

**Minutes of the Regular Meeting of the
Board of Fire Commissioners
Lido and Point Lookout Fire District
Held December 16, 2015**

*****Minutes Subject to Approval*****

Meeting was called to order at 7:46 p.m. by Chairman Richter

Present: Comm. Richter, Comm. Thompson, Comm. Paz, Comm. Weitz, Chief Wiener, Chief Guerin, Chief Siegelman, District Treasurer Kelly Fitzsimons and District Secretary Terri Ryan.

Not Present: Comm. Naham

Speakers without appointments: None present

Speakers with appointments: Ben DiVenti, DiVenti & Lee, CPAs
Harold Wondsel, LOSAP Administrator

Minutes of meeting held December 1, 2015, were approved on Motion by Comm. Thompson, seconded by Comm. Paz. Accepted 4-0.

Minutes of Executive Session held December 1, 2015, were approved on Motion by Comm. Thompson, seconded by Comm. Paz. Accepted 4-0.

Communications:

1. (0) Tri-Party Collateral Agreement Statements from BNY Mellon/M & T Bank.
2. Christmas cards:
 - DiVenti & Lee CPAs
 - Bruno's Automotive
 - Michael's Electric
 - Island Tech
 - South Shore Fire & Safety
 - G.E. Pickering
 - Walden Environmental Engineering
 - The First National Bank of Long Island
 - Hi-Tech Fire & Safety, Inc.

Speakers without appointments: (Time allotted three (3) minutes)
None present.

Speakers with appointments:
Ben DiVenti, DiVenti & Lee, CPAs

1. Presented spreadsheet comparing 2014 to 2015.
2. Discussed the accruals and possibly changing the insurance policy start dates to coincide with the calendar year.
3. Told District Treasurer that we will need QuickBooks up to date ASAP because forms must be filled out to show capital reserve by January 20.
4. Will send an e-mail to District Treasurer to request an extension on the AUD report due in February.
5. Wish everyone a Happy and Safe New Year.

6. District Treasurer states that she will forward all information regarding the First National Bank of Long Island's accounts to Ben's office.
7. Comm. Weitz stated that he would like to go back to the revolving loan application right after the first of the year. This will provide us with really cheap funding.

Harold Wondsel, LOSAP Administrator

1. As soon as the final year states are received from Dan, will work on year end report.

Chief's Report:

1. Introduced Jack Balsamo to be sworn in to the Department, Co. 2. All paperwork is in order. Jack was sworn in by Comm. Richter.
2. On behalf of the Long Beach Waterfront Warriors and the Chiefs' Office would like to thank the Board for allowing 2571 to go to Walter Reed Hospital to bring gifts to families. The event was a huge success. We have 42 members in attendance.
3. Handed in Letter of resignation from Joe Eberhart. It is effective as of today. Joe was married and moved out of town. All his gear has been surrendered and is being issued to Jack Balsamo.
4. Asked to allow members to attend Fire Chief's Council of NC class, "More than Brave-Smart. Aggressive Intelligent Firefighting". Board agreed to send up to 10 members. Class will be held Tuesday, January 26 at a cost of \$45 per member.
5. Presented accident report for when the mirror on 259 was hit.
6. The special officers meeting with the Board which was scheduled for last week has been rescheduled for January 26 at 6:30 pm at Lido.
7. Asked that a list be gotten together for the cleaning supplies for the Department Inspection which will be held in March.
8. Will set up hose testing for Columbus Day in October 2016. Comm. Richter asked for a quote for 2016.
9. **Discussion of First Due software. Passed out vendor information. Discussion followed. Asked if this vendor's software is compatible with RedAlert. Demo was given at 2nd Battalion meeting. Comm. Richter suggested that we set up a meeting to look into.**
10. Asked about electric being turned on at Rescue so that humidifiers could be put in building. Said it will be installed before Christmas.
11. Presented Junior patch. Motion by Comm. Paz to accept patch for Explorer Post 250 as shown. Seconded by Comm. Thompson. Accepted 4-0.
12. Discussion of the Junior Explorer program outline and expectations. Need outline of By-Laws ASAP, and all paperwork completed. We need to get this going, it is good opportunity for us.
13. Thanked Comm. Richter for a good year from the Chiefs' Office and the Department.
14. Comm. Richter stated that 253 will probably have to go out to have a block put in the front end. Will let you know as soon as we can.
15. Comm. Richter reported that he spoke with Comm. Naham and that Nederman will let him know when they are ready to install the modified system in Lido.
16. Comm. Richter wished everyone a Happy Holiday. Said it was a good year and keep the guys safe.
17. Comm. Thompson asked if FD Rant has been ordered. District Secretary will order.
18. Comm. Thompson asked who will control a Department Facebook page. Was told it would be the Chiefs and someone else.
19. Comm. Thompson said he would meet with the Chiefs at 9:30 am sharp on Sunday regarding 750 Lido Blvd.

