

**Minutes of the Regular Meeting of the  
Board of Fire Commissioners  
Lido and Point Lookout Fire District  
Held February 20, 2018**

**\*\*\*Approved Minutes\*\*\***

**Meeting** was called to order at 7:30 p.m. by Chairman Naham

**Present:** Comm. Naham; Comm. Weitz; Comm. Richter, Out of State (via Face Time); Comm. Thompson; Chief B. Guerin; Chief Siegelman; Chief J. Guerin; District Treasurer Dunham and District Secretary Ryan.

**Not Present:** Comm. Paz, vacation

Speakers without appointments: None present

Speakers with appointments: Harold Wondsel, LOSAP Administrator

**Minutes** of meeting held February 6, 2018. Motion made by Comm. Weitz to approve minutes. Comm. Naham seconded the motion. Comm. Thompson would not approve because they were received at 2 pm this afternoon and he didn't read them. He thinks they should be timely. District Secretary stated things are extremely busy and that maybe they should get someone else to do the minutes. Comm. Thompson said the minutes are the priority of her job. District Secretary said she felt that getting the new ambulance registered and the two ambulances certified were the priority. Minutes were not approved.

**Speakers without appointments:** (Time allotted three (3) minutes)

None present.

**Speakers with appointments:**

Harold Wondsel, LOSAP Administrator

1. Pre-certification is ready, will put in the mail tomorrow.
2. We need a form for new members. Ryan Sullivan is not on the LOSAP roster. He was installed on October 24, 2017. Said he does not get information anymore. District Secretary said she was told by Harold that he did not need LOSAP forms. Discussion followed. Comm. Naham asked if a copy of the application would be sufficient. Harold said yes. However, said he needs beneficiaries and they are not on application; they are on the LOSAP form. It was stated that when a new member joins, a form with information should be given to Dan Wiener and Harold Wondsel. Comm. Richter stated that after the information is recorded by each of them, the form should be returned to the District office to be destroyed. It contains personal information.
3. Comm. Wondsel asked Harold if he got an answer to his question at the last meeting about SSNs. Was told yes, and we have to supply that information.

**Chief's Report:**

1. Chief James Guerin provided information regarding the furniture for both company rooms. He has two written quotes: This End Up Furniture is \$5,987.27; Fire Station Furniture is \$5,524.54. Discussion followed. Chief Guerin was asked if he had a recommendation. He stated that the furniture previously purchased from This End Up Furniture held up very well for Co. 2 and Rescue. Comm. Richter stated that we know about This Up End Up because of having purchased furniture from them in the past, and

- would recommend them over the other company. Motion by Comm. Weitz for the District Secretary to send a PO to purchase furniture for Co. 1 and Co. 2. from This End Up Furniture at a cost of \$5,987.21 for both rooms. Seconded by Comm. Thompson. Accepted 3-0.
2. Stated that Co. 2 would like to have a "Welcome Home" party in their room on Saturday, March 17<sup>th</sup> with food, etc. Discussion followed. Would probably get stand-by crews to cover the District. The Board agreed to this saying it would be good for the Department. The construction project involved all of us and was not easy. Comm. Weitz said that the Board would give \$500 to help with the costs of a party. The Board agreed. Chief thanked the Board.
  3. The hydrogen station at the West Marina is being upgraded. There will be Train the Trainer classes and upgrades. Will send an e-mail with dates. Also, the first commercial station will be in West Hempstead. We have been invited to attend this training. TOH is looking to purchase a hydrogen cell fuel vehicle, a Toyota Mirai. It may be housed down here, so it would be a good idea to be familiar with this.
  4. Asked about the EMS bags. Comm. Thompson said he is working on that.
  5. Janine Matheis is requesting a Leave of Absence as of 2/10/2018. She has to be back with her family.
  6. Long Beach High School is holding its Career Day on March 8<sup>th</sup> from 9:00-11:00 am. Comm. Naham said that he and Lt. Beckwith are aware of this and have spoken with the school.
  7. The George Grant mass will be Sunday March 4<sup>th</sup>. Asked if monument area will be attended to before the event. Was told yes.
  8. District Secretary asked if the new Scott bottles have been checked for manufacture date and serial numbers. Started they are working on this but not are not finished.
  9. Comm. Richter asked about stand-by requests from Long Beach Fire Dept. Chief said they are for their time at fire school and their installation dinner.
  10. Comm. Weitz stated that the new 258 is going back to PL Custom for a few issues. Will update everyone tomorrow.
  11. Comm. Weitz stated that there is an 11 week lead time to order Mercedes hose. Has a list of unit prices. Chief Guerin mentioned you that Comm. Richter were considering standardizing the engines. Comm. Weitz asked if we will be adding 5" hose to 253. Chief Guerin said that is what they would like to do; make the 3 engines identical. Comm. Weitz asked if we have 5" hose in inventory and stated that when the grant was gotten for hose, enough 5" hose was purchased for all engines. It was not put on 253 and was stored. Chief reported that hose which was in storage was put on 254 temporarily so that it got use and that one length was put on 255 temporarily to replace the damaged hose. Comm. Weitz said they should meet to go over hose inventory.
  12. Comm. Weitz said he spoke to the Chief about doing a leak test of the roof. We will go up in 254 with 1 3/4" hose and use a fog pattern to wet the roof to see if we can recreate the leak that occurred outside the men's room. It is tentatively scheduled for Thursday at 1:30 pm as long as we have an engine available.
  13. Comm. Weitz said the Tough Pad for 258 was delivered today. Once the new 258 goes into service, the Tough Book which is on the old 258 will be re-purposed to 257, but we really need to do some training on the equipment to make sure it is being used.
  14. Comm. Weitz asked the Chiefs Guerin about the refrigerator for Co. 2's room. Said it does not fit in the space allocated. Was told that the space is oversized because the present refrigerator is a small size. Comm. Weitz said if they want a spacer put in to let the Board know.

