

Minutes of the Regular Meeting
Board of Fire Commissioners
Lido and Point Lookout Fire District
Held August 15, 2019

*****Approved Minutes*****

Meeting was called to order at 7:30 PM by Chairman Weitz

Present: Comm. Weitz, Comm. Richter, Comm. Thompson, Comm. Paz, Comm. Naham, Chief Siegelman, District Treasurer Dunham and District Secretary Ryan.

Not Present: Chief Guerin, Chief Wade

The Board of Fire Commissioners
would like to extend their condolences to
Martha and Michael Donohue
on the passing of
Roland Donohue
former Commissioner of
Lido and Point Lookout Fire District
and former member of
Point Lookout-Lido Fire Department
Action Engine Co. 1
Roland along with his humor and
story telling ability will be greatly missed

Speakers without appointments: None present
Speakers with appointments: Ben DiVenti, DiVenti & Lee CPAs
Dan Wiener, LOSAP Statistician
Harold Wondsel, LOSAP Administrator

Minutes of meeting held July 18, 2019, were approved on Motion by Comm. Naham, seconded by Comm. Thompson. Accepted 5-0.

Minutes of Executive Session held July 18, 2019, were approved on Motion by Comm. Naham, seconded by Comm. Thompson. Accepted 5-0.

Speakers without appointments: (Time allotted three (3) minutes)

None present.

Speakers with appointments:

Ben DiVenti, DiVenti & Lee, CPAs

1. After the last meeting, Terri got in touch with the auditors and they said they will have a draft of the annual report by the end of August.
2. We ran into a snag with the wording for the Department incorporation. If we can't work out the wording, we will take the original and do an amendment. When asked, Ben said we should hold off on sending the check which is on the abstract tonight.
3. Went over the budget. Working with a 2% limitation, we decided to bring it down from \$28,000 to \$24,000 so the proposed budget would be \$1,4 million. We are looking at a \$300 surplus for 2020. Will have the proposed budget ready to be approved at the September 19, 2019 meeting.
4. Comm. Richter asked the District Secretary if we had received the 2nd half tax check. Was told that we have not received it as yet.

Dan Wiener, LOSAP Statistician

1. Presented July stats on August 1, 2019.
2. Presented 2 copies of July PCRs on August 1, 2019.
3. Presented July log sheets on August 1, 2019.
4. Fulfilled two requests from TOH Conservation and Waterways.
5. AED equipment has been updated on the inventory, with the new units being added and the older ones removed.

Harold Wondsel, LOSAP Administrator

1. Have been working on bringing the enrollments up to date. Believe we are 100% up to date.
2. Working on beneficiaries. Slowly but surely getting this up to date.

Chief's Report:

1. Capt. Beckwith introduced Mia Cerro to be sworn into the Department (Lido Co. 1). All paperwork is in order. Motion by Comm. Richter to swear Mia Cerro into the Department. Seconded by Comm. Paz. Accepted 5-0. Mia was sworn in by Comm. Thompson.
2. Discussion of accountability tags. Was told to get prices.
3. Old AEDs were sent back today by Chief Neubert.
4. Chief Wade is in the process of setting up an original Deus class for 1 member. We have 3 other members who are in Primaries and Essentials and cannot take it yet because they are not at that point. We are going to be setting up a Deus refresher in November.
5. Sexual Harassment policy has been rolled out. All officers have taken the course. It is being rolled out to the companies. Lido and Rescue had a total of 15 members take the class this week. We will be having another one within the next week offered to FP, Co. 1 and Co. 2.
6. Vehicle behind Lido has been used for drills with the new lock-out equipment several times. We are setting up an extrication drill.
7. Second Battalion parade was a success. We have had nothing but compliments.
8. New tables and chairs are in. They are perfect. Thank you for the purchase.
9. New helmet shields, hoods and gloves are in.
10. Two Chevy Tahoes are in and they are great cars.
11. Coast Guard MOU renewal needs to be signed. Comm. Weitz asked the District Secretary to sign the form.

