

This morning at 10:30 an Emergency Commissioners' Meeting was held in the ambulance bay at Headquarters. Present were: Commissioners Thompson, Naham, Paz, and Steiner, Chiefs Siegelman, Guerin, as well as Ex-Chief and Safety Officer Guerin. Commissioner Richter participated in the meeting by speaker phone.

The meeting was called to order at 10:33.

1. Commissioner Richter requested a Chief's Report from Chief Siegelman.
2. Chief Siegelman reported that the paving project on Lido Boulevard in Point Lookout is scheduled to begin 4/15/20. He has reached out to discuss logistics and potential interruptions. Currently, the only issue is timing to move the rigs to the East Marina for approximately four hours when the paving in front of Headquarters will take place. He will report back with more information. PPE is in good shape, thanks, in part, to the limited calls received recently. Vinnie will be doing PM on all vehicles. Chief Siegelman is waiting on Hendrickson re: 258 to check out the rig. Both headquarters are being sanitized twice a week currently; the company is also going inside the rigs to sanitize. We are not being charged for this. The community continues to be aware of our efforts at this time, thanks in part to Ex-Chief and Safety Officer Guerin's frequent social media posts. Ex-Chief Guerin was asked to ensure that the new Facebook page for Lido is included in his posts. People continue to drop off lunch and dinner on a daily basis, which is much appreciated by the employees stationed at HQ.
3. Commissioner Richter inquired about how things are going with the paid employees. Chief Siegelman reported that all employees are logging everything daily, including entering into the book in each rig the fuel use and daily mileage.
4. Commissioner Thompson will post the new schedule for EMT Manning and Kritzberg, as well as FF Nicpon. Chief Siegelman noted that, though FF Nicpon is scheduled to work seven days/week, he continues to sign up for duty shifts with the Lido night crew.
5. Commissioner Naham complimented Chief Siegelman for the great job he is doing at this unusual time.
6. Commissioner Richter will discuss with Commissioners Steiner and Thompson the ongoing frequency of cleaning of HQ. We need to be mindful of the amount being spent. If COVID-10 cases peak within the next week, as projected, we may look to modify the twice a week sanitizing to once weekly. Discussion ensued about the idea of

changing the schedule for Lido currently to once a week and maintaining the twice weekly schedule for HQ. If this is done, the NCPD will be asked to use the restrooms at HQ to ensure that no one enters the Lido house. Chief Siegelman recommended that the full disinfecting be done on Monday, 4/13/20, for both Lido and HQ, as well as all rigs. This was approved by the BOFC. Commissioner Richter recommended that the disinfecting schedule be maintained as is for this week, with Lido moving to once weekly starting the week of 4/19/20. Commissioner Thompson noted that CliniClean does a more intense cleaning, and this will be maintained, even after the frequency of All Dry is reduced.

7. Chief Siegelman reported that, in order to obtain additional supplies from OEM, we need to show our burn rate. Our low call volume could limit the approval for additional supplies.
8. Chief Siegelman reported that Assistant Chief Neubert has ordered two cases of spray cleaner. Two bottles of the product will be given to the Department, for use in decontamination of 252 and 258 after Signal 9 calls requiring patient transport.
9. Commissioner Richter spoke with Adam re the H2M contract and project. Next steps, assuming approval of their proposal, will be to speak with the Town of Hempstead Building Department to determine what is needed to obtain a permit for the work. H2M understands that the project is on "back burner" status during the emergency order but, as we are considered an essential service, it is hoped that the permitting process can move forward. It was agreed that a commitment from the Town of Hempstead is needed before we expend any additional funds.
10. The email of last week from the Chief's Office reflected the fact that the PLLFD has prepared the community about the need to protect our members. It was well received.
11. Commissioner Paz reported that the flooring project for both buildings has been put on hold until at least September. The contractor understands that further delays may be possible.
12. In response to Commissioner Richter's question, Chief Siegelman reported that the bunker gear has been ordered. Lion has a six month lead time, in part because they supply the gear for the FDNY. Chief Siegelman will follow up to get an estimated delivery date.
13. Commissioner Richter asked the Chief's Office to take the lead on assessing what is needed at the Training Center, the condition of the trailers and equipment.
14. A new military grade cover will be ordered; Vinnie will assist. New tires are also needed.
15. Assistant Chief Guerin reported that vehicles will be moved from Rescue to the lot by HQ.

