

**Minutes of the Regular Meeting of the
Board of Fire Commissioners
Lido and Point Lookout Fire District
Held February 7, 2017**

*****Approved Minutes*****

Meeting was called to order at 7:30 p.m. by Chairman Paz

Present: Comm. Paz, Comm. Weitz, Comm. Thompson, Chief Wiener, Chief Guerin, Chief Siegelman, District Treasurer Dunham and District Secretary Ryan.

Not Present: Comm. Richter, Out of town; Comm. Naham, medical

Speakers without appointments: None present

Speakers with appointments: Nicole Morton, Salerno Insurance

Dan Wiener, LOSAP Statistician

Harold Wondsel, LOSAP Administrator

Minutes of meeting held January 17, 2017, were approved on Motion by Comm. Weitz, seconded by Comm. Thompson Accepted 3-0.

Minutes of Executive Session held January 17, 2017, were approved on Motion by Comm. Thompson, seconded by Comm. Weitz. Accepted 3-0.

Speakers without appointments: (Time allotted three (3) minutes)

None present.

Speakers with appointments:

Nicole Morton, Salerno Insurance

1. Discussed Workers' Compensation coverage: State Insurance Fund Group 90; State Insurance Safety Group (this year we are eligible; they yield dividends); and Perma (Group self insured, not insurance company). Nicole explained all three. After explanation and discussion, Motion by Comm. Weitz to sign up for the Safety Group 497, seconded by Comm. Paz. Accepted 3-0. Comm. Paz signed the form as Chairman.
2. Nicole stated that we are not able to take insurance on fuel tank at Lynbrook Ave.

Dan Wiener, LOSAP Statistician

1. Presented January stats on February 3, 2017.
2. Gave 2 copies of January PCRs to District Secretary on February 3, 2017.
3. Gave January log sheets to District Secretary on February 3, 2017.

Harold Wondsel, LOSAP Administrator

1. Pre-Certification forms were prepared and have been proofread, They will be mailed tomorrow,
2. Paperwork for Dave Russell's attainment will be taken care of and mailed in before April.

Chief's Report:

1. Richard Beckwith introduced Christian Ares to be sworn in to Explorer Post 250 of the Department. All paperwork was in order. Christian was sworn in by Comm. Thompson.
2. Department Meeting is scheduled for February 22nd at Lido.
3. Sunday March 26th is the Department Inspection.

4. Asked about hose testing. Motion by Comm. Paz to set up hose testing with Fail Safe for October 10, 2017. Seconded by Comm. Thompson. Accepted 3-0.
5. MDT in 2501 is still broken. The spare had been given to Jared when his was broken.
6. Asked if Lido room repair work is finished. District Secretary will check with Comm. Naham.
7. Stated that the stove in Lido Company Room is not heating up properly. District Secretary will call Steve's Appliance.
8. Lights are out in restrooms both upstairs and down. Only one new replacement bulb left. District Secretary will speak with Michael' Electric regarding ordering new bulbs.
9. Turned in VF-2 and other paperwork regarding a member who was injured. Comm. Paz stated that he was notified of this injury when it occurred. He did not notify the rest of the Board. Discussion followed. Motion by Comm. Weitz that when there is an important issue of required notification, such as a member being injured, that the Chiefs' Office notify all members of the Board. Seconded by Comm. Thompson. Accepted 3-0.
10. Lost or Stolen Report turned in for a Deus unit missing from gear. There was a Police Report made. Board requested a written statement from the member whose Deus gear is missing.
11. 2571 will be going back to Sagamore over night.
12. Asked about cleaning supplies for Department Inspection. Will forward lists to Comm. Thompson.
13. Asked about Class A uniforms. Elite is holding the same price as 2014. Concerned about his delivering in a timely fashion. Has spoken with Quarter Masters at FDNY who has everything in stock. Presented list of those needing uniforms. Comm. Paz will speak with Elite.
14. For the Water Rescue team, we have 3 lifeguards and 5 other members interested. Discussion followed. Spoke about pool time. Board suggested contacting the high school.
15. Comm. Weitz reviewed the Chief's Order on January 18th. Asked if there is anything new. Was told another meeting is planned. Asked Chief if training is scheduled. Was told yes there are training and drills scheduled. OSHA training is annual.
16. Comm. Weitz asked about Deus training schedule. We told they have met with the trainers. They are having a meeting on the 19th for a pre-drill. They have the list of 10 members who need initial training and will then schedule the refresher. Any Deus individual is welcome to any of the trainings.