15. Comm. Weitz said that Co. 1 didn't want a bulletin board in their room. It was re-purposed and installed in the District office. If Co. 1 changes their mind, there are wires in the ceiling for a bulletin board.
16. Comm. Weitz said Comm. Naham asked him to look into moving the finger reader at Lido. This is a little involved due to electric wires penetrating walls, etc. Will divide the project into a couple of components. Will separate the IT from the electrical and the carpentry. Will meet with Teddy, the phone vendor, at Lido on Friday to look at what we have to do with all the wires. Will look for a carpenter. Comm. Naham will contact a carpenter.
17. Comm. Weitz would like to volunteer to meet with Tommy once week to walk the Lido firehouse and HQ to identify areas which need attention. Thinks we can do a better job of taking care of our buildings if we identify bad areas as they come up instead of waiting until they get worse. Comm. Richter said that is basically what he was doing before he left. Comm. Richter said it is a great idea and he will help with this when back in the District.

### **COMMISSIONERS' REPORTS:**

#### **Comm. Naham:**

1. Have called a contractor regarding the back inside door at Lido. He will get back to me about cost of a replacement door. Will supply us with his insurance information.
2. Asked about the apparatus floor at HQ. Discussion followed. Comm. Richter suggested that we check into the cost of doing the floor the correct way and take care of this when we set up next year's budget in August. In the mean time spoke to the Chief about getting the floor cleaned well and yellow lines repainted.

#### **Comm. Richter:**

1. In December, walked through Lido firehouse. There are several issues to be addresses there. The most important one being the generator and a generator is also needed for HQ.
2. There is an issue with the locking system on the new 258. This is under warranty. A member contacted Hendrickson. Stated that he should be the contact person, and no member should contact a vendor unless instructed to do so by him.
3. Comm. Weitz mentioned standardizing hose beds. Discussion followed. Comm. Richter commented that there are good points to this. Also said we are down on 2 ½" and 3" is right behind.
4. Said he is happy about the building.

#### **Comm. Thompson:**

1. Motion to go into Executive Session regarding personnel by Comm. Thompson at 8:05 pm, seconded by Comm. Naham. Accepted 3-0.  
Returned to regular meeting at 8:10 pm.
2. Wants minutes Friday before the meeting.
3. Mike Shaughnessy will pick up the old 258 on Monday. EMS stickers will be removed.
4. Working on getting bag for 252.
5. Talked about getting a smart board for the Commissioners room and one for Lido.  
Discussion followed.

#### **Comm. Weitz:**

1. MacDonald did repairs on the boiler at Lido. The parts should still be under warranty. Comm. Naham will call MacDonald.
2. Asked about the boiler that was supposed to be installed at HQ. Comm. Richter stated that it was not in stock and had to be ordered.

### **District Secretary's Report:**

1. PCR's were sent to REMSCO on February 7, 2018.
2. Controlled Substance Certificate renewed; expires February 29, 2020.
3. New 258 registered with DMV. Copy of registration and insurance card were given to Chief Neubert to put in vehicle.
4. New 258 Certificate of Title received today.
5. New 258 is Certified at NYS DOH, expiration February 29, 2020. Chief Neubert has stickers to be put on vehicle.
6. ISO meeting has to be set up for late March. I have left phone messages and sent an e-mail to Ed Ball, who is the representative we have to meet.
7. All new credit cards have been activated. New cards have been given to Comms. Naham and Thompson, Treasurer and Secretary; their old cards have been destroyed. New cards filed for Comms. Weitz, Richter and Paz and Asst. Sec/Treas. Richter.
8. An indicator lock has been recommended for the handicapped restroom. It has a plaque which reads "in use" on the front when door is locked. There is a key/pin to open in case of an emergency. The cost is about \$175 installed. Board okayed this purchase and install.
9. District Office and Commissioners Room need new locks. Was told they should be self locking locks. Was told to order three new locks, Co. 2 room also needs a self locking lock. Benchmark will be billed for these locks.
10. Annual Meeting of the AFDSNY will be held April 19-21 at the Albany Marriott.
11. George Lee will be here Wednesday, February 28<sup>th</sup> to do the end of year audit.

