

**Minutes of the Regular Meeting**  
**Board of Fire Commissioners**  
**Lido and Point Lookout Fire District**  
**Held September 4, 2018**

\*\*\*Approved Minutes\*\*\*

**Meeting** was called to order at 7:30 PM by Chairman Naham

**Present:** Comm. Naham, Comm. Weitz, Comm. Thompson, Comm. Paz, Chief B. Guerin, Chief Siegelman, Chief J. Guerin, District Treasurer Dunham and District Secretary Ryan.

**Not Present:** Comm. Richter, Out of Town

Speakers without appointments: None present

Speakers with appointments: Harold Wondsel, LOSAP Administrator

**Minutes** of meeting held August 21, 2018, were approved on Motion by Comm. Thompson, seconded by Comm. Paz. Accepted 4-0.

**Minutes** of Executive Session held August 21, 2018, were approved on Motion by Comm. Naham, seconded by Comm. Paz. Accepted 4-0.

**Speakers without appointments:** (Time allotted three (3) minutes)

None present.

**Speakers with appointments:**

Harold Wondsel, LOSAP Administrator

1. Copy of Actuarial Valuation Report for the Plan Year 3/1/2018-2/28/2019 was given to Terri for the file and for accountants audit next year.
2. Former member Frank Koupash has died. Deb said he has six years credit. Past records were checked; there are no records showing that he ever qualified for LOSAP.

**Chief's Report:**

1. Turned in gas receipts for 2500, 2501 and 2502.
2. The George Grant Street Naming event is going well. The new sign pole has been installed on the northwest corner of Hewlett Ave.
3. We had a picnic table behind HQ. The wood was really bad. We would like to replace some of the wood and the hardware so that it can be utilized. Would like to purchase supplies from Centre Millwork to repair picnic table behind HQ. Discussion followed. The Chiefs will check prices of new table or repair equipment so that this can be done for the street naming. Okayed by Board.
4. Would like to order shelving from Grainger at a cost of \$138.00 for the Co. 2/FP closet. Okayed by Board. District Secretary will issue a purchase order and order.
5. Turned in resignation letter from Frank Conrad effective August 22, 2018. He is moving out of District. His gear is on the rack, did not have a uniform, returned placard will return pager tomorrow.
6. Have a letter from Rob Prince requesting return to the Department from Leave of Absence as of September 15. Motion by Comm. Thompson to accept request to return to Department, seconded by Comm. Naham, seconded by Comm. Paz. Accepted 4-0. A voucher for a physical should be issued.

7. Tim Sommer has passed his EMT examine. He did very well on his exam. Copy of his certificate and card have been given to the District Secretary, the Chief, Dan Wiener and copies for the books on 252 and 258.
8. Comm. Weitz asked for an update on the equipment of Zach Grunther and Josh Weiselberg who have resigned and gone to other departments. It has been verified that Zach's gear is in our possession. We are going through records because Josh was issued a few sets of gear through the years and we want to confirm that we have all of them. At this point we do not have Josh's Deus equipment. Will check with Danny regarding pagers. It was stated that the Chief issues equipment and the Chief should be responsible to collect and record the return of equipment. Deus equipment and gear not accounted for adds up to about \$12,000. We need to be responsible for getting equipment back. If not received, ex-member should be notified in writing that equipment needs to be returned. Discussion followed.
9. Comm. Weitz asked if the list of on-line courses is ready.
10. Comm. Weitz asked about Deus training. Was told one is scheduled for the 22<sup>nd</sup>.
11. Comm. Weitz stated that Chief James Guerin has contacted LB about using their pool regarding water rescue training.
12. Comm. Weitz asked about the 12 lead BLS. Chief said he spoke with Dr. Neubert and told him that we would like to get the rest of the EATS done. A date is trying to be set.
13. Comm. Weitz said that when Dan gets back from vacation, he wants to meet with Dan and the Chief to compare physical radios and pagers with the inventory.
14. Comm. Weitz said that within the next month or so he would like to meet with Dr. Neubert and the Board regarding ALS protocols. They now have stop points in them. Discussion followed. Maybe Dr. Neubert should look into what we should be doing as far as our training is concerned.
15. Comm. Weitz stated that an e-mail was received from Dr. Neubert requesting EMS supplies. They were priced out; GE Pickering was the lowest priced and they were ordered today.

### **COMMISSIONERS' REPORTS:**

#### **Comm. Naham:**

1. Nothing further to report.

#### **Comm. Paz:**

1. Nothing further to report.

#### **Comm. Thompson:**

1. A few people have taken their physicals and a few more have picked up their vouchers. However, we still have a lot that need to be done. We have less than four weeks to get all done before fire school.
2. Trying to get in touch with Dr. Garden about IOMR coming down to do fit testing for the masks being donated by Scott. Discussion regarding mask fit testing. Comm. Weitz thinks they do not have to be done with the new mask model. Chiefs said they spoke with Scott and 2000 model and 3000 model are not the same size when fit testing. Comm. Thompson will clarify with Dr. G.