COMMISSIONERS' REPORTS:

Comm. Paz: (Comm. Richter called in for the discussion regarding HQ roof and remodeling.)

1. Discussion of the proposal from Frank Relf of \$483,000 for the roof replacement and repairs to HQ building. Comm. Paz and Richter recommend going forward with this project. The professional services Frank would be providing are: Preliminary work, design work, filing permits, reviewing bidding, interviewing contractors, recommend who to hire, prevailing wage work, final inspections and recommend payment as the job progresses. The only thing he doesn't do is the Permissive Referendum, which Walter has to do. We will also have to make decisions regarding the heating system, generator and renovating Co. 2's room. Discussion about possibly emptying the container across the street.

2. Comm. Weitz stated that he was concerned that Frank's fee was a little high, but when you take into consideration all the time Frank has spent on this District and how well he knows the properties, it is not high at all. Another architect would have to learn all that and therefore; Motion by Comm. Weitz to accept Frank G. Relf Architect, PC's proposal of \$50,000.00, for Professional Services regarding repairs to headquarters. Seconded by Comm. Thompson. Accepted 3-0.
3. Motion by Comm. Weitz to have Walter Wagner prepare and publish a Permissive Referendum to allocate up to \$500,000.00 for repairs to the headquarters building from the Buildings and Grounds Capital Reserve Fund. Seconded by Comm. Thompson. Accepted 3-0.

Comm. Thompson:

1. The Controlled Substance Report was filed with the State. The bad list came out and we are not on it. Spoke with George at Pickering. They do not handle controlled substances so he turned us on to Boundtree. We are working on this right now. Comm. Weitz said we are all set up with Moore Medical, all we need is a signature from Dr. Gardyn.

Comm. Weitz:

1. TOH attorneys are moving forward with the land swap in Lido. We should expect a call from Chris Shelton regarding the footprint of the building. Discussion followed regarding the size of the firehouse. (Two story, 3 bay building with parking). This is all very preliminary. Will at Frank's office is working on something for us.
2. TOH working on the Lynbrook Ave property, told them we were disappointed with Joe Raah's letter. Was assured they are working on a Quit Claim Deed to be ready by the end of February. Believe the Town will work to get this settled as soon as possible.
3. Bob Guido is meeting with the Title Company. Comm. Weitz will meet with TOH attorney, if they have the Quit Claim deed Bob will not have to meet with the Title Company. Then we will have to contact the Wondsels regarding their statement that they will make a fair market value offer.

District Secretary's Report:

1. PCRs were sent to REMSCO on February 6, 2017.
2. Bank reconciliation for FNBLI checking account was performed for period ending January 31, 2017. The account is fully reconciled.
3. Have certificate for diesel tank certification from 2012. Will follow up on this.
4. 253 was scheduled to go to the Bronx Thursday before 6:00 am for repairs, however, due to the snow storm prediction, this will be postponed.
5. Gary was here to check out 252. He has ordered parts and will be here next week to repair. Use key to fuel up until then.
6. Vote was taken on the Resolution to Issue Tax Anticipation Note. Vote was 3 Ayes and 2 absent. Resolution is attached to these minutes.

District Treasurer's Report:

1. On tonight's abstract, there are 27 checks for payment totaling \$15,742.53.
2. On January 3, authorization was given to transfer up to \$100,000 from the Capital Reserve Building and Grounds fund to the general fund. On January 27, 2017, a transfer of \$50,000.00 was made.
3. After bills tonight, balance in checking is \$64,969.85, which includes \$50,000.00 transfer.
4. The balance in the capital reserve account after transfer is \$1,034,857.50.

Abstract of bills was presented and approved on motion by the Comm. Thompson, seconded by Comm. Weitz, accepted 3-0 and notarized by the District Secretary. Abstract will be attached to minutes and put on website.

Meeting adjourned at 8:50 p.m. on motion by Comm. Thompson, seconded by Comm. Paz. Accepted 3-0.

