

**Minutes of the Regular Meeting of the  
Board of Fire Commissioners  
Lido and Point Lookout Fire District  
Held October 3, 2017**

**\*\*\*Approved Minutes\*\*\***

**Meeting** was called to order at 7:30 p.m. by Chairman Paz

**Present:** Comm. Paz, Comm. Weitz, Comm. Richter, Comm. Thompson, Chief B. Guerin, Asst. Sec./Treas. A. M. Richter and District Secretary Ryan.

**Not Present:** Comm. Naham; District Treasurer Dunham, Medical; Chief Siegelman, Chief J. Guerin

Speakers without appointments: None present  
Speakers with appointments: Harold Wondsel, LOSAP Administrator

**Minutes** of meeting held September 19, 2017, were approved on Motion by Comm. Thompson, seconded by Comm. Weitz. Accepted 4-0.

**Speakers without appointments:** (Time allotted three (3) minutes) None present.

**Speakers with appointments:**

Dan Wiener, LOSAP Statistician, Presented by District Secretary

1. Presented September stats on October 2, 2017.
2. Gave 2 copies of September PCRs to District Secretary October 2, 2017.
3. Gave September log sheets to District Secretary October 2, 2017.

Harold Wondsel, LOSAP Administrator

1. Nothing to report.

**Chief's Report:**

1. Turned in gas receipts for 2500, 2501 and 2571. 2502 will turn in receipts tomorrow.
2. Departments Ops will be the 4 Thursdays in October. Stand-by crews are in place and bottles will be filled either Thursday night or Friday morning.
3. Hose testing will be done October 10<sup>th</sup>.
4. Requested the use of 2571 to go to Fallen Firefighters Memorial on October 10<sup>th</sup>. Bill Wade has requested this. Board okayed if at least 5 people will attend.
5. There is a class on Tower Ladder Operation given by NC Firefighters Assn at a cost of \$35 per; we would like to send members to this class. Motion by Comm. Thompson to approve up to 10 members attend Tower Ladder class at a cost of \$35.00 per. Seconded by Comm. Paz. Accepted 4-0. Will be held October 30<sup>th</sup> can be paid by voucher.
6. Wednesday night we will be taking apparatus out of the building so that soldering can be done on the roof for the antenna. We will put 253 and 254 across the street and 252 and 257 at Rescue. Electric cords will be run across Hewlett Avenue to keep vehicles charged. This may have to be done again when work is done on the siren. Paul Grim has been notified to cut the smoke alarm system while the soldering is being done.

7. Trying to reach out to the Lynbrook Chief to set up a visit so that we can see their Training Center. Will let Comm. Richter know when this is done so that he can come with us.
8. Comm. Thompson requested Council Minutes for Rescue Co.
9. Comm. Richter spoke with Firematic about valve for 255. Still waiting for parts. Sent them a list of additional items to be done. There is a leak (either the tank pump valve or the fuel tank leaking) the recommendation is to change both. We know about the flow meter, Telli lights, gauge on pump panel is out, told Warren to call them regarding the charger on the thermal imaging camera and the DMV inspection needs to be done. Vinnie will do the PM before it goes to Firematic.
10. Comm. Richter said Vinnie is trouble shooting the generator on 254. There is a problem with it; apparently it is a problem with the circuitry. There is a 240 circuit and a 110 circuit. The 240 side is working properly, on the 110 side, the lights work, but the fan does not. Sutphen thinks that there may be a loose wire. Vinnie has an electrical engineer coming who has all necessary equipment to check this. If a wire is not the problem, the vehicle will have to go out to be checked and repaired. Sutphen has also had other problems with the fans. Comm. Weitz or the Chief have been asked to contact So Shore to borrow new fan to test on the truck. It may be the age of the fan.
11. Comm. Richter spoke about the flag pole at YOF site. The flag was found in the street. The grommets pulled out of the pole. We have to measure the pole and maybe put a cap on the top. In the future, we should only fly a flag from that pole on holidays or for special events.
12. Comm. Richter asked about the battery chargers. Was told one is at Lido and will be brought to HQ and Comm. Thompson will bring the other one back to Lido. One needs to be repaired and Vinnie needs it back ASAP.
13. Comm. Richter spoke to the Chief regarding being told about repairs needed on buildings; was told to use the Apparatus Maintenance forms for the time being.
14. Comm. Weitz asked about coolers in Co. 2's room marked LB Life Guards. Was told they were left by the LB Waterfront Warriors. Comm. Thompson will take them back to the beach (and will return the battery charger).