20. Comm. Thompson wants to meet with the Chiefs to decide on FDIC and/or Fire House Expo for training in 2016.

COMMISSIONERS' REPORTS:

Comm. Paz:

1. LED lights are ordered and will be installed soon in both HW and Lido.
2. Comm. Richter asked about the 30 amp circuit. Comm. Paz stated that when he spoke with Stephen Merola he said he believes it is on the roof, but has not gotten up there yet.
3. Comm. Richter stated that a light has to be aimed at the flag at HQ or it has to be taken down each night.

Comm. Richter:

1. Told Richard Beckwith to get in touch with Joel regarding the By-Laws for the Explorer Post.
2. Regarding the Press Release for Explorers. Stated that Comm. Naham has spoken with Beth of Syntax. She can do this and sent an agreement. The fees would be \$350 and \$200 if she had to attend a meeting. Comm. Naham, R. Beckwith and Comm. Thompson will get something together. Motion by Comm. Thompson, seconded by Comm. Weitz to agreed to said fees for Syntax. Accepted 4-0.
3. Thanked everyone for a good year and for their support during the election.
4. Thanked the District Secretary and the girls who worked the election. A good job, as usual; very professional.

Comm. Thompson:

1. Loop Parkway meeting was a good meeting. We should contact Oceanside FD as this project gets closer.
2. Did a NARCAN class on Sunday. This class was requested and only 4 people attended.
3. EMS drill was good last night. This drill will count for a QA/QI meeting. Dr. Gardyn and Dr. Grilik, Director of ER at Mercy Hospital. The drill was regarding properly completing the PCRs. Need two sets of vitals. Discussed waiting at SNCH the possibility of using Mercy Hospital. Discussed electronic PCRs in the future.
4. Thanked the Chiefs and members for the LB Waterfront Warrior party. A good job was done by all. There was a very nice article in the Tribune about it as well.
5. Am filling out the PSEGLI application regarding Rescue. Should have connection before Christmas.
6. Stated that we need better communication up and down.
7. Thanked Comm. Richter for everything he has done especially as Chairman this past year.. Also stated that would like to opportunity to be the Chairman next year, which can be discussed at the Organizational Meeting.

Comm. Weitz:

1. Asked Board to approve a purchase order for the radio grant which was received from Legislator Ford and Nassau County. It is composed of 2 components, the first is 75 UHF Minitor 6 pagers come with standard charger and battery 2 year initial warranty, 2 year extended warranty, programming and engraving; second component of the grant is for 50 APX6000 UHF R2 Model 2.3 portable radios, 4 year total warranty, analog (not digital), rugged radio housing (color green). The total amount of the grant is \$202,000. Items are NY State bid pricing. Motion to issue PO for the above mentioned pagers and radios at State Bid pricing totaling \$202,000 by Comm. Weitz, seconded by Comm. Weitz. Accepted 4-0.

