

**Minutes of the Regular Meeting of the
Board of Fire Commissioners
Lido and Point Lookout Fire District
Held on February 16, 2023**

*****Minutes Approved*****

Meeting was called to order at 7:30 PM by Vice-Chairman Pogue- Steiner

Present: Comm. Pogue- Steiner, Comm. Thompson, Comm. Richter (via TEAMS), Comm. Guerin, T. Ryan Secretary, A. Richter Asst. Secretary and Treasurer, Treasurer Dunham, H. Thompson, Chief Wade, Chief Guerin and Chief Meyer

Not Present: Chairman Naham due to illness.

Speakers without appointments:	None
Speakers with appointments:	Ed Haran, LOSAP Daniel Wiener, LOSAP Rich Beckworth, Junior FF Program

Minutes of meeting held on January 19, 2023, were approved on motion by Comm. Thompson and seconded by Comm. Guerin Approved 3-0.

Speakers without appointments: (Time allotted three (3) minutes)

Speakers with appointments:

Ben DiVenti, DiVenti & Lee, CPAs:

1. No report issued since we are having an issue with QB and TD Bank. Will send to Board once QB is updated.

Daniel Wiener, LOSAP:

1. Handed in stats for January 2023 to District Office.
2. Systems are all up and running in good condition.
3. Working on computer inventory. Received list from Island Tech working on making sure all records are update.
4. Comm. Guerin asked if directions or a walk thru can be given to senior members to use the finger readers. Asked who the members that are need training; members have been trained.

Ed Haran, LOSAP:

1. Business as usual.
2. Comm. Pogue- Steiner asked if he got in connect with Bill Meyer, a letter was sent. He also sent a letter to B. Kurt's son. Haven't heard back yet from either person. Used HQ as return address.

Brian Guerin, Social Media:

1. No report.

Chief's Report

1. Apparatus:
 - a. 253- Air issue with brakes, will be going for brake service next week.
 - b. 252- Back from vendor with no issues. Dr. Neubert has been working on stocking the ambulance and get it ready for NYS inspection. Will have 252 and 258 inspected at the same time.
 - c. 254- Firematic states the issue with the Hurst tool is due to a batch of bad batteries. Batteries are covered by warranty and no cost to District. Comm. Richter asked about software updates, how will we know when needed. Chief will reach out to vendor.
 - d. 259- Will be going to Firematic next week for minor repairs.
 - e. 258 and 252- only have mounts for toughbooks, are there any plans to add to ambulances? All other apparatus have toughbooks. Per Comm. Richter, has no objections to install but would like to know what the plan of usage will be. Will ask Island Tech for quote.
 - f. 254- The gas detector for apparatus is not working and per the vendor unit is no longer manufactured. The detector is also no longer manufactured the quote from Southshore is \$268/ unit, the new units will be digital. Would like to replace all 3 units for a total of \$804.00. Motion by Comm. Thompson, seconded by Comm. Pogue- Steiner. Approved 3-0.
2. Chief Guerin and Meyer are doing a great job working on getting information for a new high-water vehicle.
3. Chief Meyer, P. Steiner, and Dr. Neubert worked on a SOP for the extrication suits for EMTs to use, would like to start a trial with 5 members from Lido and Rescue. Comm. Thompson would like to also include 2 of the paid EMTs. Headed in 3 quotes from:
 - a. Tactical gear \$157.24 per item
 - b. Grainger \$217.92 per item
 - c. Propper \$184.99 per itemMotion by Comm. Thompson, seconded by Comm. Guerin. To purchase suits from Tactical Gear. Approved 3-0.
4. This March will be 43rd anniversary of Captain George Grant in line of duty death. Asked all members to attend memorial service on Sunday, March 5.
5. The 150 club will be hosting 2nd Battalion 50/50 on March 26 3-5pm at HQ.
6. Department is requesting reimbursement for the following items:
 - a. \$1000 deposit for the annual installation dinner. Per Treasure check was issued this week.
 - b. \$240 for the NC Chief Council training that 8 members attended. Approved.
7. Junior FF Program:
 - a. Received 2 applications for Junior FF Program. Both have been attending meetings and drills:
 - i. Ethan Mitton
 - ii. Alex KrzeminskiBoth applications were given back to Rich Beckworth incomplete application, missing signatures, and grades.
 - b. There will be a Fire Camp for Junior FF on April 30 that will be held at the NC fire school each program is allowed 2 members, would like to attend. Motion by Comm. Guerin, seconded by Comm. Thompson. Approved 3-0.
 - c. Asked about ordering patches for program. Approved by Board.

8. Chief Guerin received quote from Southshore for 30 minute fast packs, the unit with cylinder are \$3,776.00 would suggest purchasing 3 units. Also received quote for new SCBA each unit is \$7,144.20 for 10 units the amount will be \$71,442.00. Comm. Richer asked about the valves between the fast pack and regular units, per Chief Guerin the valves are different. Comm. Richter also wants to know about the locks on the SCBA. We have already budget 10 cylinders in the budget for 2023, if we purchase the cylinders must have a manufacture date of 2023.