## **COMMISSIONERS' REPORTS:**

### **Comm. Paz:**

1. Presented Closing Statement for Lynbrook Avenue property. District Secretary was asked to contact Dan Wiener and have the closing statement put on to the server.
2. Presented Maintenance Agreement for Diesel System.

### **Comm. Richter:**

1. Construction Meeting will be 10/10 at 10 am. Job is about 1 month behind, should be finished about 11/30.
2. The crane will be here 7:30 am for the antenna, anchor points, plate. All things Ed Granelli had to order are in Co. 2's room. Siren tower will be done the next day.
3. Spoke about doing the Comm Room, secretary's room, and radio room over. Also Ladies and Mens rooms done over with new fixtures and Co. 2's room gutted and done over. Clarification is needed as to what should be done in the radio room.

4. Comm. Paz asked about Lido. Was told we need new generators for both houses. We should check state bid, and after the first of the year we should purchase two generators and hire someone to install them. The bathroom in the Co. Room should be done over. It is the only bathroom with a shower in the District.
5. After all the work is done on the roof project, we should have a good cleaning; windows, walls, doors, etc. We need a professional cleaning.
6. Chris Guerin and myself met with Hi-Tech regarding the Deus harness that had the problem. The harness is going back to Morning Pride for more testing. Morning Pride will be changing their protocol as there is a stitching problem point. Our members will be told that this should be checked on a regular basis.

**Comm. Thompson:**

1. Dr. Neubert is back from deployment and the drug box will be ordered this week.
2. Flu shots will be given Sunday, October 22 at HQ between 10:00 and 11:30 AM.
3. There are about 10 members who have not taken their physicals. Steve Weitz took his physical yesterday.
4. Spoke with Kathy Lechler about her murals. We will figure something out within 3-4 weeks.
5. Z Best returned keys and said we would be getting a bill, but should rip it up.
6. Discussion of the Rescue building and what can be done with it. It was decided to have a work session regarding this. Also Henry Monteverde should be contacted for his ideas. Work session set for 10/6 at 10 am.
7. Tom DeBole should be contacted about installing the on-spots on 252.

**Comm. Weitz:**

1. When the electric had the issue, the mail server went down. When this happens, we do not have mail or calendars. It is back working. MicroSoft is discontinuing Small Business Server 2011. Our choices are to host our own e-mail, buy a new server or switch to Office 365. Office 365, the mailbox is \$5.00 per month, per mailbox. Office 365 Suite, includes a mailbox which is \$12.00 per user per month. Suggest getting Office 365 Suite for each Company computer with gives them 5 licenses and 5 I-Pad licences and then the MicroSoft Office Suite would be up to date all the time because this works off MicroSoft Cloud. Believe as a start, we should migrate our own e-mail to MicroSoft Cloud. Discussion followed. Will have more information at our next meeting.
2. Stephen Merola's check for \$175.00 has been lost. Told him to call office tomorrow.
3. At the last meeting, 2 Commissioners said that they accepted the purchase of Life Pak 15. The price came down. \$32,534.74 (includes ESeries trade in). The configuration was checked with Dave Neubert. What is nice about the Physio is that when you buy the maintenance contract, it covers the batteries; if the batteries go down, the maintenance contract takes care of itself. Maintenance contract is \$5,875.20 for 4 years. We will see if we can sell the M-Series. Motion by Comm. Richter to purchase Physio Life Pak 15 at a cost of \$32,534.74, seconded by Comm. Paz. Accepted 4-0. Motion by Comm. Thompson to purchase Maintenance contract on Physio Life Pak 15 at a cost of \$5,875.20 for 4 years, seconded by Comm. Richter. Accepted 4-0.

4. Spoke about Lucas 3 chest compression system. Discussion followed. Comm. Richter suggested waiting until November to see if we can afford to purchase 2 so that both ambulances have the same system. Asked if Board would be agreeable to asking Physio if they would take our M-Series on a trade in if we purchased two compression system. Board is agreeable.

**District Secretary's Report:**

1. PCR's were sent to REMSCO on October 3, 2017.
2. Asked Comm Thompson about Rescue Company \$90 Installation Dinner check.
3. Vehicles 252 (June), 254 (July) and 257 (October) need DMV Inspection. Comm. Thompson asked for an appointment to be made for Friday for 252 to be done.
4. Island Tech came today to look at the back-up battery in the server.
5. Phone line fixed by TC Communications.
6. What is going on about the container at Lido? This will be checked on again.
7. Spoke with Tim at Sea Box. We can pay for the container with a voucher.
8. Voucher and tax exempt letter have been sent to GVC Chemical.
9. Check received from Glatfelter Public Practice for \$12.10.
10. Equipment received from IWT for antenna on October 2, 2017. Put in Co. 2's room.
11. PC Richards came to look at refrigerator in Co. 2's room.
12. George will be here October 26<sup>th</sup> to do the 3<sup>rd</sup> quarter audit.
13. Construction meeting Tuesday, October 10<sup>th</sup> at 10:00 AM.
14. Bank reconciliation for FNBLI checking account was performed for period ending September 30, 2017. The account is fully reconciled.

