/19 - 6/15/19 - 17 hours	510.00
			District Treasurer Payroll Taxes Withheld (P.Dunham) - 6/1/19 - 6/15/19	54.77
06/20/2019	Check	Central Volunteer Fire Department	2009 Suburban Repair Reimbursement	-294.81
			2009 Suburban - Reimbursement Repair	294.81
06/28/2019	Check	TERRI RYAN	District Secretary Salary - 6/17/19 - 6/28/19	-1,545.13
			District Secretary Salary - 6/17/19 - 6/28/19	2,174.13
			District Secretary Withholding - 6/17/19 - 6/28/19	629.00
07/12/2019	Check	TERRI RYAN	District Secretary Salary - 7/1/19 -7/12/19	-1,545.13
			District Secretary Salary - 7/1/19 - 7/12/19	2,174.13
			District Secretary Withholding - 7/1/19 -7/12/19	629.00
31 Checks to be Printed for A Total of \$23,579.73				

28 checks totaling

31 Checks for A Total of \$23,579.73

\$ 22,419.30