

**Minutes of the Regular Meeting of the
Board of Fire Commissioners
Lido and Point Lookout Fire District
Held March 28, 2021**

*****Minutes Approved*****

Meeting was called to order at 10:08 AM by Chairman Thompson.

Present: Chairman Thompson, Comm. Richter via TEAMS, Comm. Naham, Comm. Pogue-Steiner, T. Ryan Secretary, A M. Richter Asst. Secretary and Treasurer, Treasurer Dunham, H. Thompson

Not Present: Comm. Paz

Speakers without appointments: None
Speakers with appointments: None

Minutes of meeting held on February 18, 2021 were approved on motion by Comm. Pogue-Steiner and seconded by Comm. Naham Approved 3-0.

Speakers without appointments: (Time allotted three (3) minutes)
None present.

Speakers with appointments:
None present.

COMMISSIONERS' REPORTS:

Chairman Thompson:

1. Fire Police requested to purchase 6 radios. After receiving request investigated the response for the last 14 months and only 2 members have been showing up to calls. Because of low turn out recommends we purchase only 2 radios for Fire Police. Due to low membership response Comm. Thompson feel like we need to further discussion is needed with Chiefs and Board if we should purchase a utility truck for Company. Comm. Richter agrees with Comm. Thompson. Comm. Thompson will reach out to Chief's office to set up a meeting.
2. EPCR PO for hardware was issued and sent to Island Tech.
3. Form 5136 was sent to NYS.
4. Chief's office is looking into getting new office furniture that will be donated by a law firm that is downsizing. Comm. Thompson will work with Chief's office.
5. Harold Wondsel sent letter to Board regarding missing LOSAP points and not being able to vote in upcoming Department elections. Member feels like he should receive more points for the missing Battalion and Council meetings that were cancelled due to Covid. Board stated per New York State all members were given 15 points due to Covid. Further discuss with Board followed. Board will notify member within 1-2 days with decision.

Comm. Richter:

1. Had meeting with H2m on Monday, March 22, received minutes from vendor from the meeting with vendor our next step with the County is the zoning board hearing. District

Attorney has been notified and if the hearing is a simply hearing he can represent District at hearing if it becomes more complex, we will need to hire a real estate attorney.

2. Sample of the back door has been taken and will be tested for asbestos.
3. We are getting closer to going out to bid for the Lido project. We have another meeting with vendor on April 5 at 4pm.
4. Warren Jaffe took photos of antenna and sent to H2M.
5. Since the question of Fire Police's and the purchase of the new utility truck he thinks we should look into purchase a utility truck with a plow package and a small pick-up truck to replace the current one. Will reach out to vendor on pricing with plow package.
6. Sent email to Accountant regarding open items, he will reach out to Andrea and Patti this week.
7. Spoke with District Attorney regarding changes to By-Laws the Department wants to make, the suggested changes are ok, just need final changes from Chief and will type up to be added.
8. 254 had a cable issue with the boom, vendor sent a mechanic down on Friday, March 26 he worked with District mechanic and was able to fix the issue. District Mechanic was very happy working with mechanic sent down. While working on boom find another issue that needs to be fixed, mechanic order part and will notify District mechanic when part is in.
9. Will be reaching out to Stuphen would like to know what cause the failure with 254, grateful the failure happened at a drill and not a fire, it could have been very bad.
10. The grant for the new pumper has been approved and ready to draw down on the funds. Would like to wait until vehicle is received and submit one payment request. We have 4 years to draw down on the funds.
11. Warren Jaffe got 3 quotes on equipment for the new pumper:
 - Hendrickson \$14,875.03
 - Firematic \$16,704.55
 - South Shore \$17,583.93

After reviewing all 3 quotes would like to split the order between Hendrickson and South Shore. Since it will take a long time to receive items would like to go ahead and order equipment not to exceed \$17,154.03. Motion by Comm. Thompson second by Comm. Pogue-Steiner. Approved 3-0.

Comm. Naham:

1. Received new tint samples for Lido garage door. Will have recommendation and price for the Board at the next meeting.

Comm. Paz: (Not Present)

Comm. Pogue- Steiner:

District Secretary's Report:

1. Functionally Testing is being set up to be done on the diesel tank on April 16.
2. John Brown contacted regarding certification of 254.

Asst. Secretary and Treasurer and District Clerk

1. Had meeting with Iron Mountain regarding off site document storage on Friday, March 5. Iron Mt is on State bid and it will cost \$200 per month for 500cf the vendor estimated that we have 150 boxes or 180cf. The initial cost to move boxes and have inventory with vendor will be \$450.00. If we want to shred any boxes the cost is 10 boxes for \$50.00.

Motion by Comm. Pogue-Steiner seconded by Comm. Naham. Approved 3-0 to move forward with Iron Mt. Comm. Richter agrees with moving forward with project.

2. Sent out the record retention scheduled from New York State. Motion by Comm. Naham seconded by Comm. Pogue-Steiner to adopt the retention and disposition schedule for New York Government Records (LGS-01) 2020. Approved 3-0.
3. Had training with Red Alert, Dan Weiner, Holly Thompson and Andrea Richter for the new document scanning module in Red Alert. The new module will be very helpful to attached items to the system ie applications, work orders, manual etc. Since we have the new module, we feel like a desktop scanner will be needed. Motion by Comm. Thompson to purchase scanner up to \$250.00. Comm. Naham will reach out to Island Tech to make sure we have enough storage in cloud.

District Treasurer's Report:

1. Abstract #9 dated February 26, 2021 for 3 checks totaling \$1,707.42, motion by Comm. Thompson and seconded by Comm. Pogue-Steiner. Approved 3-0
2. Abstract #10 dated March 4, 2021 for 26 checks totaling \$47,828.25 motion by Comm. Pogue-Steiner and seconded by Comm. Thompson. Approved 3-0.
3. Abstract #11 dated March 12, 2021 for 4 checks totaling \$4,171.14 motion by Pogue-Steiner and seconded by Comm. Naham. Approved 3-0.
4. Abstract# 12 dated March 18,2021 for 38 checks totaling \$43,849.60 motion by Comm. Naham and seconded by Comm. Pogue-Steiner. Approved 3-0.
5. All abstracts were notarized by the Asst. Secretary and Treasurer. Abstracts will be attached to minutes and put on website. Signed and notarized abstract is on file in the District Office.

Next Meeting Regular Board meeting at 7:30 PM on Thursday, April 15, 2021.

Meeting adjourned at 11:11 AM on motion by Comm. Naham, seconded by Comm. Thompson. Accepted 3-0.

Minutes respectfully submitted by A.M. Richter, Asst. District Secretary/Treasurer