**District Treasurer's Report:** (Andrea M. Richter)

1. On tonight's abstract, there are 20 checks for payment totaling \$31,132.84.
2. After bills tonight, balance in checking is \$1,209,027.98.
3. The balance in the capital reserve account is \$1,106,975.69.

Abstract of bills was presented and approved on motion by the Comm. Thompson, seconded by Comm. Weitz, accepted 4-0 and notarized by the District Secretary. Abstract will be attached to minutes and put on website.

**Meeting adjourned** at 8:35 p.m. on motion by Comm. Richter, seconded by Comm. Thompson. Accepted 4-0.

**Next Meeting Date:**                    **October 17, 2017 after Budget Hearing**

**Scheduled for next regular meeting:**                    **Ben DiVenti, DiVenti & Lee, CPAs**

Minutes respectfully submitted by District Secretary, Terri Ryan

**LIDO AND POINT LOOKOUT FIRE DISTRICT**

**Abstract Week Number: 40 – October 3, 2017**

**APPROVAL OF RESOLUTION REGARDING AUTHORIZATION FOR THE PAYMENT OF CLAIMS:**

**NOW, THEREFORE, BE IT RESOLVED**, that the Lido and Point Lookout Board of Fire Commissioners, having audited the itemized vouchers for the following claims against the Fire District, orders the payment thereof by the Fire District Treasurer in the amounts allowed:

| Date       | Type  | Name                            | Memo/Description  | Amount    |
|------------|-------|---------------------------------|---|-----------|
| 10/01/2017 | Check | ISLAND TECH SERVICES, LLC       | Inv. # 22234  | -585.00   |
|            | 1599  |                                 | Inv. # 22234 - Network Monthly Maintenance  | 585.00    |
| 10/01/2017 | Check | Newsday Media Group             | ad #002130563   | -184.00   |
|            | 1600  |                                 | Blanchfield Audit 2016 -ad#002130563  | 184.00    |
| 10/01/2017 | Check | Salerno Brokerage Corp.         | Invoice #'s 46752 & 46753   | 15,923.00 |
|            | 1601  |                                 | Invoice #'s 46752 & 46753 - Policy Installments                                     | 15,923.00 |
| 10/01/2017 | Check | XEROX CORP                      | Inv. #090564231   | -65.00    |
|            | 1602  |                                 | Monthly Maintenance - August 2017 - Inv. #090564231                                 | 65.00     |
| 10/01/2017 | Check | VERIZON                         | Acct # 516 432 6687 - 858560237   | -418.69   |
|            | 1603  |                                 | Acct # 516 432 6687 - 858560237 - Chief's Office                                    | 418.69    |
| 10/01/2017 | Check | VERIZON                         | Acct # 682237326-00001  | -404.63   |
|            | 1604  |                                 | Acct # 682237326-00001  | 404.63    |
| 10/01/2017 | Check | NATIONAL GRID                   | Master Account # 78934-44004  | -138.88   |
|            | 1605  |                                 | Rescue- 00562-30007 - 2017 - July 27- Aug 28 - Actual                               | 40.92     |
|            |       |                                 | Lido- 27565-75007- 2017 -July 31 - Aug 30 - Actual                                  | 52.46     |
|            |       |                                 | HQ-87856-46002 - 2017 -July 27 - Aug 28 -Actual                                     | 45.50     |
| 10/01/2017 | Check | EXXONMOBIL CREDIT CARD SERVICES | Exxon Mobil Credit Card Purchases<br>Inv.# 7187859299224591708                      | -919.34   |
|            | 1606  |                                 | Gasoline for -08/13/17-09/06/17   | 919.34    |
| 10/01/2017 | Check | ALL SERVICE CONTROL             | Inv. # 48468  | -1,230.00 |
|            | 1607  |                                 | Inv. # 48468 - Communications System Monitoring & Maintenance - 10/17,11/17 & 12/17 | 1,230.00  |
| 10/01/2017 | Check | VERIZON                         | Acct # 516 432 7750 159 27 7  | -47.04    |
|            | 1608  |                                 | Acct # 516 432 7750 159 27 7 Fire Com   | 47.04     |