#### **Comm. Weitz:**

1. Said that at the last meeting he wanted Joe Frank to be at this meeting to discuss the Relf issue. Does not see him. Discussion followed. Comm. Naham will call Joe Frank to ask him to be at next meeting.

2. Need approval of the server. We need to make some changes to the Office 365 configuration. Microsoft has changed the number of licenses per user from 5 to 6. E-mails were sent out however have not heard back from everyone. Would like to work with vendor to make up a list of what we need. The proposal we have is: Not to exceed \$28,185.00, that is \$26,135.00 hardware, \$1,975.00 software, and \$75.00 shipping. There would be monthly reoccurring charges of \$1,326.00. If we do this we could save by getting rid of redundant internet connections. However, believe we should keep at Lido in case of loss of internet connection, we would have security of having the Optimum back-up Server. Motion for Treasurer to issue a PO for quote ITS 031903NYV1 at a price not to exceed \$28,185.00 by Comm. Weitz, seconded by Comm. Thompson. Accepted 4-0.
3. Read e-mail received from Ben DiVenti regarding the 2018 Annual Report. Discussion followed. As none of the Board has read the report, we will wait until the next meeting.
4. Myself, Comm. Richter, Warren Jaffe and Island Tech will be meeting with TOH regarding moving some of the radio equipment from HQ to the TOH water tower on September 13<sup>th</sup> at 10:30 AM. Believe this will be a long project and will require changes to our FCC license and we will keep the Board informed. Discussion followed.

**District Secretary's Report:**

1. Copy of Actuarial Valuation Report for the Plan Year 3/1/2018-2/28/2019 received from Harold Wondsel today. It has been scanned into the computer.
2. Date stamper does not work.
3. Next meeting must approve Proposed Budget for 2019.

**District Treasurer's Report:**

1. On tonight's abstract, there are 29 checks for payment totaling \$32,103.91.
2. After bills tonight, balance in checking is \$705,728.21.
3. The balance in the capital reserve account is \$907,518.72.
4. Bank reconciliation for FNBLI checking account was performed for period ending August 31, 2018. The account is fully reconciled.

Abstract of bills was presented and approved on motion by Comm. Thompson, seconded by Comm. Naham, accepted 4-0 and notarized by the District Secretary. Abstract will be attached to minutes and put on website. Signed and notarized abstract is on file in the District Office.

**Meeting adjourned** at 8:05 PM on motion by Comm. Thompson, seconded by Comm. Naham. Accepted 4-0.

**Next Meeting Date: THURSDAY, SEPTEMBER 20, 2018**

**Scheduled for next regular meeting: Ben DiVenti, DiVenti & Lee, CPAs**

Minutes respectfully submitted by District Secretary, Terri Ryan

**LIDO AND POINT LOOKOUT FIRE DISTRICT**

**Abstract Week Number: 36 – September 4, 2018**

**APPROVAL OF RESOLUTION REGARDING AUTHORIZATION FOR THE PAYMENT OF CLAIMS:**

**NOW, THEREFORE, BE IT RESOLVED,** that the Lido and Point Lookout Board of Fire Commissioners, having audited the itemized vouchers for the following claims against the Fire District, orders the payment thereof by the Fire District Treasurer in the amounts allowed:

Date	Type	Name	Memo/Description	Amount
08/30/2018	Check	Buzz Chew Chevrolet - Cadillac, Inc	Invoice # 208339	-453.13
	2249		Invoice # 208339 - 2009 Chevy Suburban - Reg M	453.13
08/30/2018	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11525	-292.93
	2250		Invoice # 11525- 2008 Sutphen Pumper - 253- RM	292.93
08/30/2018	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11526	-868.14
	2251		Invoice # 11526 - 2007 Sutphen Ladder - 254 - RM	868.14
08/30/2018	Check	Sprint	Acct. # -670979891	-171.45
	2252		Acct. # -670979891	171.45
08/30/2018	Check	VERIZON	Acct. # 516 432 6687 787 27 5	-419.24
	2253		Acct. # 516 432 6687 787 27 5- Chief's Office	419.24
08/30/2018	Check	VERIZON	Acct. # 516 432 6636 872 27 7	-310.23
	2254		Acct. # 516 432 6636 872 27 7 - HQ Red Phone	310.23
08/30/2018	Check	VERIZON	Acct. # 652-089-211-00001-32	-418.55
	2255		Acct. # 652-089-211-0001- 32-FIOS	418.55
08/30/2018	Check	VERIZON	Acct. # 516 432 7750 159 27 7	-49.08
	2256		Acct. # 516 432 7750 159 27 7 - Lido Fire Com	49.08
08/30/2018	Check	LIDO-POINT LOOKOUT WATER DEPT	Account # 410616	-53.68
	2257		Lido Blvd. Water Charges	16.96
			11 Bayside Drive Water Charges	8.00
			Hewlett Avenue Water Charges	28.72
08/30/2018	Check	SCHLOSS EXTERMINATING	invoice #6593	-105.00
	2258		Exterminating Services July'18 - invoice #6593	105.00
08/30/2018	Check	Ready Refresh by Nestle	AC No: 0427435953	-52.01