### **District Treasurer's Report:**

1. Tonight's abstract had to have one correction. The check to AFDNC is typed on the abstract as \$425.00 it was hand changed to \$250.00 and check was printed for \$250.00.
2. On tonight's abstract, there are 18 checks for payment totaling \$32,012.28 (corrected amount).
3. Deposited \$50,000 in general fund from capital reserve (TAN).
4. After bills tonight, balance in checking is \$19,371.72 (corrected amount).
5. The balance in the capital reserve account is \$1,009,466.81.

Abstract of bills was presented and approved on motion by the Comm. Weitz, seconded by Comm. Thompson, accepted 3-0 and notarized by the District Secretary. Abstract will be attached to minutes and put on website.

**Meeting adjourned** at 8:40 p.m. on motion by Comm. Thompson, seconded by Comm. Weitz. Accepted 3-0.

**Next Meeting Date:                    March 6, 2018**

**Scheduled for next regular meeting:    Nothing scheduled at this time.**

Minutes respectfully submitted by District Secretary, Terri Ryan

**LIDO AND POINT LOOKOUT FIRE DISTRICT**

**Abstract Week Number: 8 – February 20, 2018**

**APPROVAL OF RESOLUTION REGARDING AUTHORIZATION FOR THE PAYMENT OF CLAIMS:**

**NOW, THEREFORE, BE IT RESOLVED,** that the Lido and Point Lookout Board of Fire Commissioners, having audited the itemized vouchers for the following claims against the Fire District, orders the payment thereof by the Fire District Treasurer in the amounts allowed:

Date	Type	Name	Memo/Description	Amount
02/17/2018	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11480	-621.50
	1906		Invoice # 11480- 2007 Sutphen Ladder - 254 - RR	621.50
02/17/2018	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11481	-375.00
	1907		Invoice # 11481 - 2007 Sutphen Ladder - 254 - ER	375.00
02/17/2018	Check	South Shore Fire & Safety Equipment Distributors Inc.	Invoice # 0117035-IN - Ticket#s 561233 - 563904	-439.25
	1908		Invoice # 0117035-IN - Equipment Service-Ticket#s 561233 - 563904	439.25
02/17/2018	Check	VFIS	Partial Payment - Acct. #C19642	-5,165.00
	1909		VFIS - Actuarial Services - Admin. Services -	5,165.00
02/17/2018	Check	ASSOC. OF FIRE DIST. OF NASSAU	2018 - Dinner	<del>-425.00</del>
	1910		2018 Dinner	425.00
02/17/2018	Check	VERIZON	Acct # 682237326-00001	-441.29
	1911		Acct # 682237326-00001	441.29
02/17/2018	Check	VERIZON	Acct # 516 432 6687 787 27 5	-17.48
	1912		Acct # 516 432 6687 787 27 5 - Chief's Office	17.48
02/17/2018	Check	Optimum	07858-260309-02-4	-112.26
	1913		07858-260309-02-4	112.26
02/17/2018	Check	Optimum	Acct. # 7858-495968-01-7	-147.54
	1914		Acct. # 7858-495968-01-7 HQ	147.54
02/17/2018	Check	AT&T MOBILITY	Acct. # 287266546379	-5.19
	1915		Acct. # 287266546379	5.19
02/17/2018	Check	PSEG	Account # 0175-0017-32-0	-1,120.81
	1916		Account # 0175-0017-32-0	1,120.81
02/17/2018	Check	NATIONAL GRID	Master Account # 78934-44004	-1,615.37
	1917		Rescue -00562-30007 - 2017 - Dec 27- Jan 26 Actual	39.37
			Lido- 27565-75007- 2017 - Dec 29 - Jan 30 Actual	722.11

