

**Minutes of the Regular Meeting of the
Board of Fire Commissioners
Lido and Point Lookout Fire District
Held on April 21, 2022**

*****Minutes Approved*****

Meeting was called to order at 7:30 PM by Comm. Thompson

Present: Comm. Thompson, Comm. Richter via Teams, Comm. Paz, Comm. Pogue- Steiner, T. Ryan Secretary, A. Richter Asst. Secretary and Treasurer, Treasurer Dunham, Chief Wade, Chief Meyers

Not Present: Comm. Naham, Chief Neubert

Speakers without appointments: None
Speakers with appointments: Ben DiVenti, Diventi & Lee, CPAs
Daniel Wiener, LOSAP
Ed Haran, LOSAP
Brian Guerin, Social Media

Minutes of meeting held on February 17,2022 were approved on motion by Comm. Pogue-Steiner and seconded by Comm. Paz Approved 3-0.

Minutes of special meeting held on March 20,2022 were approved on motion by Comm. Paz and seconded by Comm. Pogue- Steiner Approved 3-0.

Minutes of special meeting held on April 10. 2022 were approved on motion by Comm. Paz and seconded by Comm. Pogue- Steiner Approved 3-0.

Juliette Arana was sworn in as a new member to Rescue Company. Motion by Comm. Thompson, seconded by Comm. Pogue- Steiner. Approved 3-0.

Speakers without appointments: (Time allotted three (3) minutes)
None present.

Speakers with appointments:

Ben DiVenti, DiVenti & Lee, CPAs:

1. Working with Auditors, the audit for 2021 is going well. Should have the final report for the next meeting. We currently have a surplus of \$50,710.30. Once the audit is over will allocated the surplus 25/25/50 to funds.
2. Will send department codes that are needed for the payroll account.
3. Received the pilot 1st half.
4. After reviewing payments as of April, we are spending more money on preventive maintenance (PM), according to Comm. Richter going forward in the Spring we will do a light PM and, in the Fall, heavy PMs. The new pumpers will be going back to manufacture for 1st PM.

Dan Wiener, LOSAP

1. Stats handed in to District Office for February and March.
2. Had a problem with the switch in Chief's office, Island Tech was at location to fix.
3. All systems are working
4. Handed out list of new Officer and staff list.

Ed Haran- LOSAP

1. Working with Auditors.
2. LOASP will be going to Mass Mutual.

Brian Guerin, Social Media

No Report

Chief's Report:

Chief Wade:

1. On Sunday, April 24 Chief Wade and Ex- Chief B. Guerin will be attending the FDIC conference for the week. will report back to the Board at the next meeting.
2. Asked about the pager order, PO was never sent to vendor. Will forward quote to AM Richter to reissue PO and send to vendor.
3. The annual inspection went very well. We received a lot of good feedback from the inspectors about our equipment.
4. One of the DCAS didn't pass, it was sent out for service, and we received a loaner. Per the vendor items doesn't have expiration date but they last about 10 years and ours are coming due. Asked vendor for quote will have for next meeting.
5. Nassau County Memorial service will be Sunday, May 1. We have 2 members that will be added.
6. Would like to have the Inspection dinner in October, will work with Comm. Thompson on prices and dates.
7. Would like to have a meeting with Chiefs and Board to discuss plan for the year. Per the Board the meeting. Meeting will be Saturday, April 23 at 9:30am.
8. Per Comm. Thompson handed list of members who haven't taken the sexual harassment class for 2022. Must be done by June 20 or member will not be allowed to attend calls or drills. Any member with no access to computer can setup appointment to use computer in District Office.
9. Comm. Thompson gave list of members with no physicals to Chief to review and Companies, would like update on status by next meeting or the Board will take the lead to terminate membership.
10. Comm. Thompson would like to use the van or pickup when an apparatus goes out of service.
11. Per Comm. Richter, District mechanic will be working on 259, 253 and 252 in the upcoming week.
12. Comm. Richter would like update from By-Law committee by next meeting or Board will go forward with pending changes.
13. District Office asked that any items purchase must be in the name of the District.

Chief Neubert (Report given by Comm. Thompson):

1. Working on getting the EOS program online. Training will be held on Monday, 4/25 2-5pm and Saturday, 5/7 10-1pm. The training will be done web base. The go live date is May 31.
2. Received request from a member to have access to BRIYS911, per the Board it will be Board members, Current and Ex-Chiefs only.
3. Received 2 requests for standby at East Northport on 4/30 and Brentwood on 5/21. Will be great experience for members.
4. Asked what the status was of the EOS interface with Red Alert. Working with Red Alert and Island Tech.

