

**Minutes of the Regular Meeting of the
Board of Fire Commissioners
Lido and Point Lookout Fire District
Held September 1, 2015**

*****Approved Minutes*****

Meeting was called to order at 7:31 p.m. by Chairman Richter

Present: Comm. Richter, Comm. Thompson, Comm. Paz, Comm. Naham, Comm. Weitz, Chief Wiener, Chief Siegelman, District Treasurer Kelly Fitzsimons and Asst. District Secretary/Treasurer Andrea Richter.

Not Present: District Secretary Terri Ryan
Chief Guerin

Speakers without appointments: None present
Speakers with appointments: Dan Wiener, LOSAP Statistician
Harold Wondsel, LOSAP Administrator

Minutes of meeting held August 18, 2015, were approved on Motion by Comm. Thompson, Seconded by Comm. Weitz. Accepted 5-0.

Communications:

1. (0) Tri-Party Collateral Agreement Statements from BNY Mellon/M & T Bank.

Speakers without appointments: (Time allotted three (3) minutes)

None present.

Speakers with appointments:

Dan Wiener, LOSAP Statistician

1. Presented August stats.
2. Gave 2 copies of August PCRs to District Secretary.
3. Gave August log sheets to District Secretary.

Harold Wondsel, LOSAP Administrator

1. Been having some issues with VFIS regarding forms. Comm. Weitz emailed manager at VFIS in regard to the 5 new members.

Motion by Comm. Weitz, Seconded by Comm. Thompson at 8:42pm to enter into Executive Session regarding personnel. Approved 5-0.

Returned to the regular meeting at 8:51 PM

Chief's Report:

1. Jr. Neil Perdomo's physical and paperwork have been completed. Would like to have him sworn in at the next meeting. Approved by Comm. Richter.
2. 258 LED clock is not working. Comm. Weitz told Chief that any issue with equipment doesn't have to wait till meeting in the future email Board. Comm. Thompson will handle.

3. Asked Board for dates for physicals. Comm. Thompson will handle and email Chiefs.
4. Department needs 6 NARCAN Nasal Sprays. Comm. Weitz authorized Department to go to South Nassau Hospital Pharmacy to switch expired units.
5. Department has a 100 foot hose they would like to cut down into 1- 50ft and 2-25ft pieces. Comm. Weitz will call South Shore and order hoses.
6. Company 2 would like to use the national gas line in the back of HQ for a BBQ. Board would like a plumber to check line first. Comm. Paz will handle.
7. Department will take part in Children's Day at the beach on Saturday, September 5.
8. 255 will be at a stand by on Saturday, September 19 in Seaford.
9. Lido's hall was used twice without the Company being told. Comm. Weitz stated that both times were last minute meetings and going forward will have Annette King notify Company.
10. Asked about status of Jr. FF Insurance. Board sent email for follow-up. Should have more information at next meeting.
11. Asked about the status of Social Media Policy. Policy was sent to District's Attorney. Comm. Weitz will review and send back to Chiefs. Comm. Weitz also asked about the Respiratory Policy, is re-certification annually or semiannually? According to policy line number 10, it is annually with quarterly refresher but subject to change. T. Collins is the Training Officer for Department. Items for training were emailed to Board in January.
12. Meeting regarding future plans for training site will be Thursday, September 3 at 7:30pm at Training Facility.
13. Comm. Richter wants 253 pump test done ASAP.
14. 259 has been repaired the invoice is included in tonight's bills. Comm. Richter wants the dump value set lower on 259 and 255 ASAP.
15. Board sent letter to 750 Lido Blvd for entrance stickers.
16. Comm. Richter wants Chiefs to speak to all Officers and notify them that signing in for a call and leaving needs to stop. If this continues, member will be removed from log for that call. Comm. Naham asked if we can have members stay at Fire House for at least 30 minutes. Also Fire Police left the ambulance out. Member should radio and see if vehicle is needed before leaving.
17. Comm. Thompson had batteries on 258, 252 tested and they are good.
18. 258 had an extra cleaning done last week because of call. Techs red bagged the straps and they are still not cleaned. Comm. Thompson will handle.
19. Tunnel to Towers event is coming up and members can sign up on event website.
20. Comm. Weitz received carry cases for flares, so Chiefs can start using. Also, EMS supplies have been order and ready for pickup.
21. Chiefs will have 3 members drop off Chiefs' cars on September 2 to have marina radios installed
22. When Nassau County Ambulance 2394 is not in District, Comm. Weitz would like Chiefs office to notify him.
23. Comm. Thompson asked if one of our trucks are at a stand by at least one Chief should also be with Company.

24. A resident who has a business in his home came to Fire House the other day with a Hazardous Material Form from his Insurance Company. Going forward, if any forms are received stating that hazardous materials are stored at a home business, the information will be given to the Chiefs to be entered into the Red Alert system, and will show up is there is a call at that address.
25. Comm. Thompson has been notified by the Long Beach High School nurse that the school will be having a quadriplegic student attending this year. The school would like to have the Department do a walk through. Will set up with school and Chiefs office.

