

**Minutes of the Regular Meeting of the
Board of Fire Commissioners
Lido and Point Lookout Fire District
Held on September 15, 2022**

*****Minutes Approved*****

Meeting was called to order at 7:32 PM by Chairman Naham

Present: Chairman Naham, Comm. Richter, Comm. Thompson, Comm. Paz, Comm. Pogue-Steiner, T. Ryan Secretary, A. Richter Asst. Secretary and Treasurer, Treasurer Dunham, H. Thompson

Not Present: Chief's Office- Department was at Fire School

Speakers without appointments: None
Speakers with appointments: Ben DiVenti, DiVenti & Lee, CPAs

Minutes of meeting held on August 18, 2022, were approved on motion by Comm. Thompson and seconded by Comm. Pogue- Steiner Approved 5-0.

Executive minutes of meeting held on August 18, 2022, were approved on motion by Comm. Pogue- Steiner and seconded by Comm. Paz Approved 5-0.

Speakers without appointments: (Time allotted three (3) minutes)
None present.

Speakers with appointments:

Ben DiVenti, DiVenti & Lee, CPAs:

1. 2023 proposed budget amount is \$1,521,696.00. Motion by Comm. Pogue- Steiner seconded by Comm. Paz to approved proposed budget. Approved 5-0. Ben will send copy to District office to forward to Town of Hempstead.
2. Received 2nd half LIPA pilot funds in the amount of \$36,254.51.
3. Based on current cash flow Comm. Richter feels like we should be able to make another payment to LOSAP by the end of the year.
4. Outside auditors asked that we reclassify budget lines when needed, will ask if we need to resolution to do so.
5. 2nd half invoice for Hydrant Rental has not been received yet, last year it was paid in September. District office will reach out to vendor.

Chief's Report: (via Comm. Thompson)

1. The cost of the food for both the standby crews and the food for the members has risen dramatically. In just the first two nights (last Thursday and this evening), the cost has already reached \$770.00 that number is expected to double over the next two weeks.
2. In getting back to a regular schedule of training, we are looking to add 3 new DEUS instructors to the training committee (Chief Peter Meyer, Captain Brian Manning and

3. Firefighter Michael Geller). Firefighter Geller has bailout instructor training from the LBFD. Cost for certification is \$300 per student. Motion by Comm. Richter, seconded by Comm. Paz, approved 5-0.
4. New Chiefs order, regarding members remaining in quarters until a signal 13 is transmitted, is to be released Friday morning.
5. The new Minitor VI pagers have arrived. Warren Jaffe is working with IWT to program and engrave the pagers. The serial numbers will be given to Dan Wiener for accountability before any pagers are issued.
6. I have reached out to Brian Farrell from the Terry Farrell foundation to look to donate the following surplus, bunker gear used previously by the junior firefighters, Minitor IV pagers and chargers and Minitor V pagers and chargers. Can we officially mark these items as surplus? Board would like quantity before approving.
7. Captain Bob Main has asked that the helmets and turnout coats from the Fire police (outdated) be donated to the Lake Ariel PA Fire. I am awaiting a full inventory from him before we proceed. Board would like quantity before approving.
8. Clean-up and organization continues at both HQ and Rescue building. We have accomplished a lot, but there is so much more.

Chief Neubert: (via Comm. Thompson)

1. Will have review of paid EMTs next week, sorry for the delay.
2. Currently working on EMS SOPs with Comm. Pogue- Steiner.
3. At the request of NYS inspector Mike Linehan working on updating CS plan and QA/QI plan. The State is aware of our new ambulance, will coordinate our inspections with the arrival of the new 252.

COMMISSIONERS' REPORTS

Chairman Thompson:

1. Saturday, October 8 will be the annual physical at the Mushrooms from 8-11:30pm. Flu shots will be available for members and family members.
2. Would like to schedule a work session with Board and Chiefs to discuss EMS Recovery.
3. Attended the Civic meeting for Lido Dunes on August 24 regarding hurricane readiness.
4. Letter to member JR Torres will be sent out from Chief Office regarding dumping at Firehouse.
5. At next meeting would like to invite Jon Haber, the EMS administer, to go over paid EMT program.

