

**Minutes of the Regular Meeting of the
Board of Fire Commissioners
Lido and Point Lookout Fire District
Held, January 16, 2018**

*****Approved Minutes*****

Meeting was called to order at 7:30 p.m. by Chairman Naham

Present: Comm. Naham, Comm. Weitz, Comm. Thompson, Comm. Paz, Chief B. Guerin, Chief Siegelman, District Treasurer Dunham and District Secretary Ryan.

Not Present: Comm. Richter, Out of State (report via Face Time)

Speakers without appointments: None present

Speakers with appointments: Ben DiVenti, DiVenti & Lee, CPAs
Dan Wiener, LOSAP Statistician
Harold Wondsel, LOSAP Administrator

Minutes of meeting held January 2, 2018, were approved on Motion by Comm. Thompson, seconded by Comm. Paz. Accepted 4-0.

Minutes of Organizational Meeting held January 2, 2018, were approved on Motion by Comm. Weitz, seconded by Comm. Paz. Accepted 4-0.

Speakers without appointments: (Time allotted three (3) minutes)

None present.

Speakers with appointments:

Dan Wiener, LOSAP Statistician

1. There were errors in the stats presented for last month. It pertained to two members whose drill points were not recorded properly due to times of drills being incorrect. A few log sheets were found in the log book; these have now been recorded. Presented the corrected stats. Otherwise, we are in good shape.

Ben DiVenti, DiVenti & Lee, CPAs

1. Wished everyone a happy new year.
2. Presented preliminary year-end figures with comparison to last year. Preliminary because, George will do final review with Terri next week, and that is where we book all the accruals and pre-paid, so the numbers will change.
3. Asked Patti if the \$100,000 transfer was physically made on the 2nd. Was told yes. Need to make some adjustments after George does his final review. Discussion followed.
4. You will see uncategorized income for \$291,000 which is actually money transferred to offset the construction. Wanted you to see that we spent \$551,000 on the construction.
5. Year in review: General administrative is basically break even; equipment capital outlay was higher this year; gas was down, diesel a slight difference; apparatus repairs went up again, almost a 50% increase. Discussion followed. Gas and utilities are a little under and building repairs were a little under because of doing the big repairs. Communications up a little. Computer issues are building up. The only thing going up again is the LOSAP payments, which we knew. Everything else seems to be in line.

6. Comm. Naham asked how we check about the contractor paying a sub-contractor. Said that All American has not been paid yet. Comm. Richter (via Face Time) stated that he will speak with Frank Relf about this tomorrow.

Harold Wondsel, LOSAP Administrator

1. Had a call from Deb at VFIS today. They now want SS numbers for new members. Discussion followed. Board wants to know why they want the SS numbers. Maybe Nicole should be called first.
2. Expect to have the pre-renewal list shortly and will need tentative voting list and final voting list.

Chief's Report:

1. Capt. Brian Powers of Rescue Co. introduced Sinead Coyle to the Board. All paperwork is in order. Sinead was sworn in to the Department by Comm. Thompson.
2. Lt. Beckwith introduced Samuel Schafter to the Board. All paperwork is in order. Samuel was sworn in to Explorer Unit 250 by Comm. Thompson.
3. Asked if the exterminator has been contacted. Was told no. The District Secretary was asked to contact him.
4. We have been very busy this month. In the first two weeks, we exceeded our total calls for the entire month of January of last year. We have had some serious calls and the members stepped up and were also here for the snow storm. We are doing well.
5. Comm. Richter asked if we received corrected letters from members regarding leaves of absence. Was told they will be contacted again. One member is temporarily living out of state.

COMMISSIONERS' REPORTS:

Comm. Naham:

1. Will contact Nederman regarding the new ambulance.
2. NCAFD Dinner is March 2nd would like to attend and asked if any of the Commissioners would like to go with him. Reservations must be in by February 18th.

