

**Minutes of the Regular Meeting of the  
Board of Fire Commissioners  
Lido and Point Lookout Fire District  
Held April 15, 2021**

**\*\*\*Minutes Approved\*\*\***

**Meeting** was called to order at 7:30 PM by Chairman Thompson.

**Present:** Chairman Thompson, Comm. Richter via TEAMS, Comm. Paz, Comm. Pogue-Steiner, T. Ryan Secretary, A M. Richter Asst. Secretary and Treasurer, H. Thompson, Chief Siegelman, Chief Guerin.

**Not Present:** Comm. Naham, Treasurer Dunham

Speakers without appointments:      Company 2 Officers  
Ben DiVenti, DiVenti & Lee, CPAs  
Daniel Wiener, LOSAP  
Ed Haran, LOSAP  
Brian Guerin, Social Media

Speakers with appointments:          None

Minutes of meeting held on March 28, 2021 were approved with correction, Harold Wondsel was not a speaker with an appointment. on motion by Comm. Pogue-Steiner and seconded by Comm. Paz Approved 3-0.

**Speakers without appointments:** (Time allotted three (3) minutes)

None present.

**Speakers with appointments:**

Board sworn in 2 new members to Company 2; Noah Wilson and Angelica Cerniglia. Members were sworn in by Comm. Thompson. Thank you to parents and Officers to attend sworn in.

**Ben DiVenti, DiVenti & Lee, CPAs**

1. Handed out profit and loss report for January to April 15, 2021.
2. Asked Comm. Pogue- Steiner to send all bank statements and reconciliation for 2021.
3. Requested access to Paychex, needs access to download journal entries to update Quickbooks. A M. Richter will work with Paychex to get access setup.
4. Received the financial statements for 2019 back from Auditors, he was not happy working with firm and happy we are in the process of going with a new firm. Asked if the RFP was sent out, per T. Ryan RFP sent out and due date for Board to pick new firm April 30.
5. After reviewing profit and loss has the following questions:
  - a. Henericks invoice for 255 was coded to Regular maintenance is that correct. Per Comm. Richter coded correctly.
  - b. Heating cost of Lido Firehouse has doubled since last year. Board will look into getting covers for thermostats.
  - c. Invoice for back-up dispatchers for 2021 still has not been received. Per the Board

- last year payment was late due to issue, the invoice should be received shortly.
- d. See double payment to JP Morgan Credit Card. Treasurer Dunham issued stop payment on check, Ben will follow up with Treasurer Dunham.
  - e. Per Comm. Naham he asked to have legal and audit account broken up into 2 accounts, that was done on 4/14. Added the following new accounts:
    - i. Accounting Fees
    - ii. Audit Fees
    - iii. Legal Fees
  - f. Workers Compensation is showing a negative amount, will follow up with Treasurer Dunham.
6. Hopeful for the next meeting will have the final numbers for Budget year 2020.
  7. Comm. Richter asked about the interest on the funds transfer back to capital reserve. Treasurer Dunham has the number.
  8. Electric PO will work with A.M. Richter on adding chart of accounts.
  9. Chief Siegelman asked how to remove his name from the Tax ID form. Discussion followed.
  10. Comm. Richter asked if Ben could email profit and loss report.
  11. A.M. Richter asked if new account for EMT has been added to Chart of Accountant. Account was added on 4/14, since no activity it is not showing up on current report.

#### **Daniel Wiener, LOSAP: (Via T. Ryan)**

1. Log Sheets and Stats were submitted for March on April 1.

#### **Ed Haran, LOSAP**

1. No new members made the age for the month of March or April.

#### **Brian Guerin, Social Media**

1. Instagram account has 750 followers.
2. Facebook account has over 1000 followers.
3. Facebook page has been shared by other groups like Civic Associations.
4. Emailed host of webpage and would like to have links on website to social media. Would also like to add an electric funding option on website.

#### **Chief Report:**

1. Per Comm. Thompson, please make sure all members know that if they are waiting on getting test results or have tested positive, they are not allowed at Department functions or on District property.
2. Chief Office asked about status on paid EMTs. Per Comm. Thompson issue with civil service should start by the end of May.
3. Chief Siegelman would like to keep fire department email once term is over. Per Comm. Richter he will keep his email but will be removed from email groups.
4. Comm. Thompson asked if Chiefs could hand in invoices in a timely manner for reimbursement.
5. Comm. Thompson asked if all members have received the email regarding the new South Nassau Hospital redesign. Per Chief yes.
6. Comm. Thompson would like the plow that is currently at Rescue be moved to Lido. Chief Guerin will handle.
7. Comm. Thompson would like to thank Chief Siegelman for all his hard work during his time as Chief.
8. Chief Guerin gave presentation to the Board about expanding the Water Rescue Team.

Gave a 10-year proposal on how they would like to grow the Team with training and equipment. Discussion to follow. The Board would like quarterly updates on the team. Comm. Richter thinks this is a perfect item for a grant proposal.

**COMMISSIONERS' REPORTS:**

**Chairman Thompson:**

1. Dan Wiener will be having surgery on Monday, April 19.
2. Preliminary Election Results were emailed to Board on April 9 by Warren Jaffe, 2021 Election Committee Chairman. The results are:

**Chief of Department:**

James Guerin	17 Votes
Jared Siegelman (write-in)	19 Votes
Peter Meyer Jr. (write-in)	1 Vote

**1st Assistant Chief:**

William Wade	38 Votes*
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**2nd Assistant Chief:**

Christopher Guerin	15 Votes
Peter Meyer Jr. (write-in)	20 Votes*
Brian Guerin (write-in)	1 Vote
Jared Siegelman (write-in)	1 Vote

\*Denotes apparent winner.

