

Minutes of the Regular Meeting
Board of Fire Commissioners
Lido and Point Lookout Fire District
Held September 19, 2019

Approved Minutes

Meeting was called to order at 7:30 PM by Chairman

Present: Comm. Weitz, Comm. Richter, Comm. Paz, Comm. Naham (arrived 7:35), Chief Siegelman, District Treasurer Dunham and District Secretary Ryan.

Not Present: Comm. Thompson, Chief Guerin, Chief Wade.

Speakers without appointments: None present

Speakers with appointments: Ben DiVenti, DiVenti & Lee CPAs
Harold Wondsel, LOSAP Administrator

Minutes of meeting held September 5, 2019, were approved on Motion by Comm. Paz, seconded by Comm. Richter. Accepted 3-0. (Comm. Naham not present for vote)

Minutes of Executive Session held September 5, 2019, were approved on Motion by Comm. Paz, seconded by Comm. Richter. Accepted 3-0. (Comm. Naham not present for vote)

Speakers without appointments: (Time allotted three (3) minutes)

None present.

Speakers with appointments:

Ben DiVenti, DiVenti & Lee, CPAs

1. Gave an update on the Department incorporation. Have been going back and forth with the Secretary of State about which way is better to amend the first incorporation or to come up with a new one. Hopefully we got a clarification today and by next week this should be taken care of. Discussion followed regarding 501C4.
2. Spoke to Jennifer at RS Abrams today. There were two issues of contention with their report: they show a negative cash balance because they did not take our referendum of 25-25-50% for the split of capital; the second issue is that they show the District overspending the budget but did not take the grant money received into account. Jennifer said she will speak with Allie and get back to DiVenti & Lee. The Board said that if Ben feels it is necessary, they will sit down with both Ben and a representative of RS Abrams. The Board will be informed as to the outcome. Comm. Richter said if this is not settled by next week, RS Abrams should be at the next Board meeting. The Board agreed.
3. Presented to Proposed 2020 Budget. The increase is 1.7% which is equal to \$24,000.00. Motion by Comm. Richter to accept the Proposed 2020 budget as presented. Seconded by Comm. Weitz, Accepted 4-0.
4. Presented and discussed the Balance Sheet. Capital reserve is not finalized until we complete the report. Should be approximately \$33,000 to put in capital reserve. Apparatus repairs have increased by about \$18,000 over last year.
5. Discussion of modifications for Tahoes. Comm. Richter stated that this should not be modifications as these are new purchases.

6. Asked about Service Contracts and that Automated Fueling also has service calls. Comm. Richter explained that a sensor had gone bad and that our service contract with Automated Fueling does not cover the entire system. Automated Fueling is the only vendor on the East Coast who is authorized to do these repairs. The system has also been updated so that the systems speak to each other and will be sent to the District computer so that reports can be printed.
7. Comm. Weitz told Ben a number of checks that should not be listed under 3412.43 Maintenance and Service Contracts.
8. We should be paying more into the LOSAP program. Comm. Weitz said we were waiting for the tax check, so it will be paid.
9. Comm. Weitz stated that check 2847 to Zetron should be listed in new equipment purchases.

Harold Wondsel, LOSAP Administrator

1. Waiting for paperwork from an attained member and another member will be due next month.

Chief's Report:

1. Chief's understanding is that hose testing is District's responsibility. Was told it has always been scheduled and taken care of by the Chiefs' Office. Also, that the appointment for this year's testing was scheduled at last year's testing by the Chiefs' Office.
2. We will be doing arches this Sunday and next Sunday and a stand-by in Wantagh this Saturday.
3. Bulletin board in Chiefs' Office is not working. Was told to set up a service call with Island Tech.
4. Requesting two officers tools (24" Haligan) for 253 and 255. Have quotes from Coastal, All Hands and South Shore. South Shore came in the least at \$215 each. Motion by Comm. Richter to purchase two Haligans from South Shore for a cost of \$430. Seconded by Comm. Naham. Accepted 5-0.
5. Comm. Weitz asked for PESH information. Two years ago we went to a conference. Guidelines and information were presented. Zach Grunther has offered to give a course as he is an OSHA Certified Instructor. There has to be an SDS form for all supplies. Stated there is no eye wash station in Lido. (District Secretary stated that one was purchased last year and should be there). Need hand sanitizers at all kiosks. Comm. Richter said the Chief should give a list of what is needed and what is missing and work with Tommy.
6. Comm. Richter spoke about Sexual Harassment classes. Set a class for Co. 1, Co. 2, Rescue and District Commissioner and employees for Thursday, September 26th, 7:00 PM at Lido.
7. Comm. Naham asked about water rescue. Was told they did a drill and will submit an inventory list.
8. Comm. Weitz stated that Chief Siegelman said we do not have a flag for arches. Chief Siegelman said Chief Guerin is looking into these flags and we should have cost information at the next meeting.

COMMISSIONERS' REPORTS:

Comm. Naham:

1. Stated he will be attending the Fall Conference. Asked if any of the Commissioners would like him to get information. Comm. Richter asked about financial investments of our funds. Harold asked for any information he can bring back relating to LOSAP.

Comm. Paz:

1. Nothing to report.

Comm. Richter:

1. Nothing further to report.

Comm. Weitz:

1. Discussed new EMS protocol. Deadline is coming up. The Department cannot use new protocol until all members have completed the training. 12 lead and check and inject are now protocol.
2. Asked if everyone has reviewed the H2M revised proposal. Discussion followed. Special meeting was scheduled for Wednesday at 4:30 PM.

