

**Minutes of the Regular Meeting of the
Board of Fire Commissioners
Lido and Point Lookout Fire District
Held December 19, 2017**

*****Approved Minutes*****

Meeting was called to order at 7: 30 p.m. by Chairman Paz

Present: Comm. Paz, Comm. Weitz, Comm. Richter, Comm. Thompson, Chief B. Guerin, Chief Siegelman, Chief J. Guerin, Chief D. Neubert, District Treasurer Dunham and Asst. Sec/Treas. Richter.

Not Present: Comm. Naham, Secretary T. Ryan.

Speakers without appointments: None present

Speakers with appointments: Ben DiVenti, DiVenti & Lee, CPAs
Harold Wondsel, LOSAP Administrator

Minutes of meeting held December 5, 2017, were approved with changes to be made to spelling and grammar, Motion by Comm. Weitz, seconded by Comm. Thompson. Accepted 4-0.

Minutes of Executive Session held on December 5, 2017, were approved. Motion by Comm. Weitz, seconded by Comm. Thompson. Accepted 4-0.

Christmas Cards:

1. Bruno's Automotive
2. ESSC & Medix Safe
3. Hi-Tech
4. South Shore Fire & Safety
5. Walden Environmental

Speakers without appointments: (Time allotted three (3) minutes)

None present.

Speakers with appointments:

Ben DiVenti, DiVenti & Lee, CPAs

1. Happy Health Holidays.
2. Gave updated budget vs actual report as of December 12, 2017. District is in good standing. The report includes the roof project and remodel project at HQ.
3. Will end the year with a surplus.
4. Discussion followed about transfer of funds from Capital Revere to cover end of year invoices including bill for HQ project. Motion by Comm. Richter to transfer \$151,572.50 from capital res to fund Invoice for HQ project. Second by Comm. Paz. Accepted 4-0.

Harold Wondsel, LOSAP Administrator

1. Asked if the enroll/not enrolled column on report can be removed since now it not needed. Board approved to have Dan Weiner remove the column from report.
2. Spoke to Cathy at insurance company will be getting paperwork now three months before member is due. This will give plenty of time to review and get necessary signatures.

3. Will be having a few more members who will be eligible this year.

Chief's Report:

1. Happy Holidays!
2. At the November 7th meeting handed in paperwork for Samuel Schafter at the time paperwork was missing report card. Chiefs have received paperwork and grades are ok and good report from teachers.
3. Comm. Richter stated that monitors for CO#2 room Chief needs to talk to Comm. Weitz. CO#1 also would like monitors.
4. In regards to HQ project, Department would like to know if it's possible to make one or both bathrooms handicap access. Comm. Richter spoke with Chief J. Guerin and contractor with the approval of Board they would like to make the bathroom door of the ladies room 36" in the ladies room it will have 1 toilet and handicap sink. The plan will leave men's room the same as planned and the ladies room will be unisex. Contractor will send estimate to Comm. Richter. Motion by Comm. Weitz, to allow Comm. Richter to make changes to existing ladies room to be converted to handicap bathroom. Second by Comm. Paz. Accepted 4-0.
5. Would like to purchase 5 vest for Fire Police in the amount of \$149.95. Will email Terri quote. Motion by Comm. Weitz, second by Comm. Paz Accepted 4-0.
6. Will email Board the price list for uniforms.
7. Drill will be at Lido Firehouse on Wednesday, 12/20 at 7pm regarding fentanyl.
8. Next Thursday will be hosting Lucas training at Lido at 7pm.
9. Received letter from Capt. Prince requesting FMLA. Since he is not a paid employee he doesn't get FMLA, he should submit a letter requesting a leave of absence. Chief office will reach out to member. In the meantime member E. Haron is acting Captain for CO#1.
10. Requested executive session at the end of meeting to discuss personnel. Accepted. Went into Executive Session at 8:38pm Motion by Comm. Richter, Seconded by Comm. Paz, Accepted 4-0. Went back to Regular Session at 8:43pm.

COMMISSIONERS' REPORTS:

Comm. Paz:

1. Tonight is last meeting as Chairman, this has been a good year the Board did a great job.
2. The Board and Department need to work on getting Fire Police ad Rescue a home/company room. Chief will talk to Officers.

