

**Minutes of the Regular Meeting**  
**Board of Fire Commissioners**  
**Lido and Point Lookout Fire District**  
**Held January 17, 2019**

\*\*\*Approved Minutes\*\*\*

**Meeting** was called to order at 7:30 PM by Chairman Weitz

**Present:** Comm. Weitz, Comm. Richter (phone), Comm. Paz, Comm. Naham, Chief B. Guerin, Chief Siegelman, Chief J. Guerin, District Treasurer Dunham and District Secretary Ryan.

**Not Present:** Comm. Thompson, EMT Refresher; Chief J. Guerin, EMT Refresher

Speakers without appointments: None present

Speakers with appointments: Ben DiVenti, DiVenti & Lee CPAs

**Minutes** of the Organizational Meeting held, January 2, 2019, were approved on Motion by Comm. Naham, seconded by Comm. Paz. Accepted 3-0.

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**Speakers without appointments:** (Time allotted three (3) minutes)

None present.

**Speakers with appointments:**

Ben DiVenti, DiVenti & Lee, CPAs

1. Presented the Balance Sheet, bank statements have been reconciled. We have not re-allocated the surplus to the different funds because the accruals still have to be done; which George will be working on next Friday with Terri.
2. It has been extremely prudent with the budgeting and we have accomplished a great deal of repairs to the facilities and also with getting grant income to purchase an ambulance. We have not had to touch the reserves; it has all come out of the current budget.
3. The first page shows the increase in real property taxes that we levied.
4. Asked about the PILOT check we received which in addition to the usual PILOTs and not the same amount each year. Patti will call tomorrow to check on this.
5. The diesel fuel amount is higher, because the cost per gallon has gone up.
6. Equipment repairs have gone down considerably. Outside services are down.
7. Asked about a bill to Island Tech in November. Comm. Weitz explained that server and back-up system have been replaced; the server was about 8 years old and the software was no longer going to be supported by Microsoft.
8. We cannot close out the year until we do all the accruals for utility bills, etc.
9. Discussed some January bills and whether they were for 2018 or 2019. Capital tire was for 256 maintenance in 2018. Also mentioned a large bill paid to Brothers Landscaping. Comm. Weitz said this bill was not discussed at a meeting and does not know why we would be getting a bill in 2019 for all of 2018. Discussion followed. Ben said there should be a contract and a proposal before work is done.
10. Told Patti they will be sending her a notice to ask for the AUD to be extended to April.
11. Will get ready for the schedules the new outside accounts will need.
12. Stated that the Board did a great job last year and is looking forward to working with the Board this year.

### **Chief's Report:**

1. Lina Diamond was scheduled to be sworn into the Explorer Unit at the meeting Tuesday. She could not be here this evening. We would like to re-schedule the swearing in at the next meeting. .
2. Would like to have Francis Nicpon sworn into the Department, Co. 2 at the next meeting. He is moving up from the Explorers. His paperwork is in order. Motion by Comm. Paz. Seconded by Comm. Naham. Accepted 3-0.
3. We have been requested to stand-by in Long Beach on Sunday, February 3<sup>rd</sup> for the Polar Bear Plunge. 252 will be able to respond and be staffed. 258 will be staffed and stay in District.
4. Comm. Paz asked the Chief if he had a number of uniforms needed. The answer was that there are about 15 uniforms needed. Comm. Weitz asked for names. The Chief will send an e-mail.
5. Comm. Weitz asked if the Chiefs vehicles have been serviced yet. Was told they will be done after 257 is back in service.
6. Comm. Weitz discussed company printers. Got Co 2's request for a color printer. Does not think they need one. Leaning towards an HP printer. Discussion followed. Will have a quote soon and we can discuss.
7. Comm. Weitz asked how many chauffeurs we have for 2561. Was told one. The Chief was told to work on getting more.
8. Comm. Weitz asked about tools missing from 253. Chief does not know if they were returned. Was asked to follow up.
9. Comm. Weitz asked about batteries for Sawzall on 255. Chief said they are looking into standardizing so same battery could be used on all.
10. Comm. Weitz asked if there are any issues with the G1 pagers. Chief stated there is a little bit of a learning curve.
11. Comm. Weitz - Any progress with the 12 lead BLS. Was told there was a second training with about 20 members.
12. Comm. Weitz learned that water gel is no longer in the protocol.
13. Comm. Weitz told the District Secretary to give him anything that needs scanning until our scanner is fixed. Comm. Thompson complained that the minutes were not up to date on the website.
14. Comm. Weitz reported that Comm. Thompson said the call log is also not up to date on the web. Comm. Weitz said that Dan is working on getting things set up on the new server.
15. Comm. Weitz reported Comm. Thompson said 252 is back 100%
16. Comm. Weitz stated he should be able to give an update on the Loop Parkway project tomorrow
17. Comm. Weitz asked if Stryker was received and put in service. Chief does not know.
18. Comm. Weitz said there are changes coming in EMS protocol. The State will be releasing what they call collaborative protocols for advanced life support - Nassau REMAC will be adopting this protocol.
19. Comm. Weitz discussed FDIC. Classes may be closed. Will discuss with Chief.
20. Comm. Weitz discussed Office 365 and asked the Chief to check with members. If they are not going to activate and use the e-mails. They can be removed.
21. Comm. Weitz reminded the Chief that there are EMS agency forms that need to be submitted back to Dr. Gardyn by January 31<sup>st</sup>.
22. Comm. Weitz asked if there is any decision on mini bids. Was told no.