COMMISSIONERS' REPORTS:

Comm. Naham:

1. With snow season approaching we need discuss snow removal at YOF lot, HQ and Lido. Discussion followed. Also discussed was the hiring of an EMT-CC who can also do work around the fire houses. Board will meet in October when Comm. Richter returns from vacation.
2. Comm. Richter asked about the exhaust at Lido House. Comm. Naham will follow up for next meeting.
3. Would like to attend the conference in Ellenville, NY this year. Comm. Richter said to talk to District Secretary.

Comm. Paz:

1. Bid opening for fencing at YOF lot. Received three quotes for a wood fence with 2 rails, 20' gate opening. All quotes included material and labor. Natural Beauty and Ultimate Fence Co. had the lowest bid of \$4,500.00. Motion by Comm. Weitz, seconded by Comm. Naham. Approved 5-0. Comm. Paz will speak to District Secretary to receive a PO.
2. Bid opening for cement work at YOF lot. Received two written bids and one verbal bid for sidewalks only. According to Comm. Weitz, a verbal bid is withdrawn because vendor was told to submit written bid by specific time. R and R Concrete Inc. had the lowest bid of \$14,200.00. Motion by Comm. Weitz, second by Comm. Thompson. Approved 5-0. Comm. Paz will speak to District Secretary to receive a PO.
3. Would like to look into getting flowers planted around fence. If this is done, water will be available at HQ.

Comm. Richter:

1. FOIR received from PLPO President, Donald Kelly. Request is asking for all abstracts of bills that go along with Minutes. Sent letter back to requestor that it will take up to six months to pull all information. District's Attorney suggested that we scan all abstracts and attach to all Minutes that are on website. Motion by Comm. Richter that going forward, once Minutes are approved District Secretary will upload Minutes and abstract to Fire Department website. Seconded by Comm. Naham. Approved 5-0.
2. Motion by Comm. Naham to have District Secretary to added all Abstracts to prior Minutes on website, seconded by Comm. Paz. Approved 5-0.

Comm. Thompson:

1. Would like to have new member sworn in at next meeting.
2. Permission to purchase breakfast for 9/11. Approved.
3. Company 2 will pay for G. Contay's ticket to Installation Dinner.
4. Will be attending a leadership course for Fire Commissioners starting next week for nine months.

Comm. Weitz:

1. Had safety ropes in Commissioners' Office that were moved to Company 2's room. Asked Chief Guerin about ropes; would like them back in Commissioners' office.
2. Thank you to Comm. Paz for all his help with the YOF project.
3. Had phone system and lines removed from YOF, invoice for \$150 sent to Treasury.
4. When having a car or equipment drop off at training center, make sure Department tells TOH.
5. Monument from YOF should be polished and clean before bring returned. Comm. Paz will handle.
6. Would like to order new SCBA with logo on it. Comm. Richter is ok with purchase but wants to make sure that only 12 units have 2015 dates on it.
7. Sent out emails in getting quote for survey work done at Rescue House and Ted's Fishing Station. Received 4 emails back, 1- Said no thank you to work, 2- Never heard back from, 3- quote for \$2,150 and 4- \$750/each, total at \$1,500.00. Motion by Comm. Naham to use Leonard J. Strongberg and Assoc. for Survey work done for \$1,500.00, Second by Comm. Paz. Approved 5-0.

District Secretary's Report:

1. Next meeting will be held Wednesday, September 16, 2015.
2. TOH second half taxes and 2015 PILOT monies received and deposited on 8/24/2015.
3. Checks which were held from last meeting to Jaspan and Blanchfield were mailed on 8/26/2015.
4. Sticker, Certificate and reports received for 254 and ground ladder inspection.

District Treasurer's Report:

1. After bills tonight, balance in checking is \$433,012.75.
2. First National Bank of Long Island will give us free banking if we keep a balance of \$200,000 in account. Motion by Comm. Paz, seconded by Comm. Naham to set up new bank account at First National Bank of Long Island. Approved 5-0. Comm. Richter wants account setup with same signers as Chase account, this will be Kelly Fitzsimons, Terri Ryan and Andrea Richter. Comm. Richter also requested that after new account is set up that Treasurer start paying small bills with new account; if no issue with QuickBooks then close Chase account at the end of the year.
3. Paid insurance invoice from First National Bank of LI account will move funds from Chase account.
4. Payment for ExxonMobil and breakdown of gas card per vehicle will be done on Wednesday, 9/2.

Abstract of Bills was presented and approved on motion by the Comm. Thompson, Seconded by Comm. Naham, accepted 5-0 and notarized by the Asst. District secretary/Treasurer. Abstract will be held in the District files.

Meeting adjourned at 8:59 pm on motion by Comm. Paz, seconded by Comm. Naham. Accepted 5-0.

