

Minutes of the Regular Meeting
Board of Fire Commissioners
Lido and Point Lookout Fire District
Held October 16, 2018

Approved Minutes

Meeting was called to order at 7:34 PM by Chairman Naham

Present: Comm. Naham, Comm. Weitz, Comm. Richter, Comm. Thompson, Chief B. Guerin, Chief Siegelman, Chief J. Guerin, District Treasurer Dunham and District Secretary Ryan.

Not Present: Comm. Paz

Speakers without appointments: None present

Speakers with appointments: Ben DiVenti, DiVenti & Lee CPAs
Harold Wondsel, LOSAP Administrator

Minutes of meeting held October 2, 2018, were approved on Motion by Comm. Thompson, seconded by Comm. Richter. Accepted 4-0.

Speakers without appointments: (Time allotted three (3) minutes)

None present.

Speakers with appointments:

Ben DiVenti, DiVenti & Lee, CPAs

1. Resolution to Approve Final Budget for 2019 Within Real Property Tax Levy Limit was read by Chrmn. Naham and passed after roll call vote: 4 Ayes, 0 Nays, Comm. Paz was not present for the vote. (The Resolution is attached to the end of these minutes.)
2. Handed out comparison of where we are this year compared to last year. Not a lot of fluctuation, apparatus purchase and building costs obviously skews this year from last year. Emergency and regular repairs to vehicles are down; however, equipment repairs are up. Utilities are up, however, this is understandable due to the unusually hot summer. Buildings & grounds and communications are both down. Nothing out of the ordinary.
3. Discussion of funds and expected costs to the end of the year.
4. Comm. Weitz asked about LOSAP payment. Ben stated that we did the full \$212,000 payment. Discussion followed. Harold was asked to speak to VFIS about a recommended payment to add.
5. Sent the financials from Blanchfield after the last meeting. Still have to make a decision whether or not we are accruing. On whether to use the initial or revised copy of the financial report to be filed with the State. Motion by Comm, Weitz that we not make a decision on the financial statement until we meet with Fire District Counsel on October 22. Comm. Richter said we should go with the initial (or original) report. Comm. Weitz asked if there is a second on his motion. (No comment) Comm. Weitz stated that Comm. Paz is not here and that the other Commssioners have a conflict to vote on his motion because four commissioners approved payment (at a meeting), were made aware that it failed audit three times, were made aware that vendor was not providing anything else and that the matter is closed and they think that's okay. Comm. Richter stated that he thinks we should move on and makes the motion that the external auditor, Blanchfield, file the original document that they presented. Comm. Weitz asked Ben if Blanchfield will require any additional financial information. Ben remarked it is his understanding

that until the report is issued they will ask if there are any vouchers over \$5,000. (Ben said this is a formality). Comm. Naham seconded the motion. Vote 3-1, Comm. Weitz voted No. Comm. Weitz asked Ben if he has an obligation to the Board for Professional Ethics when an invoice like this fails audits repeatedly. Ben replied only if he feels there is fraud or something above and beyond, and then it is only to be brought to the Board, not to any other agency. Comm. Weitz stated that he thinks Ben's comments two meetings ago indicated that it appeared to him that the invoices were backed into. Comm. Weitz asked Ben if that creates an ethical responsibility for him. Ben said on the cusp of yes because he knows they backed into it, but can't prove or disapprove it. Comm. Richter said that we stated previously that we screwed up and that in the future our internal controls are going to be much better. We can beat this thing to death or we can move on. Ben directed to Comm. Weitz that when asked the Board backed up that extra work was done, we will not be sure of the exact amount, but with that amount, it would not warrant a response to say that it is ethical.

