

Minutes of the Regular Meeting
Board of Fire Commissioners
Lido and Point Lookout Fire District
Held February 20, 2020

*****Approved Minutes*****

Meeting was called to order at 7:30 PM by Chairman Richter

Present: Comm. Richter, Comm. Thompson, Comm. Paz, Comm. Pogue-Steiner, Chief Siegelman, Chief Wade, District Treasurer Dunham and District Secretary Ryan.

Not Present: Comm. Naham, Medical; Chief Guerin,

The Board of Fire Commissioners
would like to extend their condolences to
Charlene, Danielle and 2nd Lt Brian Manning
on the passing of
Tom Manning
former Commissioner of
Lido and Point Lookout Fire District,
member of
Point Lookout-Lido Fire Department
Action Engine Co. 1
and
Ex-Chief, Williston ParkFire Department
Tom was a great man with a terrific
sense of humor and will be greatly missed

Speakers without appointments: None present

Speakers with appointments: None Present

Minutes of meeting held February 6, 2020, were approved on Motion by Comm. Thompson, seconded by Comm. Pogue-Steiner. Accepted 4-0.

Speakers without appointments: (Time allotted three (3) minutes)

None present.

Speakers with appointments:

None Present.

Chief's Report:

1. Chief James Guerin introduced Chris Russo and Joe O'Connor to be sworn into the Department, Co. 2. Motion by Comm. Thompson to accept Chris Russo and Joe O'Connor into the Department, seconded by Comm. Paz. Accepted 4-0. All paperwork was in order and both were sworn in by Comm. Thompson. Chris Russo is a working EMT-B.
2. The fortieth George Grant anniversary will be Sunday, March 1st. 253 and 269 will be going to Holy Rood Cemetery. The Company has asked if the Board would contribute to the cost of the coalation at Heneghan's after the mass. Motion by Comm. Thompson to contribute \$500 to the coalation. Seconded by Comm. Richter. Accepted 4-0.
3. Presented a resignation letter from Mia Cerro dated January 20, 2020. She has relocated to Atlanta. All her equipment has been returned to the Department.
4. Discussion of BSA/Explorers. Comm. Richter reported that Comm. Naham has been in contact with Salerno Insurance. They should have information regarding insuring the Juniors by next week and we can have a discussion regarding a Junior Program at our next meeting.
5. Discussed Motrola microphones. Requested eight (8) microphones to be used by the Chiefs (2 each). Presented a quote for \$3,036. Motion by Comm. Thompson to purchase eight (8) microphones at \$379.50 each for a total cost of \$3,036. Seconded by Comm. Pogue-Steiner. Accepted 4-0. Chief said the person who programs the radios would come down to speak with us. Comm. Richter stated that he would like to have a committee meet with him and he would like Comm. Pogue-Steiner and Warren Jaffe on that committee.
6. Had a gear fitting with Lion Apparel. The gear would cost approximately \$3,478.80. Discussion followed. Motion by Comm. Thompson to purchase four (4) sets of Lion turnout gear at a cost of \$3,478.80 per set. Seconded by Comm. Paz. Accepted 4-0/
7. Lion also has EMS Turnout gear. Chief Neubert was fitted for a set of Lion EMS gear at the show. Discussion followed. Motion by Comm. Richter to purchase a set of Lion EMS gear at a cost of \$1,164.12, seconded by Comm. Pogue-Steiner. Accepted 4-0.
8. Will get samples of other gear companies products and will discuss at a later date.
9. Chief Neubert spoke about the cable for the life pak being missing. We reached out to a company that does refurbished cables and we can get one from them for \$415 rather than \$900 new. Motion by Comm. Paz to purchase the refurbished and certified cable at a cost of \$415, seconded by Comm. Pogue-Steiner. Accepted 4-0.
10. Chief Neubert stated that the EPCR meeting will be in a couple of weeks.
11. Chief Neubert stated that the CME Program paperwork has to be updated and Comm. Pogue-Steiner has agreed to take this on and be the Coordinator; chief Neubert will back her up. Comm. Richter stated that we have to have a list of who does what and it should be listed in the Organizational Minutes.
12. Comm. Thompson thanked the Chief and everyone who participated in Tom Manning's funeral. It was well attended and done very professionally.
13. Comm. Richter reported that the new production date for the new 257 is around March 26th and we should have it about two weeks after that. Told the Chief to have Warren come up with a light package.
14. Comm. Thompson stated we should have parking stickers by the end of the week.
15. Comm. Thompson asked Chief for the lists of products for the Department Inspection. District Secretary asked if the Companies have been told to check what they have so they don't over order. Was told they have been notified.

