

**Minutes of the Regular Meeting**  
**Board of Fire Commissioners**  
**Lido and Point Lookout Fire District**  
**Held July 17, 2018**

**\*\*\*Approved Minutes\*\*\***

**Meeting** was called to order at 7:30 PM by Chairman Naham

**Present:** Comm. Naham, Comm. Weitz, Comm. Richter, Comm. Thompson, Comm. Paz, Chief B. Guerin, Chief Siegelman, District Treasurer Dunham and District Secretary Ryan

**Not Present:** Chief J. Guerin

Speakers without appointments:       None present  
Speakers with appointments:        Andy Hoffman, Hoffman Floor Covering  
  Ben DiVenti, DiVenti & Lee CPAs  
  Harold Wondsel, LOSAP Administrator

**Minutes** of meeting held June 19, 2018, were approved on Motion by Comm. Paz, seconded by Comm. Richter. Accepted 3-0-2. 2 abstentions: Comm. Thompson because he was not at the meeting; Comm. Weitz because he did not read the minutes.

**Speakers without appointments:** (Time allotted three (3) minutes)

None present.

**Speakers with appointments:**

Andy Hoffman, Hoffman Floor Covering

1. Comm. Paz introduced Andy Hoffman to the Board. Comm. Paz stated that after speaking with Andy he realized how involved this project would be and asked him to come down to speak with us regarding the apparatus floor refinishing.
2. Mr. Hoffman presented a sample of 1/8" flooring and an information sheet. He explained different systems and answered questions about systems and installation time, etc.
3. Board thanked Andy for his time.

Ben DiVenti, DiVenti & Lee, CPAs

1. Basically breaking it is down into two sections tonight; first, do a little bit on the current state of affairs and then we are going to go over what we have been talking about for the past few months.
2. Patti had just gotten in the \$10,000 PILOT check that is not listed here so we do have an additional \$10,000. The only thing that is a little higher than last year is the diesel fuel. It looks like we had one extra delivery and I am not sure if that is the reason why. It is not tremendous, but just stuck out a little bit. District Secretary will send Ben her spreadsheet on diesel deliveries for the past two years.
3. Our gasoline is up. I know the price has come up a little bit, but our cost is up about 25% from last year.
4. Asked Patti about LIPA. They did not send a comparison, so Patti will have to go through past bills.
5. Everything else looks relatively good.

6. Now, regarding the letter received from Frank Relf with times; presented a spreadsheet. The first sheet is the Frank and his time and how he has it indicated; Lisa seems to have the smallest amount of time, but the most amount of meetings and other things. So, I have broken it down between the two years, as just a summary of their time. If we look at Frank, he did 38.5, again, according to his numbers, this is explained at the right. Because, if you look at the abstract that he gave you, these are the total hours from the abstract. I did a calculation at the bottom, based on his rates, and what he did and how he came to the \$19,000. My first general observation, if the original contract is \$615,000 and the work orders were \$256,000, it meant roughly 71% was the original contract and 29% were the changes. If I take Frank's time, and I am making an assumption that his time with the change orders is in the same proportion as the time in doing the big contract, if he spent 54 hours on 29% of the work then he spent 183 hours on the full project, and the same with Lisa. Coming up with 411 hours that they would have spent on the entire project. I am just making observations that the questions I cannot answer on the summary sheet and then I have more observations on the detail. Was the project worth 411 man hours, at their end, not obviously the construction people? I don't know that answer. I don't know if the Board feels that is a relevant number or not. Let's put that aside for a minute. When I look at the time on his letter of February 28, 2018 where he was first coming up with a percentage of completion, we usually get 11% of the extra costs, etc,etc by 120. Pursuant to your contract it was supposed to be based on an hourly basis. So, right of the bat, this whole thing was not prepared, especially his letter, on the terms of the contract. If I look at the work order changes, the interior represents, I would say, 70% of the total. You had \$115,000, \$46,000 and \$8,000 versus the antenna and the lentil work. Asked the Board what the \$615,000 original construction was for? Comm. Richter stated it was for the roof, air conditioning; taking metal off outside. Ben: So, pretty much on the top, nothing on the inside. Comm. Richter the big items were the roof and the climate control system. Pretty much everything else got added after that. (A few people speaking at once) Ben: Interior is more finishing work; not engineering work. Comm. Richter the engineers were involved in the lentil work. Ben: Except the work order was only \$68,000 of \$256,000. Comm. Richter, but if you read the letter about the engineering costs...Ben: I know, but I am just making observations. So then when I look at his detailed time bill, if you look on every project, it is: roof repair, roof repair, roof repair, roof repair, roof repair. That was the first project. All of the extra time, these sheets are supposed to be extra time. How come there's no project that says lentil work, interior work, how come there's nothing that pertains to the change order. (Comm. Richter read from first page of letter about lentil work, etc.) Ben: That's him, if you look on Lisa, I don't know what she did on what job. When you are asking me to review a bill, which is based upon time, which is based on money per hour, based on extra time, as it was in compensation in section 11.2 and then 11.7 which gives the rates, I would have to see if this was signed off by anybody. The one thing that bothers me on all of these times is who said they should be rounding off? Every number is either ½ hour or full hour. It's impossible to be always ½ or full hour unless it's part of the contract, which I didn't see; where I saw that you are allowed to round off to the nearest half hour on your time. I have a big problem with that. If I am looking that Lisa spends either ½ hour or full hour on everything that she does, I am very suspicious that these time sheets were made up to back into the bill, which defeated the purpose of why we were paying him extra for work that he did, because if he didn't have this to begin with, he went back in just make up the bill. So I have a big problem with that. Which now lends to one other thing; I haven't given my okay to Blanchfield because of this bill, because they approved