Comm. Richter:

1. Spoke with Paul at Millwork for CO#2 kitchen upgrade. He will be sending email with pictures of design. It will be L-Shape counter. All cabinets have been ordered. Price included cabinets, quartz counter top, handles for all cabinets and sink. We will need to price out stove, dishwasher and faucet. Chief J. Guerin will talk contact at PC Richards for pricing. Board would prefer the same brand for all the appliances. Comm. Richter would like Chief J. Guerin to talk to contractor about stove hood before they purchase.
2. Received the proof of stone work for plaque in front of HQ. It will be black granite with cross in middle, should be in by next week.
3. Came to Lido firehouse last week and found the alarm panel on the apparatus floor, had Terri call Paul at alarm company to come by and look at. Going forward members must be aware of surroundings. Wants Chief office with work with Officers. If members and

Officers see something they need to report it. Chief office doesn't need to wait for meetings, please call or email Board.

4. George Grant Memorial was moved during HQ project it will be powerhouse and return next week.
5. Would like Chief's to remove all items from behind HQ.
6. Merry Christmas, Happy New Year.

Comm. Thompson:

1. Safe is in and will work Chiefs to install and determine the location for the second safe.
2. 252 cylinders will be replaced next week.
3. Working a list of pagers for next meeting, will review with Dan Wiener.

Comm. Weitz:

1. The first of year the generator at Lido project will start.
2. The Server will be staying at Lido.
3. Will be getting new style of monitors for Red Alert. The monitors will be larger. The printers that are no longer being used with Red Alert will be removed.
4. Called Island Tech to have printer in Lido added to network. Will have them look into a printer for Chiefs office.
5. Touchbooks are not working, please let me know don't wait for meetings. App is up you may need to download new version.
6. Lens system send notices regarding members driver license, received notice that John Littlefield turn in his NY State license. Littlefield is currently on leave of absence, would like Chief's office to reach out to member if he will be renewing for a second year.

District Secretary's Report:

1. **RESOLUTION TAN** must be passed and voted on. Motion by Comm. Richter, second by Comm. Paz. Accepted 4-0.
2. Commissioner's election was held December 12, 2017. Commissioner Bernard "Jack" Paz was re-elected. The results are as follows:

Candidate	Lido	Point Lookout	Total
Bernard "Jack" Paz	13	35	48
Tim Collins	0	1	1
Jim Reilly	1	0	1
Donna Walsh	0	3	3
	14	39	53

3. Bernard "Jack" Paz signed his Certificate of Office, papers were notarized and sent to the TOH Clerk as is required by law on December 13, 2017.
4. Organizational Meeting scheduled for January 2, 2018 at 7:00 PM, followed by the 1st regularly scheduled meeting, being held at the Lido Firehouse. Notification of the Organizational Meeting as well as 2018 Meeting Schedule were printed in the LB Herald on December 14, 2017 and has been posted on the Department website.

District Treasurer's Report:

1. On tonight's abstract, there are 39 checks for payment totaling \$53,894.10.
2. On December 10, 2017 Board members signed an abstract for 2 checks in the amount of \$129,834.61. Approved by Comm. Thompson, second by Comm. Paz. Accepted 4-0.

3

3. After bills tonight, balance in checking is \$5,825.70.
4. The balance in the capital reserve account is \$1,757,280.95.

Abstract of bills was presented and approved on motion by the Comm. Thompson, seconded by Comm. Weitz, accepted 4-0 and notarized by the Asst. District Secretary/Treasurer. Abstract will be attached to minutes and put on website.

Meeting adjourned at 8:50 p.m. on motion by Comm. Richter, seconded by Comm. Paz. Accepted 4-0.

Next Meeting Date: January 2, 2018

Scheduled for next regular meeting: Nothing scheduled at this time.

Minutes respectfully submitted by Asst. District Sec./Treas. Andrea M. Richter

LIDO AND POINT LOOKOUT FIRE DISTRICT
RESOLUTION TO ISSUE TAX ANTICIPATION NOTE
AND BORROW FUNDS FROM CAPITAL RESERVE FUNDS

WHEREAS, the Board of Fire Commissioners of the Lido and Point Lookout Fire District currently has separate Capital Reserve accounts established pursuant to Section 6-g of the General Municipal Law, for purchases related to Buildings and Grounds and purchases related to Firematic Equipment and Apparatus, and

WHEREAS, the Board of Fire Commissioners of the Lido and Point Lookout Fire District currently has separate general fund accounts for the deposit of real property tax revenue raised to fund the annual fire district budget and to pay operational expenses of the fire district during the fiscal year, and