## LIDO AND POINT LOOKOUT FIRE DISTRICT

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		2259	Poland Spring - Billing Period & Supplies -8/06/18	52.01
08/30/2018	Check	XEROX CORP	Inv. # 093619223	-65.00
		2260	Monthly Maintenance July 2018 - Inv. # 093619223	65.00
08/30/2018	Check	EXXONMOBIL CREDIT CARD SERVICES	Exxon Mobil Credit Card Purchases Inv.# 7187859299224591710	-2,241.25
		2261	Gasoline for - 7/11/18 - 8/06/18	2,241.25
08/30/2018	Check	NATIONAL GRID	Master Account # 78934-44004	-147.40
		2262	Rescue -00562-30007 - 2018 - Jun 27 - July 27 - Actual	38.75
			Lido- 27565-75007- 2018- Jun 29 - July 31 - Actual	64.02
			HQ-87856-46002 - 2018 - Jun 27 - July 27 - Actual	44.63
08/30/2018	Check	PSEG	Account # 0715-0017-32-0	-1,810.69
		2263	Account # 0715-0017-32-0	1,810.69
08/30/2018	Check	South Shore Fire & Safety Equipment Distributors Inc.	Invoice # 0120159-IN - Ticket #'s 573472,574079,574137,574298	-160.70
		2264	Invoice # 0120748-IN - Equipment Service- Ticket # 573472,574079,574137,574298	160.70
08/30/2018	Check	CLINICAL CLEAN, INC.	Invoice # 5763	-690.00
		2265	Invoice # 5763 - Sanitizing - Ambulances - 252 - 258	690.00
08/30/2018	Check	ISLAND TECH SERVICES, LLC	Invoice #30474	-504.00
		2266	Invoice #30474 - Matrix Agreement	504.00
08/30/2018	Check	Island Occupational Medical Resources, P.C.	Inv.# 49215	-325.00
		2267	Inv.# 49215 -Physical - J. DiResta	325.00
08/30/2018	Check	Island Occupational Medical Resources, P.C.	Inv.# 49264	-200.00
		2268	Inv.# 49264 -Physical - J. Matheis	200.00
08/30/2018	Check	Island Occupational Medical Resources, P.C.	Inv.# 49146	-8,950.00
		2269	Inv.# 49146 - Department Physicals	8,950.00
08/30/2018	Check	JOHN BROWN LADDER CO.	Invoice No.: 1958	-1,828.15
		2270	NFPA Testing and Maintenance of Ladders and NFPA Testing of Unit 254	550.00
			NFPA Testing and Maintenance of Ground Ladders	1,228.15
			Little Giant Ladder tested	50.00

## LIDO AND POINT LOOKOUT FIRE DISTRICT

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08/30/2018	Check	CHASE	Chase CC # 5472 3061 0001 6921	-1,163.33
	2271		07/18 - LOGMEIN Go to my PC - Terri Ryan	689.76
			08/02- ACE - Terri Ryan	89.07
			07/27 - Stop & Shop - Physicals - Chas Thompson	70.26
			07/29 - Dunkin Donuts - Physicals - Chas Thompson	65.24
			08/12 - Asurion Wireless Insurance - Steve Weitz	199.00
			08/11 - Cell Hire - Steven Weitz	50.00
08/30/2018	Check	BLANCHFIELD, MEYER, KOBER, RIZZO LLP	100040537	-6,500.00
	2272		Annual Audit of Financial Statements for year end 12/31/17 - Inv.# 100040537	6,500.00
08/30/2018	Check	DiVenti & Lee CPA's P.C.	Invoice # 15667bb	-500.00
	2273		Invoice # 15667bb - Quarterly Payroll Tax Service	500.00
08/30/2018	Check	DAN WIENER	L.O.S.A.P. 40Hours	-1,000.00
	2274		L.O.S.A.P. Administration - July '18 - 40 hours	1,000.00
08/30/2018	Check	Patricia Dunham	District Treasurer 08/08/18 - 8/29/18	-489.59
	2275		District Treasurer - 08/08/18 - 8/29/18 -18.5 hours	555.00
			District Treasurer Payroll Taxes Withheld (P.Dunham) - 08/08/18 - 8/29/18	65.41
08/30/2018	Check	Thomas E. Conaty	District Janitor - 40 hours August '18	-729.89
	2276		District Janitor - 40 hours August '18	800.00
			Withholding	70.11
09/07/2018	Check	TERRI RYAN	District Secretary Salary 8/27/18 - 9/07/18	-1,605.47
	2277		District Secretary Salary - 8/27/18 - 9/07/18	2,174.13
			District Secretary Withholding - 8/27/18 - 9/07/18	568.66
<b>29 Checks to Be Printed for A Total of \$32,103.91</b>				