<u>Minutes of the Regular Meeting of the</u> <u>Board of Fire Commissioners</u> <u>Lido and Point Lookout Fire District</u> <u>Held on September 14, 2021</u>

Minutes Approved

Meeting was called to order at 7:30 PM by Chairman Thompson

Present: Chairman Thompson, Comm. Richter, Comm. Naham, Comm. Paz, Comm. Pogue-Steiner, T. Ryan Secretary, A.M Richter Asst. Secretary and Treasurer, Treasurer Dunham

Not Present: Chief Guerin, Chief Neubert, Daniel Wiener, LOSAP, Ed Haran, LOSAP an Brian Guerin, Social Media due to Fire School.

Speakers without appointments:	None
Speakers with appointments:	Ben DiVenti, Diventi & Lee, CPAs
	Stephen Merola

Minutes of meeting held on August 19, 2021, were approved on motion by Comm. Richter and seconded by Comm. Paz Approved 3-0.

Minutes of meeting held on August 23, 2021, were approved on motion by Comm. Richter and seconded by Comm. Paz Approved 3-0.

Minutes of meeting held on September 9, 2021, were approved on motion by Comm. Thompson and seconded by Comm. Richter Approved 3-0.

Comm. Naham and Comm. Pogue- Steiner were late to meeting and missed the motion for the minutes.

Speakers without appointments: (Time allotted three (3) minutes) None present.

Speakers with appointments:

Stephen Merola

- 1. Asked Board if they are willing to pay for members to attend the Tunnel to Towers run on Sunday, September 26. The cost per person is \$50. Motion by Comm. Richter seconded by Comm. Thompson for the Board to pay for 15 members to attend race. Approved 3-0.
- 2. Asked to use van 257-1 on Wednesday, September 22 or Thursday, September 23. To go into city to pick up registration run. Approved by Board.

Ben DiVenti, DiVenti & Lee, CPAs:

- Handed out the 2022 Budget. For 2022 the inflation rate is 2.3% and we are allowed to increase the budget by 2%, the total budget for 2022 will be \$1,5008,000.14. The budget doesn't include the LIPOA Pilot since its not guarantee funds. Motion by Comm. Richter, seconded by Comm. Paz to adopt the proposed budget. 4-0. Will prepare the necessary paperwork and send to District Secretary to post before the October budget hearing.
- 2. As of tonight's meeting, no LIPA Pilot funds have been received. Last year amount was about \$11,000.
- 3. Payroll account needs to be reclassed using gross and net pay. Will reach out to A.M Richter to work on the reclass.
- 4. At the October meeting will review outstanding invoices and estimate of funds that will be needed for the end of year.
- 5. Utilities at both locations are still increasing, Board stated all rooms are set up with motion lights and an increase is due to the building being used 24 hours.
- 6. Paid the LOASP payment.
- 7. Covid Cleaning and salary costs are going down.

Ed Haran-LOSAP: (Report given by Comm. Thompson)

- 1. Submitted paperwork for new member Kevin Halphin to VFIS.
- 2. VFIS received LOSAP payment
- 3. New legislation regarding LOSAP. Board will review.

Dan Wiener- LOSAP: (Report given by Comm. Thompson)

- 1. All issues with Red Alert has been resolved by Alpine or Verizon. Both vendors suggest that all members update app on there phones.
- 2. New EMTs need ID cards, Comm. Richter would like to look into purchase a machine to be kept in District office. Would like to purchase 15 ID cards.
- 3. All FOIL requests have been answered and given to District Secretary to reply to requester.
- 4. DCAS inventory is saying member Rob Prince still has items, Chief office is showing member is still active. Board would like to know when members last physical was.
- 5. Comm. Richter would like a meeting with Board and Chiefs regarding membership before the next Board meeting.

Brian Guerin, Social Media: (Report given by Comm. Thompson)

- 1. Our platforms are doing well.
- 2. we are putting finishing touches on adding social media links to website.