Next Meeting Date: **February 21, 2017**

Scheduled for next regular meeting: **Nothing scheduled at this time.**

Minutes respectfully submitted by District Secretary, Terri Ryan

LIDO AND POINT LOOKOUT FIRE DISTRICT
RESOLUTION TO ISSUE TAX ANTICIPATION NOTE
AND BORROW FUNDS FROM CAPITAL RESERVE FUNDS

WHEREAS, the Board of Fire Commissioners of the Lido and Point Lookout Fire District currently has separate Capital Reserve accounts established pursuant to Section 6-g of the General Municipal Law, for purchases related to Buildings and Grounds and purchases related to Firematic Equipment and Apparatus, and

WHEREAS, the Board of Fire Commissioners of the Lido and Point Lookout Fire District currently has separate general fund accounts for the deposit of real property tax revenue raised to fund the annual fire district budget and to pay operational expenses of the fire district during the fiscal year, and

WHEREAS, although the fire district fiscal year runs from January 1st through December 31st; real property tax revenue is paid by the Town of Hempstead after the tax collection process and a first half check attributable to the annual fire district budget is not paid until sometime in February or March which creates the potential for the fire district to run short on funds in the general accounts, and

WHEREAS, the Board has been advised by the Treasurer that she anticipates that the general accounts will have insufficient funds on hand to pay the bills and expenses of the fire district for January, February and March which payments cannot be delayed, and

WHEREAS, the Board has been advised by the Treasurer that there are sufficient funds in the capital reserve accounts, given the amounts on deposit, the encumbrances placed on those deposits, and the expenses anticipated to come due from such encumbrances, to permit a temporary borrowing from the capital reserve accounts by the general accounts, and

WHEREAS, pursuant to Section 24 subparagraph (c-2) of the Local Finance Law a fire district *“may issue tax anticipation notes at any time during the first three months of its fiscal year in anticipation of the collection of real estate taxes levied for such fire district for such fiscal year. Notes issued pursuant to the provisions of this paragraph shall mature on or before the fifteenth day of April next following the date of their issuance and shall be redeemed from the taxes in anticipation of the collection of which such notes were issued. Such notes shall not be issued in an amount in excess of the difference between the amount of the fire district taxes remaining uncollected at the time of such borrowing and the amount of tax anticipation notes issued in anticipation of the collection of such taxes. Whenever the amount of tax anticipation notes issued pursuant to this paragraph shall equal the amount of such taxes remaining uncollected, all of such taxes, as thereafter collected, shall be set aside in a special bank account to be used only for the payment of such notes as they become due. The proceeds of such notes shall be used only for the purposes for which such taxes were levied. For the purpose of this paragraph such real estate taxes shall be deemed to be uncollected until the fire district receives cash therefor from the public officer required to pay such taxes to the fire district,”* [McKinney's Local Finance Law § 24.00] and

WHEREAS, Section 11 of the General Municipal Law states with reference to temporary investment of fire district funds that permissible investments include; *(1) obligations of the United States of America or in obligations guaranteed by agencies of the United States of*

America where the payment of principal and interest are guaranteed by the United States of America or in obligations of the state of New York, or with the approval of the state comptroller in obligations issued pursuant to section 24.00 or 25.00 of the local finance law by any municipality, school district or district corporation other than the municipality, school district or district corporation investing such moneys pursuant to this paragraph. In addition, moneys in any reserve fund established pursuant to section six-c, six-d, six-e, six-f, six-g, six-h, six-j, six-k, six-l, six-m or six-n of this article may be invested in obligations of the municipality, school district, fire district or district corporation which has established the reserve fund, or in the case of a capital reserve fund established for a town or county improvement district, obligations of the town or county issued for the purposes of such district. [McKinney's General Municipal Law § 11], and this would permit the Board to have its general accounts borrow from its capital reserve accounts in the form of a tax anticipation note in order to permit it to pay operating expenses from the general accounts until such time as the first half of its real property tax revenue is received from the Town of Hempstead;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fire Commissioners hereby directs the Fire District Treasurer to permit the general fund accounts to borrow from the Capital Reserve Fund for Buildings and Grounds the up to the sum of ONE HUNDRED THOUSAND (\$100,000.00) DOLLARS in the form of a tax anticipation note to be paid back on receipt of the first half of its real property tax revenue from the Town of Hempstead with interest at a rate of 0.15% [rate currently being earned by those accounts], said payment to be made no later than April 15, 2017 in accordance with the rules outlined in Section 24 of the Local Finance Law and Section 11 of the General Municipal Law, and

BE IT FURTHER RESOLVED, that the current district investment policy is amended in order to permit this type of investing of funds and borrowing now and in the future, and

BE IT FURTHER RESOLVED, that the Treasurer shall be authorized and responsible to affect this borrowing of funds and shall report to the Board on the transaction and the eventual repayment of funds in subsequent meetings of this Board.