## **COMMISSIONERS' REPORTS:**

### **Comm. Naham:**

1. Met with JDT Electric regarding a generator at Lido. Will get us a quote by next week. Discussion followed. Will get quote for both diesel and natural gas, it will be 3 phase and 1800 RPMs.
2. Asked Tom to check snow blowers.

### **Comm. Paz:**

1. Met with uniform company and asked for pricing. Received the pricing and a list of Departments who use this vendor. We will need about 15 uniforms. Discussion of pricing. Comm. Weitz said we should find out if they are State Bid and maybe we should do an RFP.

### **Comm. Richter:** (Via phone)

1. Looked into the service life extension of the Scotts to 30 years. Under certain circumstances, there is a special permit granted to extend the life of the Scotts that we have. It sounds interesting, but a lot more research has to be done. The Navy started this because of the large number of Scotts they have. The outfit that does this process is in Colorado. They inspect, certify, test and then certify for another 15 years. The other issue is the cost: about \$325 per cylinder plus the shipping to and from Colorado, and every five years would have to go back to Colorado for special testing. Hopefully will have more information at the next meeting. Comm. Weitz said he would like to work on a grant to replace our cylinders with the new 45 minute cylinders. Discussion followed.
2. Vinnie will look at 256 again tomorrow after the plow is taken off. It may have to go back to Capital; it may be connected to the work they did on the vehicle.
3. Terri has a report on Roberts Chevrolet and 257.
4. With 256 being out and the snow storm coming, the Town should be contacts about salting the apron.
5. Comm. Weitz mentioned the discussion regarding replacing the Tough Books. They are not being used in the larger vehicles. 258 has a relatively new one, 02 has a new unit, 00 is due to be replaced, 01 and 252 need new units, recommend purchasing 2 units. Island Tech went to the manufacturer and they will sell to us for \$3,499, the docking station for \$1,050, the antenna for \$260, adapter \$15.40, installation \$425 per vehicle, and \$150 to set up new computer. Discussion followed.
6. Discussion of the draft of the IMA with TOH regarding fuel. It was also sent to Joe Frank
7. Xerox will not longer support our copier. Comm. Weitz getting quotes for a new copier.
8. Comm. Weitz reported that Paul Grim is speaking to No. Bellmore. They need an amplifier replaced and he is making recommendations to them of a vendor. After Paul gets back to us, will contact No. Bellmore regarding back-up.

### **Comm. Weitz:**

1. Safety is important. Would like to see us make headway in the annual training on Deus.
2. Asked the Chief to reach out to Ben and discuss the audit requirements for Companies.

### **District Secretary's Report:**

1. December PCR's were sent to REMSCO on January 4, 2019.
2. Robert Chevrolet will order the rollover sensor for 257. The cost will be about \$990.00.
3. Regarding the damage done by Robert Chevrolet to 257, spoke with Dave Munafu and he will contact Robert Chevrolet for them to go there to do the lettering on the van.
4. Blanchfield filed the 2017 annual report with NYS and TOH.
5. Return Receipt card received from Homeland Security for the Cancer Bill forms they required. Paperwork received by them 1/11/2019. Salerno Insurance has been notified.

