

Minutes of the Regular Meeting
Board of Fire Commissioners
Lido and Point Lookout Fire District
Held December 4, 2018

Approved Minutes

Meeting was called to order at 7:31 PM by Chairman Naham

Present: Comm. Naham, Comm. Weitz, Comm. Richter, Chief B. Guerin, Chief Siegelman, Asst. Secretary/Treasurer Richter and District Secretary Ryan.

Not Present: Comm. Thompson; Comm. Paz; Chief J. Guerin; District Treasurer Dunham

Speakers without appointments: None present

Speakers with appointments: Dan Wiener, LOSAP Statistician
Harold Wondsel, LOSAP Administrator

Comm. Weitz commented about the October 22nd meeting, that he listened to the tape and it ends very early into the meeting and he is not sure the minutes accurately express what took place. He reviewed notes and does not believe the minutes are complete. There is no way to correct the minutes.

Minutes of the Special meeting held October 22, 2018, were approved on Motion by Comm. Richter, seconded by Comm. Weitz. Accepted 3-0.

Minutes of the meeting held November 20, 2018, were approved on Motion by Comm. Richter, seconded by Comm. Weitz. Accepted 3-0.

Speakers without appointments: (Time allotted three (3) minutes)

None present.

Speakers with appointments:

Dan Wiener, LOSAP Statistician

1. Presented November stats on December 4, 2018.
2. Presented 2 copies of November PCRs on December 4, 2018.
3. Presented November log sheets on December 4, 2018.
4. Comm. Weitz stated that Dan Wiener had previously been given access to the server in order to do reports from RedAlert. ITS said it is highly unusual to allow outside access to the server. Discussion followed and the Board said Dan should have access to the server.

Harold Wondsel, LOSAP Administrator

1. Nothing to report.

Chief's Report:

1. Turned in gas receipts for 2500, 01, 02 and 2571.
2. Checked the manufacturer date on the Stryker on 258. It is July of 2017 and they will make repairs on all manufactured up to August of 2017. So we are good.
3. Zach's pager has been located; it was re-assigned to another member, it is in service.
4. Asked if the Board is familiar with the International Code Council. There is talk of changing the engineered lumber building from six (6) stories to up to sixteen (16) stories high. Which would be a problem for the fire service. A fire service can join the Council for \$135 per year and it entitles you to four votes. It was suggested that the Chief find out when they are having this vote and to get information on joining.

5. Waterfront Warrior's will be using 2571 from Thursday through Monday. The Christmas Party will be held here on Sunday from 1:00-5:00 pm.
6. Comm. Weitz asked if Island Tech called the District Secretary about coming here to do a vehicle audit regarding the tough books. Was told no. Asked that she call them.
7. Comm. Weitz asked if all turnout has been returned to service. Chief said as far as he knows, yes.
8. Comm. Weitz stated that it is great that NC restored the tuition for volunteer firefighters and that it is an opportunity to go out and recruit members. In the entire county there are only 178 students taking advantage of this. Discussion followed
9. Comm. Weitz gave the Chief temporary passwords for non-active users of the Office 365 program
10. Comm. Weitz asked if the Chiefs' fax machine is working. Was told no. Chief was told to call IT.
11. Comm. Weitz told Chief the Excel problem we were having at Lido has been taken care of.
12. Comm. Weitz asked about 2500. Was told it has not been taken care of. Working on getting vehicles to the dealership.
13. Comm. Weitz stated that Dan Wiener located the years of service pins. Chief should work with Dan on this.
14. Comm. Weitz asked about uniforms. Nothing new.
15. Comm. Weitz asked about the BLS 12 lead. Was told nothing new.
16. Comm. Weitz asked about gas meter calibration. Working on this.
17. Comm. Weitz asked if there was anymore progress on courses. Was told not since the last meeting.
18. Comm. Richter asked when vehicles are going to Robert Chevrolet. After 2571 is back and we have an extra vehicle, we will schedule.
19. Comm. Richter stated that there is a recall on 258 for a door latch. Discussion followed. Hempstead Ford was spoken to, however, they said they cannot take the vehicle for this recall unless there is a problem.

COMMISSIONERS' REPORTS:

Comm. Naham:

1. Will call the electrician about the outlets at Lido tomorrow.

Comm. Richter:

1. ISO Report has been received. We did okay; we stayed a 3. They will be here every 3 to five years instead of every seven to ten. We have to pay attention to training and record keeping. Asked that copies be sent to the Chief and Dan Wiener.
2. Mentioned the letter received from Dr. Gardyn regarding the Cancer Bill. Discussion followed. We will keep following up on this issue.
3. Asked District Secretary to call Walden again to get the A&B inspections done as soon as possible. Then we can discuss with the Chief about members to take the Class C course.

