

**Minutes of the Regular Meeting of the
Board of Fire Commissioners
Lido and Point Lookout Fire District
Held on January 19, 2023**

*****Minutes Approved*****

Meeting was called to order at 7:30 PM by Chairman Naham

Present: Chairman Naham, Comm. Thompson Comm. Pogue- Steiner, Comm. Richter (via TEAMS), Comm. Guerin, T. Ryan Secretary, A. Richter Asst. Secretary and Treasurer, Treasurer Dunham, H. Thompson, Chief Wade, Chief Guerin.

Not Present: None

Speakers without appointments: Jamie Shaw, Lido Resident
Speakers with appointments: George Lee, Diventi & Lee, CPAs
Daniel Wiener, LOAP

Minutes of meeting held on December 15, 2022, were approved on motion by Comm. Pogue-Steiner and seconded by Comm. Thompson Approved 4-0.

Organizational meeting minutes held on January 12, 2023, were approved on motion by Comm. Thompson and seconded by Comm. Pogue- Steiner. Approved 4-0.

Speakers without appointments: (Time allotted three (3) minutes)

Jamie Shaw, Lido Resident

Asked the Board what the status of his application to Lido Department was. The Board told Mr. Shaw that application was not given to the Board from Chief Office since it didn't get approved by Department plus, he stated that he has a bad back that would restrict physical activity.

Speakers with appointments:

Ben DiVenti, DiVenti & Lee, CPAs:

1. Happy New Year!
2. Will email reports to Board since he will not be attending due to tax session.
3. Since we have a surplus for 2022 and not moving into capital account, we may need a resolutions, will follow up with Auditors.
4. The Board will need to adjust budget lines going forward per Auditors. Will make first adjustment at July meeting.
5. Since issue with TD Bank and QB, would like to have access to TD Bank. Approved.

Daniel Wiener, LOSAP:

1. Happy New Year!
2. Welcome Shana!
3. Handed in stats for December 2022 to District Office.
4. LOSAP report sent to membership and Board.

5. Server reboot had 26 patches and took 3 hours. Server is back online no issues.
6. Asked if Alpine invoice for \$10,000 was paid. Yes, sent out on the 12th.
7. Will need to order more log sheets.
8. All systems are up and in good standing.

Ed Haran, LOSAP:

1. No report.

Brian Guerin, Social Media:

1. No report.

Chief's Report

1. Happy New Year!
2. Welcome Shana!
3. New 252 received.
4. 253 air system in rear was fixed on Monday. Enter in RedAlert.
5. 254 lights out in saw cabinet. Enter in RedAlert.
6. HQ cleaning is still ongoing.
7. Water has been pooling behind 252. Comm. Naham will reach to vendor who installed floor.
8. The 150 club asked if they can use HQ in March or April will let Board know of date. Approved.
9. All new equipment for 252 has been installed.
10. New DCAS and recertification are needed for 7 members.
11. Terry Farrell Foundation asked if we can drop off donations. Asked if Department can use 256. Approved.
12. Had meeting with 911 Marketing today.
13. Junior program has 4 members currently and in the process of adding 3 more. Comm. Naham asked if the Department will be attending the LB High School career day? Yes.
14. Our Juniors attended the Nassau Country Jr FF event, it was attended by 153 Juniors for across Nassau. It was a great event.
15. The contract for Installation Dinner was signed, the dinner will be Saturday, June 3 at Sands at Atlantic Beach.
16. Dr. Neubert is working on getting the new 252 in service.
17. Chief Meyer asked about overalls for EMS. Discussion followed. Per Comm. Richter tabled till next meeting.
18. Chief Guerin is working on getting pricing for new Fast Pac, should have for next meeting.

COMMISSIONERS' REPORTS

Comm. Richter:

1. 253 air system issue was due to vehicles age, Shipman replaced 2 air valves.
2. New 252 is in District, looks great. Island Tech need to install some equipment. Thank you to Denise Ford for all her help to get new ambulance.
3. Key fob system is on order for Commissioner Room. It will be a test program and we can add to system.
4. Would like to have a meeting with island Tech regarding computer security.
5. Has the AED signs ordered- No, Holly will follow up with Dr. Dave.

6. We should send letter to Denise Ford regarding TOH Fuel system issue. Approved.
7. Working on Grant for high water vehicle, will reach out to Chief Guerin and Meyer.
8. Suggest we add more security cameras at Lido Firehouse. Approved.
9. Asked if new gear racks are installed at HQ? Yes. New racks are behind 253 and 252 not between vehicles.
10. ALS issue, has that been resolved, Comm. Thompson will reach out to Dr. Neubert

Comm. Thompson:

1. Thank you everyone for best wished after surgery.
2. Thank you to Denise Ford for help with getting new 252. Thank you to Comm. Richter, Comm. Pogue- Steiner, Phil Steiner, Brain Power, and Dr. Neubert for all your help with 252.
3. Thank to Comm. Pogue- Steiner for all your work on getting the COVID reimbursement.
4. Department physicals will need to be done by 2nd qtr going forward,
5. Sexual Harassment class must be done by March 31. Chief will notify members.