16. Commissioner Richter asked that the Chiefs Office look into having a pole and meter installed on the site of Ye Old Firehouse was to avoid having cords running across Hewlett Avenue.
17. Commissioner Richter reported that the Juniors Program is on hold.
18. Chief Siegelman will roll out the online Sexual Harrassment program on 4/13/20.
19. Commissioner Steiner was asked to work with the Chiefs Office to develop a mail in ballot for the 2020 Department Elections.
20. Commissioner Richter suggested that a summer party be held at the beach in place of the Installation Dinner, which is on hold.  
Commissioner Steiner will work with Chief Siegelman.
21. Commissioner Thompson will work on developing a plan for Department physicals in keeping with the need for social distancing.
22. Commissioner Richter asked Commissioner Thompson to work with Assistant Chief Neubert and Dr. Gardyn to put a PTSD program in place for our members.
23. Commissioner Naham asked who put together the supply of shipping containers at the Training Center. Chief Siegeman explained that a company does that for us. Commissioner Richter reiterated the need to assess what we have before anything else is done, and inquired about the availability of another location in the Town Park.  
Commissioner Richter proposed a program where the PLLFD might buy two containers in one year, and add to the program annually.
24. Commissioner Thompson reported that licenses for all EMT's have been extended for one year. Chief Siegelman noted that this information was disseminated to all members in his email of last week.
25. Commissioner Richter asked Chief Siegelman to tell all community members about the Nassau County Department of Health website, which is an excellent information resource.
26. Commissioner Richter requested that our website be updated to note the PLLFD Facebook page information. Chief Siegelman raised the question of whether to add our social media address on the side of our District vehicles, as well, as other Departments have done.
27. Chief Siegelman reported that some members have been sharing the contents of private conversations, and emphasized the importance of putting a stop to this. Commissioner Richter added that "loose lips sink ships" and advised all members to choose their words carefully.
28. Commissioner Richter reviewed the engagement with Island Tech to establish Workplace groups for: the five Commissioners, the Commissioners Group plus staff, the Chiefs Group, and the Employees Group, including Ex-Chief and Safety Officer Guerin. Our attorney, Joe Frank, will confirm the process to record Commissioners meetings

during this emergency order period. Discussion ensued about format for Executive Sessions of the BOFC in order to preserve privacy.

29. Chief Siegelman reported that a client of Ex-Chief and Safety Officer Guerin donated a bulk supply of hand sanitizer with small bottles.

Commissioner Steiner asked about how we will be thanking donors after the emergency order is lifted. Chief Siegelman reported that a comprehensive list is being maintained by Ex-Chief Guerin, and a letter of thanks will be sent to each donor.

30. Commissioner Naham will ask Secretary Ryan for the email addresses and proper Facebook pages for all Civic Associations.

31. Chief Siegelman reported that the Department had participated, as part of approximately 80 vehicles, in a drive-by birthday celebration for a first responder's child in Lido. It was well received by the community.

32. Chief Siegelman reported that he has tabled the plan to use Zoom meetings to hold budget meetings, given the privacy concerns associated with that app. Commissioner Richter asked Chief Siegelman to identify an appropriate platform, as well as to establish a budget committee and provide Island Tech with all committee members' names and email addresses so that a secure mechanism can be established where a group member would need to provide an ID and password for entry into a meeting in a forum like Workplace/Workplace Chat.

33. The meeting was adjourned at 11:15.