some of the costs from here because, we didn't pick this up because the bill was paid in April, that they are trying to say that some of this work was done, or if the bill is wrong or needed to be adjusted that their accrual is wrong. That's the reason I have not signed off on the report yet. Until we resolve this; I want to make it accurate. Comm. Richter asked Ben if he has spoken with Joe Frank. Ben said no. Comm. Richter said that he thought Frank's letter to us was the justification to pay him the extra money, and firmly believe he is entitled to it; we discussed it here, not everybody was in agreement, we took a vote and decided to pay the man. The question that comes up is the invoice with the audit that he did. I still think his first letter puts lays out the detail, especially when he puts in the addition of the engineering work attached to it. I spoke with Joe today and apparently he had a conversation with Lisa and with Frank telling them that he did not like the format and gave them the format that he would like to see it submitted in. But I think that until they submit the documentation to Joe, and we get his opinion, it is still an open issue now. I don't see any reason to discuss it any further. The majority of the Board feels he is entitled to the additional services, it is a matter of keeping the auditors happy and the way the State is going around auditing fire districts, we want to make sure it is correct. Comm. Naham: Thank you Ben for your...Comm. Weitz: Oh we are not done. Ben: So, therefore, I was asked to give my opinion, I only got this yesterday, and I am saying that in the pure sense of auditing, I can't give it my whole heart. As I said last month, does the man deserve to get paid extra for extra work? The answer is yes. It is all about quantifying and I can't quantify, by the terms of the contract, his hourly rate times the hours because I don't have any documents that said, Andy signed off that I was here 2 ½ hours. Comm. Richter: I think that maybe, if it is agreeable with the Board, that Ben should call Joe Frank and explain his concerns as an auditor. Maybe Joe and Ben should have a meeting with Frank to straighten this out. Comm. Weitz: Ben, I just wanted to share some of my concerns with you. If I had to identify a root cause to this problem, it would be that sometime before February 28<sup>th</sup>, Frank told us at a construction meeting that he approached certain Commissioners and told them that he had an expectation of receiving additional payment. Had that been communicated to the full Board, and Chas is the only one who said that nobody spoke to him. Had that been communicated to the full Board, we would have had the opportunity to meet with Frank to negotiate a rate and agree as what we were going to pay him. Ben: Isn't that in your contract? If you look at your AIA contract, under article 11 about compensation, it does say, ...for additional services designated...Comm. Weitz, but we would not have additional services unless we knew what it was going to cost us. Ben: I am playing devil's advocate because when you look at the hourly billing rate, it does specifically state what the rates are. So, it is in the contract. My concern is to verify the number of hours... Comm. Weitz: But now we have a conflict between the contract and Frank's letter of February 22<sup>nd</sup> because his letter he does by a different method. Ben: I agree. Comm. Richter: And this is what he has to clarify and that is why I think it is vitally important at this stage that you (Ben) and Joe get on the same page so that there are no crossed wires here. Ben: The biggest question here though, Andy, and I will just say it out loud, is, on 10/24 he spent 4 ½ hours, review options for additional interior work and lentil repair. How is that justifiable? Comm. Richter: I don't know. But, if you explain that to Joe, let Joe ask the question. Ben: that is my concern, number of hours times the rate, it's in the contract. Comm. Weitz: Ben, we also need to reconcile the invoice that was approved and paid with the detailed time report. The invoice that was approved and paid says he charged us for attendance at the the contract signing. Comm. Richter: And, he told me that was a mistake. Comm. Weitz: That is missing, and I don't know when Will left the firm, but I can tell you very,