6. We have to get names and dates for the Walden class for the C section of the diesel fuel system. Should be Chiefs, Chas, Tommy, Lester, chauffeurs.
7. Veederroot is fixed and the printer is in and working. Gary has to come back to clean out the sump. Should be done by next week.
8. NCAFD Annual Installation Dinner will be held Friday, March 1<sup>st</sup> at Millridge Cottage, \$250 for 2 people. Respond by February 10<sup>th</sup>.
9. NCAFD meeting will be held tomorrow at Baldwin Fire District at 7:00 PM.
10. Solar Glass should be here next week to fix the side door. They are working on a quote to tint the front windows.
11. Regarding LOSAP, Harold was told that the information he needs for the pre-renewal is in the mail.
12. W-2s were received from DiVenti & Lee.
13. George will be here on the 25<sup>th</sup> to do the 4<sup>th</sup> quarter audit.
14. The 2018 District Election papers are still under lock and key for inspection. I would like to put them in the file room. Comm. Weitz said they could be filed away, but he would like the Board to speak with the District Secretary before the next election regarding the absentee ballots and who can receive them and what the deadline is. The District Secretary stated that the information is in the Notice of Election which is sent to the Board before printing and posting.
15. I will not be in tomorrow and Monday.

**District Treasurer's Report:**

1. On tonight's abstract, there are 30 checks for payment totaling \$33,341.69.
2. After bills tonight, balance in checking is \$63,684.64.
3. The balance in the capital reserve account is \$1,540,442.04.

Abstract of bills was presented and approved on motion by Comm. Paz, seconded by Comm. Naham, accepted 3-0 and notarized by the District Secretary. Abstract will be attached to minutes and put on website. Signed and notarized abstract is on file in the District Office.

**Meeting adjourned** at 8:34 PM on motion by Comm. Weitz, seconded by Comm. Naham. Accepted 3-0.

**Next Meeting Date:**                    **February 7, 2019**

**Scheduled for next regular meeting:**                    **Nothing scheduled at this time.**

Minutes respectfully submitted by District Secretary, Terri Ryan

**LIDO AND POINT LOOKOUT FIRE DISTRICT**

**Abstract Week Number: 3 – January 17, 2019**

**APPROVAL OF RESOLUTION REGARDING AUTHORIZATION FOR THE PAYMENT OF CLAIMS:**

**NOW, THEREFORE, BE IT RESOLVED**, that the Lido and Point Lookout Board of Fire Commissioners, having audited the itemized vouchers for the following claims against the Fire District, orders the payment thereof by the Fire District Treasurer in the amounts allowed:

Date	Type	Name	Memo/Description	Amount
01/11/2019	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11558	-260.81
	2529		Inv. # 11558 - 2008 Sutphen Pumper - 253 - RM	260.81
01/11/2019	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11559	-125.00
	2530		Inv. # 11559 - 2010 Ford F -350 - 256 -RM	125.00
01/11/2019	Check	CAPITAL TIRE SERVICE INC.	Inv. # LB642	-3,070.39
	2531		Inv. # - LB642 - 256 - EM	3,070.39
01/11/2019	Check	AFDSNY	Annual Dues - 2019	-500.00
	2532		Invoice # 4114- Annual Dues 2019	500.00
01/11/2019	Check	ASSOC. OF FIRE DIST. OF NASSAU	Inv. # 250 - 2019 Dues	-425.00
	2533		Invoice # 250 - 2019 Dues	425.00
01/11/2019	Check	1ST RESPONDER NEWSPAPER	Account No.: 496610	-116.00
	2534		Subscription Renewal - Department Bundle (1 year 2019)	116.00
01/11/2019	Check	New York State Insurance Fund Worker's Compensation	Policy # Z 481 992-6	-3,055.73
	2535		Insurance - Workers' Compensation Policy # Z 481 992-6 - Installment	3,055.73
01/11/2019	Check	FIREMATIC SUPPLY CO., INC.	Inv. #12282018-1091	-574.08
	2536		Inv.# 12282018-1091 - PM - Hurst Tool	574.08
01/11/2019	Check	South Shore Fire & Safety Equipment Distributors Inc.	Invoice # 0123607-IN - Ticket #'s 581243, 581049, 581857, 582502, 581975, 582206, 579117	-533.95
	2537		Invoice # 0123607-IN - Ticket #'s 581243, 581049, 581857, 582502, 581975, 582206, 579117	533.95
01/11/2019	Check	Optimum (FD)	Acct. # 07858-260309-02-4	-224.52
	2538		Acct. # 07858-260309-02-4 - Lido Chief's Office	224.52
01/11/2019	Check	Optimum	Acct. # 758-495968-01-7	-295.22
	2539		Acct. #7858-495968-01-7 HQ	295.22