2. Comm. Richter stated that we need a plan regarding decommissioning the old radios and pagers and also discussion with Firecom regarding when we would be going to high band paging. We have to decide what we are going to do with the radios and pagers when they are decommissioned. The pagers and radios must be collected and not lost sight of.
3. Discussion of Nassau County and Firecom going high band and us keeping on top of this regarding the time frame.
4. Talked about amending the Accident and Sickness policy to include the Explorer Post. Also stated that Walter Wagner and/or Bill Glass regarding the By-Laws of the Explorer Post. Discussion followed.
5. Spoke with Comm. Richter during the week and with his approval, asked the District Treasurer to have the Chase checking account closed by Monday. Asked Treasurer is this was done. She stated it was not; it will be closed by year end. There are still a few uncleared checks. Asked if we are writing checks from the FNBLI checking account was told yes. Asked if QuickBooks on line was working properly. Treasurer stated there was a problem which she straightened out; but, on checking account, money market account not straightened out yet.

District Secretary's Report:

1. PCRs were sent to REMSCO on December 3, 2015.
2. Bills from last meeting were mailed December 3, 2015.
3. Commissioners' election was held December 8, 2015. Commissioner Richter was re-elected. 128 votes were cast. The results are:

<u>Candidate</u>	<u>Lido</u>	<u>Point Lookout</u>	<u>Total</u>
Andrew F. Richter	35	67	102
James Reilly	0	5	5
Jimmy Reilly	0	4	4
Jim Reilly	0	3	3
James Riley	0	3	3
Jimmy Riley	0	2	2
Jim Riley	0	1	1
Others	0	5	5
Void	<u>1</u>	<u>2</u>	<u>3</u>
	36	92	128

4. Comm. Richter signed his Certificate of Office papers were notarized and sent to the TOH Clerk as required by law on December 11, 2015.
5. 750
6. All bills must have a signed voucher
7. Organizational Meeting scheduled for October 5, 2016 at 7:00 PM, followed by the 1st regularly scheduled meeting.
8. I will not be in the office from Friday the 18th of December until Monday, January 4, 2016. Kelly will pick up mail and prepare vouchers for Steve and Jack to sign.
9. Merry Christmas and Happy New Year to all!!!

District Treasurer's Report:

1. Bank reconciliation for Chase checking account was performed for period ending November 30, 2015. The account is fully reconciled.
2. \$100,000 has been transferred to the First National Bank of LI in Point Lookout from the Chase account.

3. After bills tonight, balance in the Chase checking is \$18,053.16. By the end of the year, this account will be closed. FNBLI balance is \$71,137.51.
4. Chase reversed the fee charges last month.

Abstract of bills was presented and approved on motion by the Comm. Thompson, seconded by Comm. Paz, accepted 4-0 and notarized by the District Secretary. Abstract will be attached to minutes and put on website.

Meeting adjourned at 8:50 p.m. on motion by Comm. Thompson, seconded by Comm. Paz. Accepted 4-0.

Next Meeting Date: January 5, 2016

Scheduled for next regular meeting: Nothing scheduled at this time.

Minutes respectfully submitted by T. Ryan

LIDO AND POINT LOOKOUT FIRE DISTRICT

APPROVAL OF RESOLUTION REGARDING AUTHORIZATION FOR THE PAYMENT OF CLAIMS:

NOW, THEREFORE, BE IT RESOLVED, that the Lido and Point Lookout Board of Fire Commissioners, having audited the itemized vouchers for the following claims against the Fire District, orders the payment thereof by the fire district treasurer in the amounts allowed:

FNBLI General Fund Checking				
12/15/2015	Check	XEROX CORP	Customer No.: 087528766 Invoice No.: 082468135	-65.00
			Monthly Base - November 2015	65.00
12/15/2015	Check	TERRI RYAN	District Secretary - 12/14/2015 - 12/25/2015	-1,594.97
			District Secretary - 12/14/2015 - 12/25/2015	2,142.00
			District Secretary - 12/14/2015 - 12/25/2015 (Taxes Withheld T. Ryan)	547.03
12/15/2015	Check	Air Purifiers, Inc.	Invoice No.: 14569	-270.00
			Lido - Service Call	270.00
12/15/2015	Check	JOHN D. MacDONALD & SON	Invoice No.: 58349	-475.00
			Lido - Perform Full Service and Clean Navian Condensing Boiler, Service 2 Warm Air Furnaces	475.00
12/15/2015	Check	PIP Printing and Marketing Services	Invoice No.: 50708	-109.61
			500 Ballots for 2015 District Election and 6 Posters (11 x 17)	109.61
12/15/2015	Check	ADELINE QUINN	Election Inspector - Commissioner Election 12/8/2015	-50.00
			Election Inspector - Commissioner Election 12/8/2015	50.00
12/15/2015	Check	DONNA WALSH	Election Inspector - Commissioner Election 12/8/2015	-50.00
			Election Inspector - Commissioner Election 12/8/2015	50.00
12/15/2015	Check	Diane O'Neill	Election Inspector - Commissioner Election 12/8/2015	-50.00
			Election Inspector - Commissioner Election 12/8/2015	50.00

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12/15/2015	Check	HOLLY THOMPSON	Election Inspector - Commissioner Election 12/8/2015	-50.00
			Election Inspector - Commissioner Election 12/8/2015	50.00
12/15/2015	Check	Linda Murphy	Election Inspector - District Election 12/8/2015	-50.00
			Election Inspector - District Election 12/8/2015	50.00
12/15/2015	Check	Clare Boyle	Election Inspector - District Election 12/8/2015	-50.00
			Election Inspector - District Election 12/8/2015	50.00
12/15/2015	Check	Elizabeth Murdy	Election Inspector - District Election 12/8/2015	-50.00
			Election Inspector - District Election 12/8/2015	50.00
12/15/2015	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice No.: 11283	-1,197.93
			2501 - Road Service Unit Would Not Crank (Jumpstart, Remove and Replace Starter Motor Assembly, Remove and Replace Both Batteries, Test Charging System)	1,197.93
12/15/2015	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice No.: 11282	-162.43
			2501 - Service Unit, Check and Refill Fluids, Reset Oil Life Index, Adjust Air in Tires, Check All Lights	162.43
12/15/2015	Check	CABLEVISION	Account Number 07858-495968-01-7	-139.85
			HQ District Office Back-Up - 12/01/2015 - 12/31/2015	139.85
12/15/2015	Check	CABLEVISION	Account Number 07858-260309-02-4	-189.90
			Chief's Office District Office Back-Up - 11/01/2015 - 12/31/2015	189.90
12/15/2015	Check	VERIZON	Acct. No.: 516 432 6636 872 27 7	-306.91
			Phone Charges-11/19/15 - 12/18/15	306.91
12/15/2015	Check	VERIZON	Acct. No.: 000858560237 19Y	-17.61
			Phone Charges-11/26/15 - 12/25/15	17.61
12/15/2015	Check	ZOLL MEDICAL	Customer No.: 4477 Invoice No.: 2268246	-421.68
			Unit Materials and Labor (Cable, Label Upper Housing, Battery)	421.68
12/15/2015	Check	MICHAEL'S ELECTRICAL SUPPLY	Invoice No.: 74041-1	-48.00