WHEREAS, although the fire district fiscal year runs from January 1st through December 31st; real property tax revenue is paid by the Town of Hempstead after the tax collection process and a first half check attributable to the annual fire district budget is not paid until sometime in February or March which creates the potential for the fire district to run short on funds in the general accounts, and

WHEREAS, the Board has been advised by the Treasurer that she anticipates that the general accounts will have insufficient funds on hand to pay the bills and expenses of the fire district for January, February and March which payments cannot be delayed, and

WHEREAS, the Board has been advised by the Treasurer that there are sufficient funds in the capital reserve accounts, given the amounts on deposit, the encumbrances placed on those deposits, and the expenses anticipated to come due from such encumbrances, to permit a temporary borrowing from the capital reserve accounts by the general accounts, and

WHEREAS, pursuant to Section 24 subparagraph (c-2) of the Local Finance Law a fire district *“may issue tax anticipation notes at any time during the first three months of its fiscal year in anticipation of the collection of real estate taxes levied for such fire district for such fiscal year. Notes issued pursuant to the provisions of this paragraph shall mature on or before the fifteenth day of April next following the date of their issuance and shall be redeemed from the taxes in anticipation of the collection of which such notes were issued. Such notes shall not be issued in an amount in excess of the difference between the amount of the fire district taxes remaining uncollected at the time of such borrowing and the amount of tax anticipation notes issued in anticipation of the collection of such taxes. Whenever the amount of tax anticipation notes issued pursuant to this paragraph shall equal the amount of such taxes remaining uncollected, all of such taxes, as thereafter collected, shall be set aside in a special bank account to be used only for the payment of such notes as they become due. The proceeds of such notes shall be used only for the purposes for which such taxes were levied. For the purpose of this paragraph such real estate taxes shall be deemed to be uncollected until the fire district receives cash therefor from the public officer required to pay such taxes to the fire district,”* [McKinney's Local Finance Law § 24.00] and

WHEREAS, Section 11 of the General Municipal Law states with reference to temporary investment of fire district funds that permissible investments include; (1) *obligations of the*

United States of America or in obligations guaranteed by agencies of the United States of America where the payment of principal and interest are guaranteed by the United States of America or in obligations of the state of New York, or with the approval of the state comptroller in obligations issued pursuant to section 24.00 or 25.00 of the local finance law by any municipality, school district or district corporation other than the municipality, school district or district corporation investing such moneys pursuant to this paragraph. In addition, moneys in any reserve fund established pursuant to section six-c, six-d, six-e, six-f, six-g, six-h, six-j, six-k, six-l, six-m or six-n of this article may be invested in obligations of the municipality, school district, fire district or district corporation which has established the reserve fund, or in the case of a capital reserve fund established for a town or county improvement district, obligations of the town or county issued for the purposes of such district. [McKinney's General Municipal Law § 11], and this would permit the Board to have its general accounts borrow from its capital reserve accounts in the form of a tax anticipation note in order to permit it to pay operating expenses from the general accounts until such time as the first half of its real property tax revenue is received from the Town of Hempstead;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fire Commissioners hereby directs the Fire District Treasurer to permit the general fund accounts to borrow from the Capital Reserve Fund for Buildings and Grounds the up to the sum of ONE HUNDRED THOUSAND (\$100,000.00) DOLLARS as of January 1, 2018 in the form of a tax anticipation note to be paid back on receipt of the first half of its real property tax revenue from the Town of Hempstead with interest at a rate of 0.15% [rate currently being earned by those accounts], said payment to be made no later than April 15, 2018 in accordance with the rules outlined in Section 24 of the Local Finance Law and Section 11 of the General Municipal Law, and

BE IT FURTHER RESOLVED, that the current district investment policy is amended in order to permit this type of investing of funds and borrowing now and in the future, and

BE IT FURTHER RESOLVED, that the Treasurer shall be authorized and responsible to affect this borrowing of funds and shall report to the Board on the transaction and the eventual repayment of funds in subsequent meetings of this Board.

The adoption of the foregoing resolution was duly put to a vote and upon roll call the vote was as follows:

Chairman Paz)
Commissioner Weitz)
Commissioner Richter)
Commissioner Thompson)

The resolution was thereupon duly declared to have been adopted.