16. Comm. Thompson brought up the Installation Dinner. Discussion followed. Comm. Richter did not think Comm. Thompson was going to be involved with the Dinner and named Comm. Pogue-Steiner as liaison. Also said he feels very strongly that there should be a committee of Department members running the dinner, not the Board. However, the committee has to report to the Board with what they are planning to do and get approval before finalization. As far as the guests, according to the By-Laws, we know how many guests are at Chiefs' tables (this year no outgoing Chief so a lesser amount); six departments in the Battalion with a guest, that is 10 people. Comm. Richter said to come up with a list and that the Board may have to put a cap on what can be spent on the dinner. We also have to know how many members have to pay full ticket and how many pay half. Asked if all committee members have complied with Sexual Harassment course. Was told yes. Comm. Richter said to make sure that labels are addressed correctly.
17. Requested four members attending Firehouse Expo in Nashville this year. The cost would be approximately \$7,000. Motion by Comm. Paz to have Comm. Thompson work with Chief Wade to make reservations for four members to attend Firehouse Expo for up to \$7,000. Seconded by Comm. Pogue-Steiner. Accepted 4-0.

COMMISSIONERS' REPORTS:

Comm. Paz:

1. Discussion of the HQ floor project. Met with H2M and visited a few firehouses. The flooring we are looking at is considered the best for us. The consensus is that 1/4" is the best thickness for the epoxy flooring. H2M is aware of the work to be done with the drain area. It was recommended to stay with medium shades; darker colors fade.
2. Comm. Richter discussed the HGAC and that we need a "Best Value Purchasing Resolution" which will be an amendment to our Purchasing Policy. The Resolution was read and voted on, the results 5 Ayes, 0 Nays. The Resolution passed and a copy of same is attached to these minutes.
3. We have a quote from Blendex. Motion by Comm. Thompson to accept the bid from Blendex Industrial Corp. at Town of Brookhaven Contract No, 20180031 pricing for the floor project at Headquarters in Point Lookout. Total end cost \$59,887.35. Seconded by Comm. Paz. Accepted 4-0.

Comm. Pogue-Steiner:

1. Nothing further to report.

Comm. Richter:

1. Sent e-mail to everyone with a final proposal from Pierce. The Committee voted on the proposals and Pierce was selected. If we go with Pierce and adopt with spec as written, the truck will cost us \$622,500. (That accounts for us paying for the chassis early which saves us \$9,000.) Joe Frank would like us to get a Performance Bond and wants that in the contract. Permissive Referendum was printed in today's Long Beach Herald. After we pay for the chassis, we can file the paperwork with NYS for the \$100,000 grant. After this grant is finalized, we can speak to Senator Kaminsky about something else. Motion by Comm. Paz to have Comm. Richter work with Joe Frank, Esq. on the contract to purchase a pumper truck from Pierce. Seconded by Comm. Thompson. Accepted 4-0. (Comm. Richter said he spoke with Comm. Naham and he is in full agreement with purchasing this vehicle.)
2. Mentioned PESH 901 form. District Secretary stated it is on bulletin board in apparatus room.

3. Asked Chief about By-Law meeting. Was told it was cancelled due to Ex-Comm. Manning's funeral. Will be rescheduled.
4. Stated that Comm. Naham would like to attend the NC Installation of Officers Dinner. There were no objections to him attending. District Secretary will take care of making a reservation for Comm. Naham.
5. Asked the status of the AED grant. District Treasurer said she needs the State Contract number of the AEDs which were purchased. Discussion followed. Comm. Thompson was asked to speak to Stryker regarding the contract number.
6. Asked the Chief to get quotes for a new cover for 2561. Must be military grade.
7. Before Company elections, make sure nominees are qualified under the by-laws or are brought up here. Discussion followed.

Comm. Thompson:

1. Finally got everything settled with the Grant Guys and will hear from them shortly.
2. Received the first LENS report. Gave to the District Secretary.
3. Discussed the Cardio Program. Dr. Gardyn will set up some tests here but the stress test will have to be done elsewhere. We will have to give members an authorization form and a letter telling them where they can have a stress test done.