District Secretary's Report:

1. Check #2860 in the amount of \$480.00 was returned on September 9, 2019. The invoice had been previously paid with check #2858.
2. Asked Comm. Paz about quotes for Maintenance Agreement on HVAC system. He said he will work on it.
3. Asked Comm. Naham if he got clamps to repair the Nederman system on 252. He said he would get them.
4. Notice of Budget Hearing will be sent to LB Herald for printing in the October 3rd issue and it will be sent to TOH along with copies of the proposed budget for posting p.n. their website and bulletin board. Both items will also be posted on our website and Notice on the bulletin board at HQ.
5. Thank you card was received from John Ferretti and family for the donation in his father's name to the NC Burn Center.

District Treasurer's Report:

1. On tonight's abstract, there are 19 checks for payment totaling \$15,786.14.
2. After bills tonight, balance in checking is \$639,141.72.
3. The balance in the capital reserve account is \$1,642,075.25.

Abstract of bills was presented and approved on motion by Comm. Weitz, seconded by Comm. Naham, accepted 4-0 and notarized by the District Secretary. Abstract will be attached to minutes and put on website. Signed and notarized abstract is on file in the District Office.

Meeting adjourned at 8:20 PM on motion by Comm. Paz, seconded by Comm. Naham. Accepted 4-0.

Next Meeting Date: **October 3, 2019**

Scheduled for next regular meeting: **Nothing scheduled at this time.**

Minutes respectfully submitted by District Secretary Terri Ryan

LIDO AND POINT LOOKOUT FIRE DISTRICT

Abstract Week Number: 38 – September 19, 2019

APPROVAL OF RESOLUTION REGARDING AUTHORIZATION FOR THE PAYMENT OF CLAIMS:

NOW, THEREFORE, BE IT RESOLVED, that the Lido and Point Lookout Board of Fire Commissioners, having audited the itemized vouchers for the following claims against the Fire District, orders the payment thereof by the Fire District Treasurer in the amounts allowed:

Date	Type	Name	Memo/Description	Amount
09/16/2019	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11641	-439.65
			Inv. # 11641 - 2007 Sutphen Ladder - 254 - EM	439.65
09/16/2019	Check	M.A.J. Landscaping	8/31/19 CleanUp	-100.00
			Rescue Property - CleanUp - 8/31/19	100.00
09/16/2019	Check	Brother Landscaping Corp	8/8/19	-400.00
			HQ- Landscaping - Cleanup - 2 Visits	400.00
09/16/2019	Check	CENTRE MILLWORK SUPPLY CO., INC.	Acct# 6645	-23.14
			Order # 10343 - Training Center Locks	23.14
09/16/2019	Check	ROBERT'S CHEVROLET	Inv. # 205036	-807.83
			Invoice # 205036 -2013 Suburban- 2502 - RM	807.83
09/16/2019	Check	Sprint	Acct. # -670979891	-176.25
			Acct. # -670979891	176.25
09/16/2019	Check	VERIZON	Acct. # 516 432 6687 787 27 5	-1,197.84
			Acct. # 516 432 6687 787 27 5	1,197.84
09/16/2019	Check	VERIZON	Acct. # 000858560237	-18.78
			Acct. # 000858560237	18.78
09/16/2019	Check	VERIZON	Acct. # 682237326-00001	-122.91
			Acct. # 682237329-00001	122.91
09/16/2019	Check	PSEG	Account # 0715-0017-32-0	-2,262.71
			Account # 0715-0017-32-0 - 9/1/19	2,262.71
09/16/2019	Check	Firefighter's Equipment of N.Y. Inc.	Inv.# 19-090612	-323.55
			Repair Coat - Chief Neubert	323.55
09/16/2019	Check	AutoMated Fueling Management Inc	Invoice #'s 062-19	-3,299.00

LIDO AND POINT LOOKOUT FIRE DISTRICT

Abstract Week Number: 38 – September 19, 2019

		3019	Maintenance Agreement - 8/19-8/20	3,299.00
09/16/2019	Check	GVC Chemical & Janitorial Corp	Invoice # 2844	-181.93
		3020	Supplies Invoice # 2844	181.93
09/16/2019	Check	SCHLOSS EXTERMINATING	invoice #7141	-105.00
		3021	Exterminating Services August 2019	105.00
09/16/2019	Check	Bel-Mar Oil Company Inc	Inv. # 121040	-1,183.00
		3022	Inv. # 121040 - Diesel Delivery	1,183.00
09/16/2019	Check	New York State Insurance Fund Worker's Compensation	Policy # Z 481 992-6	-2,853.06
		3023	Insurance - Workers' Compensation Policy # Z 481 992-6 - Installment	2,853.06
09/16/2019	Check	Patricia Dunham	District Treasurer - 8/08/19 - 9/02/19	-432.36
		3024	District Treasurer - 9/03/19 - 9/11/19 - 16 hours	480.00
			District Treasurer Payroll Taxes Withheld (P.Dunham) - 9/03/19 - 9/11/19	47.64
09/16/2019	Check	Integrated Wireless Technologies, LLC	Invoice #'s 655558,655586	-314.00
		3025	Invoice #'s 655558,655586 - 252	314.00
09/20/2019	Check	TERRI RYAN	District Secretary Salary - 9/09/19- 9/20/19	-1,545.13
		3026	District Secretary Salary - 9/09/19 - 9/20/19	2,174.13
			District Secretary Withholding - 9/09/19 - 9/20/19	629.00
19 Checks to be Printed for A Total of \$15,786.14				