6. Spoke about the proposal that was received from RS Abrams which was sent to him. Did not do an in depth review. Ben stated that it is the same format; within the same fee structure; they do work for several fire districts. Comm. Weitz stated to Ben that Blanchfield has never charged us one dime extra; this proposal seems to indicate they expect to be paid for everything that they do, even though they have quoted a fixed price. Discussion followed. The only thing not included is their statement regarding their filing of the financial report with the State. Everything else is basically boiler plate. Comm. Richter stated that we have to set up an appointment to interview RS Abrams. Asked Ben if he could be present; Ben said if his schedule permits, he would attend. District Secretary was asked if she spoke with any of the Districts RS Abrams does audits for. She said yes, she has spoken with four districts: All said they are professional, courteous, come when they say they are coming, and file the financial statement timely. There were no detrimental comments. Comm. Weitz asked Ben if he saw the RFP, answer, no. Comm. Weitz stated that a draft of an RFP is on State Comptroller's website and does not understand why a draft RFP would be sent out without the Board reviewing it. Comm. Richter stated that it was sent out to Board and no one commented on it; it was then sent to firms. Comm. Weitz stated that Walter always sent legal notices to the Board. Wants to review anything which is going to be printed in newspaper or any legal documents. Comm. Naham will call RS Abrams tomorrow to set up appointment.

Harold Wondsel, LOSAP Administrator

1. Nothing to report.

Chief's Report:

1. Chief B. Guerin introduced Aidan Drake to the Board all paperwork was reviewed again and found in order. Motion by Comm. Thompson, seconded by Comm. Richter to accept Aidan Drake into the Explorer Post 250 of the Department. Accepted 4-0. Aidan was sworn in by Comm. Thompson.
2. Michael D'Andrea has been approved by Lido Co., Council and Harold has reviewed the LOSAP form. A voucher for Department physical is requested. District Secretary will issue a voucher for Department physical. Motion by Comm. Thompson to accept application. Seconded by Comm. Naham. Accepted 4-0.
3. Chief Siegelman has requested taking 2501 to go to Westchester on Saturday. Okayed.
4. Waterfront Warriors Christmas Party will be held here on Sunday, December 9th. It is their 10th anniversary. Chief was told to order porta-poddies for that day.
5. There will be filming of a TV Pilot in Point Lookout October 25, 26, 30 and November 1.

6. We will be holding a drill with the 12 lead on Sunday, October 28.
7. Turned in letter from Richard Beckwith stating that he is on medical leave as of October 8 and will return as soon as he gets clearance from his Doctor and has a return to duty physical with Dr. Gardyn.
8. Thursday at 6:30 two members will be honored, if you can, go out to see them get their award.
9. Comm. Richter reported that he and Comm. Thompson went to the factory to inspect 258. We took it for a ride. The Supervisor is great - she found that they left vehicle unplugged and she didn't like that. They are waiting for the latch. If we ever want to change isolated battery, they would have to work up a price because it would have to be rewired. Asked what she would recommend in the future, she said an E-chasis with a gas engine.
10. Comm. Weitz discussed new server and Office 365: Commissioners will get box only; Terri, Patti and Andrea will get Office 365; Chiefs will get Office 365; Dept. Sec and Treas mailbox only; Company officers listed for each. We can make changes as we go along with project. Discussion.
11. Comm. Weitz - Received pager inventory. With the pager grant, we received 75 pagers for approximately \$35,000. 62 pagers were issued, there are 13 left. Working on missing pagers. Where are Minitor Vs. We should have 50 Minitor Vs. Was told some have been re-programmed some have not. Asked Chief to get them all together; we have to reconcile inventory.
12. Comm. Weitz asked if the tire been replaced on 2502. Was told it will be done next week.
13. Comm. Weitz asked if 2500 should go to Buzz Chew. Comm. Thompson asked why we are going all the way out Buzz Chew. Discussion followed. Chief suggested going to Robert's Chevrolet. It was decided to try Robert's.
14. Comm. Weitz asked about Department Fund Drive checks. Was told that all checks received up to the 15th will be deposited by tomorrow.
15. Comm. Weitz asked about Deus training. Approximately 3 or 4 still need original. (2 active - 2 not) Asked for dates for refresher training at next meeting.
16. Comm. Weitz asked the Chief if he is enforcing OSHA training. He said he would like to. Wants to sit down to discuss.
17. Comm. Weitz stated that his offer still stands to give administrative help. Just call.
18. Comm. Weitz spoke about invoice to Hearts to Heros. Discussion followed. It must be made clear that the District will agree to pay for Department members, but not for family members or anyone else.