COMMISSIONERS' REPORTS

Comm. Richter:

1. Chief Guerin and Meyer are doing a great job working with him on the Brush Truck Grant, we will be using as a high water vehicle. The cost of vehicle will be about \$450,000, the grant will cover about \$165,000. If we don't receive the grant we do have the funds in capital reserve. Motion by Pogue- Steiner to go ahead with project and start the RFI process, second by Comm. Guerin Approved 3-0. Will setup a TEAMS call with Chiefs next week.
2. Asked Chief status on By-Laws. Committee is still meeting.
3. 2571 the passenger van will need to be replaced, reached out to Smithtown Chevy regarding van under the BOCUS contract, per sales rep the estimated build date would be around the summer and it will only be a 6 cylinder engine. Also reached out to Hempstead Ford, no vans available maybe June. Recommends the Board wait on purchasing vehicle until we can get what we want. Board approved.
4. Heard back from vendor regarding key fob system, they are still waiting on equipment to be delivery. Once ready for installation will have vendor reach out to Comm. Guerin to oversee install and setup for computer system. Board will need to discuss who will be getting a key fob during the test period.
5. We still have the \$1500 grant from NYS, asked Chief Meyer to send quote on new chainsaws.
6. Asked Treasurer to start the reimbursement process for 252 with the County.
7. Asked Treasurer, have we heard back from County regarding gasoline purchase? No.

Comm. Thompson:

1. Sexual Harassment class must be done by March 31.
2. Annual physicals will be Sunday, May 21 at Mushrooms, this will replace the October date. Members can request physical voucher via Red Alert and have PO issued to Vendor. Going forward IOMR will invoice us quarterly.
3. Driver training will be needs for all chauffeurs for the new 252. Will working with District Clerk to have all Paid EMTs trained.
4. Will work with Chief on guest list for installation dinner.
5. Bulkhead at Rescue is forming a whole again, will reach out to Town of Hempstead. The fence also needs to be repaired, will ask fence company to give quote for next meeting.
6. Will be giving the Gulf station in town list of all approved vehicles that can fill up in an emergency. We will be invoiced monthly.

Comm. Guerin:

1. We currently have 22 5 gallons cans, and 259 and 253 tanks are full of foam that needs to be used or destroy by 2024. 255 currently has the new foam in tank. Will work with the

Chiefs on how to use the foam.

2. The subcontractors working on Lido Blvd are using the fire hydrants and not putting them back together correctly, will reach out to Town of Hempstead water department.
3. Vendor for HQ floor needs to see pictures of water pooling, will send.

Comm. Pogue- Steiner:

1. Attended Commissioner class with Comm. Guerin, great class learned a lot.
2. January bank reconciliation has been completed for all accounts for FBLI. Bank Reconciliation for TD Bank is not done yet due to connection issue with QB. We have 60 checks that were issued prior to TD and QB connected, and we need to manual update the checks in QB before we can reconcile the accounts and issue monthly financial reports. Treasurer is currently working on, will be done before the end of the month.

Comm. Naham: (Not Present Due to Illness)

1. No Report

District Secretary's Report:

1. Comms. Guerin and Comm. Pogue Steiner attended the Commissioners' Class February 4, 2023. They have received their Certificates.
2. Comm. Guerin is signed up to attend the Annual Meeting in Turning Stone, Verona, NY May 17th to 21st. Classes are already booked.
3. Annual DMV inspection was done on 256 (UT2101) today.
4. Certificate of Title received for new 252. Original is in file and Holly has scanned into RedAlert system.
5. Nederman system has been installed for new 252.
6. Working on Exxon account to be paperless and paid on-line.

District Treasurer's Report:

1. Abstract #4 dated January 26,2023, for 14 checks totaling \$12,727.71. Warrant of Claims was approved on motion by Comm. Thompson, seconded by Comm. Pogue- Steiner accepted 3-0.
2. Abstract #6 dated February 9,2023, for 27 checks totaling \$18,750.71. Warrant of Claims was approved on motion by Comm. Pogue- Steiner, seconded by Comm. Thompson. accepted 3-0.
3. After tonight's meeting the bank balances are Reserve fund \$1,928,791.02 and General fund \$168,395.30.
4. Received first interest payment from TD Bank in amount of \$3,154.88. Next month the interest should be higher will that number at the next meeting.
5. Received the NC Pilot in the amount of \$5,775.00. The check will be deposited on Friday, February 17, 2023.
6. Going forward will be paying Exxon/Mobile via online so we don't get charged late fees.
7. Currently working with TD Bank to switch credit cards from Chase to TD. Since we are new clients it will take about 12 weeks to establish credit with them. The credit fee is \$150 per year but branch manager will waive fee.
8. The Board members have received all claim vouchers listed on the Warrant of Claims together with their supporting documentation and is approving them for payment. Warrant of Claims has been notarized and will be attached to the minutes. Signed and notarized Warrant of Claims is also on file in the District Office.

Asst. Secretary and Treasurer

1. Payroll dated February 1, 2023, totaling 352.25 hours for \$7,981.90.
2. Payroll dated February 12, 2023, totaling 421.50 hours for \$9,785.90.
3. The bank balance for the payroll account as of tonight is \$8,088.87.

District Clerk

1. Stickers for AED/First Aid Compartment Received. With Dr. Dave to do the labeling on the various vehicles
2. New Key Box received. Steve will hang it shortly.
3. Asked the Chief if there was any plan to send anyone to the FDIC Conference this year in Indianapolis. He stated he would not be attending but the District should plan to send one or two people.
4. Asked the Commissioners to decide what the summer schedule would be for the District Techs. Need to know in advance for scheduling purposed.

Next Meeting of Regular Board Meeting will be Thursday, March 16, 2023, at 7:30 PM.

Meeting adjourned at 8:45 PM on motion by Comm. Thompson., seconded by Comm. Pogue-Steiner. Accepted 3-0.

Minutes respectfully submitted by A. Richter, Asst. District Secretary/Treasurer