very early every time there was a meeting, I was here and there is no way I spent 4 ½ hours on November 7<sup>th</sup>, or 7 hours on the 15<sup>th</sup>, or 6 hours on 12/27. Comm. Naham: But the person could have been here...Comm. Weitz: Do you know if he was here? Comm. Naham: I don't remember. Comm. Weitz: Well we have the meeting notes. So the meeting notes should somehow correlate with the meeting notes. Comm. Richter: Speak to Joe. Ben: Again, in the contract, it specifies that if there are overages, and there are overages and work orders, there is a remedy based on hours times a rate. But it's the verification. If you are doing time and materials, then you have to see the sign off sheets for somebody's hours. Where is his sign off sheet for his hours? Comm. Weitz: Ben, can you ask for a copy of the audit log for the software which generated this report so we can see when these time entries were entered? Ben: You mean from here the detailed time? Comm. Weitz: Yes. Ben: I guarantee, the past two weeks. Comm. Weitz: Then if they were entered in the last two weeks... Ben: Then they it is completely false. Comm. Weitz: Exactly. Ben: Yes, I can do that. I will speak to Joe and I will ask him that question and let him ask because that is more of an attorney's. Comm. Weitz: You know, some of this stuff, additional services, you know we all own houses, rent houses, have property. When you hire a professional to come work for us and sign a contract, that doesn't give the professional carte blanche to bill us for \$19,000 of additional services without us having a conversation as to what we want to pay for. Comm. Richter: That was probably our greatest mistake we made, Steven, I can't dispute that with you; but the bottom line is, he sent us a letter, we acted on the letter, we thought it was fair, and we acted accordingly. Comm. Weitz: But we didn't act on the letter because now there is a letter and three different invoices. Comm. Richter: There is just one invoice for \$19,000.... (Both speaking at once). Comm. Richter: There is an invoice for \$19,000. Comm. Weitz: But there is also a letter. Now, my read from the letter of February 28<sup>th</sup>, the last line says, Our fee should be \$20,861.00 then there is a new paragraph. I would respectively request an additional service of a fixed amount of \$20,000 for the payment of engineering fees to from GAP Engineering, TDM Engineers, FTRPC time to settle our account. The engineering fees don't appear in the invoice that was paid for \$19,000, yet they appear in the detailed time report. There's no way to correlate all of this stuff. Comm. Richter: That is what we are talking about. For \$19,000 we have to make sure everything is correlated the right way. Joe said the same thing. You (Ben) from an auditor's perspective you have to speak to Joe to make sure that it jives with the legal perspective and we have the proper documentation to attach to the voucher. We have to have the proper documentation so that when an outside auditor comes in, whether it be ours or the State, that they look at it and say that's good. Ben: It has to make sense and has to be verifiable, and I don't know how he is going to be able to do that. Comm. Weitz: There also has to be sufficient detail for Lisa DePalo and Will. There is no detail. Frank's detail is questionable, based on the hours at best. There is no detail on Will, and we don't know when Will left; and there is no detail for Lisa. Like you said, everything is an hour or a ½ hour. Comm. Naham: We appreciate your help by speaking ....Comm. Weitz: How do we resolve this? Ben: I have to see what he can do, if I was a betting man and throw \$5 on it, he can't. Comm. Weitz: Then maybe we should proceed to arbitration pursuant to contract. Comm. Richter: First... Ben: That is my own personal opinion. Because, if you would have had all of that detail now, that would have already been in here, and say here, here's ten pages of reports, choke on it. It's not. Comm. Richter: The bottom line is, he put a letter in, he details in his letter why he is asking for additional services, correct. Ben: That is not the question of time. The whole question comes into the contract is that it is based upon additional hours at a rate that has to be

verified. Comm. Richter: He gave us a flat rate. Ben: That's immaterial to the contract. Again, I am not an attorney. Comm. Richter: Ask Joe that. He gave us a flat rate instead of going to the hourly rate of \$19,000. First he gave us a bill of \$20,000 and then he brought it down to \$19,000. Comm. Weitz: He didn't give us a flat rate, according to the invoice he gave us a discount. Comm. Richter: So he gave us a discount, he came down to \$19,000 call it what you want, he gave us a flat rate. (Two people speaking at once) Comm. Weitz: But, if he absorbed the other bills, why did the engineers' bills appear here. Comm. Richter: Because he is showing us where he spent... Comm. Weitz: But he didn't spend the money there. Comm. Richter: He did, he had to pay the engineer. Comm. Weitz: But the invoice that we paid for \$19,000 the detail is only a listing of meeting dates. (Several people speaking at once) Comm. Richter: If you read the original letter, it goes into detail of what he did. (Several people speaking at once) Comm. Weitz: But the letter is immaterial because it was superseded by the invoice which was approved by the Board while I was on vacation. Comm. Naham: But, his fee included the engineering... Comm. Weitz: It doesn't say that. (Several people speaking at once.) Comm. Weitz: The letter has nothing to do with it. Comm. Richter: I think the letter has everything to do with it. I disagree with you. We are beating a dead horse here. (Everyone speaking at once.) Ben: Let me speak... Comm. Weitz: The invoice that you guys approved is for time expended for additional services due to increased scope of work, there is nothing on here about engineering fees, nothing on the April 13<sup>th</sup> detail. Comm. Naham: But it doesn't include or exclude the engineering fees, it's the additional work, and that was part of the original work. (Everyone speaking at once) Ben: ...can now the other engineer and say you have to also for any out of pocket expenses, which that is, owe us now an additional amount for the engineer because it was not specifically stated in that bill; which is (several people speaking) that's on here for reimbursable expenses. Because, then if you look at section 11.8 he can say, okay, I'll take that and add on another 10%, now you owe me for the engineer, the other stuff, because you are making an assumption that that bill that you approved... Comm. Naham: Because you want more detail on the bill. Ben: But you are doing one of these with your hands over that the letter stated that it included it, but on the bill that was paid (everyone speaking at once) Comm. Richter: So the bill has to be re-written. Ben: If that is what it is going to be as part of this negotiation, because he can then come back and say you know what, it is my time and material, I laid out this money, you... Comm. Richter: But he told us in the letter that he was absorbing it (everyone speaking at once) Comm. Naham: Speak to Joe tomorrow and .... Comm. Weitz: We can solve this thing right now, and I will do it, (changing tape) one, we don't have to rely on Frank providing any documentation, the Comptroller of whether it be New York State or Nassau County would have the authority to request or subpoena any records that he needs to resolve this matter. Do I have a second? Alright, so I don't have a second for my motion. Okay, thank you. Ben: I will keep you advised when I speak to Joe. The Board: Thank you.