For Chief of the Department Chief Siegelman declines the win because of this on April 22 Department will have another election for Chief of Department, only name on ballot will be James Guerin, he must get at least one vote to win. Chief Siegelman will stay on as Chief of Department until April 22. Chief Guerin will be sworn in after election is completed.

For 2nd Assistant Chief Board requests another election. Nominations must be made at Council Meeting on Monday, April 19. Any Member nominated must meet the By-Laws requirements. Election will be held on May 6. Chief will be sworn in after election.

All other officers will be sworn in on Monday, April 19.

Other Department Election Result:

**Department Treasurer:**

Patrick O'Neill	35 Votes*
Tim Somers (write-in)	2 Votes

**Department Secretary:**

Ed Haran	36 Votes*
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**2nd Battalion Delegate:**

Brian Guerin	36 Votes*
Brian Manning (write-in)	1 Vote

**Alternate 2nd Battalion Delegate:**

Denis Collins	34 Votes*
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W. Jaffe (write-in)	1 Vote
<b>FASNY Delegate:</b>	
David Russell	38 Votes*
<b>Alternate FASNY Delegate:</b>	
Brian Guerin	37 Votes*

Thank you to Election Committee for all they work.

3. The new 252 will be set up like 258 and will be full ALS.
4. 252 will be going for new tires on April 16.
5. Council meeting will be Monday, April 19 at 7pm at Headquarters. Would like Board to attend, Legislator Denise Ford will be attending to give awards to members.
6. NY State rolled out EPCR training. All members must complete training. Roll out date for EPCR is end of June 2021.
7. Harold Wondsel will not be receiving extra LOSAP points. Letter was sent to member.

**Comm. Richter:**

1. 254 issue- tech from vendor was at HQ yesterday. Waiting for the tech's report before calling the factory. The truck will be inspected on Saturday, April 24.
2. Received estimate for new flagpole at Ye Old Fire House, the cost will be \$350.00. Approved and PO will be issued.
3. Lido Project- H2M hand delivery the application to the Zoning Board. By next meeting should be ready to go out to bid.
4. Equipment for the new 255 has been ordered. Due to new NYS requirements we may need to purchase environmental foam which is about \$1000 more. Would like to have meeting with Chief's office to about foam.
5. For training we need to use training foam, the cost is \$54 for a 5 bucket, will send invoice to office to have PO issued.
6. Vehicle purchase for Fire Police is on hold until his returns to NY. Would like to have meeting with Chief's office.
7. Thank you to Chief Siegelman pleasure and honor to work with.

**Comm. Naham: (Not Present)**

**Comm. Paz:**

1. Windows at HQ are still leaking, talked to Andres regarding the issue believes the pointing needs to be redone.
2. Concrete work will be done the 1<sup>st</sup> week of May at HQ. Once the date is firm will send to Chief's to make sure all trucks are moved.
3. Asked about status on getting the floors at HQ done, Board will discuss in a few months.

**Comm. Pogue- Steiner:**

1. Reconciliation for March has been done. Payroll account was not done since the 1<sup>st</sup> payroll was only in April. Will add Payroll account next month.
2. Currently have 3 grants outstanding
  - a. Safer Grant- LED light sign
  - b. FEMA- COVID expenses
  - c. DEMSCO of NY

**District Secretary's Report:**

1. Functionality testing will be done on the diesel tank tomorrow, April 16.

2. John Brown will do certification testing on 254 on Saturday, April 17.
3. PCRs were mailed to REMSCO on April 1.
4. Working on salaries as week as Maintainer CSX-1 with Civil Service.
5. George Lee from DiVenti & Lee, CPAs will be at HQ on Friday, April 23 to do audit.
6. Alarm did not sound at the 5:30PM call tonight, April 15.

#### **Asst. Secretary and Treasurer**

1. Account with Iron Mt has been set up. Supplies will be delivery to HQ next week.
2. Process the 1<sup>st</sup> payroll with Paychex. The 1<sup>st</sup> payroll was paid on Wednesday, April 14 via direct deposit. I process 6 checks total \$3,889.16 that covered the time of 3/27-4/10/21. Bank account balance is \$95,660.29.
3. Received check from Nassau County of \$11,500 for the AED reimbursement.
4. Since the payroll bank account was added to QuickBooks will work with Paychex to add the journal entries to QuickBooks.

#### **District Clerk**

1. Started with scanning in active members information into Red Alert. Out of 105 members 22 are done. Also scanned in COVID Vaccine shot card, sexual harassment class and any training into Red Alert.
2. Received one quote for the tint at Lido, waiting on other quotes.

#### **District Treasurer's Report:**

1. Abstract #14 dated April 1, 2021 for 25 checks totaling \$24,939.49, motion by Comm. Pogue-Steiner and seconded by Comm. Thompson. Approved 3-0
2. Abstract #16 dated April 15 for 28 checks totaling \$21,142.40, motion by Comm. Comm. Pogue-Steiner and seconded by Paz. Approved 3-0. Bank balances as of April 15 are, Reserve \$1,667,473.98, General Fund \$545,955.46.
3. All abstracts were notarized by the Asst. Secretary and Treasurer. Abstracts will be attached to minutes and put on website. Signed and notarized abstract is on file in the District Office.

**Next Meeting** Regular Board meeting at 7:30 PM on Thursday, May 20, 2021.

**Meeting adjourned** at 9:02 PM on motion by Comm. Pogue- Steiner, seconded by Comm. Paz. Accepted 3-0.

Minutes respectfully submitted by A.M. Richter, Asst. District Secretary/Treasurer