31 Check to be Printed for a Total of \$32,187.28

32,012.28

**LIDO AND POINT LOOKOUT FIRE DISTRICT**

**Abstract Week Number: 8 – February 20, 2018**

			HQ-87856-46002 - 2017 - Dec 27 - Jan 26 Actual	853.89
02/17/2018	Check 1918	EXXONMOBIL CREDIT CARD SERVICES	Exxon Mobil Credit Card Purchases Inv.# 7187859299224591710	-655.25
			Gasoline for - 1/09/18 -1/27/18	655.25
02/17/2018	Check 1919	Sprint	Acct. # -670979891	-2,131.24
			Acct. # -670979891	2,131.24
02/17/2018	Check 1920	Salerno Brokerage Corp.	Invoice # 51667	-2,515.00
			Policy Change Auto - Add 2017 Ambulance	2,515.00
02/17/2018	Check 1921	Physio-Control, Inc.	Invoice # 118009146	-114.80
			Invoice # 118009146	114.80
02/17/2018	Check 1922	SCHLOSS EXTERMINATING	invoice #6289	-105.00
			Exterminating Services Jan '18 - invoice #6289	105.00
02/17/2018	Check 1923	JOHN D. MacDONALD & SON	Inv. # 62060	-821.00
			Invoice # 62060 - HQ - Boiler repair	821.00
02/17/2018	Check 1924	HERALD COMMUNITY PAPERS	Invoice # CL00135104	-248.20
			Legal Notice - 2017 Election	248.20
02/17/2018	Check 1925	Omni Stone Corp.	Inv. # 1841	-3,900.00
			Inv. # 1841 - HQ Company 2 Counter top	3,900.00
02/17/2018	Check 1926	CENTRE MILLWORK SUPPLY CO., INC.	Acct# 6645	-435.00
			Company 2 Room - Sink	435.00
02/17/2018	Check 1927	CENTRE MILLWORK SUPPLY CO., INC.	Acct# 6645	-21.58
			Inv. # H71453Company 2 Room - Handles	21.58
02/17/2018	Check 1928	Bel-Mar Oil Company Inc	Acct. # 121040	-1,121.00
			Inv. # 151104 - Diesel Delivery	1,121.00
02/17/2018	Check 1929	VCI Emergency Vehicle Specialists	Repair Order # 0100409	-1,882.66
			Order # 0100409 - 252 - Wheels	1,882.66
02/17/2018	Check 1930	VCI Emergency Vehicle Specialists	Repair Order # 0101403	-1,282.68
			Order # 0101403 - 252 - Power Load System	1,282.68
02/17/2018	Check 1931	Staples Advantage -	Customer # NYC 10110662 Invoice # 8048529925	-83.40
			Office Supplies	83.40
02/17/2018	Check 1932	STAPLES CREDIT PLAN	Account # 6035517811847820	-105.30
			Account # 6035517811847820	105.30

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*32,012.28*

**LIDO AND POINT LOOKOUT FIRE DISTRICT**

**Abstract Week Number: 8 – February 20, 2018**

02/17/2018	Check	New York State Insurance Fund Worker's Compensation	Policy # Z 481 992-6	-3,604.17
	1933		Insurance - Workers' Compensation Policy # Z 481 992-6 - 8 of 9	3,604.17
02/17/2018	Check	United States Treasury	11-2564703	-754.43
	1934		Form 941- X - Employer's Quarterly Fed Tax Return	-754.43
02/17/2018	Check	Patricia Dunham	District Treasurer 01/28/18 - 02/03/18	-315.41
	1935		District Treasurer - 1/28/18 - 2/03/18 - 11.5 hours	345.00
			District Treasurer Payroll Taxes	
			Withheld (P.Dunham) 01/28/18 - 02/03/18	29.59
02/23/2018	Check	TERRI RYAN	District Secretary Salary-02/12/18 - 02/23/18	-1,605.47
	1936		District Secretary Salary-02/12/18 - 02/23/18	2,174.13
			District Secretary Withholding - 02/12/18 - 02/23/18	568.66
<b>31 Check to be Printed for a Total of \$32,187.28</b> 32,012.28				

Commissioner Weitz made the motion; the motion was seconded by Commissioner Thompson. Approved: 3:0 at a duly constituted meeting of the Board of Fire Commissioners on February 20, 2018.

Greg Naham Greg Naham, Chairman  
Steven Weitz Steven Weitz, Vice-Chairman  
Andrew Richter Andrew Richter, Commissioner  
Charles Thompson Charles Thompson, Commissioner  
Jack Paz Jack Paz, Commissioner

STATE OF NEW YORK  
 COUNTY OF NASSAU

On the 20 day of February in the year 2018 before me, the undersigned, personally appeared personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity (ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public's Signature: Theresa E Ryan Printed Name: Theresa E RYAN My Commission Expires: 6/2/15

31 Check to be Printed for a Total of \$32,187.28  
 612.28

**THERESA E. RYAN**  
 Notary Public, State of New York  
 No. 01RY5078996  
 Qualified in Nassau County  
 Commission Expires June 2, 2015