District Secretary's Report:

1. Burn Center donation will be sent from the BOFC's Sunshine Fund and card will be sent to Charlene Manning and family.
2. Notification has been sent to AFDSNY of the passing of Ex-Commissioners Roland Donohue and Tom Manning for the Memorial Service at the Annual Meeting in Uniondale.
3. Certification certificate has been received from NYS DOH for 252 and 258; it expires February 28, 2022.
4. Received the Limited Liability Registration Certificate from NYS DOH; it expires January 24, 2022.
5. Harvey Gertler's son Dave would like to donate pictures his father had of the drill team. He would like to come in on March 5th which would have been Harvey's birthday. We will get this meeting set up.

District Treasurer's Report:

1. On tonight's abstract, there are 18 checks for payment totaling \$14,359.17.
2. After bills tonight, balance in checking is \$214,707.67.
3. The balance in the capital reserve account is \$1,643,107.42.
4. Motorola sent us an invoice for \$3,622.50 for the repeater project. We noticed two items which were on a bill which was already paid. We will contact IWT regarding this.
5. Check 3299 for \$7,380 which we were holding has been voided; new check for \$4,455 is on tonight's abstract. The first check was written according to the quote; Dan Wiener had many problems with things working properly. Dan complained to Red Alert and they lowered the bill.

Abstract of bills was presented and approved on motion by Comm. Thompson, seconded by Comm. Pogue-Steiner, accepted 4-0 and notarized by the District Secretary. Abstract will be attached to minutes and put on website. Signed and notarized abstract is on file in the District Office.

Meeting adjourned at 9:32 PM on motion by Comm. Thompson, seconded by Comm. Pogue-Steiner. Accepted 4-0.

Next Meeting Date: March 5, 2020

Scheduled for next regular meeting: Nothing scheduled at this time.

Minutes respectfully submitted by District Secretary Terri Ryan

**LIDO AND POINT LOOKOUT FIRE DISTRICT
BEST VALUE PURCHASING RESOLUTION**

WHEREAS, New York State General Municipal Law requires a resolution adopted by the Board of Fire Commissioners to authorize the use of a Best Value contract award methodology, in the competitive bidding process for purchase contracts (including contracts for service work, but excluding any purchase contracts necessary for the completion of a public works contract pursuant to Article Eight of the Labor Law) which may be awarded on the basis of low bid or Best Value, as authorized in Section 103 of the General Municipal Law and as defined in Section 163 of the State Finance Law, and

WHEREAS, the enactment of this resolution provides additional procurement options to the Fire District in ways that may expedite the procurement process and result in cost savings, and

WHEREAS, the “Best Value” standard for selecting goods and services vendors, including janitorial and security contracts, is critical to efforts to use strategic sourcing principles to modernize the supply chain and ensure that taxpayers obtain the highest quality goods and services at the lowest potential cost, while also ensuring fairness to all competitors, and

WHEREAS, the Board believes taxpayers are not well served when a public procurement results in low unit costs at the outset, but ultimately engenders cost escalations due to factors such as inferior quality, poor reliability and difficulty of maintenance, and

WHEREAS, Best Value procurement links the procurement process directly to the fire district’s performance requirements, incorporating selection factors such as useful lifespan, quality and options and incentives for more timely performance and/or additional services, and

WHEREAS, “Best Value” means the basis for awarding contracts for services to the offeror which optimizes quality, cost and efficiency, among responsive and responsible offerors, and

WHEREAS, such basis shall reflect, wherever possible, objective and quantifiable analysis; and

WHEREAS, the Fire District shall follow the bidding requirements of Section 103 of the General Municipal Law and the Fire District’s Procurement Policy when utilizing the Best Value award methodology, and

WHEREAS, in addition, when the Best Value methodology is to be used for a purchase the bid documents shall provide a basis to evaluate the bids under the best value requirements, and

WHEREAS, the Best Value methodology shall be included in the Fire District’s Purchasing and Procurement Policy, and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fire Commissioners of the Lido and Point Lookout Fire District hereby authorizes the use of a Best Value award methodology, in the competitive bidding process, where appropriate, including piggyback bids under Section 103 subdivision 16 of the General Municipal Law, for purchase contracts (including contracts for service work, but excluding any purchase contracts necessary for the completion of a public

works contract pursuant to Article Eight of the Labor Law) which may now be awarded on the basis of low bid or Best Value, as authorized in Section 103 of the General Municipal Law and as defined in Section 163 of the State Finance Law, and

BE IT FURTHER RESOLVED, that the Fire District's Purchasing and Procurement Policy is hereby deemed amended to the extent that this resolution shall be deemed a part thereof and incorporated therein.