Comm. Richter:

1. For Red Alert and LOSAP Board would like all social security numbers removed. For LOSAP when the yearly statement is issued members can pick up from District office or they can request email. When sending any documents via email it must come from PLLFD emails address. Motion by Comm. Richter, second by Comm. Thompson. Approved 5-0. Chairman Naham will notify LOSAP admonitors.
2. Working on getting high-water vehicle information for Comm. Pogue-Steiner for the open grant she's working on. This is a good time because our current high-water vehicle is showing a lot of rust.
3. District mechanic has started fall PM on all apparatus. 255 will be done by vendor and current 252 will not be done since we will be selling.
4. Chief Meyer had question about if the roof on radio room will handle LED sign, will reach

out to architect.

5. Would like all Commissioners and District staff to change passwords for any district systems.
6. Asked District office to reach out to Paul Grim, 6pm alarm is going off too early.
7. The new 252 should be delivered in October.
8. District mechanic installed power for hurst tool on 254.
9. Received quote to update fuel master system at Lido Firehouse. To upgrade system, training and programming will be \$3,390.00. Motion by Comm. Paz, seconded by Comm. Pogue- Steiner approved 5-0.
10. Received copy of letter from Department regarding a new training arch at the ballpark. Would like Chief's office to look into vendors to see how much the new arch will cost. Also suggested Board reach out to Town of Hempstead and County to see about installing the arch near the training center.
11. Will follow up with Chief office regarding By-Laws.
12. New 2503 is at vendors getting painting and lighting done. Should be done next week, once Chief Meyer and self-review car, it will go into service and Pickup truck will go to Chief Guerin, since 2502 needs to go into service.
13. The antenna project is ongoing. NC Police Department turned down location, Nassau County is looking into other locations and more Districts would like to be involved also.

Comm. Naham:

1. To start up the JR Fire Fighter program we received updated by-laws and they have been reviewed by District's Attorney. Will work with Terri and Nicole at insurance company on adding policy for program.
2. Schumacher was at Lido Firehouse to fix lights that were out on the west side of the building and apparatus floor.
3. H2M submitted invoice for \$674.00 for additional work they did for the attorney on Lido Firehouse project.

Comm. Paz:

1. Installation dinner. CHIEF WADE and I visited the Inwood Country Club, the event will be 5 hrs, with a cocktail hour, dinner and dancing (3 hours) and a desert hour. Cost per person is \$140.00, plus 20% gratuity. The premises can accommodate 204 guests comfortably. In relation to distance, I will look for bus transportation to and from the function, including a early departure and late departure bus from the event. Given that the cost for both Friday night, 11/18 and Saturday 11/19 are the same, I am asking that we book Saturday night, 11/19 for the event. Comm. Thompson will work up an estimate on number of invitees. Board feels maybe we should have 1 dinner in November for the 2 outgoing Chiefs and 1 new Chief and have a smaller dinner in May. This way we go back on the schedule we always had.
2. Received quote from Paint by Eddie to paint the Commissioner's office and conference room, for 2 coats, paint, and labor \$2,550.00. Motion by Comm. Richter, seconded by Comm. Pogue- Steiner Approved 5-0.
3. Received quote for installing a fence on northside of the YOF lot. Natural Beauty Fence 6ft fence, 8 sections and install for \$1,980.00. Motion by Comm. Richter, seconded by Comm. Pogue- Steiner Approved 5-0. Will get quotes for blue stone for the lot.

Comm. Pogue- Steiner:

1. Bank reconciliation for July was done, all accounts are good.
2. As of September 30, the bank will no longer give copy of cashed checks with bank statements. This will be an issue with auditors and when applying for grants. Will work with Patti on looking into a new bank.
3. Will be meeting with lawyers this week regarding ongoing legal matter. They will also be talking to Dr. Neubert and P. Steiner.
4. Civic Association is working with Town of Hempstead on adding a median to the front entrance of the park at the end of Lido Blvd. There will be a meeting tomorrow and Chief Wade will be attending.