Comm. Paz:

Spoke about reduction that Frank made on the \$151,000 bill. Comm. Weitz wants to know what we are being charged for. Said we are not happy with the quality of work. Comm. Richter said it is the speed of work not quality. Comm. Weitz said that one item was the ADA compliant bathroom for \$12,000 to cut a hole in the wall, that is the only thing that makes it ADA compliant. Comm. Richter explained all the other changes to make the bathroom ADA complaint, much more than a hole in the wall. Comm. Weitz feels he is getting the bums rush to pay \$151,000. Comm. Richter stated he told Lisa to hold the pencil copy till he spoke with Frank because he (AR) was not happy with it. Unfortunately the meeting was cancelled because Frank was sick. Frank, Jack and Greg went through the building yesterday and Frank met with Andreas this morning. Comm. Weitz asked if the ADA complaint bathroom was approved by the Board and Comm. Richter said yes, the Board empowered him to take care of this and keep the job going. And, the work has been done. It was decided the Board will meet with Frank on Friday and decide if the check will be paid or adjusted. We need to get this wrapped up and get HQ running again.

Comm. Richter: (via face time)

1. Nothing further to report.

Comm. Thompson:

1. Brian Sherwood was here. We are in compliance with the safe on 258.

2. 252 will be going to VCI on Monday to get the power stretcher upgrade. Will be out of service for 2 days.
3. The chains that were put on 252 and worked perfectly.
4. Garage door opener remote controls are all working properly.
5. Sent everyone Pete Zaccaria's new address. Let's try to keep in touch with him.
6. Had a police report done for the bag that is missing off 252. Have to go pick up the report. The contents of the bag have a cost of approximately \$5,700.00.
7. New phones are good and old phones have been sent back. Turned in paperwork for returned phones.
8. Motion to go into Executive Session regarding personnel and sale of apparatus. At 8:55 pm by Comm. Thompson, seconded by Comm. Naham. Accepted 4-0.
Returned to regular meeting at 9:06 pm.

Comm. Weitz:

1. Have a proposal to upgrade computers in Chiefs' Office and company rooms. Will hold for two weeks from now to give us an opportunity to get caught up on the construction. Also have a proposal to eliminate our mail server and will discuss in two weeks.
2. Went to PL Custom today with Ex-Chief Jaffe and Capt. Wade. We reviewed the dimensions and workmanship, the ambulance looks beautiful. We also reviewed all specs and it is in complete compliance. The ambulance was driven back to Hendrickson today. They are supposed to start the approved graphics on Friday and it should be here in two weeks.
3. The project started with reconnecting the technology at HQ. New box was installed. The new box has 12 spots and has a built in UPS that is large enough to keep the system running for at least 15 minutes. The generator kicks in in about a minute or two. We have to get a generator for Lido because if Lido goes down the server will be down and we cannot communicate.
4. Asked if all ALS providers have been contacted regarding instructions on how to access narcotics and what their responsibilities are. Comm. Thompson said that Chief Neubert has been contacting members.
5. Asked how the Lucas training is going. Rescue is having their drill on Sunday at 9:00 am.
6. Asked if everyone has been trained on the new Physio unit. Chief reported that he does not have an exact number, but that most members have been trained.
7. Stated that he is a preceptor, and that we have two people taking the AEMT course; if he [SW] is on a call, a person that is in an advanced life support course and has been taught skills like starting an IV or administering medication, even though not licensed, can perform these duties under the preceptor's supervision.
8. Had a really great day today, not only because PL Custom has built us a beautiful ambulance but it was nice to be involved on the other side of the of the Fire District away from the business of running the Fire District, involved as a member and a Commissioner going through the new ambulance. The committee started out as a very large committee. Think they did a great job in coming to a consensus on everything from the lights to the sirens to the paint and think we will be very happy with the product when it is delivered. Spoke with John today and he will put together a train the trainer program for use of everything in the ambulance and also driving the ambulance. Then it will be up to us to make sure everyone is qualified to drive the rig. It is a very big rig and very different from 252 and 258. It is a foot and a half taller than what we have. With the mirrors fully extended we have 13" on each side. I hope the Chiefs' Office will set up a wet down. We need to invite Denise Ford to the wet down. We need to properly thank Denise for

going to the Legislature and the County Executive to get us this equipment this year. Within a twelve month period, we have received over \$600,000 in grants thanks to Denise Ford. Thinks we need to let the community know about our two grants and maybe when we have the wet down, we can ask the County make a facsimile of the check to be presented. Denise needs to know that we appreciate this and the County needs to know that this is equipment we need and could not have purchased without this help. A big reason for this is the very small PILOT payment that we get and we are just fortunate that we have a Legislator that really cares about our Fire District. I guess the Chiefs' Office will have a plaque for the ambulance.