Dated: Point Lookout, New York
December 19, 2017

LIDO AND POINT LOOKOUT FIRE DISTRICT

Abstract Week Number: 51 – December 19, 2017

APPROVAL OF RESOLUTION REGARDING AUTHORIZATION FOR THE PAYMENT OF CLAIMS:

NOW, THEREFORE, BE IT RESOLVED, that the Lido and Point Lookout Board of Fire Commissioners, having audited the itemized vouchers for the following claims against the Fire District, orders the payment thereof by the Fire District Treasurer in the amounts allowed:

Date	Type	Name	Memo/Description	Amount
12/17/2017	Check	FRANK G. RELF, ARCHITECT, PC	Invoice # 4415	-3,000.00
	1763		Replacement Check #1678 - Construction Administration	3,000.00
12/17/2017	Check	South Shore Fire & Safety Equipment Distributors Inc.		-545.05
	1764		Equipment Service-	545.05
12/17/2017	Check	JAMAICA ASH & RUBBISH	Account #678	-265.54
	1765		HQ- 2yd Bin -Nov'17	115.00
			Lido - 2yd Bin - Nov '17	115.00
			Dump Rate Charge Town Fee	23.12
			Dump Rate Charge Town Fee	12.42
12/17/2017	Check	CLINICAL CLEAN, INC.		-690.00
	1766		- 252 - Sanitizing Cleaning	345.00
			- 258 - Sanitizing Cleaning	345.00
12/17/2017	Check	ISLAND TECH SERVICES, LLC		-589.00
	1767		- Managed Service	589.00
12/17/2017	Check	AT&T MOBILITY	Acct. # 287266546379	-100.73
	1768		Acct. # 287266546379	100.73
12/17/2017	Check	Optimum	07858-260309-02-4	-112.26
	1769		07858-260309-02-4 Lido Chief's Office	112.26
12/17/2017	Check	Optimum	07858-495968-01-7	-147.52
	1770		07858-495968-01-7 - HQ	147.52
12/17/2017	Check	VERIZON	516 432 6687 -000858560237	-17.39
	1771		516 432 6687 000858560237	17.39
12/17/2017	Check	VERIZON	516 432 6687 787 27 5	-420.03
	1772		516 432 6687 787 27 5 - Chief's Office	420.03
12/17/2017	Check	VERIZON	516 432 6636 872 27 7	-326.94

1773

LIDO AND POINT LOOKOUT FIRE DISTRICT

Abstract Week Number: 51 – December 19, 2017

			516 432 6636 872 27 7 HQ Fire Com	326.94
12/17/2017	Check	VERIZON	Acct # 682237326-00001	-663.74
	1774		Acct # 682237326-00001	663.74
12/17/2017	Check	New York State Insurance Fund Worker's Compensation	Policy # Z 481 992-6	-3,603.11
	1775		Insurance - Workers' Compensation Policy # Z 481 992-6 - 6 of 9	3,603.11
12/17/2017	Check	South Shore Fire & Safety Equipment Distributors Inc.	Invoice # 0115753-IN	-75.00
	1776		Invoice # 0115753-IN -Equipment Service- Ticket# 561710	75.00
12/17/2017	Check	Physio-Control, Inc.	Invoice # 117095293	-
	1777		Invoice #'s 117095293- -New 258	28,392.05
12/17/2017	Check	CAPITAL TIRE SERVICE INC.	Inv. # 088296	-37.00
	1778		Inv. # 088296 - Emergency Repair - 2501	37.00
12/17/2017	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11464	-625.00
	1779		Invoice # 14464 - 2007 Sutphen Ladder - 254 - RM	625.00
12/17/2017	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11465	-300.00
	1780		Invoice # 11465 - 2007 Sytphen Ladder - 254 - RM	300.00
12/17/2017	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11467	-155.00
	1781		Invoice # 11467 - 1996 Spartan Pumper RDM - 255 - RM	155.00
12/17/2017	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11468	-125.00
	1782		Invoice # 11468 -2003 Ford E-450 - 258 - RM	125.00
12/17/2017	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11469	-25.00
	1783		Invoice # 11469 - 1996 Spartan Pumper - 255 - RM	25.00
12/17/2017	Check	Aptico Inc.	Invoice # W32924	-9,063.19
	1784		Invoice # W32924 - 2007 Sutphen - 254 - RM	9,063.19
12/17/2017	Check	ESSC Inc.	Invoice # 59454	-2,125.00
	1785		Invoice # 59454 - Medix Safe	2,125.00
12/17/2017	Check	Staples Advantage	Inv. # 3361437278	-35.97
	1786		Inv. # 3361437278 - Supplies	35.97