Dan Wiener, LOSAP Statistician; Report presented by District Secretary

1. Presented June stats on July 2, 2018.
2. Presented 2 copies of June PCRs on July 2, 2018.
3. Presented June log sheets on July 2, 2018.

## Harold Wondsel, LOSAP Administrator

1. What I am going to say might rile a couple of people, but it is eating at me. The guys who come down here in bare feet or walking dogs, there is no way they are going out on a call, and they should not be allowed to sign in. I am tired of seeing it time after time. Comm. Richter asked the Chief what he had to say. The Chief responded that this is an inappropriate conversation to have here or that Harold should bring up as a member of the Board. Thinks that as a member, he should request time to bring this to the Board. On a personal level, we have talked about this at nauseam, would like to remove people from the log, however, have been told by several people, including the Board and Harold that we cannot. We have presented several different methods to clear this up and we cannot get any traction. Discussion followed regarding LOSAP and signing in with no intention of going on calls. Several suggestions were given regarding solutions to this problem. It was decided to ask North Bellmore for quote for doing or dispatching.

## **Chief's Report:**

1. Tomorrow 258 will be at the marina with a chauffeur and a tech to be on channel 11 news.
2. John Brown will be here Thursday to do the annual inspection of 254. He will inspect the ground ladders in early August.
3. Asked if we heard anything from Joe Frank about the by-law change. Chief said it was presented at the last meeting; Board asked for another copy. Comm. Weitz stated that the set of by-laws he has is very ambiguous as to whether a Chief needs to be an EMT. It was discussed and stated that it does not say this in the by-laws, but it has been the rule.
4. Thanked the Board for the Ginny Ann Street Naming on Saturday. It was very well attended. There were between 200 and 300 people there. There were about 40-50 Department members and about 20 former members.
5. Turned in gas receipts for 2500 and 2501, 2502 is out of town.
6. Presented application to Explorer 250 for Sophia Conrad, daughter of Frank Conrad. Motion to approve to take physical with IOMR by Comm. Richter, seconded by Comm. Weitz. Accepted 5-0.
7. Presented application to Department for Josh DiResta. Motion to approve to take physical with IOMR by Comm. Richter, seconded by Comm. Thompson. Accepted 5-0.
8. Presented application to Explorer 250 for Aiden Drake. Motion to approve to take physical with IOMR by Comm. Richter, seconded by Comm. Weitz. Accepted 5-0.
9. Regarding physicals, can we please remind Dr. Gardyn that if a member has facial hair, that member should not have a mask fit test and is no longer interior.
10. We received another notification for DEC 50/50 Grant for up to \$3,000, which is due in August. Chief suggested hoods, gloves and helmets.
11. Ryan Sullivan passed his EMT. Took and passed his EMT class the same week he passed his Combo Class at the FSA, while working his job full time as well. And, a call went out right after he told me he passed his EMT class and he was on the rig.
12. We have had success with the fly car and it has been in service three or four times. We had it at the fireworks in Long Beach and we had it this week. We actually have been busy during the week. We had it Monday, when we had 5 or 6 calls. So we are doing the right thing and getting the rigs out to calls.
13. Comm. Richter gave an update on 253. It has a major problem with the pump and has to be sent to Firematic for repair. I got a quote from them today, it will basically be \$1600, the part alone is \$359.47 and ten hours to do the work at \$125 per hour. As long as they get the part tomorrow, they are looking to getting it back to us on Friday. Also told them to look at the a/c while they have the truck.