Next Meeting Date: Wednesday, September 16, 2015

Scheduled for next regular meeting: DiVenti & Lee, CPAs will attend.

Minutes respectfully submitted by A. M. Richter

Abstract Week Number: 36

LIDO AND POINT LOOKOUT FIRE DISTRICT

APPROVAL OF RESOLUTION REGARDING AUTHORIZATION FOR THE PAYMENT OF CLAIMS:

NOW, THEREFORE, BE IT RESOLVED, that the Lido and Point Lookout Board of Fire Commissioners, having audited the itemized vouchers for the following claims against the Fire District, orders the payment thereof by the fire district treasurer in the amounts allowed:

JP MORGAN CHECKING GENERAL FUND				
8/21/2015	Check	TERRI RYAN	District Secretary - 08/10/2015 - 08/21/2015	-1,594.97
	4075		District Secretary - 08/15/2015 - 08/21/2015	2,142.00
			District Secretary - 08/10/2015 - 08/21/2015 (Taxes Withheld T. Ryan)	547.03
09/01/2015	Check	CLINICAL CLEAN, INC.	Invoice No.: 3697	-670.00
	4042		252 - Clinical Clean MedSafe Unit Sanitizing	335.00
			258 - Clinical Clean MedSafe Unit Sanitizing	335.00
09/01/2015	Check	IOMR	Invoice No.: 36842	-275.00
	4043		Junior Basic Physical - N. Perdomo	275.00
09/01/2015	Check	Z BEST MAINTENANCE	Invoice No.: 43395A	-1,200.00
	4044		Monthly Cleaning - August 2015	1,200.00
09/01/2015	Check	T.C. Communications	Invoice No.: 3349	-150.00
	4045		YOF - Labor to Disconnect the Feed Cable from Main Building to YOF for Demolition (Removed all Phone Numbers and Extensions)	150.00
09/01/2015	Check	VERIZON	Account No: 6025007398	-405.35
	4046		FIOs Charges - 08/13/15 - 09/12/15	405.35
09/01/2015	Check	ALL SERVICE CONTROL	Invoice No.: 46523	-362.80
	4047		Lido - No Audibles (One of the Set of Two Batteries Defective, Replaced Both Batteries)	362.80
09/01/2015	Check	VERIZON	Acct. No.: 516 432 6687 787 27 5	-171.13
	4048		Telephone Charges - 08/19/15 - 09/18/15	171.13

Abstract Week Number: 36

09/01/2015	Check	VERIZON	Acct. No.: 516 432 7750 159 27 7	-42.55	
	4049		Telephone Charges - 08/19/15 - 09/18/15	42.55	
09/01/2015	Check	VERIZON	Acct. No.: 516 432 6836 872 27 7	-306.41	
	4050		Telephone Charges - 08/19/15 - 09/18/15	306.41	
09/01/2015	Check	DAN WIENER	LOSAP Administration - August 2015	-900.00	
	4051		LOSAP Administration - August 2015	900.00	
09/01/2015	Check	KELLY FITZSIMONS	District Treasurer - September 2015	-690.22	
	4052		District Treasurer - September 2015	750.00	
			District Treasurer - Taxes Withheld K. Fitzsimons (September 2015)	59.78	
12 Checks to be Printed for a Total of \$6,768.43					

Abstract Week Number: 36

BILLS AUDITED AND SUBMITTED AT THE BOARD MEETING OF SEPTEMBER 1, 2015				
Date	Type	Name	Memo/Description	Amount
9/1/15	4053	Vinnie's Truck + Auto Svc.	256/256-1/259 Repairs	1,184.19 ✓
9/1/15	4054	Nassau Fire Apparatus, Inc.	259 Repairs	2,361.38 ✓
9/1/15	4055	Z-Best Maintenance	Lido - Room Cleaning	500.00 ✓
9/1/15	4056	AT+T Mobility	2 Air Cards - 7/18/15 - 8/17/15	38.97 ✓
9/1/15	4057	Verizon	FIOS - Svc. Chgs 8/19-9/18	271.20 ✓
9/1/15	4058	L+G Ruggiero, Inc.	10F-Substantial Demolition	87,642.25 ✓

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TREASURER MUST DRAW A LINE THROUGH ANY UNUSED ROWS AND INITIAL

Commissioner Thompson made the motion; the motion was seconded by Commissioner Naham. Approved: 5:0 at a duly constituted meeting of the Board of Fire Commissioners on September 1, 2015.

[Signature]
Andrew Richter, Chairman

[Signature]
Chas Thompson, Vice-Chairman

[Signature]
Jack Paz, Commissioner

[Signature]
Gregory Naham, Commissioner

[Signature]
Steven Weitz, Commissioner

Subscribed and sworn to or affirmed before me this 1st day of September, 2015
(Month)

[Signature]

Notary Public

My commission expires _____

ANDREA M. RICHTER
Notary Public, State of New York
No. 01R16108332
Qualified in Nassau County
Commission Expires April 12, 2016

(Affix seal or stamp.)