The adoption of the foregoing resolution was duly put to a vote and upon roll call the vote was as follows:

Chairman Paz)	AYE
Commissioner Weitz)	AYE
Commissioner Thompson)	AYE
Commissioner Naham)	Not Present
Commissioner Richter)	Not Present

The resolution was thereupon duly declared to have been adopted.

Dated: Point Lookout, New York
February 7, 2017

LIDO AND POINT LOOKOUT FIRE DISTRICT

Abstract Week Number: 6 – February 7, 2017

APPROVAL OF RESOLUTION REGARDING AUTHORIZATION FOR THE PAYMENT OF CLAIMS:

NOW, THEREFORE, BE IT RESOLVED, that the Lido and Point Lookout Board of Fire Commissioners, having audited the itemized vouchers for the following claims against the Fire District, orders the payment thereof by the Fire District Treasurer in the amounts allowed:

Commissioner _____ made the motion; the motion was seconded by Commissioner

_____. Approved: __: __ at a duly constituted meeting of the Board of Fire Commissioners on

February 7, 2017.

Date	Type	Name	Memo/Description	Amount
01/30/2017	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11386	-140.26
	1118		Invoice # 11386 - Snow Blower HQ - PM Misc. Equipment	140.26
01/30/2017	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11387	-75.00
	1119		Invoice # 11387 - Snow Plow - 256 - PM Misc. Equipment	75.00
01/30/2017	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11388	-120.00
	1120		Invoice # 11388 - 2007 Sutphen Ladder - 254 - Reg. Repair	120.00
01/30/2017	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11389	-421.49
	1121		Invoice # 11389 - 2003 Ford - 258 - Emer. Repair	421.49
01/30/2017	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11390	-653.86
	1122		Invoice # 11390 - 2010 Chevy Ambulance - 252 - Emer. Repair	653.86
01/30/2017	Check	EXXONMOBIL CREDIT CARD SERVICES	Exxon Mobil Credit Card Purchases Inv.# 7187859299224591701	-874.50
	1123		Gasoline for - 12-8-16 -1/07/17	874.50
01/30/2017	Check	ISLAND TECH SERVICES, LLC	Invoice # 20884	-525.00
	1124		Invoice #20884- Monthly Billing for December '16	525.00
01/30/2017	Check	NATIONAL GRID	Master Account # 78934-44004	-1,033.39
	1125		Rescue- 00562-30007 - 2016 - Nov 28 - Dec 27	0.00
			Lido- 27565-75007- 2016 - Nov 30 - Dec 29	413.97
			HQ-87856-46002 - 2016 - Nov 28 - Dec 27	619.42

27 Checks To Be Approved \$15,742.53

LIDO AND POINT LOOKOUT FIRE DISTRICT

Abstract Week Number: 6 – February 7, 2017

01/30/2017	Check	JASPAN SCHLESINGER, LLP	Professional Services and Costs # 216432	-1,647.07
	1126		Professional Services and Costs rendered in connection with Lynbrook Ave - 12/01-12/31/16	1,647.07
01/30/2017	Check	JAMAICA ASH & RUBBISH	Account #678 Invoice # 6CQ01685	-265.54
	1127		HQ- 2yd Bin 2016 December	115.00
			Lido - 2yd Bin 2016 - December	115.00
			Dump Rate Charge Town Fee	23.12
			Dump Rate Charge Town Fee	12.42
01/30/2017	Check	Deirdre Hannett.	Reimbursement Stand - By 1/7/17	-83.73
	1128		Reimbursement 1/7/17 Stand By costs	83.73
01/30/2017	Check	VERIZON	Acct. # 652-089-211-0001-32	-400.09
	1129		Fios - HQ	400.09
01/30/2017	Check	Competition Automotive	Customer #2615	-345.95
	1130		PM- 2500 Chiefs Car	345.95
02/03/2017	Check	CHASE	Chase CC # 5472 3061 0001 6921	-779.12
	1131		01/16 - Harbor Freight Tools -Drill Bits etc Chas Thompson	24.73
			12/16 - Buckeye Fire Equipment - Foam Testing - Terri Ryan	100.00
			12/30 - Cummins - 253 - Terri Ryan	609.39
			Cell Hire - 1/03/17 Steven Weitz	45.00
02/03/2017	Check	Servepro Of Long Beach/Oceanside	Lido Mold Removal	-1,700.00
	1132		Mold Remediation - Lido	1,700.00
02/03/2017	Check	Josh Riskin	Reimbursment	-31.46
	1144		253 to Bronx Toll	16.00
			Breakfast - 2 members	15.46
02/03/2017	Check	VERIZON	Acct. # 682237326-00001	-666.78
	1133		Account # 682237326-00001	666.78
02/03/2017	Check	VERIZON	Acct. # 516 432 6687-858560237	-418.52
	1134		Chief's office phones - Acct # 516 432 6687 - 858560237	418.52
02/03/2017	Check	VERIZON	Acct. # 516 432 7750 159 27 7	-51.47
	1135		Lido-red phone Fire Com - Acct.# 516 432 7750 159 27 7	51.47