Comm. Weitz:

1. We need to have the required cancer coverage in place as of January 1, 2019. Recommended adopting the VFIS standard coverage at this time, they are working on a rider for the advanced coverage. It is expected that the standard coverage and the rider will be less than the price being offered for the advanced coverage. Discussion followed. Comm. Richter suggested discussing at the next meeting and that maybe Nicole will have more information because her e-mail did not state a cost and also she said she is hopeful that it would be offered as a rider. Comm. Weitz stated that the cost of the statutory coverage is \$156 per firefighter annually and the cost of the enhanced is \$199.

2. Dr. Gardyn called in. Comm. Weitz stated that the Board would like to know if there is a screening test for cancer that can be added to our department physicals or is the physical that is now provided, which follows the NFPA model, is adequate. Dr. Gardyn responded: the physical is going to be looking differently for forms of cancer. For instance, it will be recommended that PSAs be done at 40 instead of 50. Also it is recommended that new firefighters have a chest x-ray when taking introductory department physical. And it is recommended that chest x-rays be taken every three years. These would be the major changes. Members should be educated about taking care of their health by having colonoscopy screening at age 40 and that females have a mammography annually at age 35 and over. Comm. Richter asked Dr. Gardyn to put this in writing for us. He said he would. .
3. Asked if anyone has questions about the reconcile report. There were no questions.
4. Has done a cash flow projection from January 1, 2019 through the anticipated receipt of the first half taxes. Expect to need approximately \$86,000 which does not include the cost of Scott bottles, computers or printers.
5. IT suggests that we keep the old server for six months; after that, they will shred the hard drive.
6. Would like to purchase the 5 computers which were approved at the last meeting at a cost of \$6,385. District Secretary will issue a PO to purchase 5 computers from Monitor Long Island at a cost of \$6,385.
7. Check with Ben about BMKR and the 2017 Financial Report.
8. Latham date stamp machine \$459.99 should be ordered.
9. Asked about wheel alignment on two vehicles that had new tires installed. 2571 has been done and 2502 will be done when it goes to Robert Chevrolet.
10. Asked about Diesel system upgrade. Was told it is in the works.
11. Would like to begin work on the 255 grant. It will take one year or more. In August we said we would form a committee, but haven't done that yet.
12. To Comm. Naham, on 11/20 you were asked about getting an electrician to put in a quad outlet for the server at Lido. Discussion followed. Was told it should be a GFI breaker. Comm. Naham said he will call tomorrow.
13. Asked for an update on a firefighter that was hurt at a fire on Bellmore Ave. The Chief has he had nothing further.
14. As the governing body of the fire district, it is our responsibility to provide training to the members. We are deficient in our Deus training and our OSHA and blood borne pathogen training. Maybe we should have a meeting with the Chiefs about solving this.
15. Discussion of pagers. Motion by Comm Weitz to order 20 Unication G1 pagers from Monitor Long Island Inc. at a cost of \$6,205 with a five year warranty. Seconded by Comm. Naham. Accepted 3-0. District Secretary will issue a PO for the pagers. Comm. Richter does not want these new pagers to be issued until we have a pager list of the 75 pagers we already have and this and the new inventory list should be given to the District Secretary to be available on the District computer. Chief asked about the Motorola chargers. Comm. Weitz will check on them.
16. Asked Dan if the Deus equipment is inventoried. Was told yes.
17. Motion made by Comm. Richter to order 10 Scott bottles with our logo from South Shore Fire & Safety at a cost of \$8,650. Seconded by Comm. Naham. Accepted 3-0. District Secretary will issue a PO.

District Secretary's Report:

