

**Minutes of the Regular Meeting of the
Board of Fire Commissioners
Lido and Point Lookout Fire District
Held April 19, 2017**

*****Approved Minutes*****

Meeting was called to order at 7:30 p.m. by Chairman Paz

Present: Comm. Paz, Comm. Naham (left meeting at 8:19), Comm. Weitz, Comm. Thompson (arrived at meeting 7:59), Chief Wiener, Chief Siegelman, District Treasurer Dunham and District Secretary Ryan.

Not Present: Comm. Richter, Out of town; Chief Guerin

Speakers without appointments: None present

Speakers with appointments: Ben DiVenti, DiVenti & Lee, CPAs

Minutes of meeting held April 4, 2017, were approved on Motion by Comm. Weitz, seconded by Comm. Naham. Accepted 3-0. (Comm. Thompson not present for vote.)

Bid Opening: Opening of bids for ambulance:

	<u>Vendor</u>	<u>Sealed Bid Received</u>	<u>Bid Amount</u>
1.	All Area Fire & Rescue	4/18/2017	\$205,293.00
2.	Hendrickson Fire Rescue	4/19/2017	\$293,400.00

No decision will be made this evening, bids will be reviewed by the Committee in due course and all will be notified when the Board makes its decision.

Speakers without appointments: (Time allotted three (3) minutes)

None present.

Speakers with appointments:

Ben DiVenti, DiVenti & Lee, CPAs

1. Wrapping up year end and should have AUD ready to be sent out next week.
2. Will contact Blanchfield to set up a pre-audit meeting for next month.
3. There will be some accruals to be taken out, but, as of last night, balance sheet and income statement have been prepared, showing where we are so far.
4. On the profit and loss report comparing last year to this year, it shows a large change from the property assessment, because we increased the budget. Income is relatively okay. We have not bought any new equipment so far this year.
5. Asked about making a separate category for the mold removal. Last year there was up to \$20,000 designated to be taken out of the Buildings and Grounds Capital Reserve account. District Secretary has a spreadsheet of what was spent on mold removal so far; this will be sent to DiVenti & Lee so items can be re-categorized if necessary.
6. Comm. Weitz stated that we expect to have a one-time, non-recurring asbestos abatement cost at HQ.
7. The maintenance has come down from last year.
8. Asked about legal and if it should be in the mold category. Was told that it could go into Lynbrook Ave. category.
9. Said we have to do some more research regarding the electric. Asked if we know if the bills were estimated or actual. This will be looked into.

10. Asked about the janitorial bills. Maybe another company should be contacted. Was told this is being worked on.
11. Comm. Weitz spoke about using \$200,000 from the general fund for the HQ project. Ben stated that he went on the website and could not find current minutes. Comm. Weitz showed Ben where minutes are on website.
12. Telephone bills seem high. Comm. Weitz stated that the telephone bills also included Optimum and Fios.
13. Asked why alarm system has increased. Was told there was a one time upgrade.
14. Asked about computer maintenance. Was told a new computer was purchased for \$888 and there was also a repair for \$139. Battery was also replaced.
15. Legal and audit is up because of Lynbrook Ave.
16. Comm. Weitz stated that we have held off on purchasing Scott bottles because there is a possibility of a grant for these and we may be changing the size of the bottles.

Chief's Report:

1. Capt. Prince of Co. 1 introduced Tim Sommer to be sworn into the Dept. All paperwork was in order, and Class "A" capable was received. Tim was sworn in by Comm. Weitz.
2. Asked for voucher for Deon Ray for a mask fit test. He will be attending Explorer camp this summer. Motion to issue voucher for a mask fit test for Deon by Comm. Weitz, seconded by Comm. Naham. Accepted 3-0. (Comm. Thompson not present for vote.)
3. Presented paperwork for three potential Explorer members. Paperwork was found to be in order. Motion by Comm. Weitz to accept paperwork and issue vouchers for Explorer physicals for: D. Floreano, T. Greifenberger and F. Nicpon; seconded by Comm. Naham. Accepted 3-0. (Comm. Thompson not present for vote.)
4. Department Election Committee Report was presented. Discussion regarding the fact that all officers meet the qualifications. Motion to ratify the election by Comm. Paz, seconded by Comm. Weitz. Accepted 4-0. (Comm. Thompson arrived at 7:59.) In addition to officers and Pastor Greg being sworn in on Monday, Chief also asked that the Explorer officers be sworn in at the same time. This was okayed.
5. Motion by Comm. Weitz to re-appoint Dr. David Neubert as the Third Assistant Chief (2503), seconded by Comm. Naham. Accepted 4-0. (Comm. Thompson arrived at 7:59.) He will be sworn on Monday as well.
6. Asked about lights at Rescue. Comm. Thompson has not heard from Steven Merola. Will follow up.
7. 256 and 2561 will be attending a meeting at Jones Beach on Sunday. It is a show of force for the surface rescue.
8. Presented 3 quotes for a white Chief's helmet, South Shore being the lease expansive at \$295, Fire Store \$303, Chiefs Supply \$357.
9. Jonathan Haber of Co. 2 will be attending FDIC, paying for himself. He needs a signed liability waiver for hands-on classes stating that he is a member of the Department. Comm. Weitz needs to see the form and will contact our insurance broker.
10. There are signs around the District regarding a memorial service for Marty Rowland on May 20th at the Rec Center.
11. Chief Wiener stated that this is his last meeting as Chief and he thanked everyone for the last six years. Stated he will still be here to help and is looking forward to getting back on the line. Wished everyone luck.
12. Comm. Weitz asked the status of the Chief's Training Order. Was told it is under evaluation as we complete the first quarter. There is a class tonight covering three of the OSHA annual requirements and members are attending several drills. Comm. Weitz stated that there is some confusion as to what is included in annual training. Comm.

- Weitz stated that he attended a drill at Rescue that was thought to be included but was not. Discussed 5 courses he has taken with the Chief and how he stands as far as meeting requirements.
13. Comm. Weitz said he should be notified about audible alarm system problems right away so he can begin working on them quickly. The system has been down for a week and the vendor did not know until Monday.
 14. Comm. Weitz stated that twelve days ago he contacted Elite Uniform asking to expedite Chief James Guerin's uniform. Have not heard from him yet. Chief Wiener stated that James was there yesterday to be measured for a new uniform and to have his present uniform outfitted for the dinner. Comm. Weitz said he will visit Elite tomorrow.
 15. Comm. Weitz thanked Chief Wiener for his last six years of service.
 16. Comm. Thompson asked about extinguisher for 252. Chief will check.

COMMISSIONERS' REPORTS:

Comm. Naham:

1. Thanked Chief Wiener for his service as Chief.
2. A meeting has been set with Laraine Campbell of NY Archiving on May 17th at 11:00 AM .
3. Will be on vacation for two weeks beginning tomorrow.

Comm. Paz:

1. Walk thru was done for contractors regarding the bid opening for the roof project at HQ this morning.
2. One of the major situations regarding the HQ project is the asbestos abatement that has to take place. We went over the logistics of what has to be done. An addendum is being put together outlining the cost. When we get this we will have a meeting because this has to be done before any type of improvement.

Comm. Thompson:

1. Met with Dr. Kouglar and Joe Caldaroni about how things are going at the Emergency Room. Things are much better. The main problem is that of parking when arriving at the ER. Was told that a new facility will be opening in Long Beach in the Spring of 2020 which will be state of the art. It was a productive meeting.
2. The Dinner is progressing. Have only received lists of attendees from Lido and the Explorers. Going to pick out the menu next week, flowers have been ordered, the bus has been taken care of with Baldwin FD. Will call Ian about the tip, and will speak to Bob.
3. Made reservation for next year's Chiefs Luncheon at the Fisherman's Catch.

Comm. Weitz:

1. Spent the last part of the week working on the NYS State and Municipality Grant (called SAM) the grant to purchase a fire truck, we were awarded \$100,000 on October 14, 2016. There are a number of open items we need to address. The first is a recent estimate for a new truck, subject to bid; a letter from the grantee's financial officer stating that funds are available to complete the project and must be accompanied by a bank statement and auditors financial statement. We need to adopt a resolution if any portion of the grant will be funded from the adopted budget. We also need to provide the project's start and completion dates. We are nearly one year into this project, believe it is a three year map. Finally we need a resolution permitting the Board to provide the balance of the funds from the Capital Reserve. Hope that by the first or second meeting of May we can dig into this. Would not like to lose \$100,000.
2. Would like to meet with the Chiefs in a Board work session to establish mutual goals and ways to accomplish those goals.