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27 Checks To Be Approved \$15,742.53

LIDO AND POINT LOOKOUT FIRE DISTRICT

Abstract Week Number: 6 – February 7, 2017

02/03/2017	Check	AT&T MOBILITY	Acct. # 287023569259	-38.97
	1136		Acct. # 287023569259	38.97
02/03/2017	Check	Z BEST MAINTENANCE	January 2017 - Inv. # 47612A	-1,578.78
	1137		Monthly Cleaning - January 2017	1,200.00
			Supplies	378.78
02/03/2017	Check	ALL Good Electric, Corp.	Inv.#5858	-125.00
	1138		HQ - Service outlet & supplies	125.00
02/03/2017	Check	Chief Law Enforcement Supply	Invoice # 316334	-454.13
	1139		24 Brass Collars - 5 Badges	454.13
02/03/2017	Check	DAN WIENER	36 Hours	-900.00
	1140		L.O.S.A.P - 36 Hours & Submitted NFIRS 5.0 fire reports	900.00
02/03/2017	Check	Competition Automotive	Customer #2615	-285.00
	1141		PM- 2500 Chiefs Car - repair wiring harness	285.00
02/03/2017	Check	Patricia Dunham	District Treasurer 1/12/17-2/1/17	-431.66
	1142		District Treasurer 1/12/17-2/1/17- 16.5 hours	495.00
			District Treasurer Payroll Taxes Withheld (P.Dunham) 1/12/17-2/1/17	63.34
02/10/2017	Check	TERRI RYAN	District Secretary Salary - 01/30/17-02/10/17	-1,619.74
	1143		District Secretary Salary - 01/30/17-02/10/17	2,174.13
			District Secretary Withholding Taxes -01/30/17-02/10/17	554.39
01/24/2017	1117	NYS Employment Taxes	Form NYS-45-X Q4 2016 (Tax ID 11-2564703)	-107.48

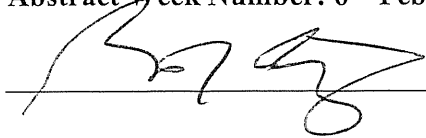
26 Checks To Be Printed For A Total Of \$15,635.05

Note: Check # 1117 for \$107.48 was printed on January 24, 2017.

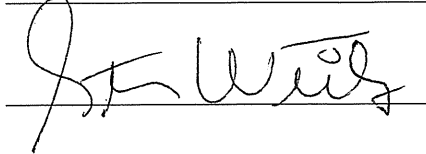
Total Checks to be approved \$15,742.53

LIDO AND POINT LOOKOUT FIRE DISTRICT

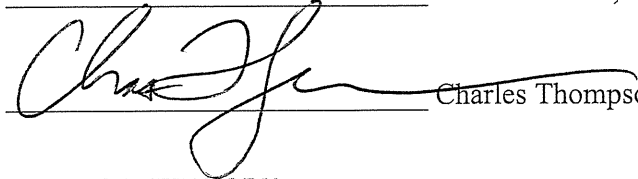
Abstract Week Number: 6 – February 7, 2017

 Jack Paz, Chairman

Greg Naham, Vice-Chairman

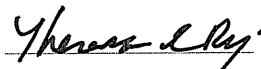
 Steven Weitz, Commissioner

Andrew Richter, Commissioner

 Charles Thompson, Commissioner

STATE OF NEW YORK
COUNTY OF NASSAU

On the 7 day of February in the year 2017 before me, the undersigned, personally appeared personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity (ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public's Signature:  Printed Name: THERESA E. RYAN My Commission Expires: 6/2/19

THERESA E. RYAN
Notary Public, State of New York
No. 01RY5078996
Qualified in Nassau County
Commission Expires **June 2, 2019**