12. Safety Officer class for Dan Weiner and Brian Guerin \$100-\$500 just wanted to check that we are all set.
13. Engine and Truck Company Operations class to be held in Merrick - 3 nights hands on \$300 per student, looking to send 10 members. Comm. Richter asked for information on this class. It will be held Oct 18-20. Also asked who is being proposed to be sent. Chief will forward information.
14. Comm. Richter asked about meeting with Lawrence-Cedarhurst. Discussion followed. It was decided that the Chief will set up a meeting for 7:00 PM on August 20th,
15. Comm. Richter asked about the lock on the training center. Chief said he thinks they gave that to Tommy to do. District Secretary said Chief Guerin charged the purchase of new locks at Centre Millwork.
16. Comm. Richter said Sutphen has made repairs to the boom on 254 and John Brown will do the third-party certification on Saturday. As soon as the certification is done, the truck can go back into service.
17. Comm. Richter stated that the door has been repaired on 258.
18. Comm. Richter spoke about the spare for 2561. Have gotten two prices: Barnwell around \$1,800 and Capital Tire around \$1,500. Contacted Eastern Surplus and can get a used tire on a rim for about \$300 plus shipping (or sending someone down to Philadelphia to pick it up). Spoke to Vinnie. He said the rest of the rubber is showing signs of cracking, but that is to be expected. Still working on this; will have more information at the next meeting.
19. Comm. Richter reported that Terri sent out an e-mail about VFIS on-line training courses. There are several good courses on there. Discussion followed. Chief said he sent this out to all officers.
20. Comm. Naham asked if the water rescue equipment has been put into service yet. Comm. Thompson said that 6:00 PM on a Sunday night is not a time to have a drill. It is family time. Said he knows it is convenient for Mr. Guerin. Comm. Weitz said it doesn't make sense to have a drill at night: it is dark. Comm. Richter stated that there can be a water rescue at night. Chief said he believes the water rescue team was polled and that is when they can make the drill.
21. Comm. Naham asked about accountability tags. Chief said people on these lists come to some calls, there is nothing in the By-Laws to take people off the roster, so we need tags for every member. Discussion followed.
22. Comm. Weitz said he sent an e-mail with information regarding the TOH Parks Commissioner, including his cell phone number. He [the Commissioner-TOH] said if there are any problems with fueling, we can contact him directly.
23. Comm. Weitz stated that he sent an e-mail about 2394. He asked that everyone read it so it can be discussed at the next meeting.
24. Comm. Weitz asked if all equipment ordered has been issued. Chief said everything mentioned in his report has been issued. The only thing outstanding are the helmets and the badges.
25. Comm. Weitz asked if the ice machine issue has been resolved. Discussion followed.

COMMISSIONERS' REPORTS:

Comm. Naham:

1. Nederman came and repaired the hose. Spoke to them about the yellow sleeve on 252. They suggested using a piece of 5" hose with 2 clamps. District Secretary will call South Shore to ask if they have 5" hose.

Comm. Paz:

1. Nothing to report.

Comm. Richter:

1. Discussion of the Sexual Harassment class. We have had 2 classes which were both successful. It was well received by the members in attendance,. We emphasized the importance of why we have to do it. The program will have to be modified because the Governor did sign the bill to make it even easier to file a sexual harassment complaint. The class has to be taken by everyone and has to be taken here even if someone has taken it at another job, etc. Discussion of what will be done with members who do not take the class by October 31, 2019. Will check with Joe Frank for his opinion.
2. Discussion of the RFP for architectural and engineering services. We sent out 9 requests, received 3 responses, and interviewed all three. Think they are all good, reputable firms. Two are smaller firms and one is a larger outfit. Comm. Paz mentioned that he thinks we should put our priorities into a 5 year plan. Comm. Richter said that he spoke with a commissioner from Baldwin as they have used H2M. Said they are expensive, responded quickly, but with some of the smaller issues took a while to get to. According to the RFP, we are to make a decision tonight. Comm. Weitz stated he thought they all did a nice job. Was impressed with H2M's staffing. Feels the majority of the Board feels comfortable with Frank Relf. Would like to remind the Board that we had a problem with Frank Relf in 2018. Would like refer everyone to the August 26, 2018 BMKR letter and read a portion of that letter which referenced a significant deficiency and referring to a \$19,000 payment. Motion by Comm. Weitz to award the RFP to H2M. Seconded by Comm. Thompson. Motion accepted 3-2. Ayes by Comms. Weitz, Thompson and Paz; Nays Comms. Richter and Naham. Comm. Naham asked how long an agreement was for.. Was told it would be for one year renewable up to three years.
3. Discussion of next step. District Secretary will send a letter to H2M and the other companies regarding the decision. Would also like to set up a meeting with the Board at 4:00 pm on Tuesday. Contract should be reviewed by Joe Frank. Told the Chief that we would like to start soon and do the apparatus floor and the cement work. The vehicles will have to be kept outside.
4. We got the mini bid for the replacement of 257. Even though the existing 257 is older than 2571, would like to send existing 257 to Lido as 2571, and sell the existing 2571. Light bar can be put on present 2571.
5. Comm. Weitz discussed the mini-bid. There were 3 vendors in the response: Capolino Chevrolet bid \$28,633 plus a delivery charge of \$383, for a total of \$29,316; Bartol Chevrolet bid \$28,674.80 plus a delivery charge of \$475, for a total of \$29,149.80; and Eagle Auto Mall bid \$29,023.32 plus a delivery charge of \$80, for a total of \$29,103.32. Motion by Comm. Richter to award the bid to Eagle Auto Mall, seconded by Comm. Naham. Accepted 5-0.
6. Mentioned 256 which is getting near replacement time. Discussion followed. Comm. Weitz talked about the pick-up truck. Was looking at the diesel 3500 HD crew cab. Diesel production begins in December of 2018. Discussion that we want a diesel truck with a plow. Comm. Weitz will send build specifications to Comm. Richter.
7. Lester Kappel and Vinnie would like to take 257X to a car show that is being held by TOH on September 14th at the Town Park. The Board has no problem with this. Discussion followed on the future of 257X. Eddie Ritter brought us his father's copy of the generator instruction and parts books.

8. On board battery charger on 259 is shot. The unit cannot be rebuilt. The cost for a new charger is \$744.20 and the installation is \$425.00, total \$1,169.20. Motion by Comm. Thompson, seconded by Comm. Naham. Accepted 5-0.
9. Motion by Comm. Richter that the application of Philip Steiner of Inwood Ave. in Point Lookout be accepted and he be sworn into the Department. Seconded by Comm. Weitz. Accepted 5-0. Phil was introduced to the Board and sworn in by Comm. Thompson.

Comm. Thompson:

1. At 7:44 PM Comm. Thompson made a motion to go into an Executive Session regarding specific personnel. Seconded by Comm. Paz. Accepted 5-0.
Returned to regular meeting at 7:52 PM.
2. Thanked everyone for the help and support with the parade and party. Terri has journals for everyone. It was a success with the weather.
3. Physicals went very well. Those who have not taken the physical have until October 1st to take it. After that, they will not be able to go on calls or drills until their physical results are in. They should get a voucher from Terri.
4. Dinner gifts have still not been given out.
5. Brooke Haberman asked about a measles booster. Discussion followed. Dr. Gardyn will be asked about this.
6. Announced he will no longer be doing the installation dinners or battalion parades. Will help the committee, but not chair. Comm. Richter suggested that the Chiefs should take a more direct role in running the dinner. It is a department dinner and the Chiefs should get ideas first and then run it by the Board to see if we have the money to pay for it.