COMMISSIONERS' REPORTS:

Comm. Naham:

1. Regarding the Cancer Bill, we will speak with Joe regarding this and who we will cover.
2. Will also speak with Joe regarding the Sexual Harassment training which will be required.

Comm. Richter:

1. Asked Comm. Weitz to contact Solar Glass. There is still a leak. Discussion followed. Comm. Weitz suggested the District Secretary call to make an appointment with Steve of Solar Glass.
2. Spoke about Diesel Tank Operator Compliance. Thinks we should talk to Joe Frank. Walden can be Class A and B operator, at a fee of \$900 quarterly. We can train members to be Class C operators, the course would be \$750 for as many members as we send.
3. L & M heat sent a proposal for a maintenance contract. Joe Frank said we need to get quotes. We will have to get at least 2 other quotes. Comm. Weitz asked District

- Secretary how she could send things to Joe Frank when the Board had not seen it.
4. She stated that Comm. Richter told her to send to Joe. Comm. Weitz said Comm. Richter is only one commissioner and that he wants to see everything. District Secretary said she will send everything to the entire Board from now on.
 5. Paul Grimm installed batteries and alarm worked. System works on batteries so they are critical.
 6. Would like to change our address to 1 George Grant Blvd., PO Box 44. Discussion followed. Comm. Richter will check with post office,

Comm. Thompson:

1. Said we have not received Fire News. Discussion followed. Will call to check.
2. Flu shots will be given out Sunday, October 21.
3. TV smart board is fully set up.
4. Asked that the Board keep things among themselves and not send to other people.
5. Told the Chief he knows they work hard and he appreciates it.

Comm. Weitz:

1. Asked about bill for Maintenance Contract on diesel fuel tank. Discussion followed. It is the same fee as last year, and the gentleman from that company is the only tech on the north eastern seaboard.
2. Motion by Comm. Weitz to go into Executive Session regarding Specific Personnel at 9:43 PM. Seconded by Comm. Thompson. Accepted 4-0.
Returned to regular meeting at 10:00 PM.

District Secretary's Report:

1. Board of Electors: Donna Walsh, Chairman; Addi Quinn, Diane O'Neill, Andrea Richter, Holly Thompson, Anne Haran and Linda Murphy election inspectors. The compensation is \$50.00 each for duties on Fire District election day, December 11, 2018.
2. Received RR card from BMKR for letter to J. Mortimer about RFP. Joe also acknowledged receiving the letter via e-mail on October 9th at 3:09 PM.
3. George will be here Thursday, October 25th to do the third quarter audit.
4. Four Scott bottles condemned due to life span: 37252/757, 38158/754; 37199/758; 37246. The Chief and Dan Wiener have been notified. (124 - 5 still to be condemned this year)
5. Meeting next Monday at 10:30 with Joe Frank; 12 noon with Henry Monteverdi.
6. Our next meeting is on **Wednesday, November 7th due to National election day.**

District Treasurer's Report:

1. On tonight's abstract, there are 35 checks for payment totaling \$25,263.30.
 2. After bills tonight, balance in checking is \$628,472.35.
 3. The balance in the capital reserve account is \$1,206,915.13.
- Abstract of bills was presented and approved on motion by Comm. Thompson, seconded by Comm. Richter, accepted 4-0 and notarized by the District Secretary. Abstract will be attached to minutes and put on website. Signed and notarized abstract is on file in the District Office.

Meeting adjourned at 10:05 PM on motion by Comm. Thompson, seconded by Comm. Naham. Accepted 4-0.

Next Meeting Date: Wednesday, November 7, 2018

Scheduled for next regular meeting: Nothing scheduled at this time.

Minutes respectfully submitted by District Secretary, Terri Ryan

**LIDO and POINT LOOKOUT FIRE DISTRICT
RESOLUTION: APPROVE FINAL BUDGET FOR 2019
WITHIN REAL PROPERTY TAX LEVY LIMIT**

WHEREAS, the Board of Fire Commissioners of the Lido and Point Lookout Fire District must adopt a proposed budget for 2019 and estimate of fund balances in preparation for the annual fire district budget hearing and did so in preparation for the budget hearing, and

WHEREAS, the Board of Fire Commissioners of the Lido and Point Lookout Fire District held the annual fire district budget hearing on notice to the public on October 16, 2018, and

WHEREAS, the Board has considered the proposed budget and comments received on the proposed budget on October 16, 2018 at said budget hearing and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fire Commissioners hereby approves the Final Budget for the Lido and Point Lookout Fire District for 2019 attached hereto and made a part hereof in the amount of \$1,400,000.00.