3. Subject to Board approval, offered the use of personal boat to the Water Rescue Team for a drill any evening, Monday through Thursday.
4. Will discuss Zoll annual maintenance contract at next meeting.

District Secretary's Report:

1. PCR's were sent to REMSCO on April 5, 2017.
2. 254 sensor repair done April 11, 2017 and incorrect items delivered to us returned to Sutphen by Jeff Denison, Sutphen service tech.
3. Asbestos inspection of HQ roof done on April 12, 2017.
4. George Lee will be here Tuesday, April 25th to do year end and first quarter audit.

District Treasurer's Report:

1. Comm. Weitz has concerns with Walter Wagner's bill, which wound up in his pile. First is that we are coming up on May, 5 months after Walter was reappointed and after Comm Weitz asked that the Board not reappoint Walter due to his message advising that he has a conflict of interest on the Lynbrook Ave property. Comm. Weitz stated that when the bill was reviewed, numerous charges for review of materials from Bob Guido and letters to the TOH were found. This is inappropriate. Comm. Weitz stated that it is his opinion that as a sole practitioner, that announces that he has a conflict of interest, Walter should not represent us and even though he was representing us, he should not have had any access to any materials regarding the Lynbrook Ave. Property. Comm. Weitz also finds Walter's billing to be excessive. There are also entries on a lawsuit involving the TOH. Asked if anyone knows anything about this. District Secretary stated that we had a request for our information pertaining to an emergency call to a TOH beach from the attorney involved with the case. At this point, Comm. Weitz would like a legal opinion from outside counsel as to whether or not an attorney who says he has a conflict of interest should continue to review materials that are the subject of the conflict and to bill us. Comm. Weitz stated that he can tell you that if a letter was sent to the Disciplinary Committee, believes they would disallow all legal fees in the event of conflict of interest.
2. On tonight's abstract, there are 42 checks for payment totaling \$38,733.52.
3. After bills tonight, balance in checking is \$281,160.41.
4. The balance in the capital reserve account is \$1,085,121.79.
5. Stated that last year at the dinner we made an additional check for gratuities. Discussion followed. We should find out what the gratuities percentage will be before the dinner. Comm. Thompson said he would ask Bob about this. Will be discussed at the next meeting, before the dinner.

Abstract of bills was presented and approved on motion by the Comm. Thompson, seconded by Comm. Paz, accepted 4-0 and notarized by the District Secretary. Abstract will be attached to minutes and put on website.

Meeting adjourned at 8:42 p.m. on motion by Comm. Weitz, seconded by Comm. Paz. Accepted 3-0. (Comm. Naham not present for vote.)

Next Meeting Date: May 2, 2017

Scheduled for next regular meeting: Bid Opening - HQ Roof Project

Minutes respectfully submitted by District Secretary, Terri Ryan

LIDO AND POINT LOOKOUT FIRE DISTRICT

Abstract Week Number: 16 – April 19, 2017

APPROVAL OF RESOLUTION REGARDING AUTHORIZATION FOR THE PAYMENT OF CLAIMS:

NOW, THEREFORE, BE IT RESOLVED, that the Lido and Point Lookout Board of Fire Commissioners, having audited the itemized vouchers for the following claims against the Fire District, orders the payment thereof by the Fire District Treasurer in the amounts allowed:

Date	Type	Name	Memo/Description	Amount
04/17/2017	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11401	-120.00
	1248		Invoice # 11401- 2003 Ford -258 -Regular Repair	120.00
04/17/2017	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11402	-40.00
	1249		Invoice # 11402 - Upgrade of vehicle	40.00
04/17/2017	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11403	-291.66
	1250		Invoice # 11403 - 1989 Military 2561- Upgrade of vehicle	291.66
04/17/2017	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11404	-113.94
	1251		Invoice # 11404 - Diesel Conditioner	113.94
04/17/2017	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11405	-375.00
	1252		Invoice # 11405 - 2007 Sutphen Ladder - 254 -Emergency Repair	375.00
04/17/2017	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11406	-158.00
	1253		Invoice # 11406 - 2010 Chevy Ambulance - 252 - Emergency Repair	158.00
04/17/2017	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11407	-185.00
	1254		Invoice # 11407 - 2007 Sutphen Ladder - 254 - Regular Repair	185.00
04/17/2017	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11408	-1,344.59
	1255		Invoice # 11408 - 1989 Military Truck - 2561 - Upgrade	1,344.59
04/17/2017	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11409	-500.00
	1256		Invoice # 11409 - 2007 Sutphen Ladder -254- Regular Repair	500.00
04/17/2017	Check	Newsday Media Group	Acct. # 079286104	-584.00
	1257		Notice to Bidders Roof HQ	584.00
04/17/2017	Check	DELTA AIR COMPRESSORS	Invoice No.: 33675	-365.50
	1258		Complete Compressor Service at Lido and HQ- Invoice# 33675	365.50
04/17/2017	Check	FRANK G. RELF, ARCHITECT, PC	Invoice # 4434	-7,500.00

42 Checks to Be Printed For A Total Of \$38,733.52

LIDO AND POINT LOOKOUT FIRE DISTRICT

Abstract Week Number: 16 – April 19, 2017

			Design Development - Lido Roof Repair	7,500.00
		1259		
04/17/2017	Check	CENTRE MILLWORK SUPPLY CO., INC.	Acct# 6645, Inv# 960336 -960450	-120.00
		1260	Inv# 960336 -960450 - Supplies -	120.00
04/17/2017	Check	JAMAICA ASH & RUBBISH	Account #678 Invoice # 72Q01695	-265.54
		1261	HQ- 2yd Bin - March '17	115.00
			Lido - 2yd Bin - March '17	115.00
			Dump Rate Charge Town Fee	23.12
			Dump Rate Charge Town Fee	12.42
04/17/2017	Check	Bel-Mar Oil Company Inc	Acct. # 121040	-889.09
		1262	Diesel Delivery	889.09
04/17/2017	Check	SCHLOSS EXTERMINATING	invoice #5943	-105.00
		1263	Exterminating Services March '17 - invoice #5943	105.00
04/17/2017	Check	MAYFAIR POWER SYSTEMS	Invoice # 21539	-330.00
		1264	HQ - Perform Routine Maintenance on Generator (Labor and Materials)	330.00
04/17/2017	Check	MARSARS Water Rescue Systems, Inc.	Inv. # 10956	-556.11
		1265	Rescue Line Bag - Inv. # 10956	556.11
04/17/2017	Check	Signature Sounds	2017 Inspection Dinner	-2,049.00
		1266	2017 - Inspection Dinner - Music	2,049.00
04/17/2017	Check	CAPITAL TIRE SERVICE INC.	Inv. # 085475	-20.00
		1267	Inv. # 085475 -PM-Inspection - 2561	20.00
04/17/2017	Check	Newsday Media Group	Acct. # 079286104	-584.00
		1268	Notice to Bidders New 258 Ambulance	584.00
04/17/2017	Check	Task Force Tips Fire Fighting Equipment	Inv. # 1219043	-46.48
		1269	Pressure Gage - 255 - RM - Inv. # 1219043	46.48
04/17/2017	Check	Sagamore Lights, Inc.	Invoice# 109000662-1	-200.00
		1270	Invoice# 109000662-1 Repair Siren & Breaker - 2571	200.00
04/17/2017	Check	Integrated Wireless Technologies, LLC	Invoice # 83647-00	-72.00
		1271	Invoice # 83647-00 -Battery pack	72.00

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LIDO AND POINT LOOKOUT FIRE DISTRICT