LIDO AND POINT LOOKOUT FIRE DISTRICT

Abstract Week Number: 51 – December 19, 2017

12/17/2017	Check	PIP Printing and Marketing Services	Invoice # 54553	-116.61
	1787		Ballots for 2017 Election & Posters (11 x 17)	116.61
12/17/2017	Check	SCHLOSS EXTERMINATING	invoice #6216	-105.00
	1788		Exterminating Services Nov '17 - invoice #6216	105.00
12/17/2017	Check	Newsday Media Group	Acct. # 079286104	-372.00
	1789		Permission Referendum - Acct. # 079286104	372.00
12/17/2017	Check	ADELINE QUINN	Election Inspector - Commissioner Election 12/12/17	-50.00
	1790		Election Inspector - Commissioner Election 12/12/17	50.00
12/17/2017	Check	Elizabeth Murdy	Election Inspector - Commissioner Election - 12/12/17	-50.00
	1791		Election Inspector - Commissioner Election - 12/12/17	50.00
12/17/2017	Check	ANDREA RICHTER	Election Inspector - Commissioner Election - 12/12/17	-50.00
	1792		Election Inspector - Commissioner Election - 12/12/17	50.00
12/17/2017	Check	HOLLY THOMPSON	Election Inspector - Commissioner Election - 12/12/17	-50.00
	1793		Election Inspector - Commissioner Election - 12/12/17	50.00
12/17/2017	Check	Diane O'Neill	Election Inspector - Commissioner Election - 12/12/17	-50.00
	1794		Election Inspector - Commissioner Election - 12/12/17	50.00
12/17/2017	Check	ANNE Haran	Election Inspector - Commissioner Election - 12/12/17	-50.00
	1795		Election Inspector - Commissioner Election - 12/12/17	50.00
12/17/2017	Check	DONNA WALSH	Election Inspector - Commissioner Election - 12/12/17	-50.00
	1796		Election Inspector - Commissioner Election - 12/12/17	50.00
12/17/2017	Check	HAROLD WONDSEL	LOSAP Administration (Q4 -2017)	-450.00
	1798		LOSAP Administration (Q4- 2017)	450.00
12/17/2017	Check	JAMES GUERIN	Work Detail Lunch	-60.79
	1799		Work Detail Lunch - Renovation	60.79
12/17/2017	Check	GREG Naham	2017 Travel - 577 miles x .53	-305.81
	1800		Reimbursement - Travel Expense - Annual Meeting AFDSNY	305.81
12/17/2017	Check	Patricia Dunham	District Treasurer 12/02/17 - 12/14/17	-349.37

1801

39 Check to be Printed for a Total of \$53,894.10

LIDO AND POINT LOOKOUT FIRE DISTRICT

Abstract Week Number: 51 – December 19, 2017

			District Treasurer - 12/02/17 - 12/14/17 - 13hours	390.00
			District Treasurer Payroll Taxes Withheld (P.Dunham) 12/02/17 - 12/14/17	40.63
12/17/2017	Check	Z BEST MAINTENANCE	Balance owed: - Supplies - Invoice # 49575A	-345.00
	<i>1797</i>		Balance owed: - Supplies - Invoice # 49575A	345.00
39 Check to be Printed for a Total of \$53,894.10				

Commissioner Thompson made the motion; the motion was seconded by Commissioner Weitz. Approved: : at a duly constituted meeting of the Board of Fire Commissioners on December 19, 2017.

Jack Paz Jack Paz, Chairman
Greg Naham Greg Naham, Vice-Chairman
Steven Weitz Steven Weitz, Commissioner
Andrew Richter Andrew Richter, Commissioner
Charles Thompson Charles Thompson, Commissioner

STATE OF NEW YORK
 COUNTY OF NASSAU

On the 19 day of December in the year 2017 before me, the undersigned, personally appeared personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity (ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public's Signature: *Andrea Richter* Printed Name: Andrea Richter My Commission Expires: _____

ANDREA M. RICHTER
 Notary Public, State of New York
 No. 01RI6108332
 Qualified in Nassau County
 Commission Expires April 12, 2020