Comm. Weitz:

1. A copy of the letter sent to the Governor was forwarded to Erin Sweeney. She asked that the Board re-issue that letter with a current date. She will follow up on this for us. Motion by Comm. Richter to re-issue the letter to Governor Cuomo, seconded by Comm. Naham. Accepted 5-0.
2. Have been in contact with Comm. Reinhart regarding the repeater project. The drawings that we provided for the antenna and the tower were acceptable. It will now go to the Town Attorney's Office. A good amount of the equipment has been received by the vendor. It is believed we will make the requested November/December deadline.

District Secretary's Report:

1. PCRs were sent to REMSCO on August 2, 2019.
2. Log sheets need to be ordered. Mapleton Printing has to raise their price for 5,000 sheets \$20 to \$695 plus shipping. They will be ordered tomorrow.
3. Stated that her renewed Notary Card was received July 27, 2019; it expires June 2, 2023.
4. John Naddeo is entered as an Explorer with the Boy /scouts of America as of August 1, 2019. A \$30.25 fee has been charged to the District Secretary credit card.
5. Sunshine Fund has \$65. We should send Burn Center donation cards to Martha Donohue and John Ferretti for the loss of Roland and John's father. We should all put in another \$20.
6. Gave out Battalion Parade Journals to the Commissioners. Pat and Diane O'Neill gave journals to local vendors who placed ads; mailed journals to others and will have them at Council on Monday.
7. Bank reconciliation for FNBLI checking account was performed for period ending July 31, 2019. The account is fully reconciled.

District Treasurer's Report:

1. On tonight's abstract, there are 49 checks for payment totaling \$50,588.77.
2. After bills tonight, balance in checking is \$60,803.21.
3. The balance in the capital reserve account is \$1,641,872.83.

Abstract of bills was presented and approved on motion by Comm. Thompson, seconded by Comm. Naham, accepted 5-0 and notarized by the District Secretary. Abstract will be attached to minutes and put on website. Signed and notarized abstract is on file in the District Office.

Meeting adjourned at 9:03 PM on motion by Comm. Weitz, seconded by Comm. Thompson. Accepted 5-0.

Next Meeting Date: **September 5, 2019**

Scheduled for next regular meeting: **Nothing scheduled at this time.**

Minutes respectfully submitted by District Secretary Terri Ryan

LIDO AND POINT LOOKOUT FIRE DISTRICT

Abstract Week Number: 33 – August 15, 2019

APPROVAL OF RESOLUTION REGARDING AUTHORIZATION FOR THE PAYMENT OF CLAIMS:

NOW, THEREFORE, BE IT RESOLVED, that the Lido and Point Lookout Board of Fire Commissioners, having audited the itemized vouchers for the following claims against the Fire District, orders the payment thereof by the Fire District Treasurer in the amounts allowed:

Date	Type	Name	Memo/Description	Amount
08/09/2019	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11622	-292.94
	2914		Inv. # 11622 - 1954 International Floodlight - 257X -RM	292.94
08/09/2019	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11623	-611.60
	2915		Inv. # 11623 - 2007 Sutphen Ladder - 254 -RM	611.60
08/09/2019	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11625	-485.00
	2916		Inv. # 11625 - 1996 Spartan Pumper - 255 -RM	485.00
08/09/2019	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11626	-203.80
	2917		Inv. # 11626 - 2010 Ford - 256 -RM	203.80
08/09/2019	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11627	-1,068.17
	2918		Inv. # 11627- 2008 - Sutphen Pumper - 253 -RM	1,068.17
08/09/2019	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11628	-29.75
	2919		Inv. # 11628 - 2013 Chevy Van - 257-1 -RM	29.75
08/09/2019	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11631	-118.94
	2920		Inv. # 11631- Diesel Conditioner - PM	118.94
08/09/2019	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11632	-1,234.62
	2921		Inv. # 11632 - 2013 Chevy Van - 257-1 - ER	1,234.62
08/09/2019	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11634	-500.00
	2922		Inv. # 11634 - 2007 Sutphen Tower Ladder - 254 - PM	500.00
08/09/2019	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11635	-125.00
	2923		Inv. # 11635 - 2007 Sutphen Tower Ladder - 254 - ER	125.00
08/09/2019	Check	AutoMated Fueling Management Inc	Invoice #'s 020-19 & 028-19	-2,338.18
	2924		Service Call - Inv. #'s 020-19 & 028-19	2,338.18
08/09/2019	Check	All American Overhead Garage Door Co.	Invoice# 2683	-300.00