COMMISSIONERS' REPORTS:

Chairman Thompson:

1. NYS will be hosting webinar regarding Ambulance Bill on Friday, April 22 at 10:30am.
2. Would like to expand the paid EMT program. The program has been active for the last six months and is going great. Would like to extend the program to 7 days a week. We currently have 2 open spots with civil service and would like to apply for more spots. Motion by Comm. Paz, seconded by Comm. Pogue- Steiner to extend program to 7 days a week from Memorial Day to October 31. Hours to TBD. Approved 3-0. Asked for report showing number of calls from Memorial Day to Labor Day. Dan Weiner will send to Board.
3. EMT Epple attended orientation and received uniform but has not worked a shift, he is currently out on medical from full time job. Will call employee to see what his intentions are, if he can't work for us at this time would like to terminate and open that spot with Civil Service and start looking for new EMT.
4. Member Joe McGraw is looking for information from 911. Comm. Thompson sat with member and gave all information we had. Member requested additional information from Fire Comm. He was told he will need to fill out a FOIL request with them. The matter is closed with District.
5. Invited the new elected Ari Brown to attend the May meeting.
6. Completed the Commissioner Class and is good for the next 5 years.
7. Received estimate from Winters Brothers to do garbage pickup for District. Gave information to District Office.
8. Member S. Merola sent letter to Board regarding exhaust system at HQ. Will reply to member.
9. On April 20 truck 252 had an accident with Police ambulance 2364, report taken and submitted.
10. Asked for list of classes that will be given at the annual state meeting. Comm. Naham will be attending. Would like Commissioners to review and recommend classes.
11. The fire hydrant at the ballpark, do we receive a water bill? Per Treasurer we don't pay a water bill, we pay a hydrant fee.

Comm. Richter:

1. Please put plaque on 256 reading GAS ONLY.
2. Status on T1 line for Dispatcher

3. Asked Chief Wade to go over Hose inventory.
4. Chief Neubert asked about purchasing new AEDs. Motion by Comm. Thompson, seconded by Comm. Paz approved 3-0.
5. Will need to go into Executive session to discuss personnel issues. Asked that Comm. Thompson is not part of discussion.

Comm. Naham:

Not Present

Comm. Paz:

1. Overhead doors at HQ will be painted in May.
2. The new ice machine at HQ has been installed.

Comm. Pogue- Steiner:

1. February and March bank reconciliation was done.
2. Received the Safer Grant. Would like to set up a committee to discuss what items or equipment to purchase. Will work with Chief Wade.
3. Our current grant company will be retiring, and we need to look for a new company. Currently working on proposal.
4. Our SAMS registration is pending approval.

District Secretary's Report:

1. Still have not heard from Motorola about a check or credit from 2016.
2. Received check in the amount of \$187.42 from Chief Wade to reimburse the District for E-Z Pass charges to District account. Still getting charges for his trips when cameras read license plates.
3. AFDSNY Annual Meeting May at Turning Stone Resort, Verona, NY. Comm. Naham will be attending. He is registered and hotel reservations have been made. He will cast the Board's vote for Tricia Shields for Secretary-Treasurer of the State Association.
4. Updated contract with TOH for gasoline was passed by the Town Board. Fuel Master is working on their system. Will work with TOH regarding Jimmy and Steve being on list to fuel vehicles at TOH and that they know if TOH facility is not useable, there is a credit card for Exxon that they can get from Terri or Holly at the office.
5. Must check PSEGLI bills again for increase in charges at the park at the end of Lido Blvd. TOH is working down there and obviously using the electric. (\$50-60 Jan and \$264.34 Feb.
Ambulance Service Certificate has been received from NYS DOH. The new expiration date is 2/28/2024. Copies of Certificate are displayed in both firehouses and have been filed in book in each ambulance.
6. A check to the Department in the amount of \$200.00 was received from the Jewish Communal Fund.
7. PKF was here April 5th and 6th to begin working on the 2021 audit.
8. Civil Service position of Automotive Servicer has been approved, and James Walsh has been approved for that position. Andrea has been given paperwork and James will be entered in Paychex as a paid employee rather than an independent contractor as of April 3, 2022.
9. All paid EMTs have been entered into the fuel system. Steve Angel has also been

added.