Chief's Report: (Report given by Comm. Thompson)

Chief Guerin:

- 1. Hurst tool was sent out fort maintenance. Parts are no longer available because of this will ask vendor to come down a do a demo on new tool.
- Handed in quote for 4 new thermal image cameras. The total amount of quote is \$34,524.56. The purchase of new cameras are included in the 2021 budget. Motion by Comm. Richter seconded by Comm. Pogue- Steiner Approved 5-0.
- 3. Water rescue team will be having another training session.
- 4. Handed in receipts for Henri and Firework stand-by.

- 5. Will be handing in receipts for fire school standbys. Per Comm. Thompson all receipts must be handed in within 1 month of date of stand-by.
- 6. Hand lights have been received; Vinnie will install.
- 7. Fire Police has decided to purchase own radios.
- 8. While switching out AED fid that 1 unit is missing. Filled out lost and damage equipment report. Comm. Thompson handed in for District records.
- 9. Asked for list of phone numbers and email addresses for the EMTs. Comm. Thompson will send to Chief and Board.
- 10. EMTs will rotate within the company rooms between Lido, CO#1 and CO#2. District office will make sure all EMTs are given keys.
- 11. Radios will be left in radio rooms are both building for the EMTs to use.

Chief Neubert:

- 1. Working with EMTs to train on EPCRs and driving.
- 2. EMTS have been to multiply calls within District.
- 3. Had TEAMS meeting with vendor regarding the upgrade version of the EPCRs. Vendor is working on getting us a quote. Comm. Richter feels like the version State is offering is not enough and we may need to purchase the upgraded version.
- 4. Will also reach out to ESO about there version of the EPCRs.
- 5. Thank you to Board for the purchase of new medic bag.
- 6. All stand-0bys for fire school are covered.

COMMISSIONERS' REPORTS:

Chairman Thompson:

- 1. Using When to Work to schedule EMTs, would like to purchase an additional 10 licenses for \$100. Motion by Comm. Richter, seconded by Pogue- Steiner. Approved 5-0.
- 2. EMTs are going well, it's a work in progress.
- 3. Had a build meeting with John Pokorny for the new 252, waiting on paperwork. Build date is about 4-5 months from the date they receive the chassis. Once order is placed per Comm. Richter no change orders will be done unless its due to manufacture.
- 4. Physicals will be Sunday, October 3 at Mushrooms from 8-11am. Will allow flu shots for family members. Cost id \$45/shot.
- 5. Dr. Gardyn will not have the Covid Booster Shot.
- 6. Will reach out about antibody testing for members.
- 7. Ask T. Ryan for list of members who had physical for 2021 as of today.
- 8. If changes to fogging schedule, we need to notify the Chiefs.
- 9. Vinnie Varricchio resigned on 4/16/2020 from Co. 1, per Comm. Richter he needs to reapply, but we can waive the references.

Comm. Richter:

- 1. Code of ethics policy needs to be reviewed.
- 2. Antenna project will start on Monday, September 20. Some equipment will be delivery on Friday, September 17.
- 3. Main radio will be down while antenna is being worked on, need to notify dispatch.
- 4. Asked if the SAM grant was renewed? Per Comm. Pogue- Steiner, it has been done.
- 5. Still waiting on build date from dealer regarding new pick-up truck. Will reach out again to dealer.

- 6. Lojack is no longer needed, make sure account is closed.
- 7. Status on overhead door maintenance. Comm. Naham will follow up with vendor.
- 8. Wet down for the new 255 and 258 will be Sunday, October 3 at Lido Firehouse at 12pm. Lido Company asked if Board would contribute any funds to the wet down party. Motion by Comm. Paz, seconded by Comm. Naham to give Lido Company \$2,700 for wet down. Approved 5-0.

Comm. Naham:

- 1. Had meeting with Comm. Paz, Chief Neubert and Town Hempstead EMS regarding project at the current Rescues house, discussed about building up at the current site. Chief Neubert will determine what will be needed for Department and TOH EMS.
- 2. Lawyers for Lido firehouse should have an answer this week.
- 3. Will follow up with vendor regarding temp building or tent for Ye Old Firehouse lot.
- 4. AC unit for Lido Company house should be installed within a few weeks.
- 5. Asked are we being charged taxes on the diesel fuel bill, per Comm. Richter no we pay a bulk price.
- 6. Comm. Thompson asked about Ocean Blvd in Lido, nothing to report.