LIDO AND POINT LOOKOUT FIRE DISTRICT

Abstract Week Number: 33 – August 15, 2019

			Invoice# 2683- Emergency Service - HQ	300.00
08/09/2019	Check	GVC Chemical & Janitorial Corp	Invoice # 2658	-236.95
			Supplies Invoice # 2658	236.95
08/09/2019	Check	GVC Chemical & Janitorial Corp	Invoice # 2795	-316.97
			Supplies Invoice # 2795	316.97
08/09/2019	Check	Staples Advantage	Inv. #8054989662	-51.77
			Inv. #8054989662	51.77
08/09/2019	Check	Ready Refresh by Nestle	AC No: 0427435953	-37.71
			Poland Spring - Billing Period & Supplies - 7/02/19	37.71
08/09/2019	Check	DELTA AIR COMPRESSORS	Inv. # 39770	-365.00
			Inv. # 39770 - Air Compressor Service	365.00
08/09/2019	Check	Staples Advantage	Inv. #8055066957	-459.99
			Inv. #8055066957 - HQ Bulletin Board	459.99
08/09/2019	Check	EXXONMOBIL CREDIT CARD SERVICES	Exxon Mobil Credit Card Purchases Inv.# 7187859299224591710	-649.08
			Gasoline for - 6/8/19 - 7/7/19	649.08
08/09/2019	Check	Salerno Brokerage Corp.	Inv. # 66911	-158.00
			Invoice # 66911 - Policy change chief's cars	158.00
08/09/2019	Check	South Shore Fire & Safety Equipment Distributors Inc.	Invoice # 0127554 - Ticket #'s - 589935,591945,592292,588284,592396	-365.20
			Invoice # 0127554-IN - Ticket #'s 589935,591945,592292,588284,592396	365.20
08/09/2019	Check	Stryker Sales Corp	Inv.# 2741893M	-238.25
			Invoice # 2741893M	238.25
08/09/2019	Check	Stryker Sales Corp	Inv.# 271347M	12,171.60
			Invoice # 2713471M - AED	12,171.60
08/09/2019	Check	HERALD COMMUNITY PAPERS	Invoice # CL00174399	-45.00
			Legal Notice - Special Meeting RFP	45.00
08/09/2019	Check	Medical Warehouse INC	Inv. # 196873	-402.17
			Invoice # 196873 -EMS Supplies	402.17