The adoption of the foregoing resolution was duly put to a vote and upon roll call the vote was as follows: AYE or NAY

Chairman Gregory Naham)	AYE
Commissioner Steven Weitz)	AYE
Commissioner Andrew F. Richter)	AYE
Commissioner Charles Thompson)	AYE
Commissioner Bernard "Jack" Paz)	Absent

The resolution was thereupon duly declared to have been adopted.

Dated: Point Lookout, New York

October 16, 2018

LIDO AND POINT LOOKOUT FIRE DISTRICT

Abstract Week Number: 42– October 16, 2018

APPROVAL OF RESOLUTION REGARDING AUTHORIZATION FOR THE PAYMENT OF CLAIMS:

NOW, THEREFORE, BE IT RESOLVED, that the Lido and Point Lookout Board of Fire Commissioners, having audited the itemized vouchers for the following claims against the Fire District, orders the payment thereof by the Fire District Treasurer in the amounts allowed:

Date	Type	Name	Memo/Description	Amount
10/12/2018	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11539	-170.67
	2341		Invoice # 11539- 2010 - Chevy Ambulance -252 - RM	170.67
10/12/2018	Check	Island Occupational Medical Resources, P.C.	Inv.# 49802	-150.00
	2342		Inv.# 49802- Comprehensive Physical - D. Walsh	150.00
10/12/2018	Check	Island Occupational Medical Resources, P.C.	Inv.# 49829	-250.00
	2343		Inv.# 49829- Comprehensive Physical - Mask Fit - Lab- N. Weisenberg	250.00
10/12/2018	Check	Island Occupational Medical Resources, P.C.	Inv.# 49830	-275.00
	2344		Inv.# 49830- Comprehensive Physical - Mask Fit - Lab- A. Levy	275.00
10/12/2018	Check	Island Occupational Medical Resources, P.C.	Inv.# 49831	-200.00
	2345		Inv.# 49831- Comprehensive Physical - Mask Fit - L. DiGrazia	200.00
10/12/2018	Check	Island Occupational Medical Resources, P.C.	Inv.# 49832	-250.00
	2346		Inv.# 49832- Comprehensive Physical - Mask Fit - Lab- L.Meyer Jr.	250.00
10/12/2018	Check	Island Occupational Medical Resources, P.C.	Inv.# 49833	-315.00
	2347		Inv.# 49833- Comprehensive Physical - Mask Fit - Lab- Flu Shot - P. Rooney	315.00
10/12/2018	Check	Island Occupational Medical Resources, P.C.	Inv.# 49855	-275.00
	2348		Inv.# 49855- Comprehensive Physical - Mask Fit - Lab - D. Velapoldi	275.00
10/12/2018	Check	Island Occupational Medical Resources, P.C.	Inv.# 49861	-250.00
	2349		Inv.# 49861 - Comprehensive Physical - Mask Fit - Lab - D. Hannett	250.00
10/12/2018	Check	Island Occupational Medical Resources, P.C.	Inv.# 49862	-200.00
	2350		Inv.# 49862 - Comprehensive Physical - Lab - B. Moran	200.00
10/12/2018	Check	Island Occupational Medical Resources, P.C.	Inv.# 49863	-250.00