1. The Board of Fire Commissioners' regular meetings be held on the first and third Tuesday of each month of the year 2019, except in July and August when only one meeting will be held on the third Tuesday. Additional exceptions to this schedule will be the Organizational and first meeting will be held on Wednesday, January 2nd, first meeting of October will Wednesday the 2nd due to the religious holiday and the first meeting of November will be on Wednesday the 6th due to Election Day. Long Beach Herald will print the notice of meeting dates in mid-December.
2. Absentee ballots for the permanently disabled were mailed on November 28th. The application for absentee ballot has been posted on the website.
3. Application for opening an account has been sent to Robert Chevrolet.
4. 256 has been sent to Crown Ford for a repair quote.
5. Ford will only take care of latch on 258's door if it freezes. Hempstead Ford is able to work on our vehicle if this becomes necessary.
6. Signed paperwork sent to Walden regarding diesel tank testing.
7. Gary LeCluse was notified that his proposals were accepted. He will order what he needs and contact us when he is ready to do work.
8. Jason will be here Friday to install 2 lights and fix sensor in handicapped restroom.
9. Andreas will call Matt about the heating system and get back to us.
10. Solar Glass has not gotten back to us about the door on Hewlett Ave.
11. On November 28, 2018 \$350,000 was transferred from the General Fund to the Capital Reserve Fund (Buildings and Grounds).
12. Check #2413 in the amount of \$2,604.80, paid in error, was returned by Buzz Chew. Comm. Weitz has marked the check void in QuickBooks.
13. Bank reconciliation for FNBLI checking account was performed for period ending November 30, 2018. The account is fully reconciled.
14. Comm. Richter asked that a paragraph be put into the Draft Organizational Minutes that the Treasurer is authorized a TAN of up to \$100,000 from the capital reserve fund to the general fund to pay bills until we receive the first tax payment.

District Treasurer's Report:

1. On tonight's abstract, there are 29 checks for payment totaling \$147,593.70.
2. After bills tonight, balance in checking is \$76,091.91.
3. The balance in the capital reserve account is \$1,557,068.89.

Abstract of bills was presented and approved on motion by Comm. Weitz, seconded by Comm. Naham, accepted 3-0 and notarized by the District Secretary. Abstract will be attached to minutes and put on website. Signed and notarized abstract is on file in the District Office.

Meeting adjourned at 8:43 PM on motion by Comm. Naham, seconded by Comm. Richter. Accepted 3-0.

Next Meeting Date: December 17, 2018

Scheduled for next regular meeting: Ben DiVenti, DiVenti & Lee, CPAs

Minutes respectfully submitted by District Secretary, Terri Ryan

LIDO AND POINT LOOKOUT FIRE DISTRICT

Abstract Week Number: 49 – December 4, 2018

APPROVAL OF RESOLUTION REGARDING AUTHORIZATION FOR THE PAYMENT OF CLAIMS:

NOW, THEREFORE, BE IT RESOLVED, that the Lido and Point Lookout Board of Fire Commissioners, having audited the itemized vouchers for the following claims against the Fire District, orders the payment thereof by the Fire District Treasurer in the amounts allowed:

Date	Type	Name	Memo/Description	Amount	
11/30/2018	Check	Point Lookout - Lido Fire Department	Night #1 - 10/4/18	-462.50	✓
	2444		Night # 1 Dept Ops Standby Crews - 10/4/18	300.00	
			Night # 1 Operating Crews Rehabilitation - 10/4/18	162.50	
11/30/2018	Check	Point Lookout - Lido Fire Department	Night #2 - 10/11/18	-462.50	✓
	2445		Night # 2 - Dept Ops Standby Crews - 10/11/18	300.00	
			Night # 2 - Operating Crews Rehabilitation - 10/11/18	162.50	
11/30/2018	Check	Point Lookout - Lido Fire Department	Night #3 - 10/25/18	-462.50	✓
	2446		Night # 3- Dept Ops Standby Crews - 10/25/18	300.00	
			Night # 3 - Operating Crews Rehabilitation - 10/25/18	162.50	
11/30/2018	Check	Point Lookout - Lido Fire Department	Night #4 - 11/1/18	-462.50	✓
	2447		Night # 4 - Dept Ops Standby Crews - 11/1/18	300.00	
			Night # 4 - Operating Crews Rehabilitation - 11/1/18	162.50	
11/30/2018	Check	Island Occupational Medical Resources, P.C.	Inv.# 50449	-50.00	✓
	2448		Inv. # 50449 - L. Kappel - Class C	50.00	
11/30/2018	Check	Island Occupational Medical Resources, P.C.	Inv.# 50491	-20.00	✓
	2449		Inv. # 50491 - Vision - S. Weitz	20.00	
11/30/2018	Check	BARNWELL HOUSE OF TIRES, INC.	S/O 837920-000	-669.68	✓
	2450		2502 - Repair & Tires - PM	669.68	
11/30/2018	Check	BARNWELL HOUSE OF TIRES, INC.	Inv. # 1247478	-594.20	✓
	2451		2571 Chevy Van - PM	594.20	
11/30/2018	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11552	-148.38	✓
	2452		Inv.# 11552 - 2010 Chevy Ambulance - 252 - RM	148.38	
11/30/2018	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11553	-261.07	✓
	2453		Inv. # 11553 - 2013 Chevy Suburban - 2502 - PM	261.07	