Comm. Paz:

- 1. We need to pick color for the HQ floor. Motion to move forward to floor project was done at special meeting held on September 9.
- 2. Will send quote to District to issue PO.
- 3. The start date will be Monday, October 4 all apparatus and equipment must be removed form apparatus floor. Containers will be delivery on Monday, September 27 for all equipment. Comm. Thompson will look into getting temperature control trailers to store turnout gear and O2.

Comm. Pogue- Steiner:

- 1. Received the Safer grant in the amount of \$4,800.
- 2. FEMA grant for Covid Reimbursement should have status within the next month.
- 3. Reconciliation for August has been done.

District Secretary's Report:

- 1. Letter ready to send Proposed Budget and Notice of Budget Hearing to the Town Clerk.
- 2. Governor raised election inspectors' compensation from \$50 to \$100 for a longer than three (3) hour session.
- 3. Code of Ethics should be reviewed. Joe Frank has a revision in The Counselor April issue if necessary.
- 4. Donation was sent to the NC Burn Center in memory of Dennis Crimmins.
- 5. We received a thank you note from Barbara and Vinnie Cittadino for the donation sent to the NC Burn Center in memory of his brother Tommy.
- 6. Log sheets were received for August 2021 on September 2, 2021.
- 7. Collected \$20 from each Commissioner and the Treasurer and Secretary for the Sunshine Fund.
- 8. We have had two FOIR requests for calls at 70 Lido Blvd., The Ale House. Both have been answered with Joe Frank's approval.

Asst. Secretary and Treasurer

- 1. Payroll #11 for pay period 8/8/21- 8/21/21 totaling \$5,456.637
- 2. Payroll #12 for pay period 8/22/21-9/4/21 totaling \$7,042.51. First payroll we are paying EMTs.
- 3. EPO testing in ongoing, waiting for invoices to be received so I can work with Patti to see how the EPO flows to checks and accounts for reporting.

District Clerk

- 1. One of the foggers is out for maintenance with the vendor. The service is covered by warranty, the current warranty will be expiring to purchase warranty for 1 year will be \$1,000/machine. Motion by Comm. Naham, seconded by Comm. Thompson Approved 4-0.
- 2. Called insurance company to add the new EMTs to policy. By adding the new employees, the premium will increase for workers compensation. Company will need estimate of the cost of salary for the year. We budget about \$75,000 for the year.
- 3. Sent email to NYS Thruway after last meeting, haven't heard back from them.
- 4. Vinnie removed the furl sensor from the old 258 the sensor is locked in the District closet.

District Treasurer's Report:

- On tonight's abstract, there are 27 checks for payment totaling \$295,797.43. After bills tonight, balance in checking is \$572,555.94. The balance in the capital reserve account is \$1,618,607.81. Abstract of bills was presented and approved on motion by Comm. Pogue- Steiner, seconded by Comm. Naham, accepted 5-0 and notarized by the Secretary. Abstract will be attached to minutes and put on website. Signed and notarized abstract is on file in the District Office.
- 2. Received 2nd half tax check totaling \$731,296.74, check was deposited into account on 8/24. Transfer back to capital reserve with interest.

Motion by Comm. Richter, seconded by Comm. Pogue- Steiner to enter Executive Session to discuss legal issues at 7:53PM. Accepted 4-0.

Motion by Comm. Thompson seconded by Comm. Pogue- Steiner to end Executive session and go back into Regular session at 8:06PM. Accepted 5-0.

Next Meeting is the Budget hearing for 2022 Budget, the meeting will be Tuesday, October 19 at 7PM. Regular Board to follow at 7:30PM.

Meeting adjourned at 9:40PM on motion by Comm. Pogue- Steiner seconded by Comm. Paz. Accepted 5-0.

Minutes respectfully submitted by A. M. Richter, Asst. District Secretary/Treasurer