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04/17/2017	Check	WARREN JAFFE	Reimbursement	-94.41
	1272		Reimbursement - 10 Sets of printing Ambulance Specs	94.41
04/17/2017	Check	ALL SERVICE CONTROL	Inv. # 48165	-300.00
	1273		Lido - Pre-Emptor Service - Inv. # 48165	300.00
04/17/2017	Check	WAGNER	Legal Services Rendered - 01/1/17-03/31/17	-2,607.00
	1274		Legal Services Rendered - 01/1/17-03/31/17	2,607.00
04/17/2017	Check	AT&T MOBILITY	Acct. # 287266546379	-117.72
	1275		Acct. # 287266546379 - 516-524-6686	117.72
04/17/2017	Check	VERIZON	Acct # 516 432 6687-858560237	-17.63
	1276		Acct # 516 432 6687-858560237	17.63
04/17/2017	Check	VERIZON	Acct # 516 432 6636 872 27 7	-318.39
	1277		Acct # 516 432 6636 872 27 7	318.39
04/17/2017	Check	VERIZON	Acct # 682237326-00001	-666.24
	1278		Acct # 682237326-00001	666.24
04/17/2017	Check	Optimum	Acct.# 7858-495968-01-7	-145.09
	1279		Acct.# 7858-495968-01-7 HQ	145.09
04/17/2017	Check	Optimum	Acct.#07858-260309-02-4	-112.26
	1280		Acct.# Lido - Chief's Office	112.26
04/17/2017	Check	PSEG	Customer ID: 0715-0017-32-0	-927.59
	1281		Customer ID 0715-0017-32-0	927.59
04/17/2017	Check	ISLAND TECH SERVICES, LLC	Inv. # 21465	-525.00
	1282		Service Maintenance - Matrix Agreement- Inv. # 21465	525.00
04/17/2017	Check	ISLAND TECH SERVICES, LLC	Inv. # ITS19202	-888.00
	1283		New HQ Bulletin Board - Inv. # ITS19202	888.00
04/17/2017	Check	ISLAND TECH SERVICES, LLC	Inv. # ITS19236	-139.00
	1284		Replacement Power Supply for Bulletin Board - Inv. # ITS19236	139.00
04/17/2017	Check	G.E. PICKERING INC.	Invoice # 04-162658	-286.00

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LIDO AND POINT LOOKOUT FIRE DISTRICT

Abstract Week Number: 16 – April 19, 2017

		1285	Invoice # 04-162658 - Smart Pads & Supplies	286.00
04/17/2017	Check	New York State Insurance Fund Worker's Compensation	Policy # Z 481 992-6	-
		1286	Insurance - Workers' Compensation Policy # Z 481 992-6	12,822.10
04/17/2017	Check	Point Lookout - Lido Fire Department	Replacement of Voided Check # 1216 Stand-By Costs - 2/21-2/25/17 Member Funeral	-98.15
		1287	Replacement of Voided Check # 1216 - Stand-By Costs - 2/21-2/25/17 Member Funeral	98.15
04/17/2017	Check	Patricia Dunham	District Treasurer 04/01-04/11/17	-234.29
		1288	District Treasurer - 04/01/17-04/11/17 - 8.5 hrs. hours	255.00
			District Treasurer Payroll Taxes Withheld (P.Dunham) 04/01-04/11/17	20.71
04/21/2017	Check	TERRI RYAN	District Secretary Salary -04/10/17-04/21/17	-1,619.74
		1289	District Secretary Salary - 04/10/17-04/21/17	2,174.13
			District Secretary Withholding Taxes -04/10/17-04/21/17	554.39
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Commissioner Thompson made the motion; the motion was seconded by Commissioner PAZ. Approved: 4:0 at a duly constituted meeting of the Board of Fire Commissioners on April 19, 2017.

[Signature] Jack Paz, Chairman
[Signature] Greg Naham, Vice-Chairman
[Signature] Steven Weitz, Commissioner
[Signature] Andrew Richter, Commissioner
[Signature] Charles Thompson, Commissioner

STATE OF NEW YORK
 COUNTY OF NASSAU

On the 19 day of April in the year 2017 before me, the undersigned, personally appeared personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity (ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public's Signature: [Signature] Printed Name: THERESA E RYAN My Commission Expires: 6/2/17

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THERESA E. RYAN
 Notary Public, State of New York
 No. 01RY5078996
 Qualified in Nassau County
 Commission Expires June 2, 2017