10. Checks have been received from VFIS for dividends earned in the amounts of \$11,491.19 and \$793.24 for VFBL and office staff respectively. They have been deposited.
11. Refrigerator was received for Co 2 and Fire Police. Their allowances have been charged and a letter was sent to each Company Captain with the figures.
12. George will be here next Friday to work on 2021 audit.
13. Reconciliation Reports have been done for months ending January 31 and February 28 2022.
14. Have bank info from Diane O'Neill and Bill Wade for Patti to take to our branch of First National Bank of Long Island regarding checks from December of 2021 which are still showing as not cashed on the Reconciliation Report.
15. Artie's Collision said they would probably be starting work on 258 by the end of day; then will be able to give better estimate of how many days the repair will take.
16. AUD (Annual Update Report) is being changed to AFR (Annual Financial Report). DiVenti & Lee and PKF have been informed and Trish will get me paperwork from the class given at the Annual Meeting.
17. Asked about 254 and 253 annual inspection date being set. Comm. Richter said it will be set up for August. Secretary said when she gets that date, date will be set up with John Brown, for his inspection of 254 and 253 and for ground ladder inspections.
18. Monitors for HQ have been ordered and should be in soon.
19. Joe Frank's office has moved, the new address is 400 Broadhollow Rd, Ste. 2, Farmingdale, NY 11735. Telephone 631-393-0873.
20. Notice of Special Meeting will be posted at both firehouses and on website. LB Herald will be notified.

District Treasurer's Report:

1. Abstract #10 dated March 3 for 13 checks totaling \$206,927.71. Abstract of bills was presented and approved on motion by Comm. Pogue- Steiner, seconded by Comm. Paz accepted 3-0 and notarized by the Secretary. Abstract will be attached to minutes and put on website. Signed and notarized abstract is on file in the District Office.
2. Abstract #12 dated March 17 for 23 checks totaling \$23,491.81. Abstract of bills was presented and approved on motion by Comm. Thompson, seconded by Comm. Pogue-Steiner accepted 3-0 and notarized by the Secretary. Abstract will be attached to minutes and put on website. Signed and notarized abstract is on file in the District Office.
3. Abstract #14 dated March 31 for 17 checks totaling \$12,546.03. Abstract of bills was presented and approved on motion by Comm. Pogue- Steiner, seconded by Comm. Paz accepted 3-0 and notarized by the Secretary. Abstract will be attached to minutes and put on website. Signed and notarized abstract is on file in the District Office.
4. Abstract #16 dated April 14 for 20 checks totaling \$37,252.54. Abstract of bills was presented and approved on motion by Comm. Pogue- Steiner, seconded by Comm. Thompson accepted 3-0 and notarized by the Secretary. Abstract will be attached to minutes and put on website. Signed and notarized abstract is on file in the District Office.
5. Bank balances as of tonight's meeting are General \$452,831.97 and Capital Reserve \$1,920,124.01.
6. Went to Merrick Branch regarding cash checks that are still on the outstanding list on the bank statement. They will research and get back to us, but it will take so time.
7. Motion by Comm. Pogue- Steiner, second by Comm. Thompson to move \$20,000 from general account to the payroll account. Comm. Richter asked when the transfer is done

and going forward to let him know.

Asst. Secretary and Treasurer Report

1. Since the last meeting in February, we had 4 payrolls, the payroll amounts are:
Payroll dated 3/2 for time frame 2/6-2/19/22 total hours 304, \$8,318.60
Payroll dated 3/16 for time frame 2/20-3/5/22 total hours 284, \$7,853.44
Payroll dated 3/30 for time frame 3/6-3/19/22 total hours 288, \$8,284.68
Payroll dated 4/13 for time frame 3/20-4/2/22 total hours 320, \$8,614.73
2. As of tonight's meeting, the payroll account balance is \$12,297.64.

District Clerk

1. The 4 new hired EMTs did there ride along with another paid EMT. All training went well. Paid new hires 1 hour to go to uniform company to pickup uniform. All pictures were taken for ID and sent to Dan Wiener.
2. Called insurance company regarding new EMTs, policy price will increase, and they are asking for payroll information. Will send information to company and get more information.
3. Chief Meyer's car has an open recall, car will be taken to dealer and Chief will use the pickup truck.

Enter Executive session on motion by Comm. Thompson, seconded by Comm. Pogue- Steiner at 9:42pm to discuss personal issues.

Exit Executive session ended at 10:03pm and enter back into Regular session.

Next Meeting Regular Board meeting at 7:30PM at May 19, 2022.

Meeting adjourned at 10:05 PM on motion by Comm. Pogue- Steiner, seconded by Comm. Thompson. Accepted 3-0.

Minutes respectfully submitted by A. Richter, Asst. District Secretary/Treasurer

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Exit Executive session ended at 10:03pm and enter back into Regular session.

Minutes respectfully submitted by A. Richter, Asst. District Secretary/Treasurer