District Secretary's Report:

1. Information received from TOH regarding budget sent to Ben and Patti.
2. TOH gasoline system is up and running; however, I have not heard from Mike Verdi about the information they need and about the four-digit number for members to enter to get gasoline.
3. New cards for Exxon-Mobile account have been given to the Chiefs. They become active tomorrow. They have been given the new ID# to use when purchasing gas. Will issue card to FP and give them the number.
4. Battery replaced in back-up system (antenna) 9/2/2022.
5. North Bellmore invoice for alarm system back-up was received and is on tonight's abstract.
6. Donation was sent to the Burn Center and card was sent to Mike Fisher's sister.
7. NC Burn Center information and flyers given to Chief.
8. Abstract should be called "Warrant of Claims". Wording in minutes should be as follows: The Board members have received all claim vouchers listed on the Warrant of Claims together with their supporting documentation and is approving them for payment. (Warrant will be attached to the minutes).
9. Must approve 5-year maintenance contract with Stryker for 2 Lifepak 15s and 2 Lucas units at \$22,672.06 which is \$5,668.02 annually. Approved by Board.
10. Regarding Jr. Program, background check on R. Beckwith in progress. Should be done over the weekend.

District Treasurer's Report:

1. On tonight's abstract, there are 23 checks for payment totaling \$14,467.55. After bills tonight, balance in checking is \$129,336.13. The balance in the capital reserve account is \$1,921,126.90. Warrant of Claims was approved on motion by Comm. Pogue- Steiner, seconded by Comm. Thompson, accepted 5-0.
2. On August 4, 2022, issued a total of 10 checks for payment totaling \$9,783.32. Warrant of Claims was approved on motion by Comm. Thompson, seconded by Comm. Paz accepted 5-0.

The Board members have received all claim vouchers listed on the Warrant of Claims together with their supporting documentation and is approving them for payment. Warrant of Claims has been notarized and will be attached to the minutes. Signed and notarized Warrant of Claims is also on file in the District Office.

Asst. Secretary and Treasurer

1. For the month of August, we had 2 payrolls:
August 3 totaled 368 hours for \$8,033.40
August 17 totaled 362 hours for \$7,694.40.

District Clerk

1. Overhead Doors at HQ and Lido had weather stripping replaced.
2. Shirts for Board members are ready for pickup, should have for next meeting.
3. Department patches will cost more than quoted at last meeting the cost will be \$5.50 per patch totaling \$1,100.00. Approved. Will update PO. Delivery will be a few weeks.
4. Comm. Richter asked to find out how much it would be to supply extra uniforms and toiletries for the paid EMTs in case of contamination, for items plus a cabinet to storage in the cost is around \$500.00. Motion by Comm. Richter, seconded by Comm. Thompson, Approved 5-0.
5. Working with Dr. Neubert to tag all AEDs in trucks and vehicles.

Next Meeting on Thursday, October 20, 2022, at 7:00pm will be the 2023 Budget hearing, with the Regular Board meeting at 7:30PM

Motion by Comm. Thompson, seconded by Comm. Pogue- Steiner to enter Executive Session at 7:46PM to discuss legal matters. Approved 5-0.

Motion by Comm. Pogue- Steiner to enter back into Regular session at 8:20 PM. Approved 5-0.

Meeting adjourned at 9:31PM on motion by Comm. Thompson, seconded by Comm. Pogue-Steiner. Accepted 5-0.

Minutes respectfully submitted by A. Richter, Asst. District Secretary/Treasurer

Minutes of the Executive Meeting of the
Board of Fire Commissioners
Lido and Point Lookout Fire District
Held on September 15, 2022

***** Minutes Approved *****

Motion by Comm. Naham, seconded by Comm. Paz to enter Executive Session at 7:47 PM to discuss legal matters. Approved 5-0

Motion by Comm. Naham to enter back into Regular session at 8:20 PM. Approved 5-0

Minutes respectfully submitted by A. Richter, Asst. District Secretary/Treasurer