14. Comm. Richter spoke about the ongoing issues with 258. If we get a loaner when it has to go out for repair, we have to get Brian Sherwood involved because a loaner has to be certified, meet the standards and has to have a sticker put on the vehicle. No loaner available right now; we are waiting to hear when something will be available. Regarding the batteries, Tommy from Hendrickson said he was told that two batteries are bad. Asked Tommy if there could be an underlying condition that is making the batteries go bad. Asked the Chief to stay on top of this. Bottom line, PL Custom wants the vehicle back at the factory in Jersey. Told them not until after the summer, and maybe just wait and put a loaner in service after the summer, because it will be gone for at least two to four weeks. There is also an issue with the trundle. The warranties regarding these issues involve both Ford and PL Custom. We are on top of these issues and hopefully will have more information at our next meeting.
15. Comm. Richter asked the Chief to schedule a pump test when 253 gets back and before putting it in service.
16. Comm. Weitz discussion of multi gas meters for which we can buy a canister for \$235 and when canister is put on, meters re-calibrate themselves, instead of us going to GE Pickering for re-calibration. Discussion followed. It was decided to purchase one canister and try it out. A log should be kept of each meter and when it is re-calibrated.
17. Comm. Weitz reported that the Chief has scheduled the Deus 3 year maintenance for this Saturday. Chief said instructions have been sent out regarding members leaving equipment to be tested.
18. Comm. Weitz spoke about the Stryker batteries. It was decided to purchase the batteries. Motion by Comm. Richter, seconded by Comm. Paz and approved 5-0 to purchase battery pack (4 batteries) at \$351.57 each for a total of \$1,406.28 for the Stryker stretchers on 252 and 258.
19. Comm. Weitz asked about Deus training. Chief reported there has not been anything recently.
20. Comm. Weitz asked about water rescue. Chief reported that they have a training coming up at the pool in the beginning of the month. It will be a classroom session followed by a pool session.

### **COMMISSIONERS' REPORTS:**

#### **Comm. Naham:**

1. Nothing further to report.

#### **Comm. Paz:**

1. Spoke about putting a slop sink in on the apparatus floor. It could be put on the back wall in place of the drinking fountain. Will get a quote for cost of sink and installation.

#### **Comm. Richter:**

1. The major issue is the close out of the roof project. All information was given to Joe Frank. I think everyone has seen his report, everything looks good and he sees no problem. An issue has been raised about the math. I have gone through all vouchers and the math jives. Steven brought up an interesting point about the retainage. Tonight's voucher for \$77,696.93 includes \$39,000 for the brick wall repair, \$2,400 for tarps, etc., \$3,227.02 for the molding; which totals \$69,227.02. There is \$8,000 and change retainage which has been held since the beginning of the project; when this is added, it comes to the \$77,696.93. There has to be another line added to the spreadsheet showing that the retainage got put into a payment column. So, to expedite this to close, motion by Comm. Richter that the Treasurer be directed to prepare a special abstract in the amount of \$77,696.93 and that the check be prepared to Benchmark for final payment; seconded by Comm. Paz. Accepted 5-0. Frank Relf's will be called in the morning regarding

making the change on the spreadsheet. Upon receiving the change the abstract can be printed and the check prepared. Upon the abstract being initialed by at least three Commissioners, the District Secretary will contact Benchmark that the check can be picked up at the District Office. The total amount of this project is \$916,218.02. The book contains all certified payrolls, releases of liens, etc.

**Comm. Thompson:**

1. Department physicals will be Sunday, July 29<sup>th</sup> from 8 AM to Noon. Dr. Gardyn asked to combine us with Long Beach; we said no, because we need the time for our members. IP asked to be able to send a couple of stragglers; this was okayed.
2. Clinical Clean cancelled for today and will re-schedule.
3. July 25<sup>th</sup> is the Battalion meeting and barbeque at the Mushrooms. Would like the Commissioners to attend.
4. Chains have been removed from 252 and the arms were raised.
5. Asked about uniforms. Comm. Paz said they are trying to get a date set for measurements.
6. Asked about a computer so that the Smart board can be set up. Was told that the District Treasurer and Island Tech were having difficulty getting together to take care of the old laptop and setting up of the new laptop. Both laptops will be left at HQ for IT to do the necessary work.

**Comm. Weitz:**

1. Back in February or March I explained to the Board that Microsoft is discontinuing Small Business Server, which runs our mail server. Our server is about 8 years old. I have a quote for a new server which we can discuss and have IT come down to a future meeting. The cost of the server with installation is \$27,726.50. This new server would allow us to move all of our mail to Microsoft secure Office 365. We will have to decide who gets just an e-mail account and who gets the Office 365 account. The difference is one is \$5.00 a month for an e-mail address and the other is \$12.50 a month for access to Office 365, which is the Microsoft Suite (Word, Excel, Powerpoint). This is something we have to do because our mail server is no longer being supported. It was decided IT should come to our next meeting. We also have to decide if the ToughBooks in the apparatus, which are not being used by the members, should be replaced. We are spending approximately \$900 per month for something that is not being used. The Chiefs use it a lot. The last thing is an upgrade to some of the computers in the Company Rooms.