## LIDO AND POINT LOOKOUT FIRE DISTRICT

**Abstract Week Number: 3 – January 17, 2019**

01/11/2019	Check	PSEG	Account # 0715-0017-32-0	-1,207.79
	2540		Account # 0715-0017-32-0	1,207.79
01/11/2019	Check	VERIZON	Acct. # 516 432 6687 787 27 5	-17.15
	2541		Acct. # 516 432 6687 787 27 5	17.15
01/11/2019	Check	VERIZON	Acct. # 682237326-00001	-676.48
	2542		Acct. # 682237326-00001	676.48
01/11/2019	Check	Island Occupational Medical Resources, P.C.	Inv.# 50806	-325.00
	2543		Inv. # 50806 - Physical - F.Nicpon	325.00
01/11/2019	Check	SCHLOSS EXTERMINATING	invoice #6741	-105.00
	2544		Exterminating Services Dec '18 - invoice #6741	105.00
01/11/2019	Check	CAPITAL TIRE SERVICE INC.	Inv. # LB556	-40.00
	2545		Inv. # - LB556 - 252 - PM	40.00
01/11/2019	Check	All American Overhead Garage Door Co.	Invoice# 2625	-125.00
	2546		Invoice# 2625 - Service - Lido - Back Door	125.00
01/11/2019	Check	Salerno Brokerage Corp.	Inv. # 61519	-8,505.00
	2547		Invoice # 61519 - Cancer Coverage Policy	8,505.00
01/11/2019	Check	G.E. PICKERING INC.	Invoice # 12-181391	-641.70
	2548		Invoice # 12-181391 - Supplies	641.70
01/11/2019	Check	Sapienza & Frank		-4,650.00
	2549		Professional Services -Sept. 13, 2018 - December 26, 2018	4,650.00
01/11/2019	Check	CHAS THOMPSON	Sneaker Replacement Fuel Spill	-109.84
	2550		Sneaker Replacement - Fuel Spill - 11/21	109.84
01/11/2019	Check	Brother Landscaping Corp	Season 2018	-3,800.00
	2551		HQ- Landscaping - Cleanup - Season 2018	3,800.00
01/11/2019	Check	HAROLD WONDSEL	LOSAP Administration (Q4-2018)	-450.00
	2552		LOSAP Administration (Q4 - 2018)	450.00
01/11/2019	Check	ANDREA RICHTER	Treasurer - Board Meetings - 12/04/18 &12/17/18	-140.00
	2553		Treasurer - Board Meetings - 12/04/18 &12/17/18	140.00

**LIDO AND POINT LOOKOUT FIRE DISTRICT**

**Abstract Week Number: 3 – January 17, 2019**

01/11/2019	Check	DAN WIENER	L.O.S.A.P. 35 Hours	-875.00
	2554		L.O.S.A.P. Administration - Dec. '18 - 35 hours	875.00
01/11/2019	Check	Patricia Dunham	District Treasurer - 12/26/18 - 1/03/19	-381.57
	2555		District Treasurer - - 12/26/18 - 1/03/19 - 14 hours	420.00
			District Treasurer Payroll Taxes Withheld (P.Dunham) - 12/26/18 - 1/03/19	38.43
01/15/2019	Check	T.C. Communications	Inv. # 3963	-330.00
	2556		Inv. # 3963 - 2 Door Phones - HQ	330.00
01/15/2019	Check	Sprint	Acct. # -670979891	-175.99
	2557		Acct. # -670979891	175.99
01/25/2019	Check	TERRI RYAN	District Secretary Salary - 1/14/19 - 1/25/19	-1,605.47
	2558		District Secretary Salary - 1/14/19 - 1/25/19	2,174.13
			District Secretary Withholding - 1/14/19 - 1/25/19	568.66

**30 Checks to be Printed for A Total of \$33,341.69**