9. Hope to be working on a new project. As you know, our SCBA grant was turned down. We didn't make it though computer scoring and we need to know why. We made it through three other times.

District Secretary's Report:

1. PCR's were sent to REMSCO on January 4, 2018.
2. Appliances have been ordered from PC Richards. Need to notify them when to deliver and set up installation.
3. NCAFD meeting is Friday January 26th at Baldwin FD.

District Treasurer's Report:

1. On tonight's abstract, there are 29 checks for payment totaling \$13,261.91.
2. After bills tonight, balance in checking is \$58,090.75.
3. The balance in the capital reserve account is \$1,505,929.37.

Abstract of bills was presented and approved on motion by the Comm. Thompson, seconded by Comm. Weitz, accepted 4-0 and notarized by the District Secretary. Abstract will be attached to minutes and put on website.

Meeting adjourned at 9:07 p.m. on motion by Comm. Thompson, seconded by Comm. Weitz. Accepted 4-0.

Next Meeting Date: **February 6, 2018**

Scheduled for next regular meeting: **Nothing scheduled at this time.**

Minutes respectfully submitted by District Secretary, Terri Ryan

LIDO AND POINT LOOKOUT FIRE DISTRICT

Abstract Week Number: 3 – January 16, 2018 – Abstract

APPROVAL OF RESOLUTION REGARDING AUTHORIZATION FOR THE PAYMENT OF CLAIMS:

NOW, THEREFORE, BE IT RESOLVED, that the Lido and Point Lookout Board of Fire Commissioners, having audited the itemized vouchers for the following claims against the Fire District, orders the payment thereof by the Fire District Treasurer in the amounts allowed:

Date	Type	Name	Memo/Description	Amount
01/14/2018	Check	Multi-Media Communications	Invoice # 101004259-5	-294.00
	1832		Invoice # 101004259-5	294.00
01/14/2018	Check	Island Occupational Medical Resources, P.C.	Inv.# 45695 - 10/13/17 -Physical - Merola	-325.00
	1833		Inv.# 45695 - 10/13/17 -Physical - Merola	325.00
01/14/2018	Check	Island Occupational Medical Resources, P.C.	Inv.# 46781	-150.00
	1834		Inv.# 46781 -Physical - Schafter	150.00
01/14/2018	Check	SCHLOSS EXTERMINATING	invoice #6240	-105.00
	1835		Exterminating Services Dec. '17 - invoice #6240	105.00
01/14/2018	Check	JOHN D. MacDONALD & SON	Inv. # 61866	-159.00
	1836		Invoice # 61866 - HQ - No Heat Service	159.00
01/14/2018	Check	Stryker Sales Corp	Invoice # 2316683 M	-2,085.91
	1850		Invoice # 2316683 M - Upgrade Kit	2,085.91
01/14/2018	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11472	-95.00
	1837		Invoice # 11472 - 2013 - Ford E-450 - 258	95.00
01/14/2018	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11473	-140.19
	1838		Invoice # 11473 - 2009 - Chevy Suburban - RR	140.19
01/14/2018	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11474	-127.67
	1839		Invoice # 11474 - 2013 - Chevy Suburban - RR	127.67
01/14/2018	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11475	-125.00
	1840		Invoice # 11475 - 2013 - 1996 Spartan RDM Pumper - 255 - RR	125.00
01/14/2018	Check	ASSOC. OF FIRE DIST. OF NASSAU	2018	-425.00
	1841		2018 Membership Dues	350.00
			2018 Directory	75.00