**District Secretary's Report:**

1. June PCR's were mailed to REMSCO on July 2, 2018.
2. Joe Frank was contacted after the last meeting. He said that RFP's can be done for "Internal" auditors or insurance companies but are not required. He feels that if they are done they can cause more headaches than help. When "External" auditors became mandatory, is also when the RFP ruling came into effect for those auditors.
3. Sutphen was here Wednesday, July 11<sup>th</sup> to do annual inspections on 253 and 254.
4. George Lee will be here on Tuesday, July 24<sup>th</sup> to do the 2<sup>nd</sup> quarter audit.
5. Work session for budget planning will be held with the Board and George Lee on Thursday, August 2, 2018 at 10 AM.
6. Bank reconciliation for FNBLI checking account was performed for period ending June 30, 2018. The account is fully reconciled.
7. Check received from US Treasury in the amount of \$93.93. Amount on form 940 for 2017 did not have to be paid. Therefore, it was refunded.
8. Diesel fuel will be delivered tomorrow. Vinnie and Lester have been notified.



9. Regarding the RFP for 2018 audit: It was sent to the following: (a) BMKR, LLP; (b) Cerini & Associates, LLP; (c) Cullen & Danowski, LLP (will not be submitting a proposal at this time); (d) Prager-Metis, LLC (returned - no longer there); (e) RS Abram & Co., LLP (received letter of intent); (f) Sheehan & Company. RRR cards received from all six.
10. Asked Comm. Weitz about corrections he said there were to be made to June 5, 2019 minutes. He said they were approved and no need to make corrections. Minutes will be put on the website.

**District Treasurer's Report:**

1. Denise Ford would like to have a bicycle helmet give away in Point Lookout. She is asking to use the YOF site property for about 1 ½ hours on August 14<sup>th</sup> or 15<sup>th</sup>. The Board agreed to this.
2. Deposited 2018 TOH PILOTS in the amount of \$10,366.21.
3. On tonight's abstract, there are 45 checks for payment totaling \$38,794.86.
4. After bills tonight, QuickBooks is showing a balance in checking of \$157,182.53. However, due to problems with the FNBLI records, it is not showing the PILOT deposit or the deduction of tonight's bills. Asked for the balance, stated it would be about \$127,000.
5. The balance in the capital reserve account is \$907,403.12.
6. Comm. Richter asked why we are paying installments with a payment fee added each month. Comm. Weitz stated it is paid this way because Ben wanted all of our policies to end very close to the physical year end or else, when it goes from 2018 to 2019. he has to do a reverse entry at the end of 2018 because it is an overpaid expense. Discussion followed. Comm. Weitz asked Patti to speak to Nicole and Ben.
7. Comm. Richter mentioned reconciling our operating budget to the capital reserve with the finalization of the roof project. Comm. Weitz said he didn't think we took anything from capital reserve; the District Treasurer said we did and we still owe it.
8. Comm. Thompson asked to add a bill to the special abstract. Ryan Sullivan's voucher for EMT book and stethoscope, etc. Discussion followed. It was agreed to add to the special abstract.

Abstract of bills was presented and approved on motion by Comm. Thompson, seconded by Comm. Weitz, accepted 5-0 and notarized by the District Secretary. Abstracts will be attached to minutes and put on website. Signed and notarized abstract is on file in the District Office.

**Meeting adjourned** at 10:15 PM on motion by Comm. Thompson, seconded by Comm. Naham. Accepted 5-0.

**Next Meeting Date: August 21, 2018**

**Scheduled for next regular meeting: Ben DiVenti, DiVenti & Lee, CPAs  
Peter Vescovo, Island Tech**

Minutes respectfully submitted by District Secretary, Terri Ryan

**LIDO AND POINT LOOKOUT FIRE DISTRICT**

**Abstract Week Number: 29 – July 17, 2018**

**APPROVAL OF RESOLUTION REGARDING AUTHORIZATION FOR THE PAYMENT OF CLAIMS:**

**NOW, THEREFORE, BE IT RESOLVED,** that the Lido and Point Lookout Board of Fire Commissioners, having audited the itemized vouchers for the following claims against the Fire District, orders the payment thereof by the Fire District Treasurer in the amounts allowed:

Date	Type	Name	Memo/Description	Amount
07/15/2018	Check	Buzz Chew Chevrolet - Cadillac, Inc	Invoice # 206805	-739.64
	2170		Invoice # 206805- 2013 Chevy Tahoe - 2501 - Reg M	739.64
07/15/2018	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11518	-282.12
	2171		Invoice # 11518 - 2008 Sutphen Pumper - 253 - Upgrade	282.12
07/15/2018	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11519	-3,650.94
	2172		Invoice # 11519 - 2007 Sutphen Tower Ladder - 254- EM	3,650.94
07/15/2018	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11520	-887.53
	2173		Invoice # 11520 - 2008 Sutphen Pumper - 253- RM	887.53
07/15/2018	Check	Sutphen Corporation	Invoice # 40028119	-105.08
	2174		Invoice # 40028119- 254 - Reg. Repair	105.08
07/15/2018	Check	GVC Chemical & Janitorial Corp	Invoice # 2234	-179.96
	2175		Supplies Invoice # 2234	179.96
07/15/2018	Check	GVC Chemical & Janitorial Corp	Invoice # 2256	-187.98
	2176		Supplies Invoice # 2256	187.98
07/15/2018	Check	JAMAICA ASH & RUBBISH	Account #678	-557.64
	2177		HQ- 2yd Bin -May & June '18	290.06
			Lido - 2yd Bin - May & June '18	267.58
07/15/2018	Check	All American Overhead Garage Door Co.	Invoice# 2580	-90.00
	2178		Invoice# 2580- Service - Lido Back Door	90.00
07/15/2018	Check	SCHLOSS EXTERMINATING	invoice #6556	-105.00
	2179		Exterminating Services June'18 - invoice #6556	105.00
07/15/2018	Check	Solar Glass		-4,200.00
	2180		Invoice # - HQ - Replace Southside Window-	4,200.00

**45 Checks to be Printed for A Total of \$38,794.86**

**LIDO AND POINT LOOKOUT FIRE DISTRICT**

**Abstract Week Number: 29 – July 17, 2018**

07/15/2018	Check	CENTRE MILLWORK SUPPLY CO., INC.	Acct# 6645	-115.72
	2181		Order # 821991 - Oil Absorbment	115.72
07/15/2018	Check	GRAINGER	Invoice # 9828513680	-190.27
	2182		Hose & Cable Ramp	190.27
07/15/2018	Check	Island Occupational Medical Resources, P.C.	Inv.# 48620	-325.00
	2183		Inv.# 48620 -Physical - S. Weitz	325.00
07/15/2018	Check	Island Occupational Medical Resources, P.C.	Inv.# 48630	-775.00
	2184		Inv.# 48630 -Physical - T. Sommer	775.00
07/15/2018	Check	XEROX CORP	Inv. # 093544890	-65.00
	2185		Monthly Maintenance May 2018 - Inv. # 093544890	65.00
07/15/2018	Check	ALL SERVICE CONTROL	Inv. # 48772	-1,230.00
	2186		Inv. # 's 48772 - July, August, September '18	1,230.00
07/15/2018	Check	ISLAND TECH SERVICES, LLC	Invoice # 29753	-402.00
	2187		Invoice # 29753 - May '18	402.00
07/15/2018	Check	EXXONMOBIL CREDIT CARD SERVICES	Exxon Mobil Credit Card Purchases Inv.# 7187859299224591710	-1,910.84
	2188		Gasoline for - 5/10/18 - 6/7/18	1,910.84
07/15/2018	Check	Integrated Wireless Technologies, LLC	Invoice #'s 649168,648984,647951,648642,648643,648644,648645,648646	-1,522.80
	2189		Invoice #'s 649168,648984,647951,648642,648643,648644,648645,648646 - HQ Antenna	1,522.80
07/15/2018	Check	XEROX CORP	Inv. # 093619223	-65.00
	2190		Monthly Maintenance June 2018 - Inv. # 093619223	65.00
07/15/2018	Check	Minerva Cleaners	Invoice# 500-40	-1,261.80
	2191		Inv. # 500-40 -Cleaning, Inspection and Repairs of Bunker Gear	1,261.80
07/15/2018	Check	MICHAEL'S ELECTRICAL SUPPLY	Invoice# 251939-1	-600.00
	2192		Invoice# 251939-1 - Wallmount	600.00
07/15/2018	Check	Glatfelter Brokerage Services	Invoice #'s 35289100	-4,581.80