The adoption of the foregoing resolution was duly put to a vote and upon roll call the vote was as follows:

Chairman	Andrew F. Richter)	
Commissioner	Charles Thompson)	
Commissioner	Bernard Jack Paz)	AYES
Commissioner	Peggy Pogue-Steiner)	
Commissioner	Gregory Naham)	Not present for vote

The resolution was thereupon declared duly adopted.

Dated: Point Lookout, New York
February 20, 2020

LIDO AND POINT LOOKOUT FIRE DISTRICT

Abstract Week Number: 8 – February 20, 2020

APPROVAL OF RESOLUTION REGARDING AUTHORIZATION FOR THE PAYMENT OF CLAIMS:

NOW, THEREFORE, BE IT RESOLVED, that the Lido and Point Lookout Board of Fire Commissioners, having audited the itemized vouchers for the following claims against the Fire District, orders the payment thereof by the Fire District Treasurer in the amounts allowed:

Date	Type	Name	Memo/Description	Amount
02/14/2020	Check	Internal Revenue Service	11-2564703	-126.00
	3350		2019 Form 940	-126.00
02/14/2020	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11686	-168.00
	3351		Inv. # 11686- 2008 Sutphen Pumper - 253 - RR	168.00
02/14/2020	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11687	-299.50
	3352		Inv. # 11687- 1996 Spartan Pumper - 255 - RR	299.50
02/14/2020	Check	PSEG	Account # 0715-0017-32-0	-1,401.71
	3353		Electric Service - 1/02/20 - 2/03/20	1,401.71
02/14/2020	Check	VERIZON	Acct. # 516 432 6687 787 27 5	-426.86
	3354		Acct. # 516 432 6687 787 27 5 - Chief's Office	426.86
02/14/2020	Check	VERIZON	Acct. # 516 432 6687- 858560237	-17.71
	3355		Acct. # 516 432 6687 -858560237- Chief's Office Phones	17.71
02/14/2020	Check	ASSOC. OF FIRE DISTRICTS OF NYS	Commissioner Training	-250.00
	3356		Commissioner Training - Steiner - Ryan - Replacement Ck# 3323	250.00
02/14/2020	Check	VERIZON WIRELESS	Acct# 682237326-00001	-286.08
	3357		Acct. # 682237326-0001 - 12/24/19-1/23/20	286.08
02/14/2020	Check	EXXONMOBIL CREDIT CARD SERVICES	Exxon Mobil Credit Card Purchases Inv.# 7187859299224591710	-60.32
	3358		Gasoline for - 1/12/20	60.32
02/14/2020	Check	G.E. PICKERING INC.	Invoice # 02-191565 & 02-191547	-530.95
	3359		Invoice # 's - 02 -191565 - 02-191547- Supplies	530.95
02/14/2020	Check	South Shore Fire & Safety Equipment Distributors Inc.	Invoice # 0131439-IN	-424.25
	3360		Invoice # 0131439- IN - Equipment Service - Ticket #'s - 602032-602578-604026-603024-603205-602206-602898	424.25

LIDO AND POINT LOOKOUT FIRE DISTRICT

Abstract Week Number: 8 – February 20, 2020

02/14/2020	Check	SCHLOSS EXTERMINATING	invoice #7238	-105.00
	3361		Exterminating Services - Jan. '20	105.00
02/14/2020	Check	JAMAICA ASH & RUBBISH	Account #678	-278.82
	3362		HQ- 2yd Bin - Jan. '20	145.03
			Lido - 2yd Bin - Jan. '20	133.79
02/14/2020	Check	New York State Insurance Fund Worker's Compensation	Policy # Z 481 992 - 6	-2,853.06
	3363		Insurance - Workers' Compensation Policy - Z 481 992 -6	2,853.06
02/14/2020	Check	DiVenti & Lee CPA's P.C.	Invoice # 18993bb	-500.00
	3364		Invoice # 18993bb - Quarterly Payroll Service	500.00
02/14/2020	Check	Patricia Dunham	District Treasurer - 01/31/20-02/12/20	-630.78
	3365		District Treasurer - 01/31/20 - 02/12/20 - 24.5 hours	735.00
			District Treasurer Payroll Taxes Withheld (P.Dunham) -	104.22
02/21/2020	Check	TERRI RYAN	District Secretary Salary -02/10/20 - 2/21/20	-1,545.13
	3366		District Secretary Salary - 2/10/20 - 2/21/20	2,174.13
	3367		District Secretary Withholding - 2/10/20- 2/21/20	629.00
02/14/2020	Check	Alpine Software	PLFD138	-4,455.00
	3368		New Finger Reader - Replace check #3299	4,455.00
18 Checks to be Printed for A Total of \$14,359.17				