LIDO AND POINT LOOKOUT FIRE DISTRICT

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11/30/2018	Check	VFIS	Acct. #C19642	100,000.00	✓
	2454		VFIS - Additional Deposit for 2018 (Mass Mutual)	100,000.00	✓
11/30/2018	Check	ISLAND TECH SERVICES, LLC	Invoice #31812	-1,717.50	✓
	2455		Invoice #31812 -Network Monthly Maintenance Contract	1,717.50	
11/30/2018	Check	ISLAND TECH SERVICES, LLC	Invoice #32001	-26,859.00	✓
	2456		Invoice #32001 - Server	26,859.00	
11/30/2018	Check	VERIZON	Acct. # 516 432 6687 787 27 5	-420.60	✓
	2457		Acct. # 516 432 6687 787 27 5	420.60	
11/30/2018	Check	VERIZON	Acct. # 652-089-211-0001-32	-414.35	✓
	2458		Acct. # 652-089-211-0001-32 FIOS	414.35	
11/30/2018	Check	VERIZON	Acct. # 516 432 6687 787 27 5	-103.38	✓
	2459		Acct. # 516 432 6687 787 27 5	103.38	
11/30/2018	Check	VERIZON	Acct. # 516 432 6636 872 27 7	-341.47	✓
	2460		Acct. # 516 432 6636 872 27 7	341.47	
11/30/2018	Check	Salerno Brokerage Corp.	Q163144	-400.00	✓
	2461		Storage Tank Liability Renewal	400.00	
11/30/2018	Check	DiVenti & Lee CPA's P.C.	Invoice # 16331bb	-2,500.00	✓
	2462		Invoice # 16331bb - Annual Update Document	2,500.00	
11/30/2018	Check	Minerva Cleaners	Invoice# 500-43 & 500-42	-2,584.13	✓
	2463		Inv. # 500-43 -Cleaning, Inspection and Repairs of Bunker Gear	1,057.05	
			Inv. # 500-42 - Cleaning & Repairs Bunker Gear	1,527.08	
11/30/2018	Check	Minerva Cleaners	Invoice# 500-41	-2,140.65	✓
	2464		Inv. # 500-41 - Cleaning, Inspection and Repairs of Bunker Gear	2,140.65	
11/30/2018	Check	ARTIE'S COLLISION 11	Inv# 2181	-520.75	✓
	2465		Inv# 2181- Repairs - Oceanside Fire District 2018 Ambulance	520.75	
11/30/2018	Check	ARTIE'S COLLISION 11	Inv# 2182	-63.76	✓
	2466		Inv# 2182 - 2013 Chevy Tahoe - 2501	63.76	

LIDO AND POINT LOOKOUT FIRE DISTRICT

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11/30/2018	Check	ALL SERVICE CONTROL	Inv. # 48963	-125.00	✓
		2467	Inv. # 48963 - Adjust clock	125.00	
11/30/2018	Check	CHASE	Chase CC # 5472 3061 0001 6921	-2,204.62	✓
		2468	10/22 - Syosset Truck - EM - 252 - Terri Ryan	268.08	
			10/26 - Postage - Terri Ryan	7.12	
			11/14 - Call A Head - Waterfront Warriors Event - 12/6 -Terri Ryan	350.00	
			11/02 - Van Buren Buick - 252 - Chas Thompson	1,404.42	
			10/21 - EZPass Prepaid Toll - Steven Weitz	25.00	
			11/06 - CELL HIRE - Steven Weitz	50.00	
			10/30 - Postage - Patricia Dunham	100.00	
11/30/2018	Check	Thomas E. Conaty	District Janitor - 40 hours November '18	-729.89	✓
		2469	District Janitor - 40 hours November '18	800.00	
			Withholding	70.11	
11/30/2018	Check	DAN WIENER	L.O.S.A.P. 35 Hours	-875.00	✓
		2470	L.O.S.A.P. Administration - Nov. '18 - 35 hours	875.00	
11/30/2018	Check	Patricia Dunham	District Treasurer - 11/15/18-11/28/18	-394.80	✓
		2471	District Treasurer - - 11/15/18 - 11/28/18 - 14.5 hours	435.00	
			District Treasurer Payroll Taxes Withheld (P.Dunham) - 11/15/18-11/28/18	40.20	
12/14/2018	Check	TERRI RYAN	District Secretary Salary 12/03/18 - 12/14/18	-1,605.47	✓
		2472	District Secretary Salary - 12/03/18 - 12/14/18	2,174.13	
			District Secretary Withholding - 12/03/18 - 12/14/18	568.66	

29 Checks to be Printed for A Total of \$147,593.70