**45 Checks to be Printed for A Total of \$38,794.86**

**LIDO AND POINT LOOKOUT FIRE DISTRICT**

**Abstract Week Number: 29 – July 17, 2018**

		2193	Policy: WC481992-6 - Policy Period 7/1/18-7/1/19 - Group Manager's Policy Period	4,581.80
07/15/2018	Check		Invoice #'s 35290100	-92.50
		2194	Policy: WC727967-2 - Policy Period 7/1/18-7/1/19 - Group Manager's Fee	92.50
07/15/2018	Check		Invoice # 06-173005	-1,230.00
		2195	Invoice # 06-173005 - 258	1,230.00
07/15/2018	Check		Account # 0715-0017-32-0	-1,382.54
		2196	Account # 0715-0017-32-0	1,382.54
07/15/2018	Check		Acct. # 7858-260309-02-4	-224.52
		2197	Acct. # 7858-260309-02-4 - Lido Chief's Office	224.52
07/15/2018	Check		Acct. # -670979891	-171.45
		2198	Acct. # -670979891	171.45
07/15/2018	Check		Acct. # 7858-495968-01-7	-294.84
		2199	Acct. # 7858-495968-01-7 HQ	294.84
07/15/2018	Check		Acct. # 652-089-211-0001-32	-414.35
		2200	Acct. # 652-089-211-0001-32 - FIOS	414.35
07/15/2018	Check		Acct. # 516 432 6687 787 27 5	-419.74
		2201	Acct. # 516 432 6687 787 27 5 - Chief's Office	419.74
07/15/2018	Check		Acct. # 516 432 7750 159 27 7	-48.77
		2202	Acct. # 516 432 7750 159 27 7 - Lido FireCom	48.77
07/15/2018	Check		Acct. # 682237326-00001	-1,067.20
		2203	Acct. # 682237326-00001	1,067.20
07/15/2018	Check		Acct. # 516 432 6636 872 27 7	-641.39
		2204	Acct. # 516 432 6636 872 27 7 - HQ Red Phone	641.39
07/15/2018	Check		Acct. # 516 432 6687 787 27 5	-17.82
		2205	Acct. # 516 432 6687 787 27 5 - Chief's Office	17.82
07/15/2018	Check		AC No: 0427435953	-22.33
		2206	Poland Spring - Billing Period & Supplies -5/25/18	22.33

**45 Checks to be Printed for A Total of \$38,794.86**

## LIDO AND POINT LOOKOUT FIRE DISTRICT

**Abstract Week Number: 29 – July 17, 2018**

07/15/2018	Check	BLANCHFIELD, MEYER, KOBER, RIZZO LLP	100040294	-3,000.00
	2207		Annual Audit of Financial Statements for year end 12/31/17 In Progress Inv.# 100040294 "In Progress"	3,000.00
07/15/2018	Check	CHASE	Chase CC # 5472 3061 0001 6921	-257.53
	2208		5/31,6/12,6/13,6/15 - Postage - Terri Ryan	74.41
			6/13 - Ace - Chas Thompson	-179.70
			6/07 - Vista Print - Chas Thomson	27.14
			6/13 Ace - Chas Thompson	10.68
			5/19,5/20,5/21,5/23,6/13 - E Z Pass - Steven Weitz	125.00
			6/06 - Cell Hire - Steven Weitz	50.00
			6/15 - Postage - Patricia Dunham	150.00
07/15/2018	Check	DAN WIENER	L.O.S.A.P. 38 Hours	-950.00
	2209		L.O.S.A.P. Administration - June '18 - 38 hours	950.00
07/15/2018	Check	Patricia Dunham	District Treasurer 6/16/18 - 7/10/18	-442.66
			District Treasurer - 6/16/18 - 7/10/18 -16.5 hours	495.00
			District Treasurer Payroll Taxes Withheld (P.Dunham) -6/16/18 - 7/10/18	52.34
07/15/2018	Check	FIREMATIC	Inv. # 358148	-145.27
	2211		Replace Voided Check # 2084 - Invoice # 358148 - 252	145.27
07/27/2018	Check	TERRI RYAN	District Secretary Salary 7/16/18 - 7/27/18	-1,605.47
	2212		District Secretary Salary - 7/16/18 - 7/27/18	2,174.13
			District Secretary Withholding - 7/16/18 - 7/27/18	568.66
08/01/2018	Check	Thomas E. Conaty	District Janitor - 40 hours July '18	-729.89
	2213		District Janitor - 40 hours July'18	800.00
			Withholding	70.11
08/10/2018	Check	TERRI RYAN	District Secretary Salary 7/30/18 - 8/10/18	-1,605.47
	2214		District Secretary Salary - 7/30/18 - 8/10/18	2,174.13
			District Secretary Withholding - 7/30/18 - 7/10/18	568.66
<b>45 Checks to be Printed for a Total of \$38,794.86</b>				

**45 Checks to be Printed for A Total of \$38,794.86**

**LIDO AND POINT LOOKOUT FIRE DISTRICT**

**Special Abstract Week Number: 29 – July 17, 2018**

**APPROVAL OF RESOLUTION REGARDING AUTHORIZATION FOR THE PAYMENT OF CLAIMS:**

**NOW, THEREFORE, BE IT RESOLVED**, that the Lido and Point Lookout Board of Fire Commissioners, having audited the itemized vouchers for the following claims against the Fire District, orders the payment thereof by the Fire District Treasurer in the amounts allowed:

<b>Date</b>	<b>Type</b>	<b>Name</b>	<b>Memo/Description</b>	<b>Amount</b>
07/18/2018	Check	Ryan Sullivan		-419.37
	2215		EMT Books - Reimbursement	419.37
07/18/2018	Check	Benchmark Construction Group, Inc	Payment #9	-77,696.93
	2216		HQ Roof Renovation Project - Payment # 9 - Final	77,696.93
<b>2 Checks to be Printed for A Total of \$78,116.30</b>				