# Minutes of the Regular Meeting of the Board of Fire Commissioners Lido and Point Lookout Fire District Held February 3, 2015

# \*\*\*Approved Minutes\*\*\*

**Meeting** was called to order at 7:30 p.m. by Chairman Richter

**Present:** Comm. Richter, Comm. Thompson, Comm. Paz, Comm. Naham, Comm. Weitz, Chief Walsh, Chief Wiener, Chief Guerin, District Treasurer Kelly Fitzsimons, and District Secretary Terri Ryan.

## **Not Present:**

Speakers without appointments: None present

Speakers with appointments: Dan Wiener, LOSAP Statistician

Harold Wondsel, LOSAP Administrator

<u>Minutes</u> of Organizational meeting held January 6, 2015, were approved on Motion by Comm. Weitz, seconded by Comm. Paz. Accepted 5-0.

<u>Minutes</u> of meeting held January 20, were approved on Motion by Comm. Thompson, seconded by Comm. Weitz. Accepted 5-0.

<u>Minutes</u> of Executive Session held January 20, were approved on Motion by Comm. Weitz, seconded by Comm. Paz. Accepted 5-0.

#### **Communications:**

1. One (1) Tri-Party Collateral Agreement Statements from BNY Mellon/M & T Bank.

**Speakers without appointments**: (Time allotted three (3) minutes)

None present.

#### **Speakers with appointments:**

# Dan Wiener, LOSAP Statistician

- 1. Presented January stats.
- 2. Gave 2 copies of January PCRs to District Secretary.
- 3. Gave January log sheets to District Secretary.
- 4. Spoke with the WebMaster at Cybernet about the Call Date Log on the Home Page. Will give him updates monthly. We can change more frequently if more busy.
- 5. Presented Stand-By monthly report.
- 6. Presented inventory of cylinders by date of manufacture. District Secretary notified me of three cylinders condemned due to age.
- 7. At the most recent Council Meeting officers were handed out new policy regarding drills and meetings. There is a change being made to RedAlert to allow officers to take attendance. Officers were told that drills need to have an educational component and that only members participating and staying for entire drill should be given credit.
- 8. There is a call into the Fire Marshal's office regarding rescheduling walk through of AHRC house which was cancelled last week because of the weather. Chief Walsh stated that he had received a call from the Marshal's office stating that they were doing a walk through and would contact us when they completed their report.

## Harold Wondsel, LOSAP Administrator

- 1. Working on Pre-Certification.
- 2. Called VFIS regarding a special meeting re: LOSAP. It has been set for February 10 at 9:30 AM here.

# **Chief's Report:**

- 1. Turned in gas receipts for 2500, 2501 and 2502.
- 2. Presented applications for two Juniors, David and Joseph Carr. Applications were not complete and were given back to the Chief.
- 3. Discussion of power cord for 252. It was decided that a set up like 253 and 254 for power cord will be put in.
- 4. Discussion of EMS, Brian Powers is just about set up.
- 5. Bailout training has not been done due to the weather.
- 6. Drill Team asked that Board give some financial support regarding getting a new cart. Comms. Richter and Weitz will look at old cart and other supplies and equipment. Also, Comm. Richter would like to see a roster of the Drill Team and what cart they are looking to purchase and the price at the next meeting.
- 7. March 1<sup>st</sup> is the George Grant 35<sup>th</sup> Anniversary. After the service, we will be having breakfast at Heneghan's.
- 8. We will be having a plaque made. It will cost approximately \$150 and be about 14" X 18". We will be checking with Heneghan's about where they will be putting it and on the size. Board asked for a rendering at the next meeting.
- 9. Lido Company is asking for a waiver for Harrison Weitz to allow him to run for 2<sup>nd</sup> Lt. He will not be a member for 2 years until September. Motion to give waiver for Harrison Weitz to run for office by Comm. Thompson, seconded by Comm. Naham. Accepted 4-0-1. Comm. Weitz abstained. This waiver was granted due to the credentials of Harrison. Comm. Richter stated that if someone is put on the ballot without a waiver he [Comm. Richter] would not vote for that member. It was also told to the Chief that the Board would like to see credentials of all running for office at the first March meeting.
- 10. Asked that the Christmas lights be able to stay up inside HQ. Was told they can stay up, not being lit and that if any should not be working when turned on for the holidays, they should be replaced.
- 11. 2502 repairs will be rescheduled.
- 12. Comm. Richter asked about training. Everyone is on board. As soon as the weather clears, things will get moving.
- 13. Comm. Richter stated there problems with 255 and we are waiting for parts.
- 14. Comm. Weitz stated that he was not aware of problems with 255 or 252. Comm. Richter then stated that when e-mails are sent regarding problems they should be sent to the entire Board.
- 15. Comm. Weitz asked about who requested the smoke machine. Cannot tell manufacturer or model from the quote. Discussion followed. Two Roscoe smoke machines have been condemned and declared surplus.
- 16. Comm. Thompson discussed the food for the snow stand-by. There was \$1,200 spent. This is totally out of control. Discussion followed. Recommendation is that from now on, food will be purchased by the Department, the bill brought to the Board and the Board will decide what they feel were necessary purchases and will only pay for those items.
- 17. Comm. Richter discussed inventory being put in a standardized/formatted Excel spreadsheet by each company so that it can be put on District Secretary's computer. We need this for purchasing and for the insurance companies.