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			Electrical Supplies for Lido Fire House (Fixture)	48.00
12/15/2015	Check	MICHAEL'S ELECTRICAL SUPPLY	Invoice No.: 74889-1	-184.47
			Electrical Supplies for HQ	184.47
12/15/2015	Check	ISLAND TECH SERVICES, LLC	Invoice No.: ITSI6467	-243.00
			253 - Repair GPS	243.00
12/15/2015	Check	ISLAND TECH SERVICES, LLC	Invoice No.: ITSI6440	-405.00
			Repair Touchscreen & Keyboard Replacement	405.00
12/15/2015	Check	Alpine Software	Support Invoice No.: PLFD131	-1,250.00
			Remaining Balance Due for Responder App	1,250.00
12/15/2015	Check	AT&T MOBILITY	Account No.: 287266546379 Inv. No.: 287266546379X12032015	-105.57
			Monthly Cell Service (10/26/2015 - 11/25/2015)	105.57
12/15/2015	Check	South Shore Fire & Safety Equipment Distributors Inc.	Invoice No.: 0101062-IN	-19,425.00
			25 Scott 4.5 30 Min Cylinders (\$795 Each Less One Credit Total of \$450)	19,425.00
12/15/2015	Check	ISLAND TECH SERVICES, LLC	Network Monthly Maintenance Contract - October 2015	-485.00
			Network Monthly Maintenance Contract - November 2015	485.00
12/15/2015	Check	NATIONAL GRID	Master Account No.: 78934-44004	-242.50
			Service September 2015 Through October 2015	242.50
12/15/2015	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice No.: 253 Repairs	-154.46
			253 - Repairs	154.46
12/15/2015	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice No.: 259 Repairs	-200.00
			259 - Repairs	200.00
12/15/2015	Check	IOMR	Invoice No.: For J. Balsamo	-300.00
			Basic Physical - J. Balsamo	300.00

Abstract Week Number: 50

12/15/2015	Check	CLINICAL CLEAN, INC.	Invoice No.:	-670.00
			258 - MedSafe Unit Sanitizing	335.00
			252 - MedSafe Unit Sanitizing	335.00
12/15/2015	Check	SCHLOSS EXTERMINATING	Invoice No.: (Monthly Service-November 2015)	-105.00
			Monthly Exterminator Services - November 2015 (3 Houses)	105.00
12/15/2015	Check	Ready Refresh by Nestle	AC No: 427435953 Invoice No:	-20.33
			Poland Spring - Billing Period 11/07/2015 - 12/06/2015	20.33
12/15/2015	Check	G.E. PICKERING INC.	Invoice No.: 09-150734	-531.15
			Disposable EMS Supplies (Stethoscopes, Gauze, Naloxone)	531.15
12/15/2015	Check	ARTIE'S COLLISION 11	Collision Repairs 2501	-4,730.93
			2501 Collision Repairs (Offset by VFIS Deposit 11/2/2015)	4,730.93
36 Checks to be Printed for a Total of \$34,401.30				

BILLS AUDITED AND SUBMITTED AT THE BOARD MEETING OF DECEMBER 16, 2015

Date	Type	Name	Memo/Description	Amount
12/16/15		Jamaica Ash+ Rubbish	Trash Removal - NOV. 2015	265.54
12/16/15		John D. MacDonald	HQ- Perform SVC. - Safety CK.	225.00
12/16/15		Vinnie's Truck + Auto	2502 - Prevent. Maint.	230.64
12/16/15		Harold Wandzel	04 2015 LOSAP Admin	450.00

SW

TREASURER MUST DRAW A LINE THROUGH ANY UNUSED ROWS AND INITIAL

Commissioner Thompson made the motion; the motion was seconded by Commissioner Paz. Approved: 4:0 at a duly constituted meeting of the Board of Fire Commissioners on December 16, 2015.

Andrew Richter
Andrew Richter, Chairman

Chas Thompson
Chas Thompson, Vice-Chairman

Jack Paz
Jack Paz, Commissioner

Gregory Naham
Gregory Naham, Commissioner

Steven Weitz
Steven Weitz, Commissioner

Subscribed and sworn to or affirmed before me this 16th day of December, 2015
(Month)

Theresa E. Ryan
Notary Public

My commission expires 6/2/17

THERESA E. RYAN
Notary Public, State of New York
No. 01RY5078996
Qualified in Nassau County
Commission Expires June 2, 2017

(Affix seal or stamp.)