49 Checks for A Total of \$50,588.77

LIDO AND POINT LOOKOUT FIRE DISTRICT

Abstract Week Number: 33 – August 15, 2019

08/09/2019	Check	JAMAICA ASH & RUBBISH	Account #678	-278.82
			HQ- 2yd Bin -July'19	145.03
			Lido - 2yd Bin - July '19	133.79
08/09/2019	Check	SCHLOSS EXTERMINATING	invoice #7116	-105.00
			Exterminating Services July 2019	105.00
08/09/2019	Check	CLINICAL CLEAN, INC.	Invoice # 6394	-690.00
			Invoice # 6394 - Sanitizing - Ambulances - 252	345.00
			Sanitizing - Ambulances - 258	345.00
08/09/2019	Check	Walden Associates	Inv. # 22219	-800.00
			Inv. 22219 - 3rd Qtr PBS Inspection	800.00
08/09/2019	Check	Air Purifiers, Inc.	Invoice # 18863	-677.00
			Invoice # 18863 - Service - Lido	677.00
08/09/2019	Check	M. Norris & Sons Inc.	Inv. # 12720	-1,495.00
			2502 - 2019 Tahoe - Graphics - 2500	1,495.00
08/12/2019	Check	ISLAND TECH SERVICES, LLC	Invoice #35521	-8,660.00
			Inv. # 35521 -Toughbooks	8,660.00
08/12/2019	Check	New York State Insurance Fund Worker's Compensation	Policy # Z 481 992-6	-2,853.06
			Insurance - Workers' Compensation Policy # Z 481 992-6 - Installment	2,853.06
08/12/2019	Check	HUBCO Incorporation Services, Inc	Inv. # 6084	-285.57
			Inv. # 6084 - Department Incorporation	285.57
08/12/2019	Check	LIDO ENGINE CO		-10.00
			Reimbursement - Bottled water	10.00
08/12/2019	Check	WARREN JAFFE	Reimbursement	-23.39
			Reimbursement - UPS	23.39
08/12/2019	Check	M.A.J. Landscaping	7/15 CleanUp	-300.00
			Rescue Property - CleanUp - 7/15/19	300.00
08/12/2019	Check	Engine House Inc.	Invoice # 5662	-599.99
			Invoice # 5662 - Tune Up Generators	599.99

LIDO AND POINT LOOKOUT FIRE DISTRICT

Abstract Week Number: 33 – August 15, 2019

08/12/2019	Check	Don Jay Auto Parts	Invoice # 12558	-752.29
			2019 Inspection Supplies - Inv. # 12558	752.29
08/12/2019	Check	VERIZON	Acct. # 652-089-211-0001-32	-414.32
			Acct. # 652-089-211-0001-32 FIOS	414.32
08/12/2019	Check	VERIZON	Acct. # 516 432 6636 872 27 7	-365.82
			Acct. # 516 432 6636 872 27 7	365.82
08/12/2019	Check	NATIONAL GRID	Master Account # 78934-44004	-149.22
			Rescue -00562-30007 - 2019 - May 29 - June 26 - Actual	37.20
			Lido- 27565-75007- 2019 - May 31 - June 28 - Actual	64.58
			HQ -87856-46002 - 2019 - May 29 - June 26 - Actual	47.44
08/12/2019	Check	CHASE	Chase CC # 5472 3061 0001 6921	-2,303.27
			6/18 - Go To My PC -Terri Ryan	363.27
			6/28 - Boy Scouts of America	618.00
			7/16 - Call Head Corp.	1,270.00
			7/06 - Cell Hire - Steven Weitz	52.00
08/12/2019	Check	DiVenti & Lee CPA's P.C.	Invoice # 18025bb	-2,500.00
			Invoice # 18025bb - Annual Update Document	2,500.00
08/12/2019	Check	DAN WIENER	L.O.S.A.P. 39 Hours	-975.00
			L.O.S.A.P. Administration - July'19 - 39 hours	975.00
08/12/2019	Check	Thomas E. Conaty	District Janitor - 40 hours July '19	-629.68
			District Janitor - 40 hours July19	800.00
			Withholding	170.32
08/12/2019	Check	HI Tech Fire & Safety, Inc	Inv. # 22432	-832.60
			Invoice # 22432 - 20 Hoods	832.60
08/12/2019	Check	Patricia Dunham	District Treasurer - 7/14/19 - 8/07/19	-537.92
			District Treasurer - 7/14/19 - 8/07/19 - 20.5 hours	615.00
			District Treasurer Payroll Taxes Withheld (P.Dunham) - 7/14/19 - 8/07/19	77.08
08/23/2019	Check	TERRI RYAN	District Secretary Salary - 8/12/19 - 8/23/19	-1,545.13
			District Secretary Salary - 8/12/19 - 8/23/19	2,174.13