29 Check to be Printed for a Total of \$13,261.91

LIDO AND POINT LOOKOUT FIRE DISTRICT

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01/14/2018	Check	AFDSNY	Annual Dues - 2018	-500.00
		1842	Invoice # 3075 - Annual Dues 2018	500.00
01/14/2018	Check	Optimum	07858-495968-01-7	-147.54
		1843	07858-495968-01-7 - HQ	147.54
01/14/2018	Check	Optimum	07858-260309-02-4	-112.26
		1844	07858-260309-02-4	112.26
01/14/2018	Check	VERIZON	Acct # 682237326-00001	-663.78
		1845	Acct # 682237326-00001	663.78
01/14/2018	Check	VERIZON	Acct # 516 432 6687 787 27 5	-17.39
		1846	Acct # 516 432 6687 787 27 5	17.39
01/14/2018	Check	VERIZON	Acct # 516 432 6636 872 27 7	-318.55
		1847	Acct # 516 432 6636 872 27 7	318.55
01/14/2018	Check	AT&T MOBILITY	Acct. # 287266546379	-100.73
		1848	Acct. # 287266546379	100.73
01/14/2018	Check	South Shore Fire & Safety Equipment Distributors Inc.	Invoice # 0116348-IN -Equipment Service- Ticket#'s 541335,561792,562683	-231.50
		1849	Invoice # 0116348-IN -Equipment Service- Ticket#'s 541335,561792,562683	231.50
01/14/2018	Check	New York State Insurance Fund Worker's Compensation	Policy # Z 481 992-6	-3,603.11
		1851	Insurance - Workers' Compensation Policy # Z 481 992-6 - 7 of 9	3,603.11
01/14/2018	Check	PSEG	Account # 1750163651	-68.16
		1852	Account # 0175-0017-32-0	68.16
01/14/2018	Check	BOUND TREE MEDICAL	Inv. # 82727489	-160.42
		1853	Inv. # 82727489 - Medical Supplies	160.42
01/14/2018	Check	WAGNER	Legal Services Rendered - 10/01/17-12/31/17	-1,237.50
		1854	Legal Services Rendered - 10/01/17-12/31/17	1,237.50
01/14/2018	Check	DAN WIENER	L.O.S.A.P. 36 Hours	-900.00
		1855	L.O.S.A.P. Administration - Dec. '17 - 36 hours	900.00
01/14/2018	Check	ANDREA RICHTER	Treasury Work & Meetings - 11/7/17 - 12/19/17 - 1/02/18	-150.00

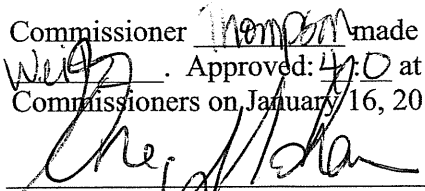
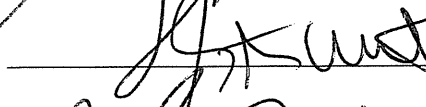

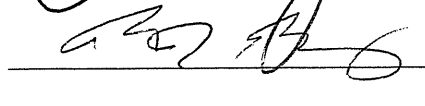

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	1856		Treasury Work & Meetings - 11/7/17 - 12/19/17 - 1/02/18	150.00
01/14/2018	Check	Thomas E. Conaty	December '17 hours	-721.97
	1857		Janitorial Services - Dec. '17	800.00
			Withholding	78.03
01/14/2018	Check	Thomas E. Conaty	December '17 - HQ Project	-387.87
	1858		Janitorial Services - HQ Project	420.00
			Withholding	32.13
01/14/2018	Check	Patricia Dunham	District Treasurer 12/28/17 - 1/03/18	-361.11
	1859		District Treasurer - 12/28/17 - 1/03/18 - 13.5 hours	405.00
			District Treasurer Payroll Taxes Withheld (P.Dunham)v 12/28/17 - 1/03/18	43.89
01/14/2018	Check	United States Treasury	11-2564703	-93.93
	1860		Form 940 - Employer's Quarterly Fed Tax Return	-93.93
01/26/2018	Check	TERRI RYAN	District Secretary Salary-01/15/18-01/26/18	-1,540.23
	1861		District Secretary Salary- 01/15/18-01/26/18	2,174.13
			District Secretary Withholding - 01/15/18-01/26/18	633.90
29 Checks to be Printed for a Total of \$13,261.91				

Commissioner Thompson made the motion; the motion was seconded by Commissioner Weitz. Approved: 4-0 at a duly constituted meeting of the Board of Fire Commissioners on January 16, 2018.

 Greg Naham, Chairman
 Steven Weitz, Vice-Chairman
 Andrew Richter, Commissioner
 Charles Thompson, Commissioner
 Jack Paz, Commissioner

LIDO AND POINT LOOKOUT FIRE DISTRICT

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STATE OF NEW YORK
COUNTY OF NASSAU

On the 16th day of January in the year 2018 before me, the undersigned, personally appeared personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity (ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public's Signature: Theresa E Ryan Printed Name: Theresa E Ryan My Commission Expires: 6/2/19

THERESA E. RYAN
Notary Public, State of New York
No. 01RY5078996
Qualified in Nassau County
Commission Expires **June 2, 2019**