LIDO AND POINT LOOKOUT FIRE DISTRICT

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			Inv.# 49863 - Comprehensive Physical - Mask Fit - Lab - J. Balsamo	250.00
10/12/2018	Check	Island Occupational Medical Resources, P.C.	Inv.# 49864	-225.00
			Inv.# 49864 - Comprehensive Physical - Mask Fit - Lab - J. Guerin	225.00
10/12/2018	Check	M.A.J. Landscaping	Rescue CleanUp	-275.00
			Rescue Property - CleanUp	275.00
10/12/2018	Check	SCHLOSS EXTERMINATING	invoice #6653	-105.00
			Exterminating Services Sept. '18 - invoice #6653	105.00
10/12/2018	Check	JAMAICA ASH & RUBBISH	Account #678	-278.82
			HQ- 2yd Bin -Sept.'18	145.03
			Lido - 2yd Bin - Sept. '18	133.79
10/12/2018	Check	AutoMated Fueling Management Inc		-3,267.00
			Maintenance Agreement	3,267.00
10/12/2018	Check	AutoMated Fueling Management Inc	Invoice #017-18	-645.00
			Install AIM New 258	645.00
10/12/2018	Check	HERALD COMMUNITY PAPERS	Invoice # CL00156097	-204.00
			Legal Notice - Budget	204.00
10/12/2018	Check	DELTA AIR COMPRESSORS	Inv. # 37659	-365.00
			Inv. # 37659- Complete Compressor Service HQ-	365.00
10/12/2018	Check	XEROX CORP	Inv. # 094754038 - 094510067	-130.00
			Monthly Maintenance August & Sept - Inv. # 094754038	130.00
10/12/2018	Check	LIDO-POINT LOOKOUT WATER DEPT	Account # 450010-00	-7,462.50
			Hydrant Second Half 2018	7,462.50
10/12/2018	Check	Hearts 2 Heroes Foundation		-1,000.00
			Tunnel to Towers Sept. '18	1,000.00
10/12/2018	Check	Optimum	Acct. # 7858-495968-01-7	-295.05
			Acct. # 7858-495968-01-7 HQ	295.05
10/12/2018	Check	Optimum	Acct. # 07858-260309-02-4	-224.52

LIDO AND POINT LOOKOUT FIRE DISTRICT

Abstract Week Number: 42- October 16, 2018

	2364		Acct. # 07858-260309-02-4 Lido Chiefs	224.52
10/12/2018	Check	VERIZON	Acct. # 516 432 6687 787 27 5	-16.90
	2365		Acct. # 516 432 6687 787 27 5	16.90
10/12/2018	Check	VERIZON	Acct. # 516 432 6636 872 27 7	-317.43
	2366		Acct. # 516 432 6636 872 27 7	317.43
10/12/2018	Check	VERIZON	Acct. # 682237326-00001	-1,067.64
	2367		Acct. # 682237326-00001	1,067.64
10/12/2018	Check	AT&T MOBILITY	Acct. # 287023569259	-78.48
	2368		Acct. # 287023569259	78.48
10/12/2018	Check	VERIZON	Acct. # 516 432 7750 159 27 7	-48.89
	2369		Acct. # 516 432 7750 159 27 7	48.89
10/12/2018	Check	VERIZON	Acct. # 516 432 6687 787 27 5	-419.62
	2370		Acct. # 516 432 6687 787 27 5 Chiefs Office	419.62
10/12/2018	Check	PSEG	Account # 0715-0017-32-0	-1,759.91
	2371		Account # 0715-0017-32-0	1,759.91
10/12/2018	Check	DAN WIENER	L.O.S.A.P. 34 Hours	-850.00
	2372		L.O.S.A.P. Administration - Sept. '18 - 34 hours	850.00
10/12/2018	Check	Patricia Dunham	District Treasurer - 9/26/18 - 10/10/18	-430.93
	2373		District Treasurer - 9/26/18 - 10/10/18 - 16 hours	480.00
			District Treasurer Payroll Taxes Withheld (P.Dunham) - 9/26/18 - 10/10/18	49.07
10/19/2018	Check	TERRI RYAN	District Secretary Salary 10/08/18 - 10/19/18	-1,605.47
	2374		District Secretary Salary - 10/08/18 - 10/19/18	2,174.13
			District Secretary Withholding - 10/08/18 - 10/19/18	568.66
11/02/2018	Check	TERRI RYAN	District Secretary Salary 10/22/18 - 11/02/18	-1,605.47
	2375		District Secretary Salary - 10/22/18 - 11/02/18	2,174.13
			District Secretary Withholding - 10/22/18 - 11/02/18	568.66
35 Checks to be Printed for A Total of \$25,263,30				