20 Checks to be Printed for a Total of \$31,132.84

**LIDO AND POINT LOOKOUT FIRE DISTRICT**

**Abstract Week Number: 40 – October 3, 2017**

|            |       |   |   |           |
|------------|-------|---|---|-----------|
| 10/01/2017 | Check | South Shore Fire & Safety Equipment Distributors Inc. | Invoice #0113586-IN - Service - Ticket #'s - 555084,539976,555749,555289,555290,555531,554677 | -541.25   |
|            | 1609  |   | Invoice #0114232-IN - Service - Ticket #'s - 555084,539976,555749,555289,555290,555531,554677 | 541.25    |
| 10/01/2017 | Check | Buzz Chew Chevrolet - Cadillac, Inc                   | Invoice #195147 & 195148  | -1,911.62 |
|            | 1610  |   | Invoice # 195148- 2013 Chevy Tahoe - 2501- PM   | 161.19    |
|            |       |   | Invoice # 195147 - 2009 Chevy - 2500- Emer Repair   | 1,750.43  |
| 10/01/2017 | Check | VINNIE'S TRUCK & AUTO, INC.                           | Invoice # 11446   | -1,159.28 |
|            | 1611  |   | Invoice # 11446 - 2007 Sutphen Ladder - 254 - Emer. Repair                                    | 1,159.28  |
| 10/01/2017 | Check | JAMAICA ASH & RUBBISH                                 | Account #678 Invoice # 78Q01714   | -265.54   |
|            | 1612  |   | HQ- 2yd Bin -Aug'17   | 115.00    |
|            |       |   | Lido - 2yd Bin - Aug '17  | 115.00    |
|            |       |   | Dump Rate Charge Town Fee   | 23.12     |
|            |       |   | Dump Rate Charge Town Fee   | 12.42     |
| 10/01/2017 | Check | Ready Refresh by Nestle                               | AC No: 0427435953   | -94.06    |
|            | 1613  |   | Poland Spring - Billing Period & Supplies -08/07/17-09/06/17                                  | 94.06     |
| 10/01/2017 | Check | All American Overhead Garage Door Co.                 | Invoice No.: 2475   | -1,800.00 |
|            | 1614  |   | Invoice# 2475 - Install Liftmaster  | 1,800.00  |
| 10/01/2017 | Check | AutoMated Fueling Management Inc                      |   | -3,267.00 |
|            | 1615  |   | Maintenance Agreement   | 3,267.00  |
| 10/01/2017 | Check | Nassau County Fire Fighters Museum                    | Inv. # 2017-GA  | -175.00   |
|            | 1616  |   | 2017 Journal Ad - Badge of Courage Dinner   | 175.00    |
| 10/01/2017 | Check | CHASE   | Chase CC # 5472 3061 0001 6921  | -463.28   |
|            | 1617  |   | 8/21 - East End Pizza- Terri Ryan   | 63.00     |
|            |       |   | 9/12- PC Richard & Son - Air Conditioner Protection Plan - Terri Ryan                         | 184.65    |
|            |       |   | 09/02 -Cell HIRE - Steven Weitz   | 45.00     |
|            |       |   | 09/15 - Saratoga Hotel Deposit - 10/11-10/13/17 Assn of Fire Districts                        | 170.63    |
| 10/06/2017 | Check | TERRI RYAN  | District Secretary Salary- 09/25/17-10/06/17  | -1,540.23 |
|            | 1618  |   | District Secretary Salary- 09/25/17-10/06/17  | 2,174.13  |
|            |       |   | District Secretary Withholding - 09/25/17-10/06/17  | 633.90    |

20 Checks to be Printed for a Total of \$31,132.84

LIDO AND POINT LOOKOUT FIRE DISTRICT

Abstract Week Number: 40 – October 3, 2017

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|---|--|--|--|
|   |  |  |  |
| <b>20 Checks to be Printed for a Total Of \$31,132.84</b> |  |  |  |

Commissioner Thompson made the motion; the motion was seconded by Commissioner Weitz. Approved: 4:0 at a duly constituted meeting of the Board of Fire

Commissioners on October 3, 2017.

Jack Paz Jack Paz, Chairman

Greg Naham Greg Naham, Vice-Chairman

Steven Weitz Steven Weitz, Commissioner

Andrew Richter Andrew Richter, Commissioner

Charles Thompson Charles Thompson, Commissioner

STATE OF NEW YORK  
COUNTY OF NASSAU

On the 3<sup>rd</sup> day of October in the year 2017 before me, the undersigned, personally appeared personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity (ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public's Signature: Theresa E Ryan Printed Name: THERESA E RYAN My Commission Expires: 6/2/19

**THERESA E. RYAN**  
Notary Public, State of New York  
No. 01RY5078996  
Qualified in Nassau County  
Commission Expires June 2, 2019