Comm. Pogue- Steiner:

1. December bank reconciliation has been completed for all accounts for FBLI and TD Bank.
2. Received COVID Reimbursement from FEMA.
3. Will be having bi-weekly meeting with 911 marketing regarding SAFER Grant.
4. Application for grant for a new generator has been submitted. Haven't heard anything from State will follow up.

Comm. Guerin:

1. Thank you to everyone for all your support.
2. Would like to attend the Annual meeting in May. Approved.
3. Will be attending the new Commissioner class given by Joe Franks in March.
4. Asked Terri for a list of all vendors for HQ.
5. Would like to schedule time with Chief Office to do a walk around HQ.
6. Question regarding By-Law changes. Comm. Richter will send copy of changes and asked for any opinion.

Comm. Naham:

1. Steve Angel fixed door at Lido. Since the work was an emergency the hours went go against his regular hours.
2. Great job on the Junior program.
3. Moving forward on variance for Lido Firehouse.

District Secretary's Report:

1. Credit card for Jack Paz has been cancelled.
2. Credit card for Shana Guerin has been issued. Credit card for Shana received 1/19/2023.
3. Card also received for Jack. Chase was called; they said to destroy card, which we did 1/19/2023.
4. We were told fuel at TOH was up and running. However, we had no luck with system again. Mike Verdi is on vacation until Monday. Will call him on Monday.
5. December log sheets received.
6. Five thousand (5,000) log sheets have been ordered. Do not have an estimated time of delivery.

7. Contacted Hello Alert and Hi-Tech to correct our information on billing and quotes.
8. Shana and Greg would like to attend Annual Meetings in Turning Stone, Verona, NY May 17th to 21st.
9. Received the Certificate of Hygiene & Safety for 1/2023 through 12/2023 from Clinical Clean.
10. We need original junior application for Kristos Mendez.
11. Working on Exxon account to get bills online. We are being charged \$10 per month for paper bills and our checks get there late so we are being charged late charges and interest. I have signed up and instructed them to go paperless from now on. Will show Patti and Shana how to log-in on-line.
12. George Lee will be here tomorrow to do the year end audit.

District Treasurer's Report:

1. Abstract #52 dated December 22, 2022, for 26 checks totaling \$85,480.94. Warrant of Claims was approved on motion by Comm. Naham, seconded by Comm. Thompson accepted 4-0.
2. Abstract #52C dated December 28, 2022, for 4 checks totaling \$4,222.10. Warrant of Claims was approved on motion by Comm. Pogue- Steiner seconded by Comm. Thompson accepted 4-0.
3. Abstract# 52D dated December 30, 2022, for 1 check totaling \$20,000. Warrant of Claims was approved on motion by Comm. Pogue- Steiner, seconded by Comm. Thompson accepted 4-0.
4. Abstract# 2 dated January 19, 2023, for 22 checks totaling \$37,925.28. Warrant of Claims was approved on motion by Comm. Guerin, seconded by Comm. Pogue- Steiner accepted 4-0.
5. After tonight's meeting the bank balances are Reserve fund \$1,925,636.14 and General fund \$211,010.13.
6. The Board members have received all claim vouchers listed on the Warrant of Claims together with their supporting documentation and is approving them for payment. Warrant of Claims has been notarized and will be attached to the minutes. Signed and notarized Warrant of Claims is also on file in the District Office.
7. TD Bank accounts are setup and ready to be used. Still having issue to link TD accounts to QB working with TD Bank's IT department. In the meantime, will need to use TD Bank to see balances in accounts.

Asst. Secretary and Treasurer

1. Payroll dated December 21, 2022, totaling 392.50 hours for \$10,315.39.
2. Payroll dated January 4, 2023, totaling 407 hours for \$11,391.06. Includes Holiday pay for Christmas.
3. Payroll dated January 18, 2023, totaling 411 hours for \$11,104.14. Includes Holiday pay for New Years.
4. The bank balance for the payroll account as of tonight is \$29,473.27.

District Clerk

1. 30 members have completed sexual harassment training for 2023.
2. District Tech must have sexual harassment done by January 31, 2023.
3. Setting up interviews for EMTs.

4. Received quote for additional cameras for Lido, \$1600 to replace hard drive and \$900 for 4 new cameras for total of \$2600. Motion by Comm. Thompson, seconded by Comm. Naham 4-0 Approved.
5. received quotes for new chairs for conference table. Will present at next meeting.

Next Meeting of Regular Board Meeting will be Thursday, February 16, 2023, at 7:30 PM.

Meeting adjourned at 9:00 PM on motion by Comm. Thompson, seconded by Comm. Pogue-Steiner. Accepted 4-0.

Minutes respectfully submitted by A. Richter, Asst. District Secretary/Treasurer