- 18. Comm. Richter asked if few members been named to be chauffeurs on 2561. So far it has been Chief Walsh, 2<sup>nd</sup> Asst Guerin and 1<sup>st</sup> Lt. Guerin. Comm. Richter wants a list at the next meeting. The vehicle is not in bad shape but there are a few things we have to work on. We are looking into a converter to go from a 24 volt to a 12 volt for the radios and lighting. Also have Vinnie looking into a hard cover. He will speak to Chivvis about this. Also looking into a canvas cover for the back. Suggested that Chiefs go around the County looking at other like vehicles and what other Districts have done to them.
- 19. HQ has been cleaned and we must keep it clean. Working on getting someone for everyday maintenance/cleaning. Lido will be cleaned next.
- 20. Comm. Weitz asked about Juniors. Chief reported that Richard Beckwith is very interested. Juniors will not be with one Company they will all be connected to a Junior Department. Discussion followed regarding policy and rules and that there should always be at least two senior members present. The other member interested is Deirdre Hannett.
- 21. Comm. Richter asked the Chief to let us know at our next meeting when the meeting is set up with the Chiefs, Dept. Treasurer, Company Capts. and Treasurers and Ben DiVenti.

#### **COMMISSIONERS' REPORTS:**

#### Comm. Naham:

- 1. Took care of air hose reel at Lido.
- 2. Also, gutters and flashing need work. Spoke with Advanced Gutters and got a quote of \$800. Comm. Weitz mentioned that we need a Certificate of Insurance from the gutter company.
- 3. Regarding the C of O program, have spoken with Walter and he has a few changes to make to the liability letter.
- 4. Spoke with MacDonald Plumbing and he will have someone look at the exhaust pipe of heating system at Lido.
- 5. Have info on Juniors and District Secretary will give what we have in the computer.

#### Comm. Paz:

- 1. Turned in \$1,895.00 in donations in memory of Dr. John Saladino. These will be given to the Department.
- 2. Roofer is coming tomorrow to check the leak into the Radio Room. Roofer will give us an estimate for roof repair. Does not expect it to be more then \$1,0000.00. Comm. Paz has been authorized to have this work done.
- 3. Have contacted mason regarding apron at HQ will have that repaired soon.

## Comm. Richter:

- 1. Asked Comm. Naham if the outside outlet at Lido has been repaired. Was told it has been completed.
- 2. Asked Comm. Weitz about Multi Media contract. Comm. Weitz stated that he and Warren Jaffe are due to speak about this tomorrow. Will have all information about this at next meeting.
- 3. Asked about Social Media policy. Was told that the Department had 2 meetings and has another one set for two weeks from now to tighten up.
- 4. Spoke about the Satellite phone being charged. Comm. Weitz suggested getting a spare battery.
- 5. Discussed 254 aerial testing and hiring new vendor.
- 6. Asked about POD at Nike base. Nothing has been set up.

- 7. When George was here today. He commented that all vouchers are not being signed by a Commissioner. The utility bills and regular monthly bills have to be signed. Discussion followed. Comm. Weitz said he will sign off on all consolidated bills. Even auto pays should be looked over and signed.
- 8. FP/Rescue computer will be put in the Sherman Room until roof is fixed over the Radio Room.
- 9. There was a request to put a screen for RedAlert in Co. 2 Room. It is not a simple fix. It is more involved that thought and will not be done.

# Comm. Thompson:

- 1. QA/QI meeting will be held as soon as possible.
- 2. Spoke about training at FDIC Conference. Discussion followed.

## **Comm. Weitz:**

- 1. Asked District Treasurer if account is set up at 1<sup>st</sup> National Bank of LI. District Treasurer stated that she has to hear surplus amount from Ben DiVenti.
- 2. Asked the District Treasurer if Citibank account is closed and was told yes.
- 3. Asked about a decision of where to put refrigerator in 252. Discussion followed. Comm. Thompson said he has to look for a spot.
- 4. Spoke about YOF and the fact that we are awaiting a reply to our September letter to TOH. Expect to have a response shortly. Scaffolding has been recommended by Rabco Engineering. When the letter is received from TOH we will need to have a special meeting and act quickly. Discussion followed regarding YOF and Rescue House. Comm. Richter asked every member of the Board if they understand the direction we have to go to protect the taxpayers and residents of the Lido and Point Lookout Fire District. Asked if we are all on the same page. Everyone agreed. Comm. Richter stated that there are people who do not understand the seriousness of the 50% rule and moving out of the flood plain, etc. This is not a game. We have to follow rules and regulations as governed by the State of New York.

Motion by Comm. Richter to go into Executive Session regarding personnel at 8:55 PM. Seconded by Comm. Weitz. Accepted 5-0.

Returned to regular meeting at 9:25 PM.

## **District Secretary's Report:**

- 1. All Good Electric installed new light fixture in the Custodian's Closet.
- 2. George Lee was here today to do end of year audit.
- 3. Island Tech was here and fixed Co.1's computer.
- 4. FP/Rescue will have computer set up in the Sherman Room temporarily. Island Tech is getting a switch in order for this to work.
- 5. Gary will call me tomorrow about prokees for diesel system.
- 6. Jim Reilly cannot find the check that has not cleared. Needs to be reissued. I gave him his W-2.

# **District Treasurer's Report:**

- 1. Bank reconciliation for Chase checking account was performed for period ending December 31, 2014. The account is fully reconciled.
- 2. After bills tonight, balance in checking is \$201,594.74.
- 3. Three Verizon checks listed as open on bank rec have been voided.
- 4. Have requested extension for AUD Report.

Abstract of bills was presented and approved on motion by the Comm. Thompson, seconded by Comm. Paz, accepted 5-0 and notarized by the District Secretary. Abstract will be held in the District files.

**Meeting adjourned** at 9:28 p.m. on motion by Comm. Thompson, seconded by Comm. Paz. Accepted 5-0.

**Next Meeting Date:** February 17, 2015

Scheduled for next regular meeting: Nothing scheduled at